

**COUNCIL MEETING OF
TUESDAY, OCTOBER 11, 2016 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Andrew Black, Bill Evans, and Michael Tower. Also in attendance were CAO Phil Handrahan, Clerk Donna Beal, Treasurer Michael Beal, Assistant Treasurer Mary Dixon, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Mike Green, Planner Lori Bickford and Press Bruce Wark.

1. CALL MEETING TO ORDER

Mayor Higham called the meeting to order.

2. APPROVAL OF AGENDA – Regular Council Meeting October 11, 2016

#16-166 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 11, 2016 AS CIRCULATED. MOTION CARRIED.

3. QUESTION PERIOD

Various questions were asked by the public surrounding such issues as Exit 506, utilities for Town Hall Facilities, reconstruction of Lorne Street, Crosswalks, street lighting and meetings of Council.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any disclosures of interest to declare. There were none at this time.

5. MINUTES

Regular Council Meeting, September 12, 2016

#16-167 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 12, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council – October 3, 2016

#16-168 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 3, 2016 AS CIRCULATED. MOTION CARRIED.

Special Meeting of Council Closed In-Camera – October 3, 2016

#16-169 MOVED BY DEPUTY MAYOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 11, 2016 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes at this time.

Mayor John Higham noted that reports surrounding the recent UMN Annual Conference would be brought forward at the Special Meeting of Council of November 7, 2016.

7. BILLS AND PAYROLL – SEPTEMBER 2016

#16-170 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF SEPTEMBER 2016 AS FOLLOWS: GENERAL GOVERNMENT \$304,391.50; GENERAL CAPITAL \$11,197.94; UTILITY GOVERNMENT \$82,390.44; UTILITY CAPITAL \$20,428.40; AND SALARIES \$195,678.48. MOTION CARRIED.

8. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – Mayor John Higham

Mayor John Higham noted that the Regional Service Commission in September concentrated on the formal launch date for the ECO 360 three stream waste collection. It was also noted that the Commission’s budget have been forwarded to various Municipalities for review.

- ii) Planning – Lori Bickford

Planner Lori Bickford read the highlights of the Planning report found on page 16 of the package.

#16-171 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT:

WHEREAS COUNCIL HAS AGREED THROUGH THE CN ECO-CONNEXIONS FROM THE GROUND UP GRANT TO CONSIDER AN AMENDMENT TO BY-LAW NO 243, THE TOWN OF SACKVILLE MUNICIPAL PLAN TO ADOPT THE GUIDELINES FOR NEW DEVELOPMENT IN PROXIMITY TO RAILWAY OPERATIONS;

AND WHEREAS COUNCIL HAS AGREED TO CONSIDER AN AMENDMENT TO BY-LAW 244, THE “TOWN OF SACKVILLE ZONING BY-LAW” TO INCORPORATE REGULATIONS IDENTIFIED IN THE GUIDELINES, SUCH AS SETBACKS FROM THE RAILWAY FOR NEW RESIDENTIAL DEVELOPMENT;

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF SACKVILLE DIRECTS THAT THE APPROPRIATE BY-LAWS BE PREPARED TO AMEND BY-LAW NO 243, THE TOWN OF SACKVILLE MUNICIPAL PLAN AND BY-LAW NO. 244, THE TOWN OF SACKVILLE ZONING BY-LAW AS IT PERTAINS TO THE ABOVE NOTED GUIDELINES; THAT THE PROPOSED BY-LAWS BE REFERRED TO THE SOUTHEAST PLANNING REVIEW AND ADJUSTMENT COMMITTEE FOR THEIR VIEWS; THAT THE NOTICE OF INTENTION REQUIREMENTS OF THE COMMUNITY PLANNING ACT BE FULFILLED WITH RESPECT TO THE PROPOSED AMENDMENT, AND SETS THE REGULAR COUNCIL MEETING ON **NOVEMBER 14, 2016** AT 7:00 PM IN THE COUNCIL CHAMBERS AT THE TOWN HALL, 31 MAIN STREET, 2ND FLOOR, SACKVILLE, N.B. AS THE DATE, TIME AND PLACE FOR THE **PUBLIC PRESENTATION** OF COUNCILS INTENT TO AMEND THE MUNICIPAL PLAN BY-LAW AND SETS **JANUARY 9, 2017** AT 7:00 PM IN THE COUNCIL CHAMBERS AT THE TOWN HALL, 31 MAIN STREET, 2ND FLOOR, SACKVILLE NB AS THE DATE, TIME AND PLACE FOR THE **PUBLIC HEARING** OF CONSIDERATION OF OBJECTIONS TO THE PROPOSED BYLAWS. MOTION CARRIED.

