

**SPECIAL MEETING OF COUNCIL
MONDAY APRIL 3, 2017 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Joyce O'Neil, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Bill Evans, Andrew Black and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Assistant Treasurer Mary Dixon, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs and Events Matt Pryde, Town Engineer Dwayne Acton, Superintendent of Public Works Todd Hicks and Assistant Clerk Stacey Hicks.

Also in attendance was Press Bruce Wark and approximately 6 residents.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

Mayor Higham called the Meeting to Order.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY
MAYOR JOYCE O'NEIL THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL
MEETING OF COUNCIL OF APRIL 3, 2017 AS CIRCULATED. MOTION CARRIED.

Mayor John Higham welcomed Todd Hicks as Superintendent of the Town of Sackville and wished him well to which Mr. Hicks noted it has been a great start and he is looking forward to the transition.

1. Pro-Wind Presentation

A presentation was made by representatives of Prowind Canada, a community renewable energy developer that was established in Canada in 2007. The presenters gave a brief overview of their community project proposal which was developed in partnership with the community, of a small scale wind farm consisting of 6-10 wind turbines and up to 20 megawatts in size. This proposal would enable the possibility of providing electricity for 7,000 households with the hopes of being operational by the end of 2020. The presenters noted other items of the project including the partnership proposal outline, benefits to the community including environmental, social and economic, as well as, spoke of their latest Gunn's Hill wind farm project that became operational in November 2016 in Ontario. The group noted that this was an informational presentation to Council at this time.

2. Declaration regarding Solidarity and Sanctuary

Councillor Bill Evans spoke of the recent presentation made by the Sackville Inclusion Network at the Special Meeting of Council held on March 6th, 2017 where a request was made to pass a symbolic statement regarding solidarity and sanctuary. Councillor Evans requested that a symbolic motion be brought forward at the Regular Council Meeting of April 10, 2017.

3. By-Law No. 231 Street Traffic By-Law Schedule “A” Sidewalk Café

The Policy/By-Law Liaison Meeting was held on March 23, 2017 and the group reviewed recommendations to Schedule “A” of By-Law No. 231, Street Traffic By-Law pertaining to sidewalk cafes. Senior Manager of Corporate Projects Jamie Burke noted the draft changes and presented them to Council for consideration where they noted that some were concerned with losing parking spaces and that these applications should be brought to Council for their review. Mr. Burke noted these items and a motion will be brought forward at the Regular Meeting of Council on April 10, 2017 with the minor revisions.

4. Compressor Heat Pump Unit #1 Town Hall

Town Engineer Dwayne Acton noted that the Town Hall and Emergency Response facility is currently being heated and cooled by the use of 3 large Water Heat Pump (WHP) units and over the last several months WHP #1 has been failing due to low pressure. As a result, the current service provider, Black and MacDonald has been investigating the reason for the failures and have determined the cause is the compressor within WHP #1, which is the main operating component of the heat pump and is required to be replaced with a new compressor to get it back up and running. A recommendation to award the required repairs to Black and MacDonald Ltd., as per their quote in the amount of \$10,450.00 plus HST and a motion will be brought forward at the Regular Council Meeting on April 10, 2017.

5. Antique Car Show – Street Closure

The town was recently approached about the possibility of hosting an Antique Car Show on Bridge Street on Saturday, July 22, 2017. The event would take place from noon until 5:00 p.m. and will include live music, approximately 40 antique cars and an opportunity to develop strong event partnership with downtown businesses. With the upcoming Lorne Street project this could possibly eliminate a traffic detour route, however, the street closure is being requested with the understanding that the event may be held at an alternate location pending the Lorne Street project.

6. Drew Bicycle Project

Recreation & Programs Manager Matt Pryde noted that in 2016, The Drew Nursing Home approached the Town about developing a partnership to purchase an accessible bicycle that would allow volunteer pilots to take an individual with special needs or an elderly person for a bike ride. It was discussed that it made most sense for the Town to own the bicycle and use it as a programming opportunity in the summer which would allow community members to book the use the bicycle and staff members would be properly trained to safely pilot the bicycle. It was also noted that over 25 years ago, a sum of money was donated to the Town to be used for a Special Populations initiative and currently the value of the account is \$3,711.02 which would go towards the purchase of the bicycle’s total cost of approximately \$8,000 (staff are awaiting the final quote). A recommendation to use the \$3,711.02 from the Special Populations Account towards the purchase of the Christiania Bike: Model 5001. Motions will be presented at the Regular Council Meeting of April 10, 2017.

7. Application – NB Sports Hall of Fame 2019

Recreation & Programs Manager Matt Pryde noted that the 50th installment of the New Brunswick Sports Hall of Fame will happen in 2019 and the Town has an opportunity to submit a bid to host the event which would take place on June 1, 2019. The Town is required to submit a venue for the event and staff would like to recommend the Tantramar Veteran's Memorial Civic Centre, with Jennings Hall on Mount Allison Campus as an alternative. The Town would also be responsible for coordinating ticket and program ad sales through a volunteer organizational committee and several individuals with the Sackville Sports Wall have agreed to participate in organizing the event. It was noted that similar to the Festival 506 bid, Council is required to make a \$10,000 financial contribution to the NB Sports Hall of Fame 90 days prior to the event which would be budgeted in the 2019 Operations Budget and would look to recover the \$10,000 in ticket and program ad sales. A recommendation to submit a bid to the New Brunswick Sports Hall of Fame to host the 2019 induction ceremony with a motion being presented to Council at the Regular Meeting of Council of April 10, 2017.

8. RFP – Fuel Provisions

Treasurer Michael Beal noted that an RFP was issued in January 2017 for the Provision of Fuel Services at the Pump in order to give all 3 local gas stations the opportunity to bid on this service. The main criteria of the RFP were: price discounts, operations & availability (during a 24-hour period), payment options, tracking system and any additional value added services. There were 3 RFP's submitted and the unanimous recommendation based on the evaluation was that we maintain our fuel purchased with the Sackville Esso based on their RFP submission and a motion will be brought forward at the Regular Council Meeting of April 10, 2017.

9. Renaissance

Senior Manager Jamie Burke noted that staff recently had the opportunity to meet with Renaissance Sackville to discuss their 2017 operation grant request. At that time, staff advised Renaissance that the Town's 2017 Operation Budget included \$25,000 for them and that Council has provided direction with respect to this year's funding. Of the available funding, \$12,500 would be made available to Renaissance for community development relation projects, but the additional \$12,500 would need to be dedicated for seed funding to assist entrepreneurs and/or help grow existing businesses. Also, with very limited office space available for interns, summer students, auditors, etc. at Town Hall, and the need for additional space is required and where Renaissance is a volunteer board and presently operating without any employees, it was a reasonable expectation for Renaissance to operate in a difference location. The Town will be reclaiming the office space as of June 1, 2017, however, Renaissance will continue to use Town Hall for some supplies and services. Renaissance was very co-operative and are currently looking to recruit new members. A motion to transfer the \$25,000 in operation funding from the Town's operational budget to Renaissance Sackville will be presented at the Regular Meeting of Council on April 10, 2017.

10. Website update

Senior Manager Jamie Burke noted that the Town's new corporate website has now been operational for one year. The redevelopment, which started in 2015, was completed by Details Design and Branding Inc. from Fredericton, NB. The new website provides a clean, modern and fresh new look for the Town with new features added including online registrations for programs and events, professional photography, the merger of the Tantramar Civic Centre page with the corporate site and the entire website was made mobile friendly. Mr. Burke noted the report on user statistics over the past year from Google Analytics and that staff continue to work with our website provider to monitor usage and make changes to the site in an effort to improve public engagement and overall user experience.

Events Calendar, busiest day was Fall Fair, mobile users

11. Operational Motions – Regular Council Meeting April 10, 2017

a) Sale of Surplus Fire Assets

CAO Phil Handrahan noted that there would be a motion coming forward at the Regular Meeting of Council on April 10, 2017 to dispose of old surplus fire equipment consisting of 4 x 4500 psi air cylinders to MicMac Fire & Safety Source Ltd. in the amount of \$3,800.00 plus HST, as this equipment is no longer required within the Fire Department operations.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF APRIL 3, 2017 AND MOVE INTO THE CLOSED/IN-CAMERA MEETING. MOTION CARRIED.

Mayor

Assistant Clerk