

**COUNCIL MEETING OF
MONDAY, DECEMBER 14, 2015 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Ron Aiken, Bill Evans, Margaret Tusz-King, Ron Corbett, Michael Tower and Shawn Mesheau. Also in attendance were CAO Phil Handrahan, Clerk Donna Beal, Treasurer Michael Beal, Assistant Treasurer Mary Dixon, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation, Programs and Events Matt Pryde, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Mike Greene, Planner Lori Bickford and Press Katie Tower.

1. CALL MEETING TO ORDER

Deputy Mayor Joyce O’Neil called the meeting to order.

Deputy Mayor O’Neil drew the name of the winner for the grand prize draw for the Shopping Downtown Sackville \$500 shopping spree that took place during the Bridge Street Reconstruction Project this summer. The winner is Kenzie Black. She will be contacted and notified of her win.

2. OPENING

Question Period

There were no questions at this time.

3. DISCLOSURE OF INTEREST

Deputy Mayor Joyce O’Neil asked if there were any disclosures of interest to declare. There were none.

4. APPROVAL OF AGENDA – Regular Council Meeting December 14, 2015

#15-168 MOVED BY COUNCILLOR MARGARET TUSZ-KING AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF DECEMBER 14, 2015 AS CIRCULATED. MOTION CARRIED.

5. MINUTES

Regular Council Meeting – November 9, 2015

#15-169 MOVED BY COUNCILLOR RON CORBETT AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF COUNCIL OF NOVEMBER 9, 2015 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council, December 7, 2015

#15-170 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL/IN-CAMERA MEETING OF DECEMBER 7, 2015 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. BILLS AND PAYROLL – NOVEMBER 2015

Councillor Shawn Mesheau passed the report over to Treasurer Mike Beal who gave a brief overview of the larger expenditures during the month of November. He also noted the salaries, wages and overtime for the month.

#15-171 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF NOVEMBER 2015 AS FOLLOWS: GENERAL GOVERNMENT \$292,271.30; GENERAL CAPITAL \$10,605.00; UTILITY GOVERNMENT \$112,332.49; UTILITY CAPITAL \$6,214.01; AND SALARIES \$179,592.19. MOTION CARRIED.

8. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – Mayor Robert Berry

There was no report from Mayor Berry.

ii) Planning – Lori Bickford

Planner Lori Bickford noted that the report could be found on page 19 of the package. It was also noted that the committee is recommending that Council accept the Municipal Plan and Zoning By-Law as presented.

#15-172 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 243 TOWN OF SACKVILLE MUNICIPAL PLAN. MOTION CARRIED.

#15-173 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 244 TOWN OF SACKVILLE ZONING BY-LAW. MOTION CARRIED.

9. PROCLAMATION – SUPPORTING THE BLUE DOT MOVEMENT

Deputy Mayor Joyce O’Neil declared the Town of Sackville’s support of the Blue Dot Movement by reading the following proclamation:

MUNICIPAL ENVIRONMENTAL RIGHTS DECLARATION – THE BLUE DOT MOVEMENT:

WHEREAS THE MAYOR AND COUNCIL OF THE TOWN OF SACKVILLE UNDERSTAND THAT PEOPLE ARE PART OF THE ENVIRONMENT, AND THAT A HEALTHY ENVIRONMENT IS INEXTRICABLY LINKED TO THE WELL-BEING OF OUR COMMUNITY,

1. THE MAYOR AND COUNCIL OF THE TOWN OF SACKVILLE BELIEVE, IN PRINCIPAL, THAT ALL PEOPLE SHOULD HAVE THE RIGHT TO LIVE IN A HEALTHY ENVIRONMENT, INCLUDING:

THE RIGHT TO BREATHE CLEAN AIR, THE RIGHT TO DRINK CLEAN WATER, THE RIGHT TO CONSUME SAFE FOOD, THE RIGHT TO ACCESS NATURE, THE RIGHT TO KNOW ABOUT POLLUTANTS AND CONTAMINANTS RELEASED INTO THE LOCAL ENVIRONMENT, THE RIGHT TO PARTICIPATE IN DECISION-MAKING THAT WILL AFFECT THE ENVIRONMENT,

2. THE MAYOR AND COUNCIL OF THE TOWN OF SACKVILLE BELIEVE THAT EVERY LEVEL OF GOVERNMENT - MUNICIPAL, PROVINCIAL AND FEDERAL - HAS THE RESPONSIBILITY, WITHIN ITS JURISDICTION, TO RESPECT, PROTECT AND PROMOTE THESE RIGHTS.

3. WITH THIS DECLARATION THE MUNICIPALITY ADDS ITS VOICE TO THE DAVID SUZUKI FOUNDATION’S BLUE DOT MOVEMENT AND DECLARES THEIR SUPPORT FOR EFFECTIVE PROVINCIAL AND/OR FEDERAL ENVIRONMENTAL RIGHTS LEGISLATION.

THEREFORE, I AS THE DEPUTY MAYOR, HEREBY DECLARE THAT THE TOWN OF SACKVILLE SUPPORTS THE BLUE DOT MOVEMENT.

10. CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted that his report could be found on page 23 of the Council Package. The past month proved to be once again another busy month with various programs and events underway plus the first significant snowfall for the season. Budget meetings continued throughout the month and we are pleased to see that a balanced budget is being recommended at the same tax rates as last year. Congratulations to the Fire Dept on their annual Parade of Lights. Once again it proved to be a highlight for our community. Midnight Madness created a great deal of excitement in the downtown for our business operators. I am also pleased to report that the Town hosted their Annual Staff recognition event last week to recognize employees for their level of service provided to the Town.

11. REPORTS

- A) Finance & Administration
 - Liaison Councillor Michael Tower and Councillor Shawn Mesheau
 - i) Report from the Treasurer
 - ii) By-Law Enforcement Report
 - iii) Animal Control Report

Councillor Shawn Mesheau noted that the Finance Report could be found on Page 24 through 30 of the Council Package which also includes the By-Law Enforcement and Animal Control Reports. Councillor Mesheau noted that the 2016 Budget work continued through November and into early December. Recommendations were brought to Council by staff on where we should spend our allocated Capital funds. Financial Statements are included up to November 30, 2015. Recommendations are coming forward at this meeting related to reserve fund transfers. By-Law Enforcement and Animal Control statistics for the months of October are attached.

Councillor Shawn Mesheau then read a report that was prepared by staff outlining the 2016 Budget, and the challenges that were faced creating this document. The report read as follows: The Finance Department, in consultation with Municipal Department Heads, and under the direction of the Town Council, is bringing forward a proposed operating budget for 2016 of \$10,598,424, an increase of \$320,177 or 2.62% over 2015.

The majority of this increase has been covered by an increase in property assessment for 2016 of 2.94%, which will result in an additional \$270,395 of revenue.

As with many residents of Sackville, the Municipality as well is facing increasing costs. This creates challenges in managing resources to ensure the continuity in services.

For 2016 the Municipality is proposing modest increases in departments such as Public Works, Environmental Health Services (Garbage Disposal) and General Government of 0.5% in their budgets over last year.

Fire will operate with a 3% increase, however policing will increase in cost by \$177,923 This represents a 13.1% increase over the 2015 Policing budget.

RCMP costs have risen 36.3% since Sackville became eligible for the 70/30 cost share with the Federal Government.

While the Municipality is generally satisfied with the level of policing service, the Town cannot afford to maintain policing services at the level of increased costs as we are encountering.

Therefore Council, in conjunction with Management, will be looking further to determine whether or not the Town needs to modify our policing services agreement so as to have a more feasible solution without adversely impacting on our level of service.

As a Municipality we continue to rely heavily on growth in residential property assessments to help with increased costs as will be the case in 2016. The Municipality is not seeing similar increases this year with provincially owned property assessments staying pretty much in line with 2015. However provincially owned properties still make up approximately 28% of the tax revenue generated, second to residential at 61% and followed by commercial at 10%.

These numbers truly help put a perspective on where the Municipality needs to be focusing its efforts for future growth opportunities.

As a Municipality there are limited means to generate revenue to offset expenses. One area of revenue that will be effected in 2016 is the Municipal share of Provincial fine revenue that is generated by infractions that are ticketed or charged by the RCMP within Sackville.

The Province has advised that in 2016 the Municipality will lose its share of the fine revenue which equates to \$19,179. We are not the only Municipality facing this and over all the province will gain \$2 million in revenue from this change.

With regard to the 2016 Utility Budget, our operation remains relatively stable with no increase in our water rates. In the last 10 years we have not increased rates in order to sustain operations, and have maintained a very tight budget. The only rate increases in these 10 years were in 2008 for operation of the Water Treatment Plant, and in 2012/2013 for construction of the Water Tower which were both new services added to the budget.

The Town of Sackville recognizes 2016 will be a challenging year however we are pleased to bring forward a balanced budget with respect to General Government and Utility that will deliver the level of programs and services that our residents are accustomed to.

The Municipal tax rates in 2016 will remain at: \$1.55 per \$100 of assessment for residential properties and \$2.325 per \$100 of assessment for commercial properties.

#15-174 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BILL EVANS THAT ON THE 14TH DAY OF DECEMBER 2015, THE COUNCIL OF THE MUNICIPALITY OF SACKVILLE, NB RESOLVE THAT THE SUM OF \$10,598,424 BE THE TOTAL BUDGET OF THE MUNICIPALITY, THAT THE SUM OF \$9,472,097 BE THE WARRANT OF THE MUNICIPALITY FOR THE ENSUING YEAR, AND THAT THE TAX RATE FOR THE MUNICIPALITY BE \$1.5500. THE COUNCIL ORDERS AND DIRECTS THE LEVYING BY THE MINISTER OF LOCAL GOVERNMENT OF SAID AMOUNTS ON REAL PROPERTY LIABLE TO TAXATION UNDER THE ASSESSMENT ACT WITHIN THE MUNICIPALITY OF SACKVILLE, NB AND AUTHORIZES THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#15-175 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL AUTHORIZE THE ALLOCATION FOR THE REGIONAL SERVICE COMMISSION # 7 FOR THE YEAR 2016 AS FOLLOWS:

<u>COOPERATIVE AND REGIONAL PLANNING</u>	<u>\$ 3,197.00</u>
<u>SOLID WASTE SERVICES</u>	<u>\$113,770.00</u>
<u>LOCAL PLANNING SERVICES</u>	<u>\$203,417.00</u>

AYE VOTES WERE RECORDED BY COUNCILLORS RON AIKEN, BILL EVANS, MARGARET TUSZ-KING, RON CORBETT, MICHAEL TOWER AND SHAWN MESHEAU. A NAYE VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#15-176 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL AUTHORIZE THE TRANSFER OF \$336,000 FOR THE YEAR 2016 FROM THE GENERAL OPERATING BUDGET TO THE UTILITY OPERATING BUDGET FOR THE PURPOSE OF FIRE PROTECTION IN ACCORDANCE WITH REGULATION 81-195 OF THE MUNICIPALITIES ACT (O.C. 81-974). MOTION CARRIED.

#15-177 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT ON THE 14th DAY OF DECEMBER 2015, THE COUNCIL OF THE MUNICIPALITY OF SACKVILLE, NB RESOLVE THAT PURSUANT TO PARAGRAPH 189 (4) OF THE MUNICIPALITIES ACT, THE TOTAL BUDGET FOR THE WATER AND SEWER UTILITY FOR THE ENSUING YEAR WOULD CONSIST OF TOTAL REVENUE OF \$1,811,110 AND TOTAL EXPENDITURES OF \$1,811,110 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#15-178 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT THE MUNICIPALITY OF THE TOWN OF SACKVILLE SUBMIT TO THE MUNICIPAL CAPITAL BORROWING BOARD, AN APPLICATION FOR AUTHORIZATION TO BORROW OR GUARANTEE THE REPAYMENT OF MONEY BORROWED FOR A CAPITAL EXPENSE FOR THE TERMS AND AMOUNTS, AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE SAID DOCUMENT.

<u>ENVIRONMENTAL HEALTH SERVICES:</u>	
<u>QUARRY LANE WATER/SEWER</u>	<u>\$ 50,000</u>
<u>PARK STREET WATER/SEWER</u>	<u>\$ 225,000</u>
<u>WATER METER REPLACEMENT</u>	<u>\$ 100,000</u>
<u>LIFT STATION UPGRADES</u>	<u>\$ 20,000</u>
<u>WATER TREATMENT PLANT UPGRADE</u>	<u>\$ 50,000</u>
	<u>TOTAL \$ 445,000</u>

PROTECTIVE SERVICES

<u>BUNKER GEAR REPLACEMENT</u>	<u>\$ 13,000</u>
<u>HELMET REPLACEMENT</u>	<u>\$ 21,000</u>
<u>PUMPER/TANKER REPLACEMENT</u>	<u>\$ 400,000</u>

TRANSPORTATION SERVICES

<u>PARK STREET RECONSTRUCTION</u>	<u>\$</u>	<u>425,000</u>
<u>QUARRY LANE RECONSTRUCTION</u>	<u>\$</u>	<u>140,000</u>
<u>TANDEM TRUCK REPLACEMENT</u>	<u>\$</u>	<u>150,000</u>
	<u>TOTAL \$</u>	<u>1,149,000</u>
	<u>GRAND TOTAL \$</u>	<u>1,594,000</u>

MOTION CARRIED.

#15-179 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE A GENERAL CAPITAL BUDGET IN THE 2016 OPERATING BUDGET FOR GENERAL GOVERNMENT OF \$900,000; WITH \$800,000 COMING FROM CAPITAL OUT OF REVENUE AND \$100,000 COMING FROM THE GENERAL CAPITAL RESERVE FUND AS FOLLOWS:

TOURISM/COMMUNITY DEVELOPMENT

<u>HIGHWAY SIGNAGE</u>	<u>\$</u>	<u>10,000</u>
------------------------	-----------	---------------

PARKS & RECREATION:

<u>ICE PLANT UPGRADES</u>	<u>\$</u>	<u>20,000</u>
<u>ROOF REPAIR CIVIC CENTRE</u>	<u>\$</u>	<u>20,000</u>
<u>BALLFIELDS</u>	<u>\$</u>	<u>15,000</u>

FINANCE & ADMINISTRATION:

<u>COMPUTER/TECHNOLOGY UPGRADES</u>	<u>\$</u>	<u>50,000</u>
<u>LIBRARY RENOVATIONS</u>	<u>\$</u>	<u>25,000</u>

PUBLIC WORKS & ENGINEERING:

<u>PARK STREET RECONSTRUCTION</u>	<u>\$</u>	<u>425,000</u>
<u>QUARRY LANE RECONSTRUCTION</u>	<u>\$</u>	<u>140,000</u>
<u>BUILDING REPAIR – TOWN GARAGE</u>	<u>\$</u>	<u>20,000</u>
<u>SIDEWALK RENEWAL</u>	<u>\$</u>	<u>25,000</u>
<u>TANDEM TRUCK REPLACEMENT</u>	<u>\$</u>	<u>150,000</u>
<u>TOTAL</u>	<u>\$</u>	<u>900,000</u>

MOTION CARRIED.

#15-180 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ALL DOCUMENTS RELATED TO THE SALE OF LAND IN THE INDUSTRIAL PARK IDENTIFIED AS PID NUMBER 70272414 TO 038491 NB LTD., AS PER THE TERMS AND CONDITIONS IN HIS LETTER DATED NOVEMBER 17, 2015.

MOTION CARRIED.

#15-181 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE TRANSFER OF THE TOWN'S LIFE, HEALTH & DENTAL PLAN WITH GREAT WEST LIFE TO AN ASO PLAN FROM A NON-REFUND PLAN EFFECTIVE FEBRUARY 1, 2016 WITH CURRENT RATES IN PLAN BEING OUR STARTING PREMIUM LEVEL UNDER THE ASO PLAN. MOTION CARRIED.

Councillor Corbett noted that the change in the Benefit Plan does not change the level of coverage currently received by plan users. Michael Beal noted that the change removes the risk from Great West Life, and places it on the Municipality. History of the plan has shown that this is in our favour to do so and has positive financial implications for the Municipality.

Before moving on to the motions relating to Reserve Fund Transfers, Councillor Mesheau read the following pre-emptive:

The 2015 Budget included \$100,000 to come out of the General Capital Reserve and \$50,000 to come out of the General Operating Reserve. After reviewing the year to date estimates in December, a number of items have changed since our previous estimates in September:

- \$25,000 extra in Building Permits
- \$37,000 sale of the DNR building
- \$40,000 savings in Street Patching
- \$50,000 not to be spent on Strategic Planning

As previously noted, we had a couple of large over expenditures in Policing and Snow Removal, but given all the factors that make up the 2015 Operating Budget including the changes noted above, plus the savings all Department Heads have found in other areas of their budgets, the recommendation is:

- To withdraw \$20,000 from the General Operating Reserve, rather than \$50,000 as previously budgeted
- To withdraw \$30,000 from the General Capital Reserve, rather than \$100,000 as previously budgeted

There will be no transfers in or out of the Utility Capital Reserve.

Current Reserve balances before motions are (approx.)

- General Operating Reserve = \$117,000
- General Capital Reserve = \$937,000
- Utility Operating Reserve = \$61,000

#15-182 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2015, OF \$20,000 FROM THE GENERAL OPERATING RESERVE FUND TO THE GENERAL OPERATING BUDGET. MOTION CARRIED.

#15-183 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2015, OF \$30,000 FROM THE GENERAL CAPITAL RESERVE FUND TO THE GENERAL CAPITAL ACCOUNT TO PAY FOR 2015 CAPITAL EXPENSES. MOTION CARRIED.

As a closing note, Councillor Mesheau noted that the overnight parking by-law is now in effect, as well 2016 Dog tags are available for purchase at Town Hall.

- B) Tourism & Business Development
Liaison Councillors Michael Tower and Ron Corbett
 - i) Report from Tourism & Business Development
 - ii) Heritage Officer Report
 - iii) Greater Sackville Chamber of Commerce
 - iv) Main Street Redevelopment

Councillor Ron Corbett noted that the Tourism & Business Development Report could be found on Page 31 of the Council Package. The Visitor numbers for 2015 (4133) were up very slightly from 2014 (4089). We are pleased to announce that work has been completed on installing a third post on our marsh side highway sign. The Highway Ambassador Program saw 7 restaurants benefitting from the program with a total of 48 coupons being redeemed for a value of \$480. The Town collaborated on an information session on the New Brunswick Innovation Fund Voucher Program on November 17. Four local entrepreneurs were in attendance. Ron Kelly Spurles will speak to this.

Winter lightning has been installed and many thanks to the Department of Parks and Facilities and Public Works. The VIC hosted the Writers Federation of New Brunswick annual workshop on November 14. Approximately 45 people attended. Congratulations to all participants in Midnight Madness on November 13 and December 4.

- C) Public Property & Facilities
Liaison Councillors Bruce Phinney and Ron Aiken
 - i) Report Public Property & Facilities

Councillor Ron Aiken noted that the Public Property & Facilities Report could be found on Page 38 and 39 of the Council Package. Councillor Aiken noted that Public Works staff utilized the zoom boom to take down a few remaining flower baskets and Town Banners and installed all the Christmas decorations around Town and on Town buildings. The Engineering department continues to work on the ongoing flooding issues that the Town of Sackville have been faced with over the last number of years and we are continuing our efforts to work with CN and the province and the Consultant who has been hired to complete the Hydro technical study on these flooding issues and working towards some possible short term and long term solutions. The Department worked on completing the 5 year capital budgets plan, which was presented to council in November for their review and consideration with approval to follow in December.

Tantramar Veterans Memorial Civic Center

The Civic Centre will be closed December 24th, 25th, and 26th for the holidays and at 12:00pm on December 31st. Civic Centre has rental space available as well as Ice rental for the upcoming season, for more information call 364-4955. Happy Holidays to one and all.

Municipal Parks

Walking trails will be cleared of snow in Beech Hill Park and in the Waterfowl Park this winter as time permits. The public is asked to use caution this time of year as the ice thickness in the Waterfowl Park and at Lillas Fawcett Park varies from day to day with the freeze thaw cycles.

#15-184 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENT WITH THE SOUTH EAST REGIONAL ADULT LEARNING BOARD IN ORDER TO PROVIDE SPACE FOR ADULT LEARNING WITHIN THE TANTRAMAR VETERANS MEMORIAL CIVIC CENTER. MOTION CARRIED.

#15-185 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL AUTHORIZE THE DISPOSAL OF ONE 1997 INTERNATIONAL DUMP TRUCK, MODEL #F2600, SERIAL #1HTGLADT4VH406990 BY RICHIE BROS. AUCTION, DEBERT, NS. MOTION CARRIED.

#15-186 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ACCEPT THE 5-YEAR CAPITAL PLAN FOR DESIGNATED HIGHWAYS AS SUBMITTED AND AUTHORIZE THAT IT BE SUBMITTED TO THE DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE. MOTION CARRIED.

#15-187 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE DECOMMISSIONING OF THE WELL AT THE RESERVOIR BY EASTERN WELL DRILLING NOT TO EXCEED A MAXIMUM OF \$30,210.00 PLUS H.S.T. MOTION CARRIED.

#15-188 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL AWARD THE PUBLIC ART COMMISSION FOR THE BRIDGE STREET REDEVELOPMENT PROJECT, AT THE CORNER OF BRIDGE AND WELDON STREET (PID 00963751), TO CHRISTIAN TOTH IN THE AMOUNT OF \$25,000 PLUS HST AS PER HIS SUBMITTAL MADE IN RESPONSE TO THE RFP. AYE VOTES WERE RECORDED FROM COUNCILLOR RON AIKEN, BILL EVANS, MARGARET TUSZ-KING, RON CORBETT, MICHAEL TOWER AND SHAWN MESHEAU. A NAYE VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#15-189 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENTS WITH BIRCHBARK HOLDINGS LTD. AND F R S SUPPLIES LTD. TO ALLOW THE TOWN TO ACCESS, INSTALL AND MAINTAIN PUBLIC ART AS PART OF THE BRIDGE STREET REDEVELOPMENT PROJECT. AYE VOTES WERE RECORDED FROM COUNCILLOR RON AIKEN, BILL EVANS, MARGARET TUSZ-KING, RON CORBETT, MICHAEL TOWER AND SHAWN MESHEAU. A NAYE VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#15-190 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL AWARD THE PUBLIC ART COMMISSION FOR THE BRIDGE STREET REDEVELOPMENT PROJECT, ON THE WALL OF THE BOWLING ALLEY (PID NO. 00963660), TO CHRISTIAN TOTH IN THE AMOUNT OF \$20,000 PLUS HST AS PER HIS SUBMITTAL MADE IN RESPONSE TO THE RFP, SUBJECT TO NECESSARY LEGAL AGREEMENTS PERTAINING TO ACCESS, INSTALLATION AND MAINTANANCE BEING FINALIZED. AYE VOTES WERE RECORDED FROM COUNCILLOR RON AIKEN, BILL EVANS, MARGARET TUSZ-KING, RON CORBETT, MICHAEL TOWER AND SHAWN MESHEAU. A NAYE VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

- D) Recreation Programs & Events
 - Liaison Councillors Shawn Mesheau and Bruce Phinney
 - i) Report Recreation Programs & Events
 - ii) Sports Wall of Fame
 - iii) Library Report

Councillor Shawn Mesheau noted that the Recreation Programs & Events Report could be found on Page 41 of the Council Package. The Town is accepting nominations for 2016 Sackville Sports Wall of Fame. Forms are available at sackville.com. The Christmas Tree Lighting Ceremony at the Bill Johnstone Park was enjoyed by approximately 250 people. The music and Santa's arrival on the fire engine were both big hits. The Trailblazer afterschool programs are finished and will be offered again in February. Winterfest will be held from February 18-21, 2016. The Train for 10K running program finished with a final run on December 5th. It was very well attended and we hope to offer another Learn to Run program in the spring. Registration for The Living Well Workshop Series beginning in January has started to fill up. Community Development Grant recommendations will be coming forward to Council in February. The New Year's Levee will be held on January 1, 2016 from 1-3pm at the Town Hall.

Matt Pryde noted that the resolution being brought forward this evening relates to a framework that is essentially a guiding document created by NGO's and Provincial and Federal Governments. It creates a new definition for Recreation in Canada, as well as noting new initiatives for developing recreation plans that are aimed to help guide municipalities in effective development of their plans as a whole.

#15-191 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BILL EVANS THAT,

WHEREAS THE FRAMEWORK FOR RECREATION IN CANADA 2015: PATHWAYS TO WELLBEING HAS BEEN A COLLABORATIVE EFFORT OF PROVINCIAL/TERRITORIAL RECREATION ORGANIZATIONS, THE CANADIAN PARKS AND RECREATION ORGANIZATION AND PROVINCIAL/TERRITORIAL GOVERNMENTS, AND

WHEREAS THE FRAMEWORK FOR RECREATION IN CANADA 2015: PATHWAYS TO WELLBEING IS THE RESULT OF A COMPREHENSIVE PROCESS OF RESEARCH, REFLECTION AND RECOMMENDATIONS THAT WERE FACILITATED THROUGH DISCUSSIONS WITH VARIOUS RECREATION STAKEHOLDERS GROUPS ACROSS CANADA, AND

WHEREAS THE FRAMEWORK FOR RECREATION IN CANADA 2015: PATHWAYS TO WELLBEING HAS BEEN FORMALLY ENDORSED BY PROVINCIAL AND TERRITORIAL MINISTERS RESPONSIBLE FOR RECREATION, SPORT AND PHYSICAL ACTIVITY AND THE CANADIAN PARKS AND RECREATION ASSOCIATION, AND SUPPORTED BY THE GOVERNMENT OF CANADA, AND

WHEREAS THE FRAMEWORK FOR RECREATION IN CANADA 2015: PATHWAYS TO WELLBEING HAS BEEN FORMALLY ENDORSED BY THE MEMBERSHIP OF RECREATION NEW BRUNSWICK AT THEIR ANNUAL MEETING ON OCTOBER 9, 2015, AND

WHEREAS THE FRAMEWORK FOR RECREATION IN CANADA 2015: PATHWAYS TO WELLBEING PRINCIPLE PURPOSE IS TO GUIDE AND STIMULATE COORDINATED POLICIES AND PRACTICES IN RECREATION THAT AIM TO IMPROVE THE WELLBEING OF INDIVIDUALS, COMMUNITIES, AND THE BUILT AND NATURAL ENVIRONMENT, AND

WHEREAS THE TOWN OF SACKVILLE IS A VALUED STAKEHOLDER IN ADVANCING RECREATION AND THEREFORE THE HEALTH AND WELLBEING OF OUR CITIZENS AND COMMUNITIES,

THEREFORE BE IT RESOLVED THAT THE TOWN OF SACKVILLE FORMALLY ENDORSE THE FRAMEWORK FOR RECREATION IN CANADA 2015: PATHWAYS TO WELLBEING AND SUPPORT THE COLLABORATIVE WORK TO ACCOMPLISH THE GOALS OF THE FRAMEWORK AND THEREFORE TO SUPPORT THE ADVANCEMENT OF RECREATION IN NEW BRUNSWICK. MOTION CARRIED.

- E) Public Safety
 - Liaison Councillors Margaret Tusz-King and Deputy Mayor Joyce O'Neil
 - i) Report Public Safety
 - RCMP Report

Councillor Margaret Tusz-King noted that the RCMP Report could be found on Page 42 of the Council Package. The issues that have most engaged our Police Services in the past month include noise by-laws and community partnerships, and working on the winter road closure processes. There was an extensive investigation of several complaints from female university students being bothered by a suspicious male driver. The driver has been identified, interviewed and it is expected that this person will no longer be a problem in Sackville. Issues of noisy

parties continue to be addressed through the Community Partnerships Committee (made up of reps from MASU, Mt. Allison staff, Town staff, community residents). A process for restorative justice is being developed for future interventions. In the meantime, a ticket was issued under the Noise By-Law in November, at a residence in Sackville, following repeated calls of complaint. Some students also received open liquor charges. Sgt. Gagne was away for 1 week taking Initial Critical Incidence Response Training. There were no issues associated with the Loney Bowl football game, and no extra police services were deployed. Surveillance is happening in the highway-commercial area, monitoring speeding as well as texting-while-driving. Several charges have been laid. We have no updates regarding the hiring process for a new CPO.

At the Liaison meeting noting that policing expenses have gone up in the Province and they are feeling the increase as well. Where the province did not have any other areas to cut to offset the costs to Municipalities, therefore the costs had to be downloaded to them.

There is a review being done on the number of officers that are required for the Town and discussions will be had.

ii) Fire Chief Report

Deputy Mayor Joyce O'Neil noted that the Fire Chief Report could be found on Page 43 of the Council Package. Deputy Mayor O'Neil noted Sackville Fire & Rescue responded to 9 calls for service in the month of November. They included: 3-motor vehicle collisions, 3-commercial fire alarms, 1-utility pole fire, 1-carbon monoxide alarm and 1-residential oven fire. With seeing an increase in motor vehicle collisions within our community, I would like to encourage the residents of Sackville and surrounding area who travel to work inside and outside of our community, to keep an eye on the weather predictions the night before. This will ensure that they are able to leave a little earlier, if necessary, to ensure that they arrive safely and on-time. The month of November always provides us the opportunity and privilege to march with our veterans on Remembrance Day. The members of the Fire Department feel that this is a great chance to let our veterans know how much we appreciate the freedom that we enjoy today because of the sacrifices they have made on the behalf of our country. There will be four motions coming forward this evening to do first reading on proposed By-Laws No. 245, 246, 247 & 248. Training will wrap up shortly for the Christmas holidays so our dedicated, professional, volunteer firefighters can spend some time with their family and friends over this holiday season. Sackville Fire & Rescue held its 3rd annual parade of lights on Saturday, November 28th, 2015. The parade consisted of all Sackville's Emergency services and departed from the fire station at 6:30pm, making its way through several streets within our community, including a visit to the Sackville Memorial Hospital and the Drew Nursing Home. I would like to take this opportunity to remind everyone of the importance of using power bars where possible, when putting up Christmas lights. If you have a "real" Christmas tree, please water it daily. Statistics say that these two items are usually the most common causes for a fire during the holiday season. As always, I would like to remind all residents of Sackville to make sure that they have a basic emergency kit prepared to last 72 hours, in the event of an emergency.

Deputy Mayor O'Neil noted a congratulations to all the members who received recognition awards this year.

- F) Policy/By-Law
Liaison Councillors Bill Evans and Ron Corbett
 - i) Report Policy/By-Law

Councillor Bill Evans noted that the Policy/By-Law Report could be found on page 45 of the Council Package. By-Law No. 204, Fire Prevention By-Law, By-Law No. 206, A By-Law for the Preservation of Order, By-Law No. 216, A By-Law Governing the Fire Department and By-Law No. 230, Town of Sackville Noise By-Law were reviewed by the Sackville Fire Chief and the Town of Sackville's By-Law Officer and brought recommendations for some housekeeping items within all four of these By-Laws to the Committee. The above By-Laws were discussed at our Meeting on November 19, 2015 noting the housekeeping changes at which time it was also decided that we would recommend to repeal all four of the above noted By-Laws giving each one a new By-Law No. The one item that continued to come forward was relative to fireworks, and a cleanup of references, etc to fireworks is being made here in these motions. Fire Chief Bowser noted that there have not been fireworks permitted in the Town of Sackville, and the proposed changes coming forward are simply housekeeping.

#15-192 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 242, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY IN THE TOWN OF SACKVILLE. MOTION CARRIED.

#15-193 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 242, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY IN THE TOWN OF SACKVILLE. MOTION CARRIED.

#15-194 MOVED BY COUNCILLOR EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT THE COUNCIL OF THE TOWN OF SACKVILLE ENACT BY BY-LAW THAT A BUSINESS IMPROVEMENT LEVY BE IMPOSED ON ALL NON-RESIDENTIAL PROPERTY WITHIN THE BUSINESS PROVEMENT AREA OF THE MUNICIPALITY THAT IS LIABLE TO TAXATION UNDER THE ASSESSMENT ACT. THE LEVY SHALL BE IN THE AMOUNT OF \$23,372.40 AT THE RATE OF \$0.20/\$100 OF ASSESSMENT, AND THAT COUNCIL HEREBY DIRECTS AND ORDERS THE MINISTER TO LEVY SAID AMOUNT PURSUANT TO THE PROVISIONS OF THE BUSINESS IMPROVEMENT AREA ACT AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL SAID DOCUMENTS. MOTION CARRIED.

#15-195 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 247, FIRE PREVENTION BY-LAW. MOTION CARRIED.

#15-196 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 245, A BY-LAW FOR THE PRESERVATION OF ORDER. MOTION CARRIED.

#15-197 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MARGARET TUSZ-KING THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 248, A BY-LAW GOVERNING THE FIRE DEPARTMENT. MOTION CARRIED.

#15-198 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 246, TOWN OF SACKVILLE NOISE BY-LAW. MOTION CARRIED.

Councillor Bill Evans noted that earlier in the year Council referred the Heritage Conservation By-Law to the Policy/By-Law Committee for review and recommendations. This has proved to be a challenging process, to say the least. But at each step, Staff & Council (sometimes with legal advice) has tried to do things properly. We are currently in the process of implementing the recommendations of an external review which was conducted late this summer. We trust that this will enable us to avoid some of the pitfalls of the recent past, while still recognizing the importance of heritage to our community. I am pleased to report that the Policy/By-Law Councillors, along with Town Staff, have been working to review and revise our Heritage Conservation Area By-Law. To assist us, we have reached out to some of the former Heritage Board Chairs and authors of the original By-Law in order to gain their insight and input regarding the future policy direction and framework of an amended By-Law.

Due to the circumstances we find ourselves in, time is of the essence. However, it is our intention to develop a draft document for review at a public meeting to be scheduled for January 25, 2016. Following the public hearing, and after incorporating any subsequent changes that may result, we would anticipate that a revised By-Law could receive 1st and 2nd readings on February 1, 2016 with a final reading on February 8, 2016. At the same time, Council is also actively searching for new Board member and in early February, we would look to review and appoint new members to the Board. This timeline will ensure that our Heritage process is functioning at full strength by mid-February. While this is not ideal, I believe that it's the best we can reasonably do in the circumstances. While we recognize that this is an aggressive timeline, given the importance of heritage in our community, we have made this matter a priority. However, we also recognize that there are challenges ahead. But despite these, we will continue to work towards re-establishing a By-Law and a Board that can advance our Heritage goals and objectives.

We look forward to having a revised By-Law and full Board as soon as we reasonably can so that we can enjoy the benefits of Heritage Conservation in the Town of Sackville on into the future.

#15-199 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL SET A PUBLIC HEARING DATE FOR JANUARY 25, 2016 AT 7:00PM IN COUNCIL CHAMBERS, 31 MAIN STREET, SECOND FLOOR, SACKVILLE, NEW BRUNSWICK, FOR THE CONSIDERATION OF OBJECTIONS TO AMENDING BY-LAW NO. 249, BEING A BY-LAW TO AMEND BY-LAW NO. 219, TOWN OF SACKVILLE HERITAGE CONSERVATION AREA BY-LAW. MOTION CARRIED.

G) Personnel

Liaison Councillors Bill Evans and Deputy Mayor Joyce O'Neil

Councillor Bill Evans noted that the Personnel Report could be found on Page 73 of the Council Package. As of the last pay period in November there were 37 permanent employees, 4 part-time employees (Recreation, and Crossing Guards) plus 6 Recreation Program & Lifeguard staff. In terms of Labour Relations there are two matters that have been referred to arbitration, with one scheduled for December 22nd. The current Collective Agreement expires December 31st so parties will be looking to commence negotiations in the new year. The Workplace Health & Safety Committee also met this past month. A reminder that Town Hall will be closed during the Christmas week of December 28 -31.

H) Sustainability

Liaison Councillors Ron Aiken and Margaret Tusz-King

(i) Report Sustainability

Councillor Margaret Tusz-King noted that the Sustainability Report could be found on page 74 of the Council Package. In addition to the attached meeting notes, other sustainability related initiatives worth noting include: Staff have also successfully submitted two claims to ACOA with others to follow. Work on the town's Climate Change Adaptation Plan is now in process by EOS and the working group met in November to discuss the plan, approach and deliverables. The group will look to meet again soon. EOS has completed a draft Milestone 3 Plan as part of our commitment to the Federation of Canadian Municipalities Partners for Climate Protection Program. Staff are working with EOS on the draft plan prior to it being advanced to the sustainability group, and then on to Council for review and consideration.

Sustainability

The group discussed a revised Sustainability Lens from the Sustainability Plan that was used to evaluate 2015 Capital projects. The evaluation idea of the lens was found to be beneficial, but the form itself was felt to be excessive and inadequate for the variety and capital type projects planned by Municipalities. The group discussed a revised form that would allow department heads to easily evaluate projects from a sustainability perspective. It focuses on a strategic standpoint, including the benefits, risks and options, as well as the operation and replacement costs associated with projects. The group briefly reviewed a Discussion Report form detailing the previous review of the Blue Dot Movement, along with a draft Municipal declaration in support of the movement. The group was advised that 12 new street trees were planted throughout the community over the last few weeks.

The group was advised that staff have submitted a grant for street trees in 2016, and are in the process of preparing grant applications for other projects, including one for trails, active transportation and LED lights. The group determined that quarterly meetings would be held in 2016, but reports on projects and other initiatives would be provided monthly.

12. NEW BUSINESS

Deputy Mayor Joyce O'Neil asked if there was any new business. There was none.

13. QUESTION PERIOD

14. ADJOURN

Deputy Mayor Joyce O'Neil wished a Merry Christmas and Happy New Year to all Sackville Residence and Councillor Margaret Tusz-King reminded residents of the Levee and encouraged each attendee to bring a non-perishable item for the food bank.

#15-200 MOVED BY COUNCILLOR MICHAEL TOWER THAT THE REGULAR COUNCIL MEETING ADJOURN. MOTION CARRIED.

Deputy Mayor

Clerk

Acting Assistant Clerk