

**SPECIAL MEETING OF COUNCIL
TUESDAY SEPTEMBER 5, 2017 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Town Engineer Dwayne Acton, Superintendent Todd Hicks, Manager of Parks & Facilities Todd Cole, Clerk Donna Beal and Assistant Clerk Stacey Hicks.

Also in attendance was Media Bruce Wark and a number of residents.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

Mayor Higham called the Meeting to Order.

MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY DEPUTY
MAYOR RON AIKEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL
MEETING OF COUNCIL OF SEPTEMBER 5, 2017 AS CIRCULATED. MOTION CARRIED.

1. Mount Allison Student Union (MASU)

Danica Garner VP External Affairs, together with the Executive Team of the Mount Allison Student Union, gave an overview of how the Student Union operates and the services they offer, their Administrative Members and the areas that they are involved in with helping the student body during their University stay. It was also noted that the Student Union becomes very involved within the Community as well as noted the services that they provide. An overview was then provided on what the Student Union's priorities for the 2017-2018 year are as well as the continuation of their present mandate.

2. Southeast Regional Recreation Plan (Tracey Wade)

Planner Tracey Wade gave an overview of the Southeast Regional Recreation Plan that began in 2015 with funding from the Department of Tourism, Heritage and Culture. The presentation included the regional goal with 5 key priorities, the recreation plan objectives, details of the Phase 1 and 2 process and outcomes, as well as, stakeholder engagement. A map showing trail gaps and opportunities was shown along with an assessment of physical build recreation assets in the region, travel distance to regional facilities, and natural recreation assets. In conclusion, it was noted that 40 recommendations were made, some of which include communication, seasonality, governance, climate change, facilities, transportation, funding, trails, parks and natural assets. Work on the next steps are just beginning, one of which is presentations to Councils such as tonight's as requested, participation in the RecreationNB Conference, a fall workshop with recreation staff from SE communities, SERSC is creating two sub-committees – Trail Council and Regional Recreation Committee, as well as, funding programs to help with staffing.

Councillor Joyce O'Neil left the meeting.

3. Sackville Commons (Julia Feltham)

Julia Feltham, Co-Founder and Executive Director with the Sackville Commons presented an overview of how the Sackville Commons began, noting their vision to make Sackville a more inclusive and entrepreneurial community. The Sackville Commons is a non-profit co-op and social enterprise with a small board of 5 members with the first AGM being held on September 20th. Ms. Feltham noted that during the past year, the Sackville Commons has consulted 13 new businesses, have had 2500 plus people through their doors, helped 10 plus families find food and/or support, helped launch and organize a volunteer database and is home of the Refugee Coalition, Bagtown Brewing, Daybreak, Rotary Gold Mine, Art Hive, Rural Rides, Farmer's Market and many more. Ms. Feltham noted that there are currently 72 members with 63 events being held in the last 3 months. The next steps noted for the Sackville Commons are working on funding applications over the next 2 years to build capacity, build membership, value and collaboration.

4. Skatepark Equipment and Expansion

Town Engineer Dwayne Acton noted that as part of the Canada 150 Grant, staff had requested some new skate park equipment and a small expansion to the skate park. Staff sent out a request for quotes on a ½ pipe to skate park equipment provided. Two quotes were received; one from ABC Recreation at \$56,772.61 HST included and the second quote from Canadian Ramp Company at \$23,000.00 HST included. The expansion of the Park is still under review and will be brought forward at a future meeting. A motion will be brought forward at the Regular Council Meeting of September 11, 2017 for Council to consider.

5. Reciprocal Agreement

Town Engineer Dwayne Acton noted that the Town of Sackville currently uses Anglophone East Facilities for recreation purposes, such as sports fields and space in the schools for programming. The Town has a reciprocal agreement that allows access to these facilities which requires the Town to pay \$6,000.00 annually for maintenance. Currently we are operating on an agreement that expired in 2013 with the option to renew for an additional two years. Staff have met with district officials to go over several housekeeping items within the agreement. A motion will be brought forward at the Regular Council Meeting of September 11, 2017 for Council to consider.

6. Canteen/Bar Services for Tantramar Veterans Memorial Civic Centre

The Contract for the Canteen/Bar Services at the Civic Centre is reviewed annually. For the 2017/2018 season an RFP was issued in early July. One RFP was received from 677181NB Ltd., and after evaluation and negotiations with 677181NB Ltd., a working agreement on the Canteen/Bar Services was reached. Mr. Ayer brings with him a number of years' experience in the food industry. A motion will be brought forward at the Regular Council Meeting of September 11, 2017 for Council to consider.

7. 2017 Creative Cities Summit

Senior Manager of Corporate Projects Jamie Burke noted that the 2017 Creative Cities Summit will take place on October 18-20, 2017 in Halifax NS. This Summit features a variety of information sessions and study tours on Leadership & Cultural Development, Public Art, Cultural Tourism, Festivals & Events and Sustainability & Cultural Development. Several Councillors have expressed an interest in attending. As per Town of Sackville Policy, Councillor's attendance at such an event requires a motion of Council if the event involves pre-registration, is a total cost of attendance is at least \$500.00 per person including registration, travel, accommodations, meals and per diem. It was noted that any Council members interested in attending the Summit should contact the Clerk's Office and a motion will be brought forward at the Regular Council Meeting of September 11, 2017 for Council to consider.

8. Operational Motions – Regular Council Meeting September 11, 2017

a) Fire Alarm – Town Hall

Treasurer Michael Beal noted that we have recently been having some issues with Town Hall's fire alarm system which combines smoke/heat/infrared and CO detection. Quotes were obtained from Ultra Alarm and the options presented are to replace the sensors with what we currently have at a cost of \$14,001.59 which would need to be done approximately every 6 years because of the CO component or replace the detectors with just smoke/heat detectors at a cost of \$6,286.07 for the 38 units at Town Hall which have no expiry date. Fire Chief Craig Bowser has been in contact with Fire Marshall Mike Mallery and confirmed that the building code only requires smoke and heat detectors in Town Hall except in the vehicle bays. A motion will be brought forward at the Regular Council Meeting of September 11, 2017 for Council to consider.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 5, 2017. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk