

**COUNCIL MEETING OF
MONDAY, JULY 10, 2017 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Fire Chief Craig Bowser, Deputy Fire Chief Walter Allen, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Media Bruce Wark and approximately 6 residents

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA – Regular Council Meeting July 10, 2017

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JULY 10, 2017 AS CIRCULATED. MOTION CARRIED.

3. QUESTION PERIOD

A question period was held where questions arose on the following items:

- Clarification on Lorne Street Phase 2 – consulting & timelines
- Lyme Disease
- By-Law amendment process
- Lorne Street – has there been any recent flooding?

Former Mayor, Robert Berry thanked the Mayor, Council and staff for proceeding with the Lorne Street Project, noting that this project is a benefit to the Town and that a number of people in the Town would join him to say thanks.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any disclosures of interest to declare. Deputy Mayor Ron Aiken noted that he would be leaving the meeting during the motion regarding Policy No. 2017-03, Heritage Grant Criteria.

5. MINUTES

Approval of Minutes - Regular Council Meeting – June 12, 2017

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF JUNE 12, 2017 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes –Closed/In-Camera Meeting – July 4, 2017

MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED IN-CAMERA MEETING OF COUNCIL OF JULY 4, 2017 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – July 4, 2017

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF JULY 4, 2017 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – Mayor John Higham

Mayor John Higham noted that Deputy Mayor Ron Aiken joined him to attend the Regional Service Commission meeting in June. During the meeting there was an update on the 3 bag system, noting that there has been a 20% increase in recycling since implemented although there is still 40% of waste going into the blue bags at this point may require some further education in communities. Mayor Higham also noted a presentation made by the SPCA seeking donations from public and private sectors as they require a new facility. The Regional Tourism plan has begun with consultation happening with business operators. Mayor Higham noted that a discussion was held on the proposed budget freeze and the effects on Communities. Mayor Higham also noted that the Village of Riverside Albert will be erecting a memorial in Mclelan Memorial Park to recognize Acadian settlers in our region and that the Village of Dorchester is holding a Community Day very soon but would seek further details on the event. Mayor Higham also noted a Memorandum of Understanding with Opportunities New Brunswick which will see a direct liaison with the Regional Service Commission.

Mayor Higham was also pleased to note that New Brunswick recently declared the third Saturday in September as “Becca Schofield” Day in honor of Becca Schofield, a Riverview Teen with cancer who has inspired so many with her random acts of kindness campaign.

ii) Planning – Lori Bickford

Tantramar Planner Lori Bickford noted the highlights within the Planning Report found on Page 18 of the Council Package.

8. REPORTS

A) MAYOR’S REPORT

Mayor John Higham noted that June continued to be a busy month with the following items discussions and meetings:

- Mayor Higham was contacted regarding a proposed PTSD Centre in the Town, suggestions that the person speak with other contacts within the Town if wishing to proceed but as per CBC reports on the proposed St. Stephen facility there are many concerns
- Attended a Social Justice Forum at Mount Allison University
- Attended a meeting with Amherst Mayor, David Kogon regarding flooding and hopes to work together on a political level strategy
- Age Friendly Draft Report
- Attended the 15th Anniversary of Moneris
- Attended the Volunteer Recognition Night held at Town Hall
- Discussion with the Mount Allison University Student Union with a meeting to be held in early August with the new student executive
- Attended the AGM for Open Sky Co-operative on June 26th with Councillor Megan Mitton
- Various media contacts including the Times & Transcript, CBC and Telegraph Journal
- Ongoing discussions regarding Moloney

B) CAO REPORT – Phil Handrahan

CAO Phil Handrahan reported that things continue to be busy in all Departments at the operational level which is evident in the reports being presented this evening. Mr. Handrahan noted that further details would be presented in the reports but would be happy to answer any questions from Mayor & Council.

C) Finance & Administration

Liaison Councillor Michael Tower and Councillor Aiken

i) Report from Finance and Administration

Deputy Mayor Ron Aiken noted that the bills and payroll for the month of June could be found on pages 20 & 21 of the Council Package.

BILLS AND PAYROLL – JUNE 2017

MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF JUNE 2017 AS FOLLOWS: GENERAL GOVERNMENT \$601,666.00; GENERAL CAPITAL \$119,080.64; UTILITY GOVERNMENT \$172,966.51; UTILITY CAPITAL \$2,990.00; AND SALARIES \$372,639.23. MOTION CARRIED.

