

**COUNCIL MEETING OF
MONDAY, MAY 8, 2017 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Joyce O’Neil, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Andrew Black and Bill Evans. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager Recreation Programs & Events Matt Pryde, Town Engineer Dwayne Acton, Deputy Fire Chief Mike Green, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Also in attendance was Media Bruce Wark & approximately 4 residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

A draw was held for the Saltscapes prize of Sackville area merchandize and congratulations was extended to the winner Sherry Craig.

A draw was held for the Community Partnerships prize and congratulations was extended to the winners, whom were not named as only emails were provided.

2. APPROVAL OF AGENDA – Regular Council Meeting May 8, 2017

#17-082 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY DEPUTY MAYOR JOYCE O’NEIL THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF MAY 8, 2017 AS CIRCULATED. MOTION CARRIED.

3. QUESTION PERIOD

A question period was held where there were no questions at this time.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any disclosures of interest to declare. There were none at this time.

5. MINUTES

Regular Council Meeting, April 10, 2017

#17-083 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 10, 2017 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council & Closed/In-Camera – May 1, 2017

#17-084 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF MAY 1, 2017 AS CIRCULATED. MOTION CARRIED.

#17-085 MOVED BY DEPUTY MAYOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL CLOSED IN-CAMERA OF MAY 1, 2017 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

7. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – Mayor John Higham

Mayor John Higham noted that the Regional Service Commission Meeting was held on April 25th. During the meeting, there was a presentation on the proposed Regional Recreation Master Plan, as well as, information on the Regional Tourism Plan. Mayor Higham also noted that a Province wide meeting will be held on June 10th in Miramichi where all of the Service Commissions will meet. Mayor Higham also noted the next board meeting of the Regional Service Commission will be the upcoming AGM.

ii) Planning – Lori Bickford

Tantramar Planner Lori Bickford noted the highlights within the Planning Report found on Page 14 of the Council Package.

8. PROCLAMATION

Mayor John Higham proclaimed June, 2017 as Recreation and Parks Month in the Town of Sackville, and recited the following proclamation:

#17-086 WHEREAS, IN NEW BRUNSWICK WE ARE FORTUNATE TO HAVE A VARIETY OF RECREATION AND PARKS SYSTEMS PROVIDING COUNTLESS RECREATIONAL OPPORTUNITIES FOR RESIDENTS AND VISITORS FROM AROUND THE WORLD; AND
WHEREAS, RECREATION ENHANCES QUALITY OF LIFE, BALANCED LIVING AND LIFELONG LEARNING; HELPS PEOPLE LIVE HAPPIER AND LONGER; DEVELOPS SKILLS AND POSITIVE SELF IMAGE IN CHILDREN AND YOUTH; DEVELOPS CREATIVITY; AND BUILDS HEALTHY BODIES AND POSITIVE LIFESTYLES; AND

WHEREAS, RECREATIONAL PARTICIPATION BUILDS FAMILY UNITY AND SOCIAL CAPITAL; STRENGTHENS VOLUNTEER AND COMMUNITY DEVELOPMENT; ENHANCES SOCIAL INTERACTION; CREATES COMMUNITY PRIDE AND VITALITY; AND PROMOTES SENSITIVITY AND UNDERSTANDING TO CULTURAL DIVERSITY; AND

WHEREAS, PARKS, OPEN SPACE AND TRAILS PROVIDE ACTIVE AND PASSIVE OUTDOOR RECREATION OPPORTUNITIES, HELP MAINTAIN CLEAN AIR AND WATER; AND PROMOTES STEWARDSHIP OF THE NATURAL ENVIRONMENT; AND

WHEREAS, RECREATION, THERAPEUTIC RECREATION AND LEISURE EDUCATION ARE ESSENTIAL TO THE REHABILITATION OF INDIVIDUALS WHO HAVE BECOME ILL OR DISABLED, OR DISADVANTAGED, OR WHO HAVE DEMONSTRATED ANTI-SOCIAL BEHAVIOR; AND

WHEREAS, THE BENEFITS PROVIDED BY RECREATION PROGRAMS, SERVICES AND PARKS, AND OPEN SPACE, REDUCE HEALTHCARE AND SOCIAL SERVICE COSTS; SERVE TO BOOST THE ECONOMY, ECONOMIC RENEWAL AND SUSTAINABILITY; ENHANCE PROPERTY VALUES; ATTRACT NEW BUSINESS; INCREASE TOURISM; AND CURB EMPLOYEE ABSENTEEISM; AND

WHEREAS, ALL LEVELS OF GOVERNMENT, THE VOLUNTARY SECTOR AND PRIVATE ENTERPRISE THROUGHOUT THE PROVINCE PARTICIPATE IN THE PLANNING, DEVELOPMENT AND OPERATION OF RECREATION AND PARKS PROGRAM, SERVICES AND FACILITIES;

THEREFORE, I MAYOR JOHN HIGHAM OF THE TOWN OF SACKVILLE, IN RECOGNITION OF THE BENEFITS AND VALUES OF RECREATION AND PARKS, DO HEREBY PROCLAIM THE MONTH OF JUNE AS RECREATION AND PARKS MONTH.

Mayor John Higham proclaimed the week of May 28th – June 3rd, 2017 as Disability Awareness Week in the Town of Sackville, and recited the following proclamation:

#17-087 WHEREAS, THE MUNICIPALITY OF SACKVILLE IS COMMITTED TO ASSISTING CITIZENS WITH DISABILITIES TO PARTICIPATE FULLY IN OUR COMMUNITY, AND

WHEREAS, MANY PERSONS LIVING WITH DISABILITIES FACE BARRIERS IN THE AREAS OF EMPLOYMENT, ACCESS TO INFORMATION, TRANSPORTATION, HOUSING, EDUCATION, RECREATION, AND OTHER DISABILITY-RELATED SUPPORTS; AND

WHEREAS, WE BELIEVE THAT MORE CITIZENS WITH DISABILITIES SHOULD HAVE THE CHANCE TO ACCESS DISABILITY RELATED SUPPORTS TO IMPROVE THEIR OPPORTUNITIES IN NEW BRUNSWICK; AND

WHEREAS, WE SUPPORT THE THEME: “WE NEED IN!”

NOW THEREFORE BE IT KNOWN THAT, I JOHN HIGHAM, MAYOR OF THE TOWN OF SACKVILLE, DO HEREBY REQUEST THE CITIZENS OF SACKVILLE TO JOIN WITH OUR COUNCIL IN RECOGNIZING PERSONS WITH DISABILITIES AND THEIR ROLE IN OUR COMMUNITY BY THE OBSERVANCE OF DISABILITY AWARENESS WEEK, MAY 28TH TO JUNE 3RD, 2017.

9. REPORTS

A) MAYOR'S REPORT

Mayor John Higham noted that back in August 2016, a letter was sent to CN and to date, there has been no response received. Mayor Higham has written them again to request a reply or a meeting with CN and is hoping this may take place at the FCM in Ottawa at the end of the month. Mayor Higham highlighted some other items of interest during the month including discussions with the Seniors Advocacy Group, discussion on students with the MLA office, media contact regarding the Schools 2020 event. Mayor Higham noted that during the month he attending a number of events including, both Gymnastic Championships that were held at the Civic Centre with last weekend's event seeing over 600 gymnasts, the Schools 2020 session that was held at Town Hall and Poetry events that were held at Town Hall.

Mayor Higham pointed out that April is Lime Disease Awareness Month and asked Councillor Ron Aiken to speak on lime disease in NB to which he gave an overview of the severity of lime disease in NB.

B) CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted the report could be found on page 15 of the Council Package and extended congratulations to staff on a great job hosting the recent Public Information Session on Lorne Street, noting that it was very well attended. Mr. Handrahan gave a brief update on the current labor relations, noting that mediation was held Friday, May 5th and negotiating teams reached a tentative agreement which will be presented to respective parties.

C) Finance & Administration

Liaison Councillor Michael Tower and Councillor Aiken

i) Report from Finance and Administration

Councillor Ron Aiken noted that the bills and payroll for the month of April could be found on pages 16 & 17 of the Council Package.

BILLS AND PAYROLL – APRIL 2017

#17-088 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF APRIL 2017 AS FOLLOWS: GENERAL GOVERNMENT \$284,773.57; GENERAL CAPITAL \$0.00; UTILITY GOVERNMENT \$88,073.20; UTILITY CAPITAL \$926.39; AND SALARIES \$224,052.44. MOTION CARRIED.

Councillor Ron Aiken noted that the Finance Report could be found on page 18 of the Council Package, including the By-Law and Animal Control Reports.

#17-089 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE DEVELOPMENT OF AN ASSET MANAGEMENT PLAN FOR THE TOWN OF SACKVILLE AS REQUIRED UNDER THE GTF AGREEMENT AND AUTHORIZE THE HIRING OF PUBLIC SECTOR DIGEST INC., TO CREATE THE PLAN AT A PRICE OF \$18,500 PLUS H.S.T. MOTION CARRIED.

- D) Tourism & Business Development
Liaison Councillor Megan Mitton and Councillor Ron Aiken
 - i) Report from Tourism & Business Development

Councillor Ron Aiken gave a brief overview of the highlights found within the Tourism & Business Development Report on page 25 of the Council Package.

#17-090 MOVED BY COUNCILLOR RON AIKEN AND SECONDED BY DEPUTY MAYOR JOYCE O'NEIL THAT COUNCIL AUTHORIZE THE PAINTING OF THE SACKVILLE VISITOR INFORMATION CENTRE TO WINDY MARSH PAINTING AND TAPING INC., IN THE AMOUNT OF \$6,785.00 HST INCLUDED. MOTION CARRIED.

- E) Public Property & Facilities
Liaison Councillor Bruce Phinney and Councillor Michael tower
 - i) Report Public Property & Facilities

Councillor Bruce Phinney passed the report over to Town Engineer Dwayne Acton who noted the highlights of the report found on page 28 of the Council Package.

Mr. Acton advised that the booster pump structure will be undergoing renovations from May 16 – 25, 2017, resulting in services, including the parking area and water tap to be unavailable during this time, pending there are no adverse weather conditions which may change the construction schedule.

As per a question from Councillor Bill Evans regarding the clock not working at the Bill Johnstone Park, Mr. Acton noted that these parts had to be specially ordered for the clock and we are hoping to have it fixed very soon.

#17-091 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AWARD TENDER #2017-10, ONE (1) USED ARTICULATING BOOM LIFT TO ATLANTIC CAT RENTAL/HEWITT RENTALS INC. MONCTON, NB IN THE AMOUNT OF \$45,885.00 H.S.T. INCLUDED. MOTION CARRIED.

- F) Recreation Programs & Events
Liaison Councillor Allison Butcher and Councillor Bruce Phinney
 - i) Report Recreation Programs & Events

Councillor Allison Butcher gave a brief overview of the highlights found within the report on page 31 of the Council Package.

#17-092 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AUTHORIZE THE TEMPORARY CLOSURE OF YORK STREET FROM LANSDOWNE STREET TO MAIN STREET ON JULY 22, 2017 FROM 10:00 A.M. TO 7:00 P.M. TO ACCOMMODATE AN ANTIQUE CAR SHOW. MOTION CARRIED.

- G) Public Safety
Liaison Councillor Joyce O'Neil and Andrew Black
 - i) Fire/EMO, RCMP/CPO Report

Deputy Mayor Joyce O'Neil spoke to the highlights of the Fire/EMO report on page 33 of the Council Package and Councillor Andrew Black spoke to the highlights of the RCMP/CPO report beginning on page 34 of the Council Package.

Deputy Mayor O'Neil extended a sincere thank you to everyone for their generosity during the annual boot drive for Muscular Dystrophy, held on May 8th which raised over \$5,000 as well as, attendance at the annual pancake breakfast put on by the Fire Department.

#17-093 MOVED BY DEPUTY MAYOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR RON AIKEN THAT COUNCIL AWARD TENDER # 2017-09, ONE (1) NEW PUMPER TANKER UNIT TO METAL FAB LTD., CENTERVILLE, NB IN THE AMOUNT OF \$518,106.80 H.S.T. INCLUDED WITH THE UNDERSTANDING THAT APPROXIMATELY \$25,000.00 WILL BE ALLOTTED WITHIN THE 2018 BUDGET. MOTION CARRIED.

- H) Policy/By-Law
Liaison Councillor Andrew Black and Councillor Bill Evans
 - i) Report Policy/By-Law

Councillor Andrew Black noted the highlights of the Policy/By-Law Report found on page 37 of the Council Package.

#17-094 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE REPEAL OF POLICY NO. 2007-07 IN-CHARGE MANAGEMENT POLICY. AYE VOTES WERE RECORDED FROM COUNCILLORS ALLISON BUTCHER, ANDREW BLACK AND BILL EVANS. NAY VOTES WERE RECORDED FROM DEPUTY MAYOR JOYCE O'NEIL AND COUNCILLORS BRUCE PHINNEY AND RON AIKEN. AN AYE VOTE WAS RECORDED FROM MAYOR JOHN HIGHAM TO BREAK THE TIE. MOTION CARRIED.

#17-095 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE REPEAL OF POLICY NO. 03-99 CHARITABLE DONATIONS POLICY. AYE VOTES WERE RECORDED FROM DEPUTY MAYOR JOYCE O'NEIL AND COUNCILLORS ALLISON BUTCHER, RON AIKEN, ANDREW BLACK AND BILL EVANS. A NAY VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

- I) Personnel
Liaison Councillor Bill Evans and Deputy Mayor Joyce O'Neil

Councillor Bill Evans noted some of the highlights of the Personnel Report found on page 42 of the package.

- J) Corporate Affairs and Strategic Development
Liaison Councillor Megan Mitton and Councillor Allison Butcher
(i) Report

Councillor Allison Butcher spoke to the highlights of the report found on page 43 of the package.
Lorne Street – Info. Session

#17-096 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE FOLLOWING FOR THE SAPPYFEST CONTEMPORARY ARTS FESTIVAL;

- TO GRANT THE TEMPORARY CLOSURE OF BRIDGE STREET FROM LORNE STREET TO MAIN STREET OR THE TEMPORARY CLOSURE OF YORK STREET FROM LANSDOWNE STREET TO MAIN STREET ON THURSDAY, AUGUST 3, 2017 BEGINNING AT 8:00 P.M. UNTIL MONDAY, AUGUST 7, 2017 AT 12:00 NOON IN ORDER TO FACILITATE THE USE OF A TENT FOR EVENTS DURING THE FESTIVAL, AND
- TO WAIVE THE RENTAL OF TOWN OWNED PROPERTY SUCH AS TABLES, CHAIRS, PICNIC TABLES AND OTHER SIMILAR ITEMS FROM THE TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE TO SAPPYFEST FROM AUGUST 3, 2017 TO AUGUST 7, 2017 WITH THE UNDERSTANDING THAT SAPPYFEST WILL BE RESPONSIBLE FOR LOST OR DAMAGED EQUIPMENT, AND
- TO GRANT A TIME EXEMPTION FROM 11:00 P.M. TO 12:00 MIDNIGHT ON FRIDAY AUGUST 4, 2017, SATURDAY AUGUST 5, 2017 AND SUNDAY AUGUST 6, 2017 AS PER BY-LAW NO. 246, THE TOWN OF SACKVILLE NOISE BY-LAW – SECTION 5, AND
- THAT COUNCIL GRANT PERMISSION FOR THE SAPPYFEST CONTEMPORARY ARTS FESTIVAL TO OPERATE A BEER GARDEN IN A SECURED AREA ON BRIDGE STREET OR YORK STREET ON FRIDAY, AUGUST 4, 2017, SATURDAY, AUGUST 5, 2017 AND SUNDAY, AUGUST 6, 2017 SUBJECT TO PROVINCIAL LIQUOR AND SAFETY LAWS, AND OBTAINING LIABILITY INSURANCE IN THE AMOUNT OF \$2,000,000 NAMING THE TOWN OF SACKVILLE AS CO-INSURED.
MOTION CARRIED.

10. NEW BUSINESS

11. QUESTION PERIOD

A question period was held where questions were asked about the In-Charge Management Policy being repealed and the Lorne Street project.

12. ADJOURN

#17-097 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR RON AIKEN THAT THE REGULAR COUNCIL MEETING OF MAY 8, 2017 BE ADJOURNED AND MOVE INTO THE CLOSED/IN-CAMERA MEETING. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk