

**COUNCIL MEETING OF  
MONDAY, MARCH 12, 2018 AT 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were Assistant Treasurer Elizabeth Hartling, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde, Manager Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Superintendent of Public Works Todd Hicks, Fire Chief Craig Bowser, Deputy Fire Chief Mike Green, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

#18-031 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF MARCH 12, 2018 AS CIRCULATED. MOTION CARRIED.

3. QUESTION PERIOD

There were no questions.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosure of Interest to Declare. There were none.

5. MINUTES

Approval of Minutes – Regular Council Meeting – February 12, 2018

#18-032 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF FEBRUARY 12, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – March 5, 2018

#18-033 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF MARCH 5, 2018. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council Closed/In-Camera – March 5, 2018

#18-034 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL CLOSED/ IN-CAMERA OF MARCH 5, 2018. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council Closed/In-Camera – March 6, 2018

#18-035 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL CLOSED/ IN-CAMERA OF MARCH 6, 2018. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – Mayor John Higham

Mayor Higham noted that the Regional Service Commission met in February and discussed the Regional Tourism Strategy which is at the second step and has established an interim steering committee. It was also noted that a reply letter was circulated to Council regarding waste being hauled to Nova Scotia. Mayor Higham spoke of announcements regarding trails and the possibility of increased funding for the Regional Trail systems. Mayor Higham spoke of a note of interest from the meeting on the value of developments outside of the 3 main areas which are Moncton, Dieppe and Riverview. The Emergency Measures province wide exercise on June 13<sup>th</sup> was discussed and an update was given on fire services for LSD's in particular.

ii) Planning – Lori Bickford

Planner Lori Bickford noted that the Planning Report could be found on page 19 of the Council Package and highlighted some of the details within the report.

**Re: Rezoning request from HC to Institutional to permit an ambulance service**

#18-036 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT WHEREAS COUNCIL HAS CONSIDERED AN APPLICATION FROM PARSONS INVESTMENTS LTD. TO AMEND BY-LAW NO 244, THE "TOWN OF SACKVILLE ZONING BY-LAW" TO REZONE A PORTION OF THE PROPERTY KNOWN AS PID 70553284 FROM HIGHWAY COMMERCIAL TO INSTITUTIONAL TO PERMIT AN AMBULANCE SERVICE FROM THIS LOCATION.

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF SACKVILLE DIRECTS THAT AN APPROPRIATE BY-LAW BE PREPARED TO AMEND BY-LAW NO. 244, THE TOWN OF SACKVILLE ZONING BY-LAW AS IT PERTAINS TO THE ABOVE NOTED PROPERTY; THAT THE PROPOSED BY-LAW BE REFERRED TO THE SOUTHEAST PLANNING REVIEW AND ADJUSTMENT COMMITTEE FOR THEIR VIEWS; THAT THE NOTICE OF INTENTION REQUIREMENTS OF THE COMMUNITY PLANNING ACT BE FULFILLED WITH RESPECT TO THE PROPOSED AMENDMENT, AND SETS THE COUNCIL MEETING ON **APRIL 9, 2018** AT 7:00 PM IN THE COUNCIL CHAMBERS AT THE TOWN HALL, 31 MAIN STREET, 2ND FLOOR, SACKVILLE, N.B. AS THE DATE, TIME AND PLACE FOR THE **PUBLIC HEARING** OF CONSIDERATION OF OBJECTIONS TO THE PROPOSED BY-LAW. MOTION CARRIED.

## 8. PROCLAMATION

### **MOUNTIE DAY – MARCH 27, 2018**

#18-037 GIVEN THE MANY OUTSTANDING ACCOMPLISHMENTS OF MOUNT ALLISON ATHLETICS I AM HEREBY DECLARING MARCH 27, 2018 AS OUR FOURTH ANNUAL “MOUNTIE DAY”, IN RECOGNITION OF THE IMPORTANT CONTRIBUTION THAT MOUNT ALLISON ATHLETICS MAKES TO OUR COMMUNITY.

IN DOING SO, I ENCOURAGE OUR COUNCIL, OUR STAFF AND THE ENTIRE SACKVILLE COMMUNITY TO SHOW YOUR SUPPORT FOR MOUNT ALLISON ATHLETICS ON MARCH 27<sup>TH</sup> AND WEAR YOUR GARNET AND GOLD, SHOW YOUR SUPPORT IN YOUR HOME AND BUSINESS WINDOWS AND MOST OF ALL, TO CONTINUE TO SUPPORT OUR ATHLETICS AND THE VARIOUS ATHLETIC PROGRAMS. TO SHOW OUR SUPPORT, THE TOWN WILL PROUDLY FLY THE MOUNT ALLISON ATHLETICS FLAG ON MARCH 27<sup>TH</sup>.

Mayor John Higham welcomed Pierre Arsenault, Mount Allison Athletic Director and the Mount Allison Women’s Basketball Team and invited Mr. Arsenault to say a few words and introduce the team.

Mr. Arsenault noted that the ladies recently won the ACAA Women’s Basketball Championship for the first time since 2005-2006 in overtime, despite being down 16 points in the 3<sup>rd</sup> quarter. The team will also be hosting the 2018 CCAA Women’s Basketball National Championship on March 13-17 for the first time in the school’s history.

## 9. REPORTS

### A) MAYOR'S REPORT

Mayor Higham noted that he recently presented to Rotary regarding flooding, the long and short terms plans which went very well with a lot of interest after the presentation. It was also noted that there were a number of media inquiries throughout the month, including CBC – regarding VIA Rail and the assessments, as well as, Ducks Unlimited communications regarding the 30<sup>th</sup> Anniversary of the Waterfowl Park. Mayor Higham also noted that the VIA Rail support letter was recently sent as per the motion passed at February's meeting. A meeting was held regarding the upcoming "SHAD" being held at Mount Allison University in July, noting this is the smallest university/community that has participated and they are coordinating on how the Town/MTA can work together on opportunities to make this a huge success. It was noted that Mayor Higham and a number of Council members attended the Community Machineries grand opening. Mayor Higham also noted he had recently met with the Indigenous Advisor at Mount Allison and they are planning their first Powwow and encouraged members of Council and residents to attend this event. Other items to note during the month were Age Friendly, Walk in the Park, contacts with Tantramar Education Vision (formerly known as Schools 2020), the Quarry, a call for an update on the EIA and NB Power updates received during the weekend power outage. Mayor Higham also mentioned that the talk of a new Cannabis store in Town was not brought forward to Council as the proposed property currently has the proper zoning.

### B) CAO REPORT – Phil Handrahan

Mayor Higham noted that the CAO report could be found on page 25 of the Council Package.

### C) Finance & Administration

Liaison Councillors Michael Tower and Ron Aiken

Councillor Michael Tower noted that the bills and payroll for the month of February could be found on pages 26 & 27 of the Council Package.

#### i) BILLS AND PAYROLL – FEBRUARY

#18-038 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF FEBRUARY 2018 AS FOLLOWS: GENERAL GOVERNMENT \$467,788.52; GENERAL CAPITAL \$576,227.77; UTILITY GOVERNMENT \$41,586.09; UTILITY CAPITAL \$38,074.21; AND SALARIES \$190,544.41. MOTION CARRIED.

#### ii) Report from Finance and Administration

Deputy Mayor Ron Aiken noted that the Finance Report could be found on page 28 of the Council Package, including the By-Law and Animal Control Reports and provided highlights of the report.

#18-039 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT “BE IT RESOLVED THAT THE TREASURER BE AUTHORIZED TO ISSUE AND SELL TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION A MUNICIPALITY OF SACKVILLE, NB DEBENTURE IN THE PRINCIPAL AMOUNT OF \$797,000 ON SUCH TERMS AND CONDITIONS AS ARE RECOMMENDED BY THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION, AND BE IT RESOLVED THAT THE MUNICIPALITY OF SACKVILLE, NB AGREE TO ISSUE POST-DATED CHEQUES PAYABLE TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION AS AND WHEN THEY ARE REQUESTED IN PAYMENT OF PRINCIPAL AND INTEREST CHARGES ON THE ABOVE DEBENTURE.” MOTION CARRIED.

- D) Tourism & Business Development
  - Liaison Councillors Megan Mitton and Ron Aiken
  - a. Report from Tourism & Business Development

Councillor Megan Mitton gave a brief overview of the highlights found within the Tourism & Business Development Report on page 36 of the Council Package.

#18-040 MOVED BY COUNCILLOR MEGAN MITTON AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL AWARD TENDER NO. 2018-03 SACKVILLE VISITOR GUIDE PRINTING TO THE LOWEST BIDDER TAYLOR PRINTING GROUP, FREDERICTON, NB IN THE AMOUNT OF \$10,304.00 HST INCLUDED. MOTION CARRIED.

- E) Public Property & Facilities
  - Liaison Councillors Bruce Phinney and Michael Tower
  - a. Report Public Property & Facilities

Councillor Michael Tower noted the highlights of the Public Property and Facilities Report found on page 39 of the Council Package and Town Engineer Dwayne Acton provided background information on the motions being presented.

#18-041 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE SUPPLY AND INSTALLATION OF THE CONCRETE SLAB, AS TENDERED UNDER, TENDER #2017-14 TO MARITECH CONSTRUCTION LTD., IN THE AMOUNT OF \$48,374.75 H.S.T. INCLUDED. MOTION CARRIED.

#18-042 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE SUPPLY AND INSTALLATION OF THE INFLOOR HEATING SYSTEM AS QUOTED FOR THE NEW STORAGE FACILITY, TO SACKVILLE PLUMBING AND HEATING LTD., IN THE AMOUNT OF \$17,568.55 H.S.T. INCLUDED. MOTION CARRