

**COUNCIL MEETING OF
TUESDAY, OCTOBER 14, 2014 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Robert Berry, Deputy Mayor Joyce O'Neil, Councillors Ron Aiken, Bruce Phinney, Bill Evans, Margaret Tusz-King, Ron Corbett, Michael Tower and Shawn Mesheau. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Clerk Donna Beal, Assistant Clerk Stacey Hicks, Manager of Tourism & Business Development Ron Kelly-Spurles, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Wendell Crossman and Press Katie Tower.

1. OPENING

Mayor Robert Berry called the meeting to order.

QUESTION PERIOD

2. CALL MEETING TO ORDER

Mayor Robert Berry noted the sadness felt within the Town of Sackville in the loss of Fran Smith on October 8, 2014. Mayor Berry noted that Fran was 101 years old and a very important person in our Community. Over the years Fran had been recognized for many outstanding contributions and awards such as the Citizen of Year, Governor General's Caring Canadian Award and the Paul Harris award just to mention a few. Despite receiving these awards, Fran always felt she was just one person among many who tried to make a difference. Fran was very active in all areas of the Town of Sackville and a lifelong member of the Sackville United Church. Fran will be very much missed within the Town.

3. DISCLOSURE OF INTEREST

Mayor Robert Berry asked if there were any disclosures of interest to declare. There were none.

4. APPROVAL OF AGENDA – Regular Council Meeting October 14, 2014

Mayor Robert Berry noted that Councillor Michael Tower would be adding a motion under Section 8 of the agenda to deal with the appointment of Building Inspectors within the Town of Sackville appointed through the Southeast Regional Service Commission.

#14-144 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 14, 2014 AS AMENDED. MOTION CARRIED.

5. MINUTES

Regular Council Meeting, September 8, 2014

#14-145 MOVED BY COUNCILLOR MARGARET TUSZ-KING AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 8, 2014 AS CIRCULATED. MOTION CARRIED.

Closed/In-Camera Meeting September 8, 2014

#14-146 MOVED BY COUNCILLOR MARGARET TUSZ-KING AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED/IN-CAMERA MEETING OF SEPTEMBER 8, 2014 AS CIRCULATED. MOTION CARRIED.

Closed/In-Camera Meeting September 9, 2014

#14-147 MOVED BY COUNCILLOR MARGARET TUSZ-KING AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED/IN-CAMERA MEETING OF SEPTEMBER 9, 2014 AS CIRCULATED. MOTION CARRIED

Special Meeting of Council and Closed/In-Camera Meeting of Council – October 6, 2014

#14-148 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL AND CLOSED IN-CAMERA MEETING OF COUNCIL OF OCTOBER 6, 2014. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. BILLS AND PAYROLL – SEPTEMBER 2014

Councillor Shawn Mesheau noted that the Bills and Payroll Report could be found on pages 13 & 14 of the Council Package and asked Michael Beal to give a brief explanation.

#14-149 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF SEPTEMBER 2014 AS FOLLOWS: GENERAL GOVERNMENT \$744,782.14; GENERAL CAPITAL \$184,107.43; UTILITY GOVERNMENT \$38,746.20; UTILITY CAPITAL \$5,016.77; AND SALARIES \$188,692.02. MOTION CARRIED.

8. POLICY/BY-LAWS/DEVELOPMENT AGREEMENTS/REZONING/RESOLUTION

Regional Service Commission 7 Regional Planning – Liaison Councillor Michael Tower

#14-150 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT:

WHEREAS, JULIEN COUTURIER, DENIS FRENETTE, MARCO LEBLANC, JASON LEBLANC, STERLING MARSH, ADRIEN ROBICHAUD AND BILL WRIGHT HAVE BEEN ACCEPTED BY THE SOUTHEAST REGIONAL SERVICE COMMISSION AS BUILDING INSPECTORS;

BE IT RESOLVED THAT COUNCIL APPOINT JULIEN COUTURIER, DENIS FRENETTE, MARCO LEBLANC, JASON LEBLANC, STERLING MARSH, ADRIEN ROBICHAUD AND BILL WRIGHT AS BUILDING INSPECTORS FOR THE TOWN OF SACKVILLE;

BE IT FURTHER RESOLVED THAT COUNCIL HEREBY GIVES AUTHORITY TO THE BUILDING INSPECTORS TO ISSUE ORDERS AND TO LAY INFORMATION FOR OFFENCES UNDER AND PURSUANT TO THE PROVISION OF SECTION 93(1) OF THE COMMUNITY PLANNING ACT. MOTION CARRIED.

