

**SPECIAL MEETING OF COUNCIL  
MONDAY JUNE 5, 2017 AT 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Joyce O'Neil, Councillors Bruce Phinney, Allison Butcher, Ron Aiken, Andrew Black, Bill Evans, Michael Tower and Megan Mitton. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Manager of Recreation Programs and Events Matt Pryde, Manager Parks & Recreation Facilities Todd Cole, Town Engineer Dwayne Acton, and Clerk Donna Beal.

Also in attendance was Press Bruce Wark  
Four Residents

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

Mayor Higham called the Meeting to Order.

Mayor Higham requested that a debriefing of the water boil order and Lorne Street be added to the agenda between item 1 and 2.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY  
COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE  
SPECIAL MEETING OF COUNCIL OF JUNE 5, 2017 AS AMENDED. MOTION CARRIED.

**1. Audit**

Andrew Boudreau from Stevenson & Partner gave a presentation on the 2016 Audit beginning with the Report to Town Council. Mr. Boudreau noted that Audit scope and responsibility, responsibility of Management and significant matters to be reported. Mr. Boudreau then proceeded to give a brief overview of the audit and answered questions from Council. Motions pertaining to the 2016 Audit will be brought forward at the Regular Council Meeting of June 12, 2017 for consideration by Council.

**2. Precautionary Water Service Interruption and Boil Order**

Town Engineer Dwayne Acton gave an update on the precautionary water boil order issued on Monday June 5, 2017 to certain areas south of Lorne Street due to the upgrading of the existing water distribution system on Lorne Street and St. James Street. Mr. Acton noted that residents were informed within an hour of the boil order through radio, social media, Town website as well as notices delivered to each household affected. Once the Town has received two good water samples from testing the boil order will be lifted and affected residents will be notified.

**3. Breastfeeding Policy**

Clerk Donna Beal provided an overview of the report as distributed and highlighted that a motion will be brought forward as recommended to support the policy as presented at the Regular Council Meeting of June 12, 2017.

#### **4. Policy/By-Law**

Clerk Donna Beal provided a brief summary of the report distributed and noted that a motion for Council to consider 1<sup>st</sup> reading would be coming forward at the June 12, 2017 Regular Council Meeting.

#### **5. Tantramar Adult Reading Contract**

Manager Todd Cole highlighted items in the report and noted that a motion to renew the South East Regional Adult Literacy Board lease agreement will be brought forward at the Regular Council Meeting of June 12, 2017 for Council consideration.

#### **6. Advocacy – UMN B possible Resolutions**

CAO Phil Handrahan noted the upcoming UMN B Annual Conference in late September early October brings the opportunity for municipalities to bring forward topics that they might wish to have UMN B address with the support of membership through resolutions. One recent topic of interest may be the suggestion of municipalities paying double actual costs for street lighting. Several other topics were raised and Policy/By-Law will look to discuss these topics and craft wording for possible resolutions to come forward at the UMN B Annual Conference.

#### **7. Waterfowl Park Advisory Committee Appointments**

Manager Todd Cole noted the report distributed to Council with regard to the appointments of Waterfowl Park Advisory Committee members. A motion will be brought forward at the Regular Council Meeting of June 12, 2017 to approve the appointment of the Waterfowl Park Advisory Committee members.

#### **8. Fall Fair**

Manager Matt Pryde noted that Fall Fair will run from September 14-17, 2017. Mr. Pryde gave a brief description of the Fall Fair motions that would be coming forward at the Regular Council Meeting of June 12, 2017 for consideration.

#### **9. Street Chalk Art Festival**

Manager Matt Pryde highlighted from the report that after successfully applying for the Federal Government's Canada 150 Fund the Town will be hosting the Sackville Street Chalk Art Festival, celebrating Canada's 150+ years on August 25 and 26, 2017. To accommodate the festival, a motion will be brought forward at the Regular Council Meeting of June 12, 2017 to consider the closure of Bridge Street from Friday August 25<sup>th</sup> at noon until Sunday August 27<sup>th</sup> at noon.

## **10. Drew Bike Project**

Manager Matt Pryde noted the highlights from the report disturbed and also a motion will be coming forward at the Regular Council Meeting of June 12, 2017 for Council to consider the approval of the Bike purchase.

## **11. By-Law Enforcement Motion – Summer By-Law Students**

Treasurer Michael Beal noted the three Summer By-Law Students have been hire. This will allow for stagger shifts providing the Town with close to 24 hours By-Law Enforcement. In order for the By-Law Students to enforce and ticket, a motion authorizing their designation to do so is required. A motion will be brought forward at the Regular Council Meeting of June 12, 2017 for Council to consider

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY ALLISON BUTCHER THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF JUNE 5, 2017. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk