

**COUNCIL MEETING OF  
MONDAY, JULY 11, 2016 AT 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Andrew Black, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Clerk Donna Beal, Treasurer Michael Beal, Assistant Treasurer Mary Dixon, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation, Programs and Events Matt Pryde, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Deputy Fire Chief Wendell Crossman, Planner Lori Bickford and Press Katie Tower.

1. CALL MEETING TO ORDER

Mayor Higham called the meeting to order.

2. QUESTION PERIOD

A question period was held.

3. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any disclosures of interest to declare. There were none to declare.

4. APPROVAL OF AGENDA – Regular Council Meeting July 11, 2016

#16-118 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY DEPUTY MAYOR JOYCE O’NEIL THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JULY 11, 2016 AS CIRCULATED. MOTION CARRIED.

5. MINUTES

Regular Council Meeting, June 6, 2016

#16-119 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF JUNE 6, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council – July 4, 2016

#16-120 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF JULY 4, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council Closed In-Camera – July 4, 2016

#16-121 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF JULY 4, 2016 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. BILLS AND PAYROLL – JUNE 2016

#16-122 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF JUNE 2016 AS FOLLOWS: GENERAL GOVERNMENT \$602,971.69; GENERAL CAPITAL \$87,787.69; UTILITY GOVERNMENT \$179,952.50; UTILITY CAPITAL \$30,617.43; AND SALARIES \$313,765.99. MOTION CARRIED.

Treasurer Michael Beal noted the larger expenditures over \$10,000 for the month of June 2016 for all 4 accounts. As well, it was noted how the overtime was derived for the month for all departments.

8. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – Mayor John Higham

Mayor Higham reported that the Southeast Regional Service meeting was held on June 28<sup>th</sup> for which Deputy Mayor O’Neil attended. It was reported that the largest issue on the agenda of that meeting was the passing of a motion to move to the 3-bag sorting of waste. It was also noted that the Commission will not be holding any meeting in July.

- ii) Planning – Lori Bickford

Planner Lori Bickford reported that 6 permits issued for the month of June, bringing this year’s total to date up to \$1,733,000. She also noted projects that had been worked on throughout the month of June.

9. CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted the highlights of his report found on page 18 of the package.

10. REPORTS

- A) Finance & Administration  
 Liaison Councillor Michael Tower and Councillor Aiken
  - i) Report from the Treasurer
  - ii) By-Law Enforcement Report
  - iii) Animal Control Report

Councillor Tower read through the reports found on pages 19-25 of the package and noted the highlights found within.

#16-123 MOVED BY COUNCILLOR MICHAEL TOWER SECONDED BY DEPUTY MAYOR JOYCE O’NEIL THAT THE MUNICIPALITY OF THE TOWN OF SACKVILLE SUBMIT TO THE MUNICIPAL CAPITAL BORROWING BOARD, AN APPLICATION FOR AUTHORIZATION TO BORROW OR GUARANTEE THE REPAYMENT OF MONEY BORROWED FOR A CAPITAL EXPENSE FOR THE TERMS AND AMOUNTS, AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE SAID DOCUMENT.

<u>ENVIRONMENTAL HEALTH SERVICES:</u>	
<u>LORNE STREET WATER/SEWER</u>	\$ 1,800,000
TOTAL	<u>\$ 1,800,000</u>
 <u>TRANSPORTATION SERVICES</u>	
<u>LORNE STREET RECONSTRUCTION</u>	\$ 3,600,000
TOTAL	<u>\$ 3,600,000</u>
GRAND TOTAL	<u>\$ 5,400,000</u>

MOTION CARRIED.

#16-124 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AUTHORIZE THE PURCHASE OF REPLACEMENT SONIC WALLS INCLUDING SWITCHES AND WIRELESS ACCESS POINTS FROM BULLETPROOF SOLUTIONS, WHICH INCLUDES 3-YEARS OF WARRANTY IN THE AMOUNT OF \$12,340.35 PLUS HST. MOTION CARRIED.

- B) Tourism & Business Development  
 Liaison Councillor Megan Mitton and Councillor Ron Aiken
  - i) Report from Tourism & Business Development
  - ii) MainStreet Redevelopment

Councillor Megan Mitton read the reports found on pages 26 and 27 of the package and noted the highlights within.

- C) Public Property & Facilities  
Liaison Councillor Bruce Phinney and Councillor Michael tower
  - i) Report Public Property & Facilities

Councillor Michael Tower read the report found on pages 30-32 of the package and noted the highlights found within.

#16-125 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE TOROMONT CIMCO REFRIGERATION TO OVERHAUL COMPRESSOR #2 AND ADD A VFD DRIVE TO THE CONDENSER AT THE CIVIC CENTRE IN THE AMOUNT OF \$11,787.00 PLUS HST. MOTION CARRIED.

- D) Recreation Programs & Events  
Liaison Councillor Allison Butcher and Councillor Bruce Phinney
  - i) Report Recreation Programs & Events

Councillor Allison Butcher read the report found on pages 34 and 35 of the package and note the highlights found within.

#16-126 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL GRANT THE TEMPORARY STREET CLOSURE OF THE PORTION OF FORD LANE FROM BEHIND THE POST OFFICE TO THE YORK STREET ENTRANCE ON FRIDAY, SEPTEMBER 16, 2016 BEGINNING AT 7:00 AM UNTIL SUNDAY, SEPTEMBER 18, 2016 AT 9:00 PM IN ORDER TO FACILITATE THE INSTALLATION AND USE OF A TENT FOR COMMUNITY EVENTS DURING THE FALL FAIR. MOTION CARRIED.

#16-127 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GRANT PERMISSION TO THE FALL FAIR ORGANIZING COMMITTEE TO OPERATE A BAR SERVICE IN A SECURED AREA IN THE MAIN STAGE TENT ON FRIDAY, SEPTEMBER 16, 2016 AND SATURDAY, SEPTEMBER 17, 2016 SUBJECT TO PROVINCIAL LIQUOR AND SAFETY LAWS. MOTION CARRIED.

#16-128 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL AUTHORIZE THE CLOSURE OF MAIN STREET FROM KING STREET TO QUEENS ROAD AND QUEENS ROAD FROM MAIN STREET TO SALEM STREET ON SATURDAY, SEPTEMBER 17, 2016 FROM APPROXIMATELY 12:30 PM TO 2:00 PM FOR THE FALL FAIR PARADE. MOTION CARRIED.

#16-129 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE FIRE CHIEF AS PART OF THE FALL FAIR EVENTS, TO COMPLETE AN APPLICATION TO PURCHASE WITH M.A.C. FIREWORKS INC., FOR A COMMERCIALY-ORGANIZED AND OPERATED FIREWORKS DISPLAY AT THE LORNE STREET BALL FIELD ON FRIDAY SEPTEMBER 16, 2016 IN THE AMOUNT OF \$7,999.00 HST INCLUDED. I FURTHERMORE AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE NECESSARY AGREEMENT FOR THE SAID EVENT. MOTION CARRIED.

#16-130 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE THE QUOTATION FROM SOUND SPECIALIST INC., IN THE AMOUNT OF \$7,607.46 TO OPERATE THE SOUND SYSTEM FOR THE FALL FAIR EVENTS FROM FRIDAY SEPTEMBER 16, 2016 UP TO AND INCLUDING SUNDAY SEPTEMBER 18, 2016. I FURTHERMORE AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE NECESSARY AGREEMENT FOR THE SAID EVENT. MOTION CARRIED.

#16-131 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL AN AGREEMENT BETWEEN THE TOWN OF SACKVILLE AND MOUNT ALLISON UNIVERSITY STIPULATING THAT MOUNT ALLISON UNIVERSITY GRANTS TO THE TOWN OF SACKVILLE THE RIGHT TO UTILIZE THE GRASSED PROPERTY WEST OF KING STREET PARKING LOT TO ALLOW BOUNCE KINGDOM PARTY RENTALS AND GROUND ZERO LAZER TAG ACCESS TO THE FIELD ON FRIDAY, SEPTEMBER 16, 2016 UP TO AND INCLUDING SUNDAY SEPTEMBER 18, 2016. MOTION CARRIED.

#16-132 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL AWARD A GRANT OF THREE THOUSAND DOLLARS (\$3000) TO GWEN ZWICKER FOR THE 2016 FALL FAIR FAMILY DAY AT DONCASTER FARM FROM THE RECREATION PROGRAMS AND EVENTS SPECIAL EVENTS BUDGET. MOTION CARRIED.

- E) Public Safety
  - Liaison Councillor Joyce O'Neil and Andrew Black
  - i) Report Public Safety

Councillor Black noted that there was no meeting for Public Safety during the month of June, but this will change and meetings will be scheduled regularly.

- ii) RCMP Report

Councillor Andrew Black read the report found on page 35 of the package and noted the highlights within.

iii) Fire Chief Report

Deputy Mayor Joyce O'Neil read the report found on page 36 of the package and noted the highlights found within.

- F) Policy/By-Law  
Liaison Councillor Andrew Black and Councillor Bill Evans
- i) Report Policy/By-Law

Councillor Bill Evans read the report found on page 37 of the package and noted the highlights found within.

#16-133 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE THE CHANGE IN SECTION 2(B) OF THE SACKVILLE ARTS WALL GOVERNANCE GUIDELINES CHANGING THE ASSIGNMENT OF ONE COUNCILLOR AS CHAIRPERSON TO THE BOARD, TO TWO MEMBERS OF TOWN COUNCIL AS (CO-CHAIRS) TO THE BOARD. MOTION CARRIED.

#16-134 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 251, A BY-LAW RESPECTING THE PROCEDURE AND ORGANIZATION OF COUNCIL. MOTION CARRIED.

#16-135 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE AMENDMENT OF BY-LAW NO. 231, A BY-LAW TO REGULATE STREET TRAFFIC "SCHEDULE "J" (NO LEFT HAND TURNS) TO INCLUDE 2. MAIN STREET ONTO SALEM STREET. MOTION CARRIED.

- G) Personnel  
Liaison Councillor Bill Evans and Councillor Joyce O'Neil

Deputy Mayor Joyce O'Neil read the report found on page 60 of the package and noted the highlights found within.

- H) Corporate Affairs and Strategic Development  
Liaison Councillor Megan Mitton and Councillor Allison Butcher
- (i) Report

Councillor Megan Mitton read the report found on page 61 of the package and noted the highlights found within

11. NEW BUSINESS

REPORT ZONE 2 MEETING

Mayor Higham explained the UMNB and the different Zones within the Province. Councillor Andrew Black then gave an report of the recent Zone 2 meeting which was held in Dieppe in June and noted that most of the meeting focused on the 5 year Strategic plan that will be directing the UMNB. The plan encompasses the UMNB's drive for things like advocacy, organization, planning and communication.

12. QUESTION PERIOD

A question period was held.

13. ADJOURN

#16-136 MOVED BY DEPUTY MAYOR O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT THE REGULAR COUNCIL MEETING OF JULY 11, 2016 BE ADJOURNED. MOTION CARRIED.

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Mayor

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Clerk

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Acting Assistant Clerk