

**SPECIAL MEETING OF COUNCIL
MONDAY, FEBRUARY 5, 2018 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Joyce O'Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Engineer Dwayne Acton, Manager of Parks and Facilities Todd Cole, Superintendent of Public Works Todd Hicks, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Also in attendance were Press Bruce Wark and a number of residents.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

Mayor John Higham called the meeting to order.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF FEBRUARY 5, 2018. AS CIRCULATED. MOTION
CARRIED.

1. Presentation – Southeast New Brunswick Regional Food Pledge

Aaron Shantz with Our Food Southeast NB gave a presentation on the Southeast NB Regional Food Pledge, noting that the 6 pillars of the pledge promotes such things as health, education, local development, environment, culture and social justice. Mr. Shantz also went through the goal, the food pledge and action guide, examples of pledge action in other Municipalities and Social Determinants of Health. In conclusion, Our Food Southeast NB and local Sackville partners invite the Town of Sackville to join other municipalities to play a leadership role in enabling better food by signing the pledge.

2. Rezoning 40 King Street

Planner Lori Bickford spoke on the application received from the property owner at 40 King Street who is proposing to construct an additional 6 unit dwelling on the property which would require the current R2 zoning to be rezoned to R3. At this time, the application has been received, a resolution has been passed for Council to consider the application, the SEPRAC has reviewed the request and passed a motion recommending the rezoning to Council with a few stipulations and a Public Hearing was held on January 8, 2018. Ms. Bickford noted the results of the public hearing, which were questions and comments regarding the number of units already on King Street, the number of students, the potential of future increases in the number of units on the property, the watercourse at the rear of the property, and landscaping and environmental Impact Assessments. In following with the next step of the process, the deferred motion from the Regular Council Meeting of January 8, 2018 will be brought forward at the Regular Meeting of Council on February 12, 2018.

3. FCM Attendees

Clerk Donna Beal noted that this year's annual FCM Conference is scheduled for May 31-June 3, 2018 in at the Halifax Convention Centre in Halifax, NS. Registration for the conference has opened early and as per discussion by Council, a motion will be brought forward at the Regular Meeting of Council on February 12, 2018 for Council to approve the attendees (Mayor John Higham, Deputy Mayor Ron Aiken, Councillor Joyce O'Neil and Councillor Megan Mitton) for the 2018 Conference.

4. By-Law No. 260 Town of Sackville Municipal Emergency Planning By-Law

Clerk Donna Beal noted that the Policy/By-Law Liaison Group met on January 18th and although Council passed third and final reading of By-Law No. 259, Municipal Emergency Planning By-Law in January, this would need to be brought back to Council to refer to the New Local Governance Act which came into effect in January 2018 to replace the former Municipalities Act. Ms. Beal noted that the only change to By-Law No. 259 is the number which would now be By-Law No. 260 and the reference at the top of the first page of the by-law which refers to the Municipalities Act. A motion will be brought forward at the Regular Council Meeting of February 12, 2018 for Council to consider first reading of By-Law No. 260.

5. Compressor Rebuilt Civic Centre – Capital Project

Manager of Parks & Facilities Todd Cole noted that the Civic Centre ice plant runs on two compressors that rotate back and forth to maintain the temperature for the ice surface, or under extreme conditions are sometimes both used to maintain the temperature of the ice. It is recommended that the compressor be overhauled every 12,000 hours with Compressor #1 being scheduled for this year as approved by Council in the 2018 Capital request under Public Properties and Facilities. Two quotes were obtained and staff are recommending that Council approve the overhaul of Compressor #1 in the amount of \$7,876.35 HST included to CIMCO Refrigeration Ltd. and a motion will be brought forward at the Regular Council Meeting of February 12, 2018.

6. Tender No. 2018-01 Heavy Duty 4x4 ½ Ton Truck(s)

Town Engineer Dwayne Acton noted that Tender No. 2018-01 was opened on January 21, 2018 with 6 tender packages being picked up and 4 tender bids received. Upon evaluation of the results, two tenders were rejected as they did not meet the minimum specifications of the tender with two tenders being accepted as they met all of the minimum specifications of the tender. Staff are recommending the purchase of two (2) Chevrolet Silverado trucks from Tantramar Chevrolet Buick GMC in the amount of \$33,245.35 HST Included per truck and a motion will be brought forward at the Regular Meeting of Council on February 12, 2018.

7. Tender No. 2018-02 4 Door Crew Cab ½ Ton Truck

Town Engineer Dwayne Acton noted that Tender No. 2018-01 was opened on January 24, 2018 with 7 tender packages being picked up and 3 tender bids received. Upon evaluation of the results, all three tenders were accepted and staff are recommending the purchase of one (1) Chevrolet Silverado truck from the lowest bidder being Tantramar Chevrolet Buick GMC in the amount of \$33,432.80 HST Included and a motion will be brought forward at the Regular Meeting of Council on February 12, 2018.

8. Repair 2010 John Deere Wheeled Excavator

Town Engineer Dwayne Acton noted that the 2010 John Deere Excavator is one of the most utilized pieces of equipment in the Public Works fleet. The excavator is utilized for road reconstruction, ditching, culvert installation, service installation and repairs, water main breaks, sidewalk renewal projects and much more. The necessary repair required for the excavator includes the replacement of the complete front axle of the machine. After an extensive review of various options and the cost associated, staff are recommending that Council approve the purchase of a new AT446117 Axle Assembly from Brandt Tractor Ltd. in the amount of \$63,250.00 HST included and a motion will be brought forward at the Regular Meeting of Council on February 12, 2018 for the purchase of the necessary part.

Treasurer Michael Beal noted that as mentioned, this is not a budgeted item and spoke of the necessary funding for this purchase with the funds coming from a reduction in the budgeted amount to be transferred for the utility capital reserve fund in 2018, unless during the 2018 budget year there are either increased revenues or savings in other areas of the utility operating or capital budget that can offset this unbudgeted expense.

9. Grants

Senior Manager of Corporate Projects Jamie Burke noted that as in past years, a scoring matrix is used to evaluate each of the grant applications that are submitted within the four grant categories (operational, special events/capitals, small capital & sponsorship). Applications for 2018 were received with total requests amounting to \$138,980.00, up by 2,915.00 from 2017. During the 2018 Operational Budgeting Process, the grants line item approved by Council was \$76,500. Staff have provided recommended funding for 2018 based on the established scoring matrix and a motion will be presented at the Regular Meeting of Council on February 12, 2018.

10. Save Our Trains in Northern New Brunswick Report

Senior Manager of Corporate Projects Jamie Burke noted that in August 2017, the advocacy group Save Our Trains in Northern New Brunswick released a report entitled “Riding the Ocean’s Next Wave: A Proposal for VIA Rail Canada’s Maritime Service”. The report provides a comprehensive proposal to restore service in Northern New Brunswick and improve service throughout the region with a number of recommendations for track upgrades, infrastructure and rolling stock, along with leadership to revitalize passenger rail service and increase economic viability. Given that Sackville is home to a VIA Rail Station that was closed in October 2012 (as a result of cost saving measures), it seemed appropriate for the report to be discussed by Council. If Council determines that it supports the cause noted in the report, a motion will be presented at the Regular Meeting of Council on February 12, 2018 for the Mayor to send a letter of support.

MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF FEBRUARY 5, 2018. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk