

**COUNCIL MEETING OF
MONDAY, JUNE 6, 2016 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Andrew Black, Joyce O'Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Clerk Donna Beal, Treasurer Michael Beal, Assistant Treasurer Mary Dixon, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation, Programs and Events Matt Pryde, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Mike Green, Planner Lori Bickford, Press Katie Tower and Bruce Wark.

1. CALL MEETING TO ORDER

Mayor Higham called the meeting to order.

2. SWEARING – IN OF COUNCILLOR MICHAEL TOWER

Clerk Donna Beal swore in Councillor Michael Tower, to which he declared his oath of office.

3. QUESTION PERIOD

There were no questions at this time.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any disclosures of interest to declare. There were none.

5. APPROVAL OF AGENDA – Regular Council Meeting June 6, 2016

16-103 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 6, 2016 AS CIRCULATED. MOTION CARRIED.

6. MINUTES

Regular Council Meeting, April 11, 2016

16-104 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 11, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council – April 25, 2016

16-105 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF APRIL 25, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council and Swearing-In Ceremonies – May 25, 2016

16-106 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL AND SWEARING-IN CEREMONIES OF MAY 25, 2016 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

8. ELECTION OF DEPUTY MAYOR

Councillor Joyce O’Neil was nominated for Deputy Mayor. Mayor Higham called for nominations 3 times, and as there were no other nominations Councillor O’Neil was appointed as Deputy Mayor.

9. BILLS AND PAYROLL – APRIL 2016 AND MAY 2016

16-107 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF APRIL 2016 AS FOLLOWS: GENERAL GOVERNMENT \$135,004.32; GENERAL CAPITAL \$12,622.56; UTILITY GOVERNMENT \$45,370.25; UTILITY CAPITAL \$26,597.04; AND SALARIES \$199,020.71. MOTION CARRIED.

16-108 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF MAY 2016 AS FOLLOWS: GENERAL GOVERNMENT \$1,260,137.44; GENERAL CAPITAL \$117,168.11; UTILITY GOVERNMENT \$389,773.41; UTILITY CAPITAL \$10,952.51; AND SALARIES \$195,817.85. MOTION CARRIED.

Treasurer Mike Beal reported the areas during the months of April and May 2016 that were of interest as they were larger bills for those months. As well he noted how the overtime amounts were distributed during the months.

10. APPOINTMENT OF LIAISON COUNCILLORS

Mayor John Higham announced the appointment of the Liaison Councillors as follows:

Departments:

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| Finance & Administration | Councillors Mike Tower and Ron Aiken |
| Tourism & Business Development | Councillors Megan Mitton and Ron Aiken |
| Recreation Programs & Events | Councillors Allison Butcher and Bruce Phinney |
| Public Works & Urban Beautification Committee | Councillors Bruce Phinney and Mike Tower |
| Public Safety | Deputy Mayor Joyce O’Neil and Councillor Andrew Black |
| Policy & By-Law | Councillors Andrew Black and Bill Evans |
| Personnel (Human Resources) | Councillors Bill Evans and Deputy Mayor Joyce O’Neil |
| Corporate Affairs and Strategic Development | Councillors Megan Mitton and Allison Butcher |

Boards and Committees:

| | |
|--------------------------------|---|
| Heritage | Councillor Bill Evans |
| Mount Allison | To Be Refined |
| SE Regional Service Commission | Mayor John Higham and Deputy Mayor Joyce O’Neil |
| Sport Wall of Fame | Councillors Andrew Black and Mike Tower |
| Waterfowl Park | Councillors Allison Butcher and Bruce Phinney |
| Sackville Art Wall | Councillor Ron Aiken and Megan Mitton |

11. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – Mayor John Higham
- ii) Planning – Lori Bickford

There was no report from the Regional Service Commission at this time.

Planning – Planner Lori Bickford spoke to the building permits issued in 2016 to date and the dollar values. It was also noted that a resolution would be coming forward, as well as an outdoor café application.

Resolution

Re: Amend the Town of Sackville Zoning By-law to permit Drive-Thru’s

16-109 MOVED BY DEPUTY MAYOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT, WHEREAS COUNCIL HAS CONSIDERED AN APPLICATION FROM WENDY ALDER TO AMEND BY-LAW NO 244, THE “TOWN OF SACKVILLE ZONING BY-LAW” TO ALLOW DRIVE THRU’S IN THE HIGHWAY COMMERCIAL ZONE.

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF SACKVILLE DIRECTS THAT AN APPROPRIATE BY-LAW BE PREPARED TO AMEND BY-LAW NO. 244, THE TOWN OF SACKVILLE ZONING BY-LAW AS IT PERTAINS TO THE ABOVE NOTED PROPERTY; THAT THE PROPOSED BY-LAW BE REFERRED TO THE SOUTHEAST PLANNING REVIEW AND ADJUSTMENT COMMITTEE FOR THEIR VIEWS; THAT THE NOTICE OF INTENTION REQUIREMENTS OF THE COMMUNITY PLANNING ACT BE FULFILLED WITH RESPECT TO THE PROPOSED AMENDMENT, AND SETS THE COUNCIL MEETING ON **JULY 4TH, 2016** AT 7:00 PM IN THE COUNCIL CHAMBERS AT THE TOWN HALL, 31 MAIN STREET, 2ND FLOOR, SACKVILLE, N.B. AS THE DATE, TIME AND PLACE FOR THE **PUBLIC HEARING** OF CONSIDERATION OF OBJECTIONS TO THE PROPOSED BY-LAW. MOTION CARRIED.

16-110 MOVED BY DEPUTY MAYOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVES THE PROPOSED CHANGES TO THE SIDEWALK CAFÉ APPLICATION BY BRIDGE STREET CAFÉ TO REDUCE THE SIZE OF THE OUTDOOR CAFÉ IN FRONT OF THEIR BUSINESS LOCATED AT 8 BRIDGE STREET AND AS SHOWN ON THE PRESENTED SITE PLAN, SUBJECT TO THE FOLLOWING CONDITIONS:

1. THAT THE SIDEWALK CAFÉ OPERATORS COMPLY WITH ALL REQUIREMENTS OF THE TOWN OF SACKVILLE SIDEWALK CAFÉ OPERATING PROCEDURES;
2. THAT THE SIDEWALK CAFÉ OPERATE IN CONFORMANCE WITH BY-LAW NO 246, THE TOWN OF SACKVILLE NOISE BY-LAW;
3. THE WOODEN RAILINGS USED TO DELINEATE THE SIDEWALK CAFÉ SHALL BE PLACED AND ANCHORED TO THE SIDEWALK WHERE NECESSARY IN CONSULTATION AND AS APPROVED BY THE TOWN ENGINEER TO ENSURE THE STABILITY OF THE BARRIER. THESE ANCHORS SHALL NOT PROTRUDE INTO THE PUBLIC PEDESTRIAN AREAS. BARRIERS AND DELINEATION THAT ARE NOT ANCHORED TO THE SIDEWALK SHALL BE BUILT AS PART OF THE TEMPORARY SIDEWALK OR PERGOLA SO IT PROVIDES THE STRUCTURAL STABILITY TO THE BARRIERS. THE TOWN ENGINEER SHALL INSPECT AND APPROVE THE ANCHORING SYSTEM/CONSTRUCTION ALONG WITH ANY NECESSARY MODIFICATIONS TO THE ANCHORING SYSTEM;
4. A JERSEY BARRIER SHALL BE PROVIDED AT THE COST OF THE APPLICANT AND PLACED ACCORDING TO THE SITE PLAN WHERE THE TEMPORARY SIDEWALK MERGES BACK ONTO THE PERMANENT SIDEWALK. MOTION CARRIED.

12. CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted his report on page 28 of the package and spoke to the highlights within.

13. REPORTS

- A) Finance & Administration
Liaison Councillor Michael Tower and Councillor Ron Aiken
- i) Report from the Treasurer
 - ii) By-Law Enforcement Report
 - iii) Animal Control Report

Councillor Aiken spoke to the reports for Finance, By-Law Enforcement and Animal Control, and noted the highlights for the months of April and May 2016.

16-111 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE STAFF TO SUBMIT AN APPLICATION UNDER THE DEPARTMENT OF ENVIRONMENT AND LOCAL GOVERNMENT COMMUNITY FUNDING CLEAN WATER AND WASTEWATER FUND FOR THE LORNE STREET INFRASTRUCTURE UPGRADE WITH STORM WATER MITIGATION AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ANY NECESSARY DOCUMENTS. MOTION CARRIED.

Councillor Aiken spoke to the motion to better outline some of the particulars that are of importance at this time.

- B) Tourism & Business Development
Liaison Councillor Megan Mitton and Councillor Ron Aiken
- i) Report from Tourism & Business Development
 - ii) MainStreet Redevelopment

Councillor Aiken spoke to the reports for Tourism and Business Development, and noted the highlights through the months of April and May 2016. On a final note, Councillor Aiken noted that the Heritage Committee continues to work on Standard Operating Procedures and a code a conduct.

16-112 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE FOLLOWING FOR THE SAPPYFEST CONTEMPORARY ARTS FESTIVAL;

- TO GRANT THE TEMPORARY CLOSURE OF BRIDGE STREET FROM LORNE STREET TO MAIN STREET ON THURSDAY, JULY 28, 2016 BEGINNING AT 8:00 P.M. UNTIL MONDAY, AUGUST 1, 2016 AT 12:00 NOON IN ORDER TO FACILITATE THE USE OF A TENT FOR EVENTS DURING THE FESTIVAL, AND
- TO WAIVE THE RENTAL OF TOWN OWNED PROPERTY SUCH AS TABLES, CHAIRS, PICNIC TABLES AND OTHER SIMILAR ITEMS FROM THE TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE TO SAPPYFEST

- FROM JULY 28, 2016 TO AUGUST 1, 2016 WITH THE UNDERSTANDING THAT SAPPYFEST WILL BE RESPONSIBLE FOR LOST OR DAMAGED EQUIPMENT, AND
- TO GRANT A TIME EXEMPTION FROM 11:00 P.M. TO 12:00 MIDNIGHT ON FRIDAY JULY 29, 2016, SATURDAY JULY 30, 2016 AND SUNDAY JULY 31, 2016 AS PER BY-LAW NO. 182, THE TOWN OF SACKVILLE NOISE BY-LAW – SECTION 5, AND
 - THAT COUNCIL GRANT PERMISSION FOR THE SAPPYFEST CONTEMPORARY ARTS FESTIVAL TO OPERATE A BEER GARDEN IN A SECURED AREA ON BRIDGE STREET ON FRIDAY, JULY 29, 2016, SATURDAY, JULY 30, 2016 AND SUNDAY, JULY 31, 2016 SUBJECT TO PROVINCIAL LIQUOR AND SAFETY LAWS, AND OBTAINING LIABILITY INSURANCE IN THE AMOUNT OF \$2,000,000 NAMING THE TOWN OF SACKVILLE AS CO-INSURED. MOTION CARRIED.

- C) Public Property & Facilities
Liaison Councillor Bruce Phinney and Councillor Michael Tower
- i) Report Public Property & Facilities

Councillor Michael Tower spoke to the report for Public Property and Facilities, and noted highlights from the months of April and May 2016.

- D) Recreation Programs & Events
Liaison Councillor Allison Butcher and Councillor Bruce Phinney
- i) Report Recreation Programs & Events

Councillor Bruce Phinney passed the report over to Manager of Programs and Events Matthew Pryde. Matt Pryde spoke to the report and noted the highlights for the months of April and May 2016.

- E) Public Safety
Liaison Deputy Mayor Joyce O'Neil and Councillor Andrew Black
- i) RCMP Report
 - ii) Fire Chief Report

Councillor Andrew Black spoke to the report for RCMP for the months of April and May and noted the highlights within.

Deputy Mayor Joyce O'Neil spoke to the report for the Fire Department and noted the highlights of the report from the months of April and May 2016.

- F) Policy/By-Law
Liaison Councillor Andrew Black and Councillor Bill Evans
- i) Report Policy/By-Law

Councillor Bill Evans noted that the Policy/By-Law Committee did not meet, and as such there is no report at this time.

- G) Personnel
Liaison Councillor Bill Evans and Deputy Mayor Joyce O'Neil

Deputy Mayor Joyce O'Neil spoke to the Personnel report and the highlights noted within.

- H) Corporate Affairs and Strategic Development
Liaison Councillor Megan Mitton and Councillor Allison Butcher
 - (i) Report

Councillor Allison Butcher spoke to the report for Corporate Affairs and Strategic Development and noted the highlights for the months of April and May 2016. The report was then passed over to Councillor Megan Mitton to note several areas of interest relative to Strategic Development.

16-113 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE ATTACHED ECOCONNEXIONS 2016 AGREEMENT. MOTION CARRIED.

14. NEW BUSINESS

Mayor John Higham asked if there was any new business. There was none at this time.

15. QUESTION PERIOD

16. ADJOURN

16-114 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT THE REGULAR COUNCIL MEETING OF JUNE 6, 2016 BE ADJOURNED. MOTION CARRIED.

Mayor

Clerk

Acting Assistant Clerk