Councillor Michael Tower noted that the Finance Report could be found on page 22 of the Council Package, including the By-Law and Animal Control Reports and read highlights of the report.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT BE IT RESOLVED THAT COUNCIL DIRECTS STAFF TO APPLY FOR A GRANT OPPORTUNITY FROM THE FEDERATION OF CANADIAN MUNICIPALITIES' MUNICIPAL ASSET MANAGEMENT PROGRAM FOR THE PROJECT "ASSET MANAGEMENT CAPACITY BUILDING IN SACKVILLE"

BE IT THEREFORE RESOLVED THAT SACKVILLE COMMITS TO CONDUCTING THE FOLLOWING ACTIVITIES IN ITS PROPOSED PROJECT SUBMITTED TO THE FEDERATION OF CANADIAN MUNICIPALITIES' MUNICIPAL ASSET MANAGEMENT PROGRAM TO ADVANCE OUR ASSET MANAGEMENT PROGRAM:

- DEVELOPMENT OF TCA & ASSET MANAGEMENT POLICY
- DEVELOPMENT OF ASSET MANAGEMENT PLAN, INCLUDING ASSET MANAGEMENT MATURITY ASSESSMENT
- COMPLETION OF CONDITION ASSESSMENTS FOR ROADS, WATER AND SEWER INFRASTRUCTURE

BE IT FURTHER RESOLVED THAT SACKVILLE COMMITS \$12,000.00 FROM ITS BUDGET TOWARD THE COST OF THIS INITIATIVE. MOTION CARRIED.

D) Tourism & Business Development

Liaison Councillor Megan Mitton and Councillor Ron Aiken

- i) Report from Tourism & Business Development

Councillor Megan Mitton gave a brief overview of the highlights found within the Tourism & Business Development Report on page 29 of the Council Package.

Manager of Tourism & Business Development Ron Kelly-Spurles gave a brief overview of the Bordertown Report included in the Council Package on page 31.

MOVED BY COUNCILLOR MEGAN MITTON AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL APPROVE THE 2018 PROVINCIAL VISITOR GUIDE HALF PAGE ADVERTISEMENT IN THE AMOUNT OF \$6,158.25 H.S.T. INCLUDED FOR THE YEAR 2018. MOTION CARRIED.

- E) Public Property & Facilities
Liaison Councillor Bruce Phinney and Councillor Michael tower
 - i) Report Public Property & Facilities

Councillor Michael Tower noted the highlights of the report found on page 36 of the Council Package.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE BULK SALT SUPPLY AGREEMENT WITH WINDSOR SALT LTD FOR THE 2017 / 2018 WINTER SEASON IN THE AMOUNT OF \$70.88 PER METRIC TON (DELIVERED) FOR BETWEEN 960 TO 1440 TONS OF ROAD SALT AND AUTHORIZE STAFF TO EXECUTE THE NECESSARY AGREEMENT. MOTION CARRIED.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT WHEREAS THE TOWN OF SACKVILLE IS PROCEEDING WITH THE LORNE STREET STORM WATER MITIGATION PROJECT;

AND WHEREAS TOWN OF SACKVILLE INFRASTRUCTURE CURRENTLY CROSSES CERTAIN PRIVATE PROPERTY AND WILL CONTINUE TO OCCUPY THIS PROPERTY AFTER THE COMPLETION OF THE RENEWAL PROJECT

AND WHEREAS REPEATED ATTEMPTS TO COME TO TERMS WITH OWNER OF THE SAID PROPERTY HAVE NOT BEEN SUCCESSFUL;

AND WHEREAS ACQUISITION OF THE SAID PROPERTY IS ESSENTIAL TO THE RENEWAL PROJECT AND THE ONGOING PROPER PROVISION OF WATER AND SEWAGE SERVICES BY THE TOWN OF SACKVILLE

BE IT RESOLVED THAT BARRING AN ACCEPTABLE ARRANGEMENT BEING REACHED WITH THE OWNER IN THE INTERIM, THE TOWN OF SACKVILLE PROCEED IMMEDIATELY WITH THE EXPROPRIATION OF THE REAL PROPERTY OWNED BY MS. NANCY READ LOCATED ON CHARLES STREET AND BEARING PID NO. 70127725 IN ACCORDANCE WITH THE GOVERNING LEGISLATION. MOTION CARRIED.

- F) Recreation Programs & Events
Liaison Councillor Allison Butcher and Councillor Bruce Phinney
 - i) Report Recreation Programs & Events

Councillor Allison Butcher gave a brief overview of the highlights found within the report on page 39 of the Council Package.

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE QUOTATION FROM SSI AUDIO, MONCTON, N.B. IN THE AMOUNT OF \$7,176 HST INCLUDED TO OPERATE THE SOUND SYSTEM FOR THE FALL FAIR EVENTS FROM FRIDAY SEPTEMBER 15, 2017 UP TO AND INCLUDING SUNDAY SEPTEMBER 17, 2017. I FURTHERMORE AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE NECESSARY AGREEMENT FOR THE SAID EVENT. MOTION CARRIED.

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL AUTHORIZE THE CLOSURE OF MAIN STREET FROM DONALD HARPER ROAD TO STATION ROAD AS WELL AS CHURCH STREET FROM MACPHEE LANE TO MAIN STREET ON SATURDAY AUGUST 18, 2017 FROM 8:30 AM TO 12:00 NOON IN ORDER TO FACILITATE THE SACKVILLE SWIM CLUB TRIATHLON. MOTION CARRIED.

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD TENDER NO. 2017-12 FOR THE SUPPLY AND INSTALLATION OF THE NEW SACKVILLE ARTS WALL TO BEACH HILL LANDSCAPING, SACKVILLE, N.B. IN THE AMOUNT OF \$41,434.50 HST INCLUDED. MOTION CARRIED.

- G) Public Safety
 - Liaison Councillor Joyce O'Neil and Andrew Black
 - i) Fire/EMO, RCMP/CPO Report

Councillor Joyce O'Neil spoke to the highlights of the Fire/EMO report on page 42 of the Council Package and Councillor Andrew Black spoke to the highlights of the CPO report beginning on page 43 of the Council Package.

- H) Policy/By-Law
 - Liaison Councillor Andrew Black and Councillor Bill Evans
 - i) Report Policy/By-Law

Councillor Bill Evans noted the highlights of the Policy/By-Law Report found on page 46 of the Council Package.

Deputy Mayor Ron Aiken left the meeting.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE POLICY NO. 2017-03 HERITAGE GRANT CRITERIA. AYE VOTES WERE RECORDED FROM COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS, MEGAN MITTON AND MICHAEL TOWER. A NAY VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

Deputy Mayor Ron Aiken returned to the meeting.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 256, TOWN OF SACKVILLE ANIMAL CONTROL BY-LAW. MOTION CARRIED.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 256, TOWN OF SACKVILLE ANIMAL CONTROL BY-LAW. MOTION CARRIED.

UMNB RESOLUTION

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT WHEREAS ON MAY 10, 2017 THE CBC NEWS REPORTED THAT MUNICIPALITIES ARE CONCERNED THAT NB POWER MAY BE SIGNIFICANTLY OVER CHARGING MUNICIPALITIES FOR STREET LIGHTING, AND

WHEREAS THE REPORT INDICATED THAT THE MUNICIPALITY OF MIRAMICHI HAS REVIEWED THEIR STREET LIGHTING CHARGES AND BELIEVE THE RATES TO BE EXCESSIVE, AND

WHEREAS IT IS STATED THAT STREET LIGHTING COSTS ARE RELATIVELY INSIGNIFICANT FOR NB POWER'S, BUT ONE OF THE MOST LUCRATIVE SOURCES OF REVENUE FOR THE UTILITY, AND

WHEREAS THE TOWN OF SACKVILLE WANTS TO ENSURE ITS CITIZENS ARE RECEIVING STREET LIGHTING SERVICE AT A FAIR AND REASONABLE RATE,

NOW THEREFORE, THE TOWN OF SACKVILLE URGES UMNB TO REPRESENT ALL NEW BRUNSWICK MUNICIPALITIES DURING THE UPCOMING NB POWER RATE HEARINGS HELD ANNUALLY, AND ADVOCATE THAT NB POWER ADJUST THE CURRENT RATES TO A LEVEL THAT PROVIDES FAIR PRICING FOR STREET LIGHTING SERVICE WITHIN ALL MUNICIPALITIES. MOTION CARRIED.

- I) Personnel
Liaison Councillor Bill Evans and Councillor Joyce O'Neil

Councillor Joyce O'Neil noted that a Personnel Meeting was held on June 22, 2017. Councillor O'Neil noted the recent resignation of Assistant Treasurer Mary Dixon and she extended a thank you for her 12 years of dedicated service and wished her all the best in her new endeavours.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL RATIFY THE DECISION MADE AT THE IN-CAMERA MEETING OF MONDAY JULY 10, 2017 REGARDING PERSONNEL HR-2017-04. AYE VOTES WERE RECORDED FROM DEPUTY MAYOR RON AIKEN AND COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS, MEGAN MITTON AND MICHAEL TOWER. A NAY VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

- J) Corporate Affairs and Strategic Development
Liaison Councillor Megan Mitton and Councillor Allison Butcher
(i) Report

Councillor Megan Mitton spoke to the highlights of the report found on page 50 of the package.

MOVED BY COUNCILLOR MEGAN MITTON AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE OFFER FROM THE REGIONAL DEVELOPMENT CORPORATION FOR FUNDING UNDER THE PROGRAM FOR MUNICIPAL DEVELOPMENT TO COMMEMORATE CANADA'S 150TH ANNIVERSARY. MOTION CARRIED.

MOVED BY COUNCILLOR MEGAN MITTON AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE STAFF TO PURSUE HIGHWAY SIGNAGE CHANGES AT EXIT 506 WITH THE DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE. MOTION CARRIED.

9. NEW BUSINESS

10. QUESTION PERIOD

A question period was held where questions arose on the following topics:

- Policy No. 2017-03, Heritage Grant Criteria
- Regional Development Corporation funding to commemorate Canada's 150th Anniversary
- Salary scales
- Firearms restrictions within the Town boundaries

11. ADJOURN

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT THE REGULAR COUNCIL MEETING OF JULY 10, 2017 BE ADJOURNED. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk