

**COUNCIL MEETING OF
MONDAY, MARCH 14, 2016 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Ron Aiken, Bill Evans, Ron Corbett, Michael Tower and Shawn Mesheau. Also in attendance were CAO Phil Handrahan, Clerk Donna Beal, Assistant Treasurer/Acting Assistant Clerk Mary Dixon, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation, Programs and Events Matt Pryde, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Wendell Crossman, Planner Lori Bickford and Press Katie Tower.

1. CALL MEETING TO ORDER

Deputy Mayor Joyce O’Neil called the meeting to order.

2. OPENING

Question Period – There were no questions at this time.

3. DISCLOSURE OF INTEREST

Deputy Mayor Joyce O’Neil asked if there were any disclosures of interest to declare. There were none.

4. APPROVAL OF AGENDA – Regular Council Meeting March 14, 2016

#16-050 MOVED BY COUNCILLOR RON CORBETT AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF MARCH 14, 2016 AS AMENDED. MOTION CARRIED.

Councillor Ron Aiken added an item to the agenda under New Business, being an update from the Zone 2 Meeting.

5. MINUTES

Regular Council Meeting, February 8, 2016

#16-051 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF FEBRUARY 8, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council – March 7, 2016

#16-052 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF MARCH 7, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council Closed In/Camera – March 7, 2016

#16-053 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL CLOSED IN/CAMERA OF MARCH 7, 2016 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

Councillor Bill Evans noted that during the question period of the Regular Council Meeting of February 8, 2016 he had made an error in stating that all those recently appointed to the Heritage Board were residents of Sackville. What should have been said was that all those recently appointed fall within the scope of the heritage conservation act as eligible for appointment. He apologized for any confusion this may have caused.

7. BILLS AND PAYROLL – FEBRUARY 2016

Councillor Shawn Mesheau passed the report over to Assistant Treasurer/Acting Assistant Clerk Mary Dixon who gave a brief overview of the larger expenditures during the month of February, as well as an explanation of the Overtime paid out during the month through wages.

#16-054 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF FEBRUARY 2016 AS FOLLOWS: GENERAL GOVERNMENT \$676,958.46; GENERAL CAPITAL \$18,279.58; UTILITY GOVERNMENT \$39,199.88; UTILITY CAPITAL \$1,097.39; AND SALARIES \$180,606.40. MOTION CARRIED.

8. PROCLAMATION

Deputy Mayor Joyce O’Neil read a synopsis of the accomplishments of the Mount Allison Athletics program, in particular the Women’s Basketball Program. Deputy Mayor O’Neil then proclaimed March 31, 2016 as “Mountie Day” in the Town of Sackville. She congratulated the program and the participants for all of their hard work. Athletic Director Pierre Arsenault was then invited to the podium to say a few words. He thanked the Town of Sackville for their support of the Athletics Program at the University. The University is very proud of the accomplishments of the participants and noted how great it is to have such a strong community support. Mr. Arsenault then invited coach of the Women’s Basketball program, Matt Gamblin, to introduce the Women’s team to again acknowledge their accomplishments.

APPOINTMENT:

Deputy Mayor Joyce O'Neil on behalf of Mayor Robert Berry appointed Councillor Bill Evans as Council Representative to the Heritage Board.

9. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – Mayor Robert Berry
- ii) Planning – Lori Bickford

Deputy Mayor O'Neil noted that the Planning report could be found on Page 25 of the Council Package. Planner Lori Bickford reported that during the February 24, 2016 meeting the Southeast Planning Review and Adjustment Committee passed motion to approve the new street name for Kenridge Park Subdivision was moved unanimously.

Councillor Evans asked if there was any significance to the name of the new street, to which Lori Bickford noted that there was no known historical significance to the name chosen, as far as she was aware, because the Developer chose the name.

10. CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted that his report could be found on page 26 of the Council Package. Although not a typical month weather wise, the past month remained busy for all departments. Recreation developed a “Plan B” and “C” that still saw a very successful Winterfest. Finance was busy as usual with the annual auditing process of 2015, while Dept Heads have been actively planning and preparing for their capital & major projects planned for 2016. Various meetings took place this past month with other municipalities having a Municipal Police Services Agreement. The common interest was to exchange and share information on our police services and discuss the increasing costs our municipalities are experiencing. As a result of our collective efforts, we also had a successful meeting with the RCMP and it was agreed to meet more frequently to address concerns and exchange information on costs and police services.

Mr. Handrahan also noted that the paperless Council Package has now been taking shape over the past few months. He noted the benefits of moving towards being paperless for Council Packages, and pointed out that this is still a work in progress, and staff will continue to work on fine-tuning the package over the coming months

11. REPORTS

- A) Finance & Administration
 - Liaison Councillor Michael Tower and Councillor Shawn Mesheau
 - i) Report from the Treasurer
 - ii) By-Law Enforcement Report
 - iii) Animal Control Report

Councillor Shawn Mesheau noted that the Finance Report could be found on Page 27 through 39 of the Council Package which also includes the By-Law Enforcement and Animal Control Reports.

Financial Statements are included up to December 31, 2015 and have been updated to February 29, 2016. These are the 3rd draft of our year end numbers and are 99% up to date. There may be minor adjustments remaining to be made but as you can see small surpluses continue to be projected in both General (\$64,922) and Utility (\$14,829) Operating account. The Capital Budget hearing with the Municipal Capital Borrowing Board was scheduled for February 8, 2016. Advertisements were done in accordance with regulations. Total General Capital application of \$1,149,000 and Utility Capital application of \$445,000. We received word in late February that all items for which we made application for have been approved.

A motion will be forthcoming this evening relating to Financing for 2015 Projects that required borrowing. \$713,000 will be the total borrowing required for 2015 Capital Projects of which \$264,000 is for General Projects and \$449,000 is for Utility Projects. The General projects are for Bridge Street and Various Fire Department Items, while the Utility projects are Water Treatment Plan, Water Meters, Lagoon upgrade and the Well at the Treatment Plant.

Bridge Street Project came in at a total cost as follows:

Total General Cost	\$765,144.08
Total Water/Sewer Cost	<u>\$141,079.79</u>
Total Project	\$906,223.87
Less: Reimburse from ACOA	\$300,000.00
Reimburse from DTI	\$218,450.17
Reimburse from Scotiabank	<u>\$ 12,175.75</u>
Net Cost to Town of Sackville	\$375,597.95

Borrowing of the \$375,597.95 comes from Utility (Water/Sewer) in the amount of \$141,079.79 and General in the amount of \$234,518.16.

A motion has been recommended from our Auditors that we “write off” a portion of existing Accounts Receivables from our current financials in the amount of \$330,225.56 which had occurred during the period of 1992 to 2007. This occurred at the time as a result of the following:

Atlantic Waterfowl Celebration (loans pre 1993)	\$24,765.95
Tantramar Regional Civic Centre Board (shortfall in fundraising & Loans made towards operation 2001-2007)	\$265,321.02
RCMP Capital (for which they decided to pay lease payments rather than this up front Capital Payment 2011)	\$15,008.09

The above noted accounts for 92.4% of the outstanding Accounts Receivable that we would be writing off. The remaining 7.6% results from various accounts of organizations/persons for General Services or Civic Centre Services. Outstanding Accounts Receivable are noted in the Town's Financial Statements each year as part of the overall Assets. In addition, over the years the Town's Financial Statements have also reflected an allowance for Doubtful accounts to offset the outstanding Accounts Receivables that may be uncollectable. The third motion coming forward will be to purchase software for doing our own in house Fixed Asset recording in

accordance with PSAB. Since we implemented PSAB a few years ago our Auditors have been doing this work each year as an extra above the Audit. By doing this ourselves this will allow us to keep our records for fixed assets up to date on an ongoing basis and will be the first step in helping us work towards an Asset Management Plan that is required to be done in the future as part of the Gas Tax Funding.

#16-055 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE WRITING OFF OF THE AGED ACCOUNTS RECEIVABLE AS PROVIDED ON THE LIST TITLED, WRITE OFF 2015-01, WHICH DEALS WITH GENERAL ACCOUNTS RECEIVABLE, CIVIC CENTRE ACCOUNTS RECEIVABLE AND RECEIVABLES FROM PAST BOARDS AS OF DECEMBER 31, 2015. MOTION CARRIED.

#16-056 MOVED BY SHAWN MESHEAU AND SECONDED BY COUNCILLOR RON AIKEN THAT THE TREASURER BE AUTHORIZED TO ISSUE AND SELL TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION A MUNICIPALITY OF SACKVILLE, NB DEBENTURE IN THE PRINCIPAL AMOUNT OF \$713,000 ON SUCH TERMS AND CONDITIONS AS ARE RECOMMENDED BY THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION, AND BE IT RESOLVED THAT THE MUNICIPALITY OF SACKVILLE, NB AGREE TO ISSUE POST-DATED CHEQUES PAYABLE TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION AS AND WHEN THEY ARE REQUESTED IN PAYMENT OF PRINCIPAL AND INTEREST CHARGES ON THE ABOVE DEBENTURE. MOTION CARRIED

#16-057 MOVED BY SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE PURCHASE OF CITYWIDE TANGIBLE ASSETS SOFTWARE FROM CITYWIDE SOFTWARE SOLUTIONS, WHICH INCLUDES THE IMPLEMENTATION OF OUR EXISTING DATA INTO THE SOFTWARE AT A COST OF \$15,000 PLUS HST. MOTION CARRIED.

#16-058 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE TRANSFER OF \$25,000 TO RENAISSANCE SACKVILLE, THEIR GRANT, FOR THE YEAR 2016 IN ACCORDANCE WITH THE 2016 OPERATING BUDGET WITH THE UNDERSTANDING THAT GOING FORWARD RENAISSANCE SACKVILLE WILL APPLY FOR THEIR GRANT UNDER THE TOWN OF SACKVILLE'S GRANT PROGRAM WHICH FOLLOWS THE TOWN OF SACKVILLE'S PRIORITIES. MOTION CARRIED.

Councillor Mesheau noted that the By-Law Enforcement for the month of February could be found on page 38 of the package. He noted the violations reported during the month and where the breakdown could be found. The Animal Control report could be found on page 39 of the package and he then gave a reminder to everyone that dogtags are still available for purchase, and should be done so in order to avoid fines.

- B) Tourism & Business Development
Liaison Councillors Michael Tower and Ron Corbett

- i) Report from Tourism & Business Development
- ii) MainStreet Redevelopment

Councillor Ron Corbett noted that the Tourism & Business Development Report could be found on Page 40 of the Council package. Of the report he noted that the deadline for student summer job applications was March 4, 2016 and as with past years, we received a large number of submissions, which is very positive. Our “Business Resources” networking event was rescheduled to March 2nd. It was very successful with seven groups who support businesses presenting and more than 40 local business people attending. In March the Department will be offering a workshop on Marketing and Branding in collaboration with the Farmer’s Market (March 19), and a workshop on Artists and Taxes (March 12). The tender for printing of the 2016 Visitor Guide closed on February 18. Work continues on the Bordertown Festival scheduled for April 28 – May 1, with performers confirmed. We have been meeting with Mount Allison to discuss creative ways in which we can promote each other. And lastly, work continues on the revisions to the Heritage By-law.

Ron Kelly Spurles added further to Councillor Corbett’s points regarding the workshops that are upcoming and have transpired, as well as the Bordertown Festival. He also noted the Artist In Residence program is now open and accepting applications.

Councillor Phinney asked for further clarification on several of the grant applications that had been received by Renaissance Sackville. Jamie Burke responded that he did not have the application as of yet, and therefore could not provide further information at this time. It would be provided once available.

Councillor Michael Tower then noted that “What is a BIA” report could be found in the package for those who are interested in further clarification of the Business Improvement Area.

#16-059 MOVED BY COUNCILLOR RON CORBETT AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT THAT COUNCIL AWARD TENDER NO. 2016-02 SACKVILLE VISITOR GUIDE PRINTING TO THE LOWEST BIDDER ADVOCATE PRINTING OF DIEPPE, NEW BRUNSWICK, IN THE AMOUNT OF \$8,599.30 HST INCLUDED. MOTION CARRIED.

- C) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Ron Aiken
 - i) Report Public Property & Facilities

Councillor Ron Aiken noted that the Public Property & Facilities Report could be found on Page 44 of the Council Package. Councillor Aiken reported that the month of February was very modest for winter control, with a few minor snow events and some salting/sanding on streets and sidewalks. The Public Works Dept finished the construction of the new Pump House at Beech Hill Park. The Engineering Dept has been working on the updated GTF plan for 2016 that will be submitted to Council for approval during this meeting. As well, work has been done on several tenders throughout February, which include the Patching Tender that was issued on February 25th and closes on March 22nd.

Tantramar Veterans Memorial Civic Center

Congratulations to the Titan Boys Hockey team on their division Championship. The Civic Centre staff are looking forward to a few upcoming events such as the Fireman's Winter Carnival on March 19th, The bantam AAA provincials on March 24th and 25th as well as the annuals Irving Tissue Hockey tournament on March 25, 26, and 27th. And lastly, the ice plant will be shut down of the season on March 27th.

Municipal Parks

The waterways in Town are not safe and the public is asked to stay off all waterways.

Councillor Tower asked if someone could explain the hours behind the washrooms at BJMP, to which Dwayne Acton noted that they have been closed since late fall as there are no major events going on at the park. They are open for events, but outside of that, the public are encouraged to use the Library if necessary, as well as Town Hall and the Civic Centre that are public and available. This information can be found on the Town of Sackville website, and as weather permits the washrooms at BJMP will reopen.

#16-060 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL AWARD TENDER NO. 2016-01 FOR THE SUPPLY OF ONE (1) NEW 2016/2017 MODEL 60,000 LBS G.V.W. TANDEM DUMP TRUCK TO THE LOWEST BIDDER UNIVERSAL TRUCK & TRAILER, DIEPPE, NEW BRUNSWICK, IN THE AMOUNT OF \$182,947.00 HST INCLUDED. MOTION CARRIED.

#16-061 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE TOWN OF SACKVILLE CAPITAL INVESTMENT PLAN RESPECTING THE GTF AGREEMENT (2016-2018) AS PREPARED AND PRESENTED AS OPTION ONE AT THE SPECIAL MEETING OF COUNCIL OF MARCH 7, 2016 AND DIRECT THE MAYOR AND CLERK TO SIGN AND SEAL THE DOCUMENT. MOTION CARRIED.

- D) Recreation Programs & Events
Liaison Councillors Shawn Mesheau and Bruce Phinney
- i) Report Recreation Programs & Events

Councillor Shawn Mesheau noted that the Recreation Programs and Events report could be found on page 48 of the Council Package. Councillor Shawn Mesheau reported that despite the weather, Winterfest was a huge success. All activities were very well attended, with approximately 300 people taking in the Flame Show at BJMP, and a sold out Women's Night at Middle Sackville Baptist Church. Several activities planned for March Break were also well attended. On March 21 there will be a Try Pickleball Night at Salem Elementary for anyone who is unable to make our daytime program.

Library Report

The basement has been highly used this winter; hosting the Naturalist Club, Tantramar Seniors College, Sparks, the Music Together Program, and a Moms & Tots Group on Wednesdays and

Friday mornings. New Brunswick Public Libraries will now be open Tuesday through Saturday year round, as opposed to the previous mid-June to mid-September hour changes. The Library Board has once again applied for a Canada Summer Jobs grant.

#16-062 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GRANT A TIME EXEMPTION FROM 11:00PM TO 1:00AM AS PER BY-LAW NO. 182, THE TOWN OF SACKVILLE NOISE BY-LAW – SECTION 5 FOR THE FALL FAIR ACTIVITIES TO BE HELD ON FRIDAY SEPTEMBER 16, 2016 AND SATURDAY SEPTEMBER 17, 2016. MOTION CARRIED.

- E) Public Safety
 - Liaison Councillors Margaret Tusz-King and Deputy Mayor Joyce O’Neil
 - i) Report Public Safety
 - ii) RCMP Report

It was noted that the RCMP Report could be found on Page 50 of the Council Package for the Public’s information.

- ii) Fire Chief Report

Deputy Mayor Joyce O’Neil passed the report over to Fire Chief Craig Boswer who reported that Sackville Fire & Rescue responded to 15 calls for service in the month of February. They included: 6-commercial fire alarms, 3-motor vehicle collisions, 2-flue fires, 1-smell of smoke in a residence, 1-oven fire, 1-grass fire and 1-commercial structure fire. The calls for service in February 2016 were down 8 calls compared to February 2015. Training sessions that took place in the month of February were: Auto Extrication, Ladder Placement, (S.C.B.A) Self Contained Breathing Apparatus and station and equipment checks. Also, in the month of February, we had 2 firefighters begin the Firefighter Level 1 course being held at the Shediac fire station. There will be a motion coming forward this evening to purchase eight (8) Self Contained Breathing Apparatus and sixteen (16) 4500 PSI Carbon Wrapped Cylinders. The firefighters continue to participate in the morning breakfast program at Salem Elementary School on Tuesday mornings. Sackville Fire and Rescue is now on social media. We are very excited to be on social media. On Sunday, March 13th, our clocks spring ahead one (1) hour to begin daylight saving time. This said, I would like to encourage all residents to change the batteries in their smoke alarms. Please remember, “Working Smoke Alarms Save Lives” be sure to test your live saving devices monthly. We would like to invite everyone to purchase tickets for the upcoming 107th Annual Firemen’s Winter Carnival, which is being held at the Tantramar Veteran’s Memorial Civic Center on March 19th. The doors open at 6pm and the tickets are only .50 cents each. The Firefighters annual pancake and maple syrup breakfast is scheduled for April 23rd, from 7am to 11 am, at the Fire Station. Just a reminder, with the nicer weather hopefully headed our way, under the Fire Prevention By-Law #247, Section 3, rubbish fires are strictly prohibited within town limits.

Councillor Bill Evans noted that, in regards to the RCMP report, there is an Open Public Meeting upcoming and all are invited to attend. More information in date and time to follow as available.

#16-063 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AWARD TENDER NO. 2016-05 FOR THE SUPPLY OF EIGHT (8) SELF CONTAINED BREATHING APPARATUS (SCBA) AND SIXTEEN (16) 4500 PSI CARBON WRAPPED CYLINDERS TO THE LOWEST BIDDER, ACKLANDS-GRAINGER, MONCTON, NB IN THE AMOUNT OF \$82,904.46 H.S.T. INCLUDED. MOTION CARRIED.

- F) Policy/By-Law
 - Liaison Councillors Bill Evans and Ron Corbett
 - i) Report Policy/By-Law

Councillor Bill Evans reported that there has been no formal meeting for the by-law committee as of late, but the following motions are coming forward for approval this evening:

#16-064 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 248, A BY-LAW GOVERNING THE FIRE DEPARTMENT. MOTION CARRIED.

#16-065 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 248, A BY-LAW GOVERNING THE FIRE DEPARTMENT. MOTION CARRIED.

#16-066 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON CORBETT THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 250, A BY-LAW RESPECTING THE DUTIES AND POWERS OF THE CHIEF ADMINISTRATIVE OFFICER AND THE RELATIONSHIP BETWEEN COUNCIL, THE CHIEF ADMINISTRATIVE OFFICER AND THE EMPLOYEES OF THE TOWN. MOTION CARRIED.

Councillor Michael Tower asked why a copy of the CAO By-Law this was not included in the package this month. Clerk Donna Beal responded that it was included in the December package and that the reason the By-Laws relating to Fire are appearing in this package is because there has been a large stretch of time between the first reading and the motions that are coming forward this evening.

#16-067 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 250, A BY-LAW RESPECTING THE DUTIES AND POWERS OF THE CHIEF ADMINISTRATIVE OFFICER AND THE RELATIONSHIP BETWEEN COUNCIL, THE CHIEF ADMINISTRATIVE OFFICER AND THE EMPLOYEES OF THE TOWN. MOTION CARRIED.

G) Personnel
Liaison Councillors Bill Evans and Deputy Mayor Joyce O’Neil

Councillor Bill Evans noted that the Personnel Report could be found on Page 67 of the Council Package. He noted that the following is an overview of recent highlights and initiatives for the month of February:

Personnel meetings were held on February 25 and again on March 10. As of the last pay period in February there were 37 permanent employees, 4 temporary employees (Recreation, and Crossing Guards) plus 6 Recreation Program & Lifeguard staff.

The Town has also received notice that our long time Receptionist / Secretary Carol Richardson will be retiring in April. Carol has been with the Town for the past 21 years and while we congratulate her and wish her well in her retirement years, she will be missed by many who have enjoyed the efficient and friendly manner in which she has served the public with their various concerns. The Town has posted the Receptionist / Secretary position internally in accordance with the Collective Agreement. Pending the internal process, the position will be advertised publicly if need be. In terms of Labour Relations the parties met in February to commence negotiations of the Collective Agreement that expired on December 31, 2015. Additional meetings will take place over the next few months. On the Labour front as well, there are currently two grievances; One in relation to a disciplinary matter has been referred to arbitration where a hearing date remains to be scheduled, the other area of grievance relates to the applicability of “shift” premium. This matter is in abeyance to allow the parties to pursue a resolution during discussions at the bargaining table. Lastly, relative to the CAO By-Law that received 2nd and 3rd reading this evening, the Annual Performance Evaluation of the CAO has been completed.

H) Sustainability
Liaison Councillors Ron Aiken and Margaret Tusz-King
(i) Report Sustainability

Councillor Ron Aiken noted that the Sustainability Report could be found on pages 68 and 69 of the Council Package. Councillor Aiken reported that the Town successfully achieved Milestone 3 for both corporate and community greenhouse gas (GHG) emissions. A draft of the town’s Climate Change Adaptation Plan has been completed by EOS following several working group meetings in January and February. Staff have met to commence the preparation of a standard operating guideline for closing the TransCanada Highway. A similar guideline will then be prepared for flooding events. Staff expect to hear back soon on several grant applications, including a Tree Planting Grant that was submitted to the CN EcoConnexions – From the Ground Up program, as well as the Mount Allison University Students’ Union, under the Green Investment Fund.

EOS Eco-Energy Inc.

EOS’s regular board meeting was held on January 21, 2016 and they will be meeting again on Thursday, March 10, 2016.

Councillor Bruce Phinney asked if the issues with the mechanical component of the new Warning sign on the Highway has been resolved. Craig Bowser responded that the issue is still being worked on to date.

Deputy Mayor Joyce O'Neil formally thanked Megan Mitton for her work on the Climate Change Adaptation Plan.

12. NEW BUSINESS

Councillor Ron Aiken added an update from Zone 2 and reported that there was a meeting held on Feb 20. The resolution at the 2015 AGM of the UMNb was rejected on the floor by one vote. It has since been adopted by the Executive Committee at UMNb and input is being solicited with a draft document to be developed. Executive Director Raymond Murphy gave a comprehensive report with the highlights being: UMNb now has a regular set of dates for meetings with the Dept of Local Government. In the past, these meetings were on an ad hoc basis. Topics that are under discussion include: tax bases, changes in the fiscal year so the Province and Municipalities match, the functioning of Regional Service Commissions, the new Municipalities Act that will be delivered this Fall. Meetings have been scheduled regarding Immigration to NB as the Province wants to encourage immigration to rural parts of the province. Other discussion topics include CN Rail and Federal Infrastructure Funding that is hoped to be moving towards Municipalities only having to contribute a lesser percentage on large scale projects. Lastly, the next Zone 2 meeting will be on June 11th in Dieppe.

13. QUESTION PERIOD

A question period was held.

14. ADJOURN

#16-068 MOVED BY COUNCILLOR RON AIKEN THAT THE REGULAR COUNCIL MEETING ADJOURN. MOTION CARRIED.

Mayor

Clerk

Acting Assistant Clerk