



Sackville Heritage Grant Criteria

Properties within Heritage Conservation Areas A and B, contained in By-law 249 – Town of Sackville Municipal Heritage Conservation Area By-law, are eligible for Sackville Heritage Conservation Grants.

Conservation Grants will only be paid to cover some of the costs that were incurred by property owners that would not have been incurred if their buildings were outside a Heritage Conservation Area.

Total Annual Grant Funds Available for Distribution

The amount of funds available under this grant program is determined by Council each year.

Maximum Value of a Grant

Grants will not exceed the lesser of 50% of the cost of the portion of the work that qualifies for a grant or \$5000.

Eligibility for a Grant

No taxes, water bills or sewage bills must be past due on the property and no legal claims or liens must be outstanding on the property.

The number of grants per property will be limited to one per year and to two in any five-year period.

Grant recipients must not concurrently hold or have received other funds provided by the Town of Sackville or a municipally funded group for the same work.

Application and Approval Process

A grant application form must be completed and submitted to:

Heritage Officer
31C Main Street
Sackville, NB
E4L 1G6
(506) 364-4930
heritageofficer@sackville.com

For work valued at \$2,500 or more an application must include at least two quotes from contractors.

Applications will be accepted at any time during a calendar year until grant funds for that year are completely expended, and will be processed on a first-come, first-served basis.

Applications will be approved by the Heritage Officer taking into account the recommendation of the Sackville Heritage Board.

Payment Process

Grant payment is conditional on satisfactory work completion, documentation of completed work and submission of copies of receipts, invoices and cleared cheques.

Projects must be completed within the fiscal year for which they are approved. All receipts and invoices must be submitted before December 15th.

Grants for projects not completed by the end of the fiscal year will be forfeited.

Questions and Assistance

Please contact the Heritage Officer at:

Sackville Town Hall
31C Main Street
Sackville, NB
E4L 1G6
(506) 364-4930
heritageofficer@sackville.com

CRITERIA DATED: June, 2017