SPECIAL MEETING OF COUNCIL

SEPTEMBER 6, 2016 AT 7:00 P.M.

COUNCIL CHAMBERS, TOWN HALL

In attendance were Mayor John Higham, Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Andrew Black, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Engineer Dwayne Acton, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs and Events Matt Pryde, Manager of Tourism and Business Development Ron Kelly-Spurles, Manager of Parks and Facilities Todd Cole and Assistant Treasurer/Acting Assistant Clerk Mary Dixon.

Mayor Higham called the meeting to order

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 6, 2016. MOTION CARRIED.

1. Presentation – Tina Oh - MASU

A presentation was made to Council, by Tina Oh, VP of External Relations, regarding the Mount Allison Student Union and their role within the community.

1. Sackville Waterfowl Park Advisory Committee
	1. Terms of Reference

Senior Manager of Corporate Projects Jamie Burke presented the draft Terms of Reference for the Waterfowl Park Advisory Committee to Council. This report is for information purposes only so that Council is aware that the Term of Reference have been prepared, and are now in the review process.

Remarks/questions, etc can be forwarded to Jamie via email for consideration and review.

* 1. Volunteer Recognition Benches

Manager of Recreation Programs and Events Matt Pryde reported Volunteer Recognition Benches to be installed in the Waterfowl Park in honour of three Golden Long-Term Service Award recipients.

CAO Phil Handrahan noted that there was further discussion on developing a policy to acknowledge donations and how they should be received and dealt with. The idea of the policy would be to determine parameters and guidelines to Staff to follow in future when acknowledging donations from individual and outside organizations.

1. Five Year Plan – Provincially Designated Highways

Engineer Dwayne Acton reported the updates that have been made/are being recommended for consideration to the Designated Highways Capital Plan. It was recommended that Council approve the 5 year capital plan as presented and authorize the Town Engineer to submit this updated 5 year Plan to Raymond Brun of DTI for their consideration and approval. A motion will be coming forward during the Regular Council Meeting of September 12, 2016.

1. Easement-Mount Allison RE: Park Street Reconstruction

Engineer Dwayne Acton presented on the easements required for the Park Street Reconstruction project and noted that a motion would be coming forward at the Regular Council Meeting of Sept 12/16 requesting authorization of the Mayor and Clerk to sign and seal the necessary easement documents between the Town and Mount Allison University.

1. Rental Rates – Tantramar Veterans Memorial Civic Centre

Manager of Parks and Facilities Todd Cole and Engineer Dwayne Acton reported on the proposed changes and increases to the rental rates at the or the Tantramar Veterans Memorial Civic Centre, citing such reasons as increasing operational expenses and the most recent increase in HST to 15%.

It was recommended to increase the rental rates at the Tantramar Veterans Memorial Civic Centre to accommodate the increase in the HST and a small increase to round off the rental rates as indicated in Schedule #6 as distributed to Council, effective September 2016.

1. Canteen Contract

Manager of Parks and Facilities Todd Cole reported on the Canteen Contract that the Department is seeking to have renewed with the current contractor. A motion will be brought forward at the Regular Council Meeting of Sept 12/16 requesting that the Mayor and Clerk sign a new contract with Rhonda Estabrooks starting on October 1st 2016 running through September 30th 2017.

1. Capital/Operating of Municipal Building

Treasurer Michael Beal reported on the Capital/Operating finances associated with the Town’s Municipal Building as circulated through the package. It was noted how our programs have been affected/have not been affected despite the addition of this project on our capital borrowing and financial cuts from the Provincial Government.

As this report was developed based on questions from a resident, there is no business to move on. This is simply for information purposes only.

1. RFP – 2016-09, Street Tree Planting

Senior Manager of Corporate Projects Jamie Burke reported on the Street Tree Planting RFP, and the particulars surrounding it. A motion to award the project will be presented to Council at the Regular Meeting on September 12, 2016.

1. Update and follow up to Premiers Meeting on Economic Development

Senior Manager of Corporate Projects Jamie Burke reported on the Premier’s Meeting on Economic Development. This reporting was for information purposes only and a follow up letter will be provided to the Premier’s Office.

MOVD BY DEPUTY MAYOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 6TH, 2016 AND MOVE INTO THE CLOSED/IN-CAMERA MEETING. MOTION CARRIED.

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 Mayor Clerk

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 Acting Assistant Clerk