Councillor Michael Tower asked the CAO to give a brief explanation on this motion. Phil Handrahan Explained that his motion allows those appointed through the Southeast Regional Service Commission to act as inspectors within the Municipality and provides them with the authority to issue orders and to lay information for offences under and pursuant to the provision of section 93(1) of the community planning act.

9. CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted his report could be found on Page 15 of the Council Package. It was noted that September had been another busy month with the usual Public Council Meetings, Liaison Meetings as well as a number of meetings with Department Heads and Community Groups. It was also noted that many projects and activities were worked on during the month including the exciting Fall Fair weekend, the Re-Opening of the Bill Johnstone Memorial Park and the continued work on the Walker Road Project. Mr. Handrahan also noted that the arena is once again up and running for another season and welcomed the Sackville Storm as a new tenant in our facility.

10. REPORTS

Finance & Administration

Liaison Councillor Michael Tower and Councillor Shawn Mesheau

- i) Report from the Treasurer
- ii) By-Law Officer's Report
- iii) Animal Control Officer's Report

Councillor Shawn Mesheau noted that the Treasurers reports could be found on Page 16-22 including By-Law & Animal Control Report of the Council Package. Councillor Mesheau noted that the Financial Statements are included to the end of September and that there continues to be no major anomalies in the reports. Dog tags reviewed with door to door checks is still ongoing. Staff continue to review Federal Gas Tax and Infrastructure Funding. It was noted that the 2015 Budget process has been discussed with the first meeting date of October 27th. The DNR Building Lease has been completed and signed and Revenue Canada has concluded their HST Audit. Water and Sewer bills went out on October 14, 2014.

#14-151 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE STAFF TO SUBMIT AN APPLICATION UNDER THE NEW BUILDING CANADA FUND (SMALL COMMUNITIES FUND) FOR THE MUNICIPAL SEWERAGE LAGOON PROJECT AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ANY NECESSARY DOCUMENTS. MOTION CARRIED.

Councillor Margaret Tusz-King noted extensive discussion at last week's meeting on the application under the New Building Canada Fund were held and the minutes are available in the Council Package via the website and also in hard copy in the Council Package. Councillor Evans noted that the Regulation governing our Sewage Lagoon makes it necessary to start the process of getting funding and updating our Lagoons to the new regulations.

#14-152 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL AUTHORIZE STAFF TO SUBMIT AN APPLICATION UNDER THE NEW BUILDING CANADA FUND (SMALL COMMUNITIES FUND) FOR THE LORNE STREET INFRASTRUCTURE UPGRADE WITH STORM SEWER MITIGATION AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ANY NECESSARY DOCUMENTS. MOTION CARRIED.

- B) Tourism & Business Development
Liaison Councillors Michael Tower and Ron Corbett
- i) Report from Tourism & Business Development
 - ii) Greater Sackville Chamber of Commerce
 - iii) Downtown Revitalization
 - iv) Main Street Redevelopment

Councillor Michael Tower noted that the Tourism & Business Development Reports could be found on Page 23 of the Council Package. Councillor Tower noted that the VIC Roof tender deadline was September 25 and that Public Works would be presenting a motion regarding the awarding of the tender. It was noted that the Heritage Officer has continued to be busy in September with four new applications. Several initiatives to continue developing a positive relationship with Mount Allison University were undertaken including attending Robert Campbell's reception for members of Council and Managers, participating in the Homecoming Golf Tournament in September, meeting with the Manager of Campus Visits and the Associate Registrar to discuss ways in which we can assist recruitment. Councillor Tower noted that the Town grants program file has been transferred to this department. It was also noted that Paul Merrigan will once again be organizing the Midnight Madness which will occur on November 14 and December 5, 2014. Renaissance was pleased to award the Youth Citizen of the Year award to Emma Hicks and the MTA Youth Citizen of the Year to the Aboriginal Support Group at Mount Allison. It was noted that the Chamber of Commerce was part of the all candidates debate held at Mount Allison on September 14th. The Chamber has also met with several new to the area people who are interested in setting up their businesses. Staff showed the Waterfowl Signage example which was well received by Council.

#14-153 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AUTHORIZE THE CLOSURE OF FORD LANE AND WILLOW LANE ON FRIDAY, NOVEMBER 14, 2014 AND FRIDAY DECEMBER 5, 2014 FROM APPROXIMATELY 5:00 P.M. TO MIDNIGHT TO ALLOW FOR THE OPERATION OF THE HORSE AND WAGON RIDES AND THE SET UP OF VENDOR TABLES DURING THE TWO MIDNIGHT MADNESS EVENTS. MOTION CARRIED.

Councillors spoke on the success of the Fall Fair and noted that the comments they are receiving from the public are all very positive, that residents were extremely happy with the Fall Fair and with the new activities and also with the Fireworks display.

- C) Recreation Programs & Events
 - Liaison Councillors Shawn Mesheau and Bruce Phinney
 - i) Report Recreation Programs & Events

Councillor Shawn Mesheau noted that the Recreation Programs & Events Report could be found on page 30 of the Council Package. Councillor Mesheau noted that the Fall Fair was a huge success and that staff would like to publically thank all of the volunteers, community groups, businesses, schools, university and Town staff who all stepped up to make this year's event such a success. It was also noted that the afterschool programming has begun and that the Town will be hosting a registration night for Session 2 of the Red Cross Swim Program on October 22, 2014 from 4:30 – 6:30 p.m. at Town Hall. Councillor Mesheau noted the re-opening of the Bill Johnstone Memorial Park and the positive feedback surrounding the Farmer's Market at the Bill Johnstone Memorial Park during the Fall Fair.

- D) Public Property & Facilities
Liaison Councillors Bruce Phinney and Ron Aiken
 - i) Report Public Property & Facilities

Councillor Ron Aiken noted that the Public Property & Facilities Report could be found on page 33 of the Council Package. Councillor Aiken noted that the installation of the 8” Watermain on Walker Road continues and that the first coat of paving should be completed by the end of October. It was also noted that Ridgewood Drive has been paved and that the patching contract had continued throughout the month of September with the majority of the Town Streets being completed. The Public Works Department would like to thank the summer students employed with them this year for a great summer and appreciated all their dedication and support throughout the summer.

#14-154 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD TENDER NO. 2014-15 ROOF REPLACEMENT VISITOR INFORMATION CENTRE TO CAN-TECH CONSTRUCTION LTD., OF SACKVILLE, NB IN THE AMOUNT OF \$50,578.80 HST INCLUDED. MOTION CARRIED.

Councillor Shawn Mesheau asked Engineer Dwayne Acton to explain the reason for the roof tender why even though over Budget the tender will be awarded. Mr. Acton noted that a significant amount of damage had been done to this facility over the winter and spring and that staff had been able to repair the roof enough to get through the summer. With winter nearing and the location of the VIC right of the marsh, the roof will need to be replaced in order to prevent any further damage to the building. The tender is for a steel roof and with some projects coming in under budget, it allowed for the roof tender to be awarded.

- E) Public Safety
Liaison Councillors Margaret Tusz-King and Deputy Mayor Joyce O’Neil
 - i) Report Public Safety
RCMP Report

Councillor Margaret Tusz-King noted that the RCMP Report could be found on Page 36 of the Council Package. It was noted that the CPO is working on connecting Sackville with a provincial Youth Engagement initiative and that the Positive Ticketing program is being replicated in the Northeast RCMP District. It was noted that the Fall Fair and Homecoming weekend was a very busy one for the RCMP. Police services participated in many Fall Fair activities which included the paddy wagon drive for donations for the Sackville Community Association, the Codiac Pipe and Drum and Colour Guard Codiac Motorcycle and bike patrol being part of the Fall Fair Parade. Also the District Commander was present during the Fall Fair to assist and oversee operations. A discussion on video cameras and local policing were held and these subjects will be discussed again later in the fall.

Fire Chief Report

Deputy Mayor Joyce O'Neil noted that the Sackville Fire & Rescue report could be found on page 37 of the Council Package. It was noted that the Department responded to 18 calls for service in the month of September none which resulted in any major injuries or property loss. It was also noted that Firefighters participated in a live burn fire demonstration of a mock dorm room and also held an open house and completed all Equipment & Station checks. The week of October 5-11, 2014 was Fire Prevention week. This year's theme was "Working Smoke Alarms Save Lives." It was noted that a motion would be coming forward to sell the 1985 Breathing Air System to the Point de Bute Fire Department. On November 29th the Fire Department will be holding their 2nd annual parade of lights and the parade route will be advertised in the coming weeks in the Tribune Post.

#14-155 MOVED BY DEPUTY MAYOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE DISPOSAL OF THE 1985 BREATHING AIR SYSTEM, TO THE POINT DE BUTE FIRE DEPARTMENT IN THE AMOUNT OF \$7,500 PLUS H.S.T. MOTION CARRIED.

- F) Policy/By-Law
Liaison Councillors Bill Evans and Ron Corbett
 - i) Report Policy/By-Law

Councillor Bill Evans noted that the Policy/By-Law Report could be found on page 39 of the Council Package and that the meeting was held on September 26th, 2014. Councillor Evans noted that the Waterfowl Park Advisory Committee will be discussing at their next meeting the request to permit bicycles/a rickshaw on certain specific areas of the Waterfowl Park. Staff will be crafting a Mobile Vendor Policy and present it to the next Policy/By-Law Meeting for their review. It was decided that with the small number of requests for Mobile Vendor, a Policy for staff to work with on requests was the more ideal route to take. Staff will also be preparing a Amendment to By-Law No. 146, A By-Law of the Municipality Respecting the Water & sewerage System permitting dwelling owners who have a single meter but who do not owned the property to be able to apply for the discount. It was also reported that the By-Law Officer is currently investigating other municipalities and enforcement offices to gather research on the use of skateboards and long boards and bicycles on the Town Streets.

- G) Personnel
Liaison Councillors Bill Evans and Deputy Mayor Joyce O'Neil
 - i) Report Personnel

Councillor Bill Evans noted that the Personnel report could be found on page 42 of the Council Package. Councillor Evans highlighted the number of employees including permanent, temporary and permanent employees on leave. It was also noted that one employee on leave has

resigned to pursue other employment interests. Councillor Evans reported that there was one internal posting during the month which may lead to another posting, pending who and where the successful applicants come from. Labour Management Meeting was held on September 10th and the next Health & Safety Committee is scheduled for October 8th.

- H) Sustainability
Liaison Councillors Ron Aiken and Margaret Tusz-King
- i) Report Sustainability

Councillor Margaret Tusz-King noted that the Sustainability Report could be found on page 43 of the Council Package. It was noted that since the September discussion group meeting, several staff have been progressing the wet/dry separation issue. The Senior Manager of Corporate Projects, along with the Treasurer and Assistant Treasurer visited the Solid Waste Commission, received a tour and met with representatives of the diversion program and plant manager. Further to the groups “buy local” discussion in July, the Town participated in the Tribune Post’s feature on Buying Local. The Corporate Projects Department purchased advertising space in the publication which ran twice. The next technical working group meeting as part of the Municipal Plan Review is scheduled where one of the topics being discussed is our flood risk priorities. The survey on the Bridge Street Redevelopment Project has now been closed. In total of 192 survey responses were received along with 675 comments. Councillor Tusz-King noted that EOS has been very active and will be hosting a Living Off the Grid workshop on October 18th from 1-4 p.m. and are also hosting a workshop on November 15th to raise awareness on flooding in our area. The workshop Preparing for Flooding in the Tantramar is free of charge and Councillor Tusz-King urged everyone that can to attend.

11. NEW BUSINESS

Mayor Berry asked if there was any new business and there was none.

12. CLOSING

13. QUESTION PERIOD

14. ADJOURN

#14-156 MOVED BY COUNCILLOR MICHAEL TOWER THAT THE REGULAR COUNCIL MEETING ADJOURN. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk