

**COUNCIL MEETING OF
MONDAY, FEBRUARY 12, 2018 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Assistant Treasurer Elizabeth Hartling, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde, Engineer Dwayne Acton, Manager of Parks and Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Chief Walter Allen, Clerk Donna Beal, and Planner Lori Bickford.

Press Bruce Wark and approximately 13 residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

#18-011 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF FEBRUARY 12, 2018. AS CIRCULATED. MOTION CARRIED.

3. QUESTION PERIOD

Meredith Fisher requested information regarding the project that Mount Allison is proposing. Planner Lori Bickford noted that a site plan had been received, however, an application on the proposed project has not yet been received. Once the project application has been approved the Town will be advised. Town officials noted that with all construction projects, there will be inconveniences however the Town has advised that Mount Allison of potential concerns in this area. It was also suggested that Ms. Fisher may wish to reach out to officials at Mount Allison to advise then directly of her concerns as well.

Keith Carter inquired as to the blockage in the culvert on Crescent Street and wondered if it would be the responsibility of the Railway? Mr. Acton noted that the culvert had collapsed, flushing at both ends of the culvert had taken place in late fall however the blockage remains. Further work will be scheduled once the weather and temperatures are more favourable if necessary CN would be contacted.

Mr. Carter also noted that the lights on the property of McDonalds and Tim Hortons have been burned out for some time. The Town Engineer advised the lights are on private property and are the responsibility of the owners as is outlined in the Development Agreement. The owners have been notified that it is their responsibility to have them repaired.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosure of Interest to Declare. There were none.

5. MINUTES

Approval of Minutes – Regular Council Meeting – January 8, 2018

#18-012 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 8, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Closed In-Camera Special Meeting of Council – January 22, 2018

#18-013 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED IN-CAMERA SPECIAL MEETING OF COUNCIL OF JANUARY 22, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – February 5, 2018

#18-014 MOVED BY COUNCILLOR MEGAN MITTON AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF FEBRUARY 5, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Closed In-Camera Special Meeting of Council – February 5, 2018

#18-015 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED IN-CAMERA SPECIAL MEETING OF COUNCIL OF FEBRUARY 5, 2018 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – Mayor John Higham noted that due to the weather conditions, the monthly meeting of the Regional Service Commission had been cancelled in January.

- ii) Planning – Lori Bickford

Planner Lori Bickford noted that the Planning Report could be found on page 14 of the Council Package and highlighted some of the details within the report.

#18-016 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 244D, A BY-LAW TO AMEND BY-LAW 244, TOWN OF SACKVILLE ZONING BY-LAW. AYE VOTES WERE RECORDED BY COUNCILLORS BILL EVANS, MEGAN MITTON AND ANDREW BLACK. NAY VOTES WERE RECORDED BY DEPUTY MAYOR RON AIKEN, COUNCILLORS BRUCE PHINNEY, JOYCE O’NEIL, ALLISON BUTCHER AND MICHAEL TOWER. MOTION DEFEATED.

8. PROCLAMATION

PROCLAMATION – HERITAGE WEEK

WHEREAS THE SECOND WEEK IN FEBRUARY IS PROVINCIALLY RECOGNIZED AS THE TIME TO CELEBRATE OUR HERITAGE; AND

WHEREAS THE THIRD MONDAY IN FEBRUARY IS NATIONAL HERITAGE DAY IN CANADA; AND

WHEREAS THE HERITAGE THAT WE HAVE INHERITED FROM OUR ANCESTORS PLAYS A VITAL ROLE IN PROVIDING A UNIQUE IDENTITY TO OUR TOWN; AND

WHEREAS THIS HERITAGE PROVIDES US WITH A LEGACY TO BE HANDED DOWN FOR THE BENEFIT AND ENJOYMENT OF FUTURE GENERATIONS; AND

WHEREAS THE TOWN OF SACKVILLE WISHES TO REMEMBER THOSE WHO HAVE HELPED SHAPE OUR IDENTITY, AND WHO HAVE FORGED A PLACE IN THE HISTORY OF THIS TOWN;

NOW THEREFORE I, JOHN HIGHAM, MAYOR OF THE TOWN OF SACKVILLE, DO HEREBY PROCLAIM THE WEEK OF FEBRUARY 12-19, 2018 AS HERITAGE WEEK IN THE TOWN OF SACKVILLE AND MONDAY FEBRUARY 19, 2018 AS HERITAGE DAY IN THE TOWN OF SACKVILLE AND URGE ALL CITIZENS TO SUPPORT AND PARTICIPATE IN HERITAGE ACTIVITIES OCCURRING THROUGHOUT THE TOWN.

Mayor Higham noted that The Tantramar Heritage Trust and the Town of Sackville would be presenting “The Campbell Carriage Factory Museum – Its Early Years”, a talk by Paul Bogaard, Rhianna Edwards and Al Smith, about the events leading the opening of Sackville’s first museum. In addition, there will be heritage themed presentations by 3 Grade 8 Marshview Middle School students.

9. REPORTS

A) MAYOR'S REPORT

Mayor John Higham noted that he had attended the Memorial for the late Douglas Oulton who in the past held the role of Deputy Mayor and a Councillor. Both he and Councillor Joyce O'Neil attended the Annual Soils and Crops Banquet, and that the grand opening of the Community Machinery would occur in March. He noted that Cam Tran was in the process of hiring and that he had attended the announcement by the Premier at the Port Elgin Westford Nursing Home. There have been meetings and phone calls regarding Schools 2020 and the three principals have become very active. Mayor Higham attended the Zone 2 meeting held in Riverview and noted that as a result of the Town's resolution at the UMN Conference regarding Street Lighting, the Executive Director had attended the NB Power rate hearing meeting. Also, such things as LSD, Highway Services and Student Populations as part of the tax base should be considered during the calculations of equalization payment from the Province.

B) CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted that his report could be found on page 18 of the Council Package and noted some highlights found within the report.

C) Finance & Administration Liaison Councillors Michael Tower and Ron Aiken

Councillor Michael Tower noted that the bills and payroll for the month of January could be found on pages 19 & 20 of the Council Package.

i) BILLS AND PAYROLL – JANUARY

#18-017 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF JANUARY 2018 AS FOLLOWS: GENERAL GOVERNMENT \$873,617.46; GENERAL CAPITAL \$97,221.15; UTILITY GOVERNMENT \$39,873.00; UTILITY CAPITAL \$81,428.37; AND SALARIES \$223,929.89. MOTION CARRIED.

ii) Report from Finance and Administration

Deputy Mayor Ron Aiken noted that the Finance Report could be found on page 21 of the Council Package, including the By-Law and Animal Control Reports and provided highlights of the report.

#18-018 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE FUNDING AGREEMENT WITH REGIONAL DEVELOPMENT CORPORATION IDENTIFIED AS PROJECT NO. 10698 TO HELP

COMPENSATE FOR THE LOSS IN TAX REVENUE CAUSED BY THE 2018 PROPERTY ASSESSMENT FREEZE. MOTION CARRIED.

- D) Tourism & Business Development
 - Liaison Councillors Megan Mitton and Ron Aiken
 - a. Report from Tourism & Business Development

Deputy Mayor Ron Aiken gave a brief overview of the highlights found within the Tourism & Business Development Report on page 29 of the Council Package.

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Michael Tower
 - a. Report Public Property & Facilities

Councillor Michael Tower noted the highlights of the Public Property and Facilities Report found on page 31 of the Council Package and Town Engineer Dwayne Acton provided background information on the motions being presented.

#18-019 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AWARD TENDER NO. 2018-01 THE SUPPLY OF TWO NEW (NOT PREVIOUSLY OWNED) HEAVY DUTY 4X4 ½ TON TRUCKS TO TANTRAMAR CHEVROLET BUICK GMC IN THE AMOUNT OF \$33,245.35 HST INCLUDED PER TRUCK. MOTION CARRIED.

#18-020 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL AWARD TENDER NO. 2018-02 THE SUPPLY OF ONE ONLY, NEW 4 DOOR CREW CAB ½ TON TRUCK TO THE LOWEST BIDDER TANTRAMAR CHEVROLET BUICK GMC IN THE AMOUNT OF \$33,432.80 HST INCLUDED. MOTION CARRIED.

#18-021 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLORS BILL EVANS THAT COUNCIL DECLARE SURPLUS THE 2007 FORD F150 SERIAL # 1FTRF14W57NA67619, THE 2005 CHEVROLET SILVERADO SERIAL # 1GCEC14X05Z139056 AND THE 2002 CHEVROLET C1500 SERIAL # 1GCEC14W32Z260053 AND AUTHORIZE THEIR DISPOSAL THROUGH A SURPLUS SALE TO THE HIGHEST BIDDER OR OTHER MEANS AS DEEMED APPROPRIATE BY THE CAO. MOTION CARRIED.

18-022 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE THE OVERHAUL OF COMPRESSOR #1 TO CIMCO REFRIGERATION LTD., IN THE AMOUNT OF \$7,876.35 HST INCLUDED. MOTION CARRIED.

18-023 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL APPROVE THE PURCHASE OF A NEW AT446117 AXLE ASSEMBLY FROM BRANDT TRACTOR LTD. FOR THE REPAIR OF

THE 2010 JOHN DEERE EXCAVATOR IN THE AMOUNT OF \$63,250.00 HST INCLUDED WITH THE FUNDS COMING FROM A REDUCTION IN THE BUDGETED AMOUNT TO BE TRANSFERRED FOR THE UTILITY CAPITAL RESERVE FUND IN 2018, UNLESS DURING THE 2018 BUDGET YEAR THERE ARE EITHER INCREASED REVENUES OR SAVINGS IN OTHER AREAS OF THE UTILITY OPERATING OR CAPITAL BUDGET THAT CAN OFFSET THIS UNBUDGETED EXPENSE. MOTION CARRIED.

F) Recreation Programs & Events

Liaison Councillors Allison Butcher and Bruce Phinney

a. Report Recreation Programs & Events

Councillor Allison Butcher gave a brief overview of the highlights found within the report on page 34 of the Council Package.

#18-024 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE FOLLOWING GRANTS IN ACCORDANCE WITH THE TOWN'S 2018 OPERATIONAL BUDGET.

OPERATIONAL

1 ST TANTRAMAR SCOUTS GROUP	\$ 700.00
681 AIR CADET SQUADRON	\$ 700.00
BOB EDGETT BOXING CLUB	\$ 3,000.00
LIVE BAIT THEATRE	\$ 7,500.00
OWEN'S ART GALLERY	\$ 750.00
PERFORMER'S COMPANY	\$ 1,250.00
RR RURAL RIDES LTD.	\$ 2,000.00
SACKVILLE ART HIVE	\$ 750.00
SACKVILLE BASKETBALL BOOSTERS	\$ 800.00
SACKVILLE CITIZEN'S BAND	\$ 500.00
SACKVILLE COMMONS CO-OPERATIVE LTD.	\$ 1,600.00
SACKVILLE MINOR BASEBALL	\$ 800.00
SACKVILLE MINOR HOCKEY	\$ 8,000.00
SACKVILLE SKATING CLUB	\$ 5,250.00
SACKVILLE SWIM CLUB	\$ 5,000.00
SACKVILLE VOLUNTEER FIREFIGHTER'S ASSOC. INC.	\$ 750.00
SACKVILLE YOUTH SOCCER	\$ 1,500.00
STRUTS AND FAUCETT GALLERY	\$ 1,500.00
TANTRAMAR FAMILY RESOURCE CENTRE	\$ 3,000.00
TANTRAMAR HERITAGE TRUST	\$ 5,000.00
TANTRAMAR LADIES TITANS	\$ 800.00
TANTRAMAR MARSH LACROSSE	\$ 1,200.00
TANTRAMAR OUTDOOR CLUB	\$ 1,900.00
TANTRAMAR SENIORS' COLLEGE	\$ 1,000.00
TRHS BOYS HOCKEY	\$ 800.00
WESTMORLAND CRIME STOPPERS	\$ 500.00

SPECIAL EVENTS/PROJECTS

<u>CENTRE FOR ARTISTIC ACHIEVEMENT</u>	<u>\$</u>	<u>3,000.00</u>
<u>SACKVILLE FARMERS MARKET</u>	<u>\$</u>	<u>1,000.00</u>
<u>SACKVILLE GOLF CLUB JUNIOR PROGRAM</u>	<u>\$</u>	<u>500.00</u>
<u>SACKVILLE MUSIC FESTIVAL</u>	<u>\$</u>	<u>1,200.00</u>
<u>SAPPYFEST INC</u>	<u>\$</u>	<u>4,000.00</u>
<u>PLAYWRIGHTS ATLANTIC</u>	<u>\$</u>	<u>750.00</u>

SMALL CAPITAL

<u>MARSHVIEW MIDDLE SCHOOL</u>	<u>\$</u>	<u>3,000.00</u>
<u>SACKVILLE GOLF CLUB</u>	<u>\$</u>	<u>2,000.00</u>
<u>TANTRAMAR HERITAGE TRUST</u>	<u>\$</u>	<u>1,000.00</u>
<u>TANTRAMAR MARSH LACROSSE</u>	<u>\$</u>	<u>500.00</u>
<u>ROYAL CANADIAN LEGION BRANCH 26</u>	<u>\$</u>	<u>1,000.00</u>
<u>SACKVILLE MINOR FOOTBALL</u>	<u>\$</u>	<u>1,500.00</u>

SPONSORSHIP GRANTS.

<u>MUSA BETSU-KYU JUDO CLUB</u>	<u>\$</u>	<u>250.00</u>
<u>SACKVILLE FARMER'S MARKET</u>	<u>\$</u>	<u>250.00</u>

AYE VOTES WERE RECORDED BY DEPUTY MAYOR RON AIKEN, COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS, MEGAN MITTON AND MICHAEL TOWER. A NAY VOTE WAS RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

G) Public Safety

Liaison Councillors Joyce O'Neil and Andrew Black

- a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil spoke to the highlights of the Fire/EMO report found on pages 36 & 37 and Councillor Andrew Black spoke to the highlights of the RCMP/CPO report found on pages 39 & 40 of the Council Package.

H) Policy/By-Law

Liaison Councillors Andrew Black and Bill Evans

- a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 41 of the Council Package and noted the highlights of the report.

#18-025 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 260, COMMUNITY EMERGENCY PLANNING BY-LAW. MOTION CARRIED.

#18-026 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 261, A BY-LAW RELATING TO COUNCIL REMUNERATION. MOTION CARRIED.

I) Personnel

Liaison Councillors Bill Evans and Joyce O'Neil

a. Report Personnel

Councillor Joyce O'Neil noted that the Personnel Report could be found on page 49 of the Council Package and read the highlights found within the report.

#18-027 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE MAYOR JOHN HIGHAM, DEPUTY MAYOR RON AIKEN, COUNCILLOR JOYCE O'NEIL AND COUNCILLOR MEGAN MITTON TO ATTEND THE FCM CONFERENCE IN HALIFAX. NOVA SCOTIA FROM MAY 31 – JUNE 3, 2018 AND AUTHORIZE ALL ELIGIBLE EXPENSES (REGISTRATION, HOTEL, PER DIEMS, MILEAGE AND NON-PROVIDED MEALS) TO BE PAID FOR THIS CONFERENCE AND REPORT BACK TO COUNCIL ON THE 2018 CONFERENCE PROCEEDINGS. MOTION CARRIED.

J) Corporate Affairs & Strategic Development

Liaison Councillors Megan Mitton and Allison Butcher

a. Report

Councillor Allison Butcher spoke to the highlights of the Corporate Affairs and Strategic Development Report found on page 50 of the package and Senior Manager of Corporate Projects spoke to Heritage and the possible motion/motions that could come forward.

#18-028 MOVED BY ALLISON BUTCHER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL SUPPORT RIDING THE OCEAN'S NEXT WAVE, A PROPOSAL FOR VIA RAIL CANADA'S MARITIME SERVICES AND AUTHORIZE THE MAYOR TO WRITE A LETTER OF SUPPORT TO THE HONOURABLE MARC GARNEAU, FEDERAL MINISTER OF TRANSPORT, WITH A COPY SENT TO OUR LOCAL MP, THE HONOURABLE DOMINIC LEBLANC, MINISTER OF FISHERIES, OCEANS AND THE CANADIAN COAST GUARD URGING THE FEDERAL GOVERNMENT TO SUPPORT VIA'S OCEAN SERVICE. MOTION CARRIED.

#18-029 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL DEFER THE MOTION TO ADOPT THE HERITAGE BOARD CODE OF CONDUCT POLICY AS PRESENTED AT THE SPECIAL MEETING OF COUNCIL OF MONDAY FEBRUARY 5, 2018 MOTION CARRIED.

9. NEW BUSINESS – There was no new business.

10. QUESTION PERIOD (Press First)

Press - Bruce Wark asked for clarification on the vote of the Re-Zoning on the King St application. The Town stated the vote on the motion was defeated with 3 in favour of the application and 5 votes against the application (motion defeated 5-3).

Mr. Wark also asked if the criteria for Grant Applications would be available. It was noted that the criteria is available on the Town of Sackville Website and will also be forwarded to him.

Keith Carter noted that he received information from the CAO indicating that approximately 16 Engineers from Crandall Construction would have worked on the Lorne Street Phase I and II. Town Engineer noted the Engineers, Engineering Technicians and Technical Specialists required for this project is well over 16. Mr. Carter also requested further information regarding wage adjustments for Managers. Mayor Higham responded with information to the question and an explanation of the recent process.

11. ADJOURN

#18-030 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF FEBRUARY 12, 2018. MOTION CARRIED.

Mayor

Clerk