

**COUNCIL MEETING OF  
MONDAY, JANUARY 11, 2016 AT 7:10 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Robert Berry, Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Ron Aiken, Bill Evans, Margaret Tusz-King, Ron Corbett, Michael Tower and Shawn Mesheau. Also in attendance were CAO Phil Handrahan, Clerk Donna Beal, Treasurer Michael Beal, Assistant Treasurer/Assistant Clerk Mary Dixon, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation, Programs and Events Matt Pryde, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Wendell Crossman, Planner Lori Bickford and Press Katie Tower.

1. CALL MEETING TO ORDER

Mayor Berry called the meeting to order.

2. OPENING

Mayor Berry called a Question Period. There were no questions at this time.

3. DISCLOSURE OF INTEREST

Mayor Robert Berry asked if there were any disclosures of interest to declare. There were none.

4. APPROVAL OF AGENDA – Regular Council Meeting January 11, 2016

Before Council passed the motion to accept the agenda for tonight’s meeting Councillor Bill Evans requested an addition to the section New Business.

#16-001 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JANUARY 11, 2016 AS AMENDED. MOTION CARRIED.

5. MINUTES

Regular Council Meeting – December 14, 2015

#16-002 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF COUNCIL OF DECEMBER 14, 2015 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council, December 21, 2015

#16-003 MOVED BY COUNCILLOR MARGARET TUSZ-KING AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL/IN-CAMERA MEETING OF DECEMBER 21, 2015 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. BILLS AND PAYROLL – DECEMBER 2015

Councillor Shawn Mesheau passed the report over to Treasurer Mike Beal who then gave a brief overview of the larger expenditures during the month of December, as well as a breakdown of overtime.

#16-004 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF DECEMBER 2015 AS FOLLOWS: GENERAL GOVERNMENT \$2,267,204.39; GENERAL CAPITAL \$898,924.41; UTILITY GOVERNMENT \$75,184.09; UTILITY CAPITAL \$1,078.93; AND SALARIES \$274,976.34. MOTION CARRIED.

8. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – Mayor Robert Berry

Mayor Bob Berry reported that the first meeting of the New Year is scheduled for the 26<sup>th</sup> of January. An update will then be provided at the February Council Meeting.

- ii) Planning – Lori Bickford

Planner Lori Bickford noted that year to day there have been 57 building permits issued at a construction value of \$11,842,217.00. It was also noted that subsequent to First Reading for both the Municipal Plan and the Zoning By-Law at the Regular Council Meeting of December 14, 2015, second and third reading for both of those By-Laws will be coming forward for Council consideration.

#16-005 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 243 TOWN OF SACKVILLE MUNICIPAL PLAN. MOTION CARRIED.

#16-006 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 243 TOWN OF SACKVILLE MUNICIPAL PLAN. MOTION CARRIED.

#16-007 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 244 TOWN OF SACKVILLE ZONING BY-LAW. MOTION CARRIED.

#16-008 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 244 TOWN OF SACKVILLE ZONING BY-LAW. MOTION CARRIED.

9. CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted that his report could be found on page 25 of the Council Package. He reported that the past month was business as usual and relatively quiet during the holiday period. CAO Handrahan acknowledged and thanked the Finance Department and Managers for their efforts on the 2016 Budget that Council approved during the December Council Meeting. Mayor Berry and Council hosted the public for the New Year's Levee on January 1<sup>st</sup> at Town Hall, which was well attended.

10. REPORTS

- A) Finance & Administration  
Liaison Councillor Michael Tower and Councillor Shawn Mesheau
  - i) Report from the Treasurer
  - ii) By-Law Enforcement Report
  - iii) Animal Control Report

Councillor Shawn Mesheau noted that the Finance Report could be found on pages 26 through to page 32 of the Council Package which also includes the By-Law Enforcement and Animal Control Reports. Councillor Mesheau noted that the Financial Statements are included up to December 2015. The statements however do not include a lot of the invoices for December which will be processed in January. As we progress through January and February and work towards final numbers with year-end adjustments the numbers will be finalized. Small surpluses are projected in both General and Utility. Water meters were read on January 4<sup>th</sup> and bills will go out mid-January for the period of September to December 2015. This billing will be revenue for our 2015 fiscal year and accrued back as noted above. 2016 Dog Tags are now available at Town Hall and proof of rabies vaccinations must be provided at the time of purchase of the tag before March 31<sup>st</sup> in order to avoid late fees. Under By-Law Enforcement there were 15 occurrence investigations, and 31 By-Law violations. Under Animal Control, a reminder that it is now colder, so to keep your pets inside, as well as to get your dog tags as noted in the Finance report.

- B) Tourism & Business Development  
Liaison Councillors Michael Tower and Ron Corbett
  - i) Report from Tourism & Business Development
  - ii) MainStreet Redevelopment

Councillor Ron Corbett noted that the Tourism & Business Development Report could be found on Page 33 of the Council Package. Councillor Corbett reported that the Department Manager met with members of the Tourism Advisory Committee on two occasions in December. The committee will focus on creating a working group of business people and Mount Allison University representatives to look at ways to better promote each other. The Tourism and Business Development Intern Samantha Pena completed her work in December. The Heritage Officer worked on completing the final details of her contract in December. An application was submitted to the Mount Allison Student Union Green Investment Fund for the purchase of bicycles and related materials to give our summer students a green method of transportation to create a small bike share program for residents and visitors, and to promote cycling culture in general. The Department Manager also met with representatives of Parks Canada to look at ways by which the Town and Fort Beausejour can better promote each other.

### **MAINSTREET REDEVELOPMENT**

Mainstreet Redevelopment Sackville Inc., did not hold a meeting in December, however, they were busy with the 2<sup>nd</sup> annual Midnight Madness event, which proved very successful and well attended. The weather cooperated, and this year Santa partnered with the Town of Sackville to perform the tree lighting ceremony in the Bill Johnstone Park.

Councillor Michael Tower requested an update from the December Cultural Coast meeting, to which Ron Kelly-Spurles reported that it was a brief meeting of the executive. They mainly reviewed 2016 upcoming projects and events.

Councillor Phinney asked for additional information regarding the Bike Share program, to which Ron Kelly-Spurles reported that this program will be setup to compliment the program that is currently offered by Mount Allison University. The idea is to provide greater flexibility to MtA's program by extending hours of availability of the bicycles.

- C) Public Property & Facilities
  - Liaison Councillors Bruce Phinney and Ron Aiken
  - i) Report Public Property & Facilities

Councillor Ron Aiken noted that the Public Property & Facilities Report could be found on pages 34 and 35 of the Council Package. The month of December was the start of a very busy month of winter control with several snow events as well as rain to freezing rain conditions throughout the month. Public Works Department installed the Christmas tree in BJMP as well as other Christmas decorations around Town. The Engineering Department presented the 5 year Capital Budget plan and the 5 year Capital Budget plan for Designated Highways to Council which were both approved during the Regular Council Meeting of December 14, 2015. It was noted that the Public are welcome to walk at the Tantramar Veterans Memorial Civic Centre Monday to Friday 7:00 a.m. to 11:30 a.m. during the winter months and the Public is also encouraged to check the Town Calendar on the Web site for ice rental times as there are several spots available rent. The walking trails have been cleared of snow in Beech Hill Park and in the Waterfowl Park and the Public is asked to use caution this time of the year as the ice thickness in the Waterfowl Park and at Lillas Fawcett Park varies from day to day with the freeze thaw cycles.

Councillor Phinney asked why there are so many ice rental spaces available, to which Engineer Dwayne Acton replied that it is due to a lack of Junior B team this year, a decrease in the high school team's time due to a late season start, and Minor Hockey having booked less ice time to keep in-line with their budget. This all equates to lower rentals.

Councillor Shawn Mesheau asked if there any significant takeaways on processes and procedures relative to effects on businesses, etc. from the Bridge Street project. Dwayne Acton responded that although businesses did hope that the project would have been completed sooner, in general pedestrian traffic was kept up in a positive way. The takeaway he felt was most important from the project was the ability to add elements to the construction contract in order to keep timelines in-tact. For the most part, very positive feedback on street esthetics, etc. have been received, and these positives outweigh the negatives overall. He noted that he is looking forward to this coming spring/summer season so that the Town can put the street furniture to much better use, which again will add to the overall esthetics of the street and the overall finished product.

Councillor Bill Evans asked, relative to the proposed emergency closures of the marsh section of the highway – should that ever be necessary – could Mr. Acton explain why the new highway warning sign is currently covered and not available for use. Mr. Acton responded that there are some technical difficulties yet to overcome, but they are being worked on, and the signage will be up and running as quickly as possible.

- D) Recreation Programs & Events  
Liaison Councillors Shawn Mesheau and Bruce Phinney
- i) Report Recreation Programs & Events

Councillor Shawn Mesheau noted that the Recreation Programs and Events report could be found on page 36 of the Council Package. It was reported that nominations to the Sports Wall of Fame have closed and will be reviewed in the coming months and nominations for Sports Recognition Night are due on Friday January 22, 2016 at Town Hall. The Town is partnering with Ocean Trails Source for Adventure to host a Snowshoe and Fire Demo in Beech Hill Park on January 17, 2016 at 1:00 p.m. The program is free of charge however does require a call to Town Hall to preregister. It was also noted that several new and continuing programs are coming in the New Year including the Living Well Workshop Series, Mindfulness, Pickleball, Evening Aquacise Classes, Parent and Tots Playgroup, Civic Centre Walking club and Trailblazers. Don't forget to mark on your calendars Winterfest February 18-21, 2016 and will include a skating dance party at the lake followed by a huge flames and pyro show. The Town has received a \$2,660 grant from the province of New Brunswick's Wellness Branch to support the Living Well Workshop Series which has allowed for a significant subsidization of registration fees.

Councillor Phinney asked if Mr. Pryde could explain what mindfulness was and what the program would entail. Mr. Pryde noted that it was essentially a stress reduction program and would include meditation and tea therapies.

Councillor Corbett requested an explanation of what Pickleball is, to which Matt Pryde responded that it is a cross between tennis, badminton and ping-pong.

#16-009 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR THAT BRUCE PHINNEY COUNCIL AUTHORIZE THAT THE FIRE CHIEF AS PART OF THE WINTERFEST EVENTS, COMPLETE AN APPLICATION TO PURCHASE FROM FIREWORKS FX, A COMMERCIALY-ORGANIZED AND OPERATED FLAME AND FIREWORKS DISPLAY AT LILLAS FAWCETT PARK ON FRIDAY FEBRUARY 19, 2016. MOTION CARRIED.

- E) Public Safety
  - Liaison Councillors Margaret Tusz-King and Deputy Mayor Joyce O’Neil
  - i) Report Public Safety
  - ii) RCMP Report

Councillor Margaret Tusz-King noted that the RCMP Report could be found on Page 37 of the Council Package. The Police Liaison Committee met on January 5<sup>th</sup>, 2016. The Community Program Officer position is being advertised internally within the RCMP until January 20, 2016. A national impaired driving initiative on December 4<sup>th</sup> resulted in few impaired drivers in Sackville. Charges for distracted driving, however, were much higher, with 10 tickets issued, mostly with younger drivers. There were no major issues or calls for service in Sackville during December. Councillor Tusz-King noted that Council, Staff and RCMP are working on a process for community meetings that will include the sharing of information and updates on policing, and feedback on policing priorities for Sackville. Staff are reviewing information regarding the Municipal Police Service Agreements (MPSA) and the Provincial Police Services Agreements (PPSA) along with our current MPSA, with respect to the various financial implications and whether or not there are more cost effective policing alternatives for Council to consider.

- ii) Fire Chief Report

Deputy Mayor Joyce O’Neil noted that the Fire Chief Report could be found on page 38 of the Council Package. It was reported that the Sackville Fire & Rescue responded to 14 calls for service in the month of December. They included: 5 motor vehicle collisions, 5 commercial fire alarms, 2 rubbish fires, 1 structure fire and 1 mutual aid assistance request from the Point De Bute Fire Department. Total calls for 2015 were 146 which is down 22 calls from 2014. The Ladies Auxiliary hosted our annual Christmas banquet. There were a large number of regular members, honorary members and windows of deceased firefighters in attendance. Mayor Berry, Councillor Tusz-King and Deputy Mayor O’Neil were thanked for their attendance. Deputy Mayor O’Neil then read the list of members who received “Years of Service” awards for 5, 10, 15 and 20 years of recognition, as well as noting those who received “Company” awards, and “Overall Performance” awards, within the Department for 2015. The Department would like to remind all residents of Sackville to make sure that they have a basic emergency kit prepared to last 72 hours, in the event of an emergency. Lastly, she gave sincere thanks to the members of the Department for all of their hard work and dedication over the years and wished them well in 2016. Mayor Berry seconded those sentiments.

- F) Policy/By-Law  
Liaison Councillors Bill Evans and Ron Corbett
  - i) Report Policy/By-Law

Councillor Bill Evans noted that there had not been a Policy/By-Law meeting in December, however, as a result of the Regular Council Meeting of December 14, 2015 second and third readings of several By-Laws are being presented for consideration. One of the By-Laws will see some additional housekeeping changes made, which will bump the 2<sup>nd</sup> and 3<sup>rd</sup> readings of that By-Law to a later date until further notice.

#16-010 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 247, FIRE PREVENTION BY-LAW. MOTION CARRIED.

#16-011 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 247, FIRE PREVENTION BY-LAW. MOTION CARRIED.

#16-012 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 245, A BY-LAW FOR THE PRESERVATION OF ORDER. MOTION CARRIED.

#16-013 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 245, A BY-LAW FOR THE PRESERVATION OF ORDER. MOTION CARRIED.

#16-014 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 246, TOWN OF SACKVILLE NOISE BY-LAW. MOTION CARRIED.

#16-015 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 246, TOWN OF SACKVILLE NOISE BY-LAW. MOTION CARRIED.

- G) Personnel  
Liaison Councillors Bill Evans and Deputy Mayor Joyce O'Neil

Deputy Mayor Joyce O'Neil noted that the Personnel Report could be found on page 41 of the Council Package.

Deputy Mayor Joyce O'Neil noted that as of the last pay period in December there were 37 permanent employees, 4 part-time employees (Recreation, and Crossing Guards) plus 6

Recreation Program & Lifeguard staff. With regards to Labour Relations there were two matters that were referred to arbitration. Parties reached a settlement on one which has been scheduled for December 22. An arbitration date is still to be scheduled on the remaining grievance. The current Collective Agreement also expired December 31<sup>st</sup>, so parties will be looking to commence negotiations in the New Year.

- H) Sustainability  
Liaison Councillors Ron Aiken and Margaret Tusz-King
- (i) Report Sustainability

Councillor Ron Aiken noted that the Sustainability Report could be found on page 42 of the Council Package. It was noted that staff continue to work with the Town Engineer on the remaining pieces of the Bridge Street Redevelopment project, which includes above ground design related items with Scotiabank, along with the public art component for the overall project and the remaining pieces of street furniture. A draft of the Town's Climate Change Adaptation Plan is being completed by EOS, following a meeting of the working group in November. The group is set to meet again on January 12, 2016 to review an initial draft. EOS has also completed a draft Milestone 3 Plan as part of our commitment to the Federation of Canadian Municipalities Partners for Climate Protection Program. Staff met with EOS to discuss the plan in December and continue to work with EOS on the draft plan prior to it being advanced to the Sustainability group, and then on to Council for review and consideration.

**EOS Eco-Energy Inc.**

EOS's regular board meeting was held on December 17, 2015 and the meeting agenda included a variety of topics ranging from staffing resources and training, to a strategic planning retreat, project updates, staff reports, finances, etc. EOS will meet again on January 21, 2016. Lastly, it was reported that Councillor Tusz-King has resigned from the board effective December 2015.

11. NEW BUSINESS

Mayor Robert Berry asked if there was any new business. Councillor Bill Evans responded that there was one item to add under New Business, and he then read the following Resolution:

**#16-016 RESOLUTION OF THE COUNCIL OF THE TOWN OF SACKVILLE**

**WHEREAS:**

- LOUIS BÉLIVEAU WAS APPOINTED TO THE HERITAGE BOARD OF THE TOWN OF SACKVILLE FOR A TERM OF THREE YEARS, WHICH TERM SHALL END ON DECEMBER 31, 2016;
- AT THE REQUEST OF TOWN COUNCIL, MS. KATHLEEN LORDON CONDUCTED AN INVESTIGATION AND PREPARED AND SUBMITTED A REPORT TO COUNCIL DATED AS OF SEPTEMBER 24, 2015 (THE "LORDON REPORT");
- THE LORDON REPORT MADE FINDINGS IN RESPECT OF THE CONDUCT OF MR. BÉLIVEAU (THE "FINDINGS");



- TOWN COUNCIL PROVIDED MR. BÉLIVEAU WITH THE OPPORTUNITY TO BE HEARD IN RESPECT OF THE FINDINGS AND SCHEDULED A MEETING TO BE HELD DECEMBER 21, 2015, FOR THAT PURPOSE; AND
- MR. BÉLIVEAU SUBMITTED A BRIEF OF FACT AND LAW DATED AS OF DECEMBER 20, 2015 (THE “BÉLIVEAU BRIEF”) IN LIEU OF BEING HEARD IN PERSON.

NOW THEREFORE, HAVING CONSIDERED THE LORDON REPORT, THE FINDINGS AND THE BÉLIVEAU BRIEF, TOWN COUNCIL, ON MOTION BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON AIKEN, RESOLVES AS FOLLOWS: LOUIS BÉLIVEAU IS HEREBY REMOVED AS A MEMBER OF THE HERITAGE BOARD OF THE TOWN OF SACKVILLE EFFECTIVE IMMEDIATELY. AYE VOTES WERE RECORDED FROM DEPUTY MAYOR JOYCE O’NEIL, COUNCILLORS RON AIKEN, BILL EVANS, MARGARET TUSZ-KING, RON CORBETT, MICHAEL TOWER AND SHAWN MESHEAU. A NAY VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

12. QUESTION PERIOD

13. ADJOURN

#16-017 MOVED BY COUNCILLOR MICHAEL TOWER THAT THE REGULAR COUNCIL MEETING ADJOURN. MOTION CARRIED.

---

Mayor

---

Clerk

---

Acting Assistant Clerk