#16-172 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT:

WHEREAS COUNCIL HAS RECEIVED A PLANNING REPORT FROM THE SOUTHEAST REGIONAL SERVICE COMMISSION OUTLINING VARIOUS OPTIONS TO CONSIDER DRIVE-THRUS IN THE TOWN OF SACKVILLE AND

WHEREAS COUNCIL HAS SUBSEQUENTLY REVIEWED THESE OPTIONS, AND RECOGNIZES THE COMPLEXITIES OF INCORPORATING THIS LAND USE INTO THE TOWN’S MUNICIPAL PLAN, AND ZONING BY-LAW AND FURTHERMORE, ACKNOWLEDGES THAT INFRASTRUCTURE IMPROVEMENTS TO THE EXIT 506 AREA MAY BE NEEDED TO FACILITATE FUTURE ECONOMIC DEVELOPMENT OPPORTUNITIES,

BE IT RESOLVED, THAT COUNCIL WILL CONSIDER UNDERTAKING FURTHER STUDY OF THE EXIT 506 AREA AS PART OF THE TOWN’S ANNUAL PRIORITIES AND BUDGET PLANNING PROCESS FOR 2017. MOTION CARRIED.

9. CAO REPORT – Phil Handrahan

CAO Phil Handrahan spoke to the highlights found within his report found on page 18 of the package as well as thanked the Town for providing him the opportunity to attend the UMNB Annual Conference in Fredericton.

10. REPORTS

- A) Finance & Administration
Liaison Councillor Michael Tower and Councillor Aiken
 - i) Report from Finance and Administration

Councillor Michael Tower spoke to the highlights found within the Finance and Administration Report found on pages 19 through 26 and also noted the By-Law and Animal Control reports found as well.

- B) Tourism & Business Development
Liaison Councillor Megan Mitton and Councillor Ron Aiken
 - i) Report from Tourism & Business Development

Councillor Ron Aiken noted various highlights found within the report found on pages 27-30 of the package. Mayor John Higham added that the Regional Service Commission did note that they were looking into a Regional approach to a Tourism strategy. Manager of Tourism & Business Development Ron Kelly-Spurles also gave an overview of the presentation made to businesses within our Community.

- C) Public Property & Facilities
Liaison Councillor Bruce Phinney and Councillor Michael tower
 - i) Report Public Property & Facilities

Councillor Michael Tower noted the highlights of the reports found on pages 31-33 of the package.

- D) Recreation Programs & Events
Liaison Councillor Allison Butcher and Councillor Bruce Phinney
 - i) Report Recreation Programs & Events

Councillor Allison Butcher spoke to the highlights of the report found on pages 34-37 of the package.

- E) Public Safety
Liaison Councillor Joyce O'Neil and Andrew Black
 - i) Fire/EMO, RCMP/CPO Report

Deputy Mayor Joyce O'Neil some of information found within the Fire/EMO, RCMP/CPO Reports found on pages 38 and 39 of the package.

#16-173 MOVED BY DEPUTY MAYOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF SACKVILLE AND MOUNT ALLISON UNIVERSITY WITH REGARD TO EMO. MOTION CARRIED.

- F) Policy/By-Law
Liaison Councillor Andrew Black and Councillor Bill Evans
 - i) Report Policy/By-Law

Councillor Evans noted the meeting notes from the Liaison Meeting of September 29, 2016 noted in the package including Minutes of Council Meetings and By-Law No. 252 A By-Law to Regulate the Collection and Disposal of Waste in the Town of Sackville.

#16-174 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 252, A BY-LAW TO REGULATE THE COLLECTION AND DISPOSAL OF RESIDENTIAL WASTE IN THE TOWN OF SACKVILLE. AYE VOTES WERE RECORDED BY DEPUTY MAYOR JOYCE O'NEIL, COUNCILLORS BRUCE PHINNEY, ALLISON BUTCHER, ANDREW BLACK, BILL EVANS AND MICHAEL TOWER. A NAY VOTE WAS RECORDED BY COUNCILLOR RON AIKEN. MOTION CARRIED.

#16-175 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 252, A BY-LAW TO REGULATE THE COLLECTION AND DISPOSAL OF RESIDENTIAL WASTE IN THE TOWN OF SACKVILLE. AYE VOTES WERE RECORDED BY DEPUTY MAYOR JOYCE O'NEIL, COUNCILLORS BRUCE PHINNEY, ALLISON BUTCHER, ANDREW BLACK, BILL EVANS AND MICHAEL TOWER. A NAY VOTE WAS RECORDED BY COUNCILLOR RON AIKEN. MOTION CARRIED.

- G) Personnel
Liaison Councillor Bill Evans and Deputy Mayor Joyce O'Neil

Deputy Mayor Joyce O'Neil spoke to the highlights of the report found on page 53 of the package.

- H) Corporate Affairs and Strategic Development
Liaison Councillor Megan Mitton and Councillor Allison Butcher
 - (i) Report

Councillor Allison Butcher spoke to the highlights of the report found on pages 54-57 of the package. Mayor John Higham noted that the Climate Change presentation prepared by the Town has been noticed and appreciated by other levels of government, and hopefully this will translate into benefits in other areas in the future.

11. NEW BUSINESS

There was no new business noted at this time.

12. QUESTION PERIOD

Press and residents asked several questions during question period including clarification of plans for Exit 506, design work for the Lorne Street Project, work done at the parking lot at Beech Hill Park and the road at the Reservoir as well the Tourism numbers for Sackville.

13. ADJOURN

#16-176 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT THE REGULAR COUNCIL MEETING OF OCTOBER 11, 2016 BE ADJOURNED. MOTION CARRIED.

Mayor

Clerk

Acting Assistant Clerk