

**COUNCIL MEETING OF
MONDAY, JANUARY 9, 2017 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Andrew Black, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Wendell Crossman, Clerk Donna Beal, and Assistant Clerk Stacey Hicks

Bruce Wark & Katie Tower – Media and approximately 2 residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA – Regular Council Meeting January 9, 2017

Mayor Higham noted that he would like to speak under item #8 on the agenda regarding Regional Service Commission, as well as, a couple additional items.

#17-001 MOVED BY DEPUTY MAYOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JANUARY 9, 2017 AS AMENDED. MOTION CARRIED.

3. QUESTION PERIOD

A question period was held for which no questions were asked at this time.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any disclosures of interest to declare. There were none at this time.

5. MINUTES

Regular Council Meeting, December 12, 2016

#17-002 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF DECEMBER 12, 2016 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes at this time.

7. BILLS AND PAYROLL – DECEMBER 2016

Treasurer Michael Beal gave a brief overview of the bills and payroll for the month of December 2016.

#17-003 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF DECEMBER 2016 AS FOLLOWS: GENERAL GOVERNMENT \$2,193,144.60; GENERAL CAPITAL \$981,898.72; UTILITY GOVERNMENT \$86,351.44; UTILITY CAPITAL \$21,934.73; AND SALARIES \$284,890.02. MOTION CARRIED.

8. SOUTHEAST REGIONAL SERVICES

i) Planning – Lori Bickford

Planner Lori Bickford gave a brief presentation of the proposed Municipal Amendments to By-Law No. 243, Municipal Plan and By-Law No. 244, Zoning By-Law as it relates to the guidelines for new development in proximity to railway operations and opened the floor to the public for anyone wishing to speak for or against the proposal. Ms. Bickford also noted that no written comments had been received to date. Mayor Higham noted that this amendment would benefit our community in various ways relating to the health and safety of our community. Ms. Bickford also noted that the amendment would affect 37 residential properties.

Lori Bickford noted that the Planning Report could be found on page 15 of the package and noted a few of the highlights including year-end numbers.

ii) Regional Service Commission – Mayor John Higham

Mayor Higham noted that a Regional Service Commission meeting had not been held during the month of December so there was nothing new to report at this time.

Mayor Higham raised a couple other items including his interest to have the agenda include “Mayor’s Report” as part of the Regular Council package and asked that Councillors provide their feedback to the Clerk. Mayor Higham also noted that he recently had a number of groups interested in an Age Friendly Community initiative and he is proceeding to establish a Steering Committee where the group is able to consult, investigate and provide a report back to Council with information on this topic.

9. CAO REPORT – Phil Handrahan

CAO Phil Handrahan spoke to the highlights within the report found on page 19 of the package.

10. REPORTS

- A) Finance & Administration
Liaison Councillor Michael Tower and Councillor Aiken
 - i) Report from Finance and Administration

Councillor Micheal Tower spoke to the highlights found within the Finance, By-Law and Animal Control reports found on pages 20-27 of the package. Councillor Tower noted the Financial Statements found within the package and also noted that there will be many adjustments entries that will have to be done early in January as well as many invoices that will come in for the year 2016. Water meters were read on January 3rd and bills will go out mid-January. The 2017 Budget process was completed. 2017 Dog Tags are now available at Town Hall.

- B) Tourism & Business Development
Liaison Councillor Megan Mitton and Councillor Ron Aiken
 - i) Report from Tourism & Business Development

Councillor Megan Mitton noted that a meeting was not held in December due to the holidays but gave a brief overview of the highlights found within the report on page 27 of the Council Package.

- C) Public Property & Facilities
Liaison Councillor Bruce Phinney and Councillor Michael tower
 - i) Report Public Property & Facilities

Councillor Michael Tower noted the highlights of the report found on page 29 of the Council Package.

- D) Recreation Programs & Events
Liaison Councillor Allison Butcher and Councillor Bruce Phinney
 - i) Report Recreation Programs & Events

Councillor Allison Butcher noted that a meeting was not held in December due to the holidays but gave a brief overview of the highlights found within the report on page 32 of the Council Package. It was also noted that this year's Winterfest would be held between February 9th & 12th.

- E) Public Safety
Liaison Councillor Joyce O'Neil and Andrew Black
 - i) Fire/EMO, RCMP/CPO Report

Deputy Mayor Joyce O'Neil spoke to the highlights of the Fire/EMO report found on page 35 of the Council Package and Councillor Andrew Black spoke to the highlights of the RCMP/CPO report found on pages 36-38 of the Council Package.

- F) Policy/By-Law
Liaison Councillor Andrew Black and Councillor Bill Evans
 - i) Report Policy/By-Law

Councillor Bill Evans noted the highlights of the report found on page 39 of the Council Package.

#17-004 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 255, A BY-LAW TO REPEAL BY-LAWS OF THE TOWN OF SACKVILLE. MOTION CARRIED.

- G) Personnel
Liaison Councillor Bill Evans and Deputy Mayor Joyce O’Neil

Deputy Mayor Joyce O’Neil noted some of the highlights of the report found on page 42 of the package.

- H) Corporate Affairs and Strategic Development
Liaison Councillor Megan Mitton and Councillor Allison Butcher
 - (i) Report

Councillor Megan Mitton spoke to the highlights of the report found on page 43 of the package.

11. NEW BUSINESS

There was no new business at this time.

12. QUESTION PERIOD

A question period was held with questions on the following topics:

- Canada 150 Celebration

13. ADJOURN

#17-005 MOVED BY DEPUTY MAYOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT THE REGULAR COUNCIL MEETING OF JANUARY 9, 2017 BE ADJOURNED. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk