

**COUNCIL MEETING OF
MONDAY, SEPTEMBER 11, 2017 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Chief Mike Green, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Press Bruce Wark and two (2) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA – Regular Council Meeting of September 11, 2017

#17-172 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE
REGULAR COUNCIL MEETING OF SEPTEMBER 11, 2017 AS CIRCULATED. MOTION
CARRIED.

3. QUESTION PERIOD

A question period was held where resident Sharon Hicks referenced a report she had submitted to Council and raised a question regarding whether Council will consider amending the zoning by-law to allow drive thrus within the Town. Mayor Higham provided a response on various statements relative to the report and noted that if a proposal was submitted, Council would look at it. Mayor Higham noted various proactive steps are being taken at Exit 506 such as an Infrastructure Study, as well as the 506 beautification project.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any disclosures of interest to declare to which there were none at this time.

5. MINUTES

Approval of Minutes - Closed In-Camera Meeting - August 10, 2017

#17-173 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED IN-CAMERA MEETING OF COUNCIL OF AUGUST 10, 2017 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes - Regular Council Meeting - August 14, 2017

Councillor Bill Evans noted that under the Policy/By-Law Report, it should read that Councillor Andrew Black read the report.

#17-174 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 14, 2017 AS AMENDED. MOTION CARRIED.

Approval of Minutes - Closed In-Camera Meeting - September 5, 2017

#17-175 MOVED BY COUNCILLOR MEGAN MITTON AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED IN-CAMERA MEETING OF COUNCIL OF SEPTEMBER 5, 2017 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes - Special Meeting of Council - September 5, 2017

#17-176 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 5, 2017 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes - Closed In-Camera Meeting - September 5, 2017

#17-177 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED IN-CAMERA MEETING OF COUNCIL OF SEPTEMBER 5, 2017 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – Mayor John Higham

Mayor Higham noted that the board met last month and was focused solely on a draft budget for the next fiscal year. Mayor Higham noted that Core Services will remain the same with only an increase in new services or implementation of ones dealt with throughout the year. It was also noted that two proposals with significant budgets are the Destination Tourism Strategy and Asset Management.

ii) Planning – Lori Bickford

Tantramar Planner Lori Bickford noted the highlights within the Planning Report found on Page 18 of the Council Package.

8. PROCLAMATION – NATIONAL COACHES WEEK SEPTEMBER 17-25, 2016

Mayor Higham noted that the week of September 23rd-30th is National Coaches Week and spoke of the importance of all coaches and the role they play in order for Minor Sports Programs to be successfully offered and delivered. Mayor Higham then proceeded to proclaim September 23rd - 30th as National Coaches Week in the Town of Sackville.

9. REPORTS

A) MAYOR'S REPORT

Mayor Higham noted that August continued to be a busy month and addressed a letter on page 25 & 26 of the Council Package, as well as, in the Tribune, whereby it outlines certain actions implying that Council is seeking a change in the assessment freeze and or to seek a tax hike. Mayor Higham noted that the author starts with a false premise, that there is no action to halt the assessment freeze nor to seek a tax hike. The motion simply requests UMNB to discuss with the province why this matter was not discussed with the local government associations before its announcement, which relates to other motions the Town has passed recently to be sent to UMNB. Mayor Higham also addressed other items in the letter relating to finance, budgeting and Exit 506. Moloney and the old eggplant facility were also mentioned in the letter which Mayor Higham notes that these topics are addressed on a regular basis in the Mayors report.

Other items Mayor Higham discussed were the RCMP Municipal meeting which he attended with the CAO and Treasurer, a meeting with Kim Meade, Schools 2020 which is still positive but there has been no movement on this item yet, senior care facility approval process, attended the Start Up Canada Awards where he was able to meet with the Mayor of Fredericton and Miramichi, noting it was a great networking opportunity. Mayor Higham also noted that he had the opportunity to attend a number of events hosted by the Town or Mount Allison such as the Town's end of year student BBQ, MTA's commencement, off campus mixer and orientation banquet to name a few.

B) CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted that his report could be found on page 19 of the Council Package and that August continued to be another busy month with additional details found within the Departmental Reports. Mr. Handrahan noted that the summer season recently wrapped up with a number of special events such as the Chalk Festival, Kite Experience Day, as well as, the end of summer Barbeque and the Annual Corn Boil to welcome MTA Students to Sackville and preparations continue for Fall Fair.

C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

Deputy Mayor Ron Aiken noted that the bills and payroll for the month of August could be found on pages 20 & 21 of the Council Package.

i) BILLS AND PAYROLL – AUGUST 2017

#17-178 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF AUGUST 2017 AS FOLLOWS: GENERAL GOVERNMENT \$1,074,615.78; GENERAL CAPITAL \$565,712.31; UTILITY GOVERNMENT \$60,317.85; UTILITY CAPITAL \$31,210.38; AND SALARIES \$256,352.69. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 22 of the Council Package, including the By-Law and Animal Control Reports and read highlights of the report.

#17-179 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE PURCHASE AND INSTALLATION OF 38 SMOKE/HEAT DETECTORS, FOR THE TOWN HALL/EMERGENCY SERVICES FACILITY FROM ULTRA ALARM SERVICES IN THE AMOUNT OF \$6,286.07 PLUS H.S.T. MOTION CARRIED.

D) Tourism & Business Development
Liaison Councillors Megan Mitton and Ron Aiken
a. Report from Tourism & Business Development

Councillor Megan Mitton gave a brief overview of the highlights found within the Tourism & Business Development Report on page 33 of the Council Package including the VIC numbers for August, also noting that staff have begun collecting data from local merchants and tourism operators and the data so far shows a slight increase generally overall.

Councillor Mitton also announced the winners of the Waterfowl Park Photo contest that ended on August 31st, and congratulations was extended to Wayne McKay, Gary Tucker, Berkeley Fleming, Sue Seabourn, and Katheryn Illsley.

E) Public Property & Facilities

Liaison Councillors Bruce Phinney and Michael Tower

a. Report Public Property & Facilities

Councillor Michael Tower noted the highlights of the report found on page 36 of the Council Package. Councillor Tower noted that the Utility Department, along with Aqua Data recently completed the 2017 water main flushing program, construction has begun on the Bridge Street Lift Station project, progress continues on Phase 1 of the Lorne Street project and work appears to be on schedule at this point in time with construction continuing throughout the Fall, beautification of Exit 506 is expected to commence within the next few weeks. Councillor Tower highlighted that the department continues to evaluate crosswalks within the Town and are looking to provide a presentation to council at a future meeting in order to address a few specific requests from the public regarding additional crosswalks. Also, it was noted that the department has been investigating the requirements for a cul de sac or adequate turn around on several streets in Town and will determine if a proper turn around can be achieved, the requirements to make this possible and the estimated cost for these potential projects.

With regards to the Tantramar Veterans Memorial Civic Center and Municipal parks, the ice plant was started on September 5th and the first rentals began on Monday, September 11th. The RFP 2017-15 Canteen/Bar Services closed on July 31st with one submission received from Jeff Ayer, former owner/operator of Jacks Pizza in Sackville. Councillor Tower noted that as part of the Canada 150 grant, staff have been working with suppliers regarding the supply of a new ½ pipe for our existing skate park. Staff have also completed work with Anglophone East on the Reciprocal agreement that allows group to use school facilities for athletics and programming.

#17-180 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE RECRIPICAL AGREEMENT WITH ANGLOPHONE EAST SCHOOL DISTRICT AS PRESENTED AT THE SPECIAL MEETING OF COUNCIL ON SEPTEMBER 5, 2017. MOTION CARRIED.

#17-181 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL AUTHORIZE THE PURCHASE OF A ½ PIPE EQUIPMENT FOR THE SACKVILLE SKATE BOARD PARK FROM CANADIAN RAMP COMPANY IN THE AMOUNT OF \$23,000.00 HST INCLUDED AS PART OF THE CANADA 150 PROJECT. MOTION CARRIED.

#17-182 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE ENTERING INTO A WORKING AGREEMENT WITH 677181NB LTD., FOR CANTEEN/BAR SERVICES FOR A TERM FROM OCTOBER 1, 2017 TO SEPTEMBER 30TH 2018 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENT. MOTION CARRIED.

F) Recreation Programs & Events

Liaison Councillors Allison Butcher and Bruce Phinney

a. Report Recreation Programs & Events

Councillor Allison Butcher gave a brief overview of the highlights found within the report on page 39 of the Council Package.

Councillor Butcher noted that the Street Chalk Art Festival: Celebrating Canada's 150+ years, was a huge success with an estimated 3,000 people who took in the festival and were treated to some amazing art and music. A huge congratulations and thanks are extended to Emma Hoch for coordinating such a great event.

Councillor Butcher also thanked the great group of summer students who finished work on September 1st with programs recently wrapping up and were another huge success with 30 different programs and events offered through the months of July and August and seeing over 2,500 participants.

Councillor Butcher noted that Community Development applications are now available online for the 2018 granting year with application being due by October 15th.

The 17th Annual Fall Fair will take place from September 14-17th, featuring bubble soccer, fireworks at the high school, Kenny James, Brian Mallory, ECMA Nominees Wolf Castle and Red Suga, Juno nominee Hollerado, as well as, a newly revamped Family Day at the Doncaster Farm.

G) Public Safety

Liaison Councillors Joyce O'Neil and Andrew Black

a. Report Public Safety

▪ Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil spoke to the highlights of the Fire/EMO report on page 42 of the Council Package and Councillor Andrew Black spoke to the highlights of the RCMP/CPO report beginning on page 43 of the Council Package.

Councillor O'Neil reminded citizens of the annual truck draw tickets which can be obtained from any of the firefighters, with the draw being held during the weekend of Fall Fair.

H) Policy/By-Law

Liaison Councillors Andrew Black and Bill Evans

a. Report Policy/By-Law

Councillor Bill Evans noted that there was no meeting held in August so there was nothing new to report in the Council Package.

I) Personnel

Liaison Councillors Bill Evans and Joyce O'Neil

a. Report Personnel

Councillor Bill Evans noted that the Personnel Report could be found on page 47 of the Council Package.

J) Corporate Affairs & Strategic Development

Liaison Councillors Megan Mitton and Allison Butcher

a. Report

Councillor Megan Mitton spoke to the highlights of the report found on page 48 of the package.

Senior Manager of Corporate Projects Jamie Burke gave a brief update of the Lorne Street Project - Phase I and noted that a Public Meeting on Phase II will be scheduled in the future.

#17-183 MOVED BY COUNCILLOR MEGAN MITTON AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE COUNCILLOR ALLISON BUTCHER TO ATTEND THE 2017 CREATIVE CITIES SUMMIT TO BE HELD IN HALIFAX NS FROM OCTOBER 18-20, 2017 AND REPORT BACK TO COUNCIL AND AUTHORIZE ALL ELIGIBLE EXPENSES TO BE PAID FOR THIS CONFERENCE. MOTION CARRIED.

10. NEW BUSINESS

There was no new business.

11. QUESTION PERIOD (Press First)

A question period was held where press, Bruce Wark asked for clarification on the surplus outlined in the letter to the editor, as well as, clarification on the drive thru specifics.

The Mayor provided clarification on both questions.

Resident Sharon Hicks noted that she attended the Street Chalk Art Festival on the Friday evening and although it was a fantastic event, noted that there were no washroom facilities set up on Bridge Street and asked whether the Town would be in contact with the owner of Mel's Tea Room whom she felt stayed open to accommodate residents with their washroom facilities and thank them for their generous use of their facilities.

The Mayor indicated that the Town would follow up as requested.

12. ADJOURN

#17-184 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF SEPTEMBER 11, 2017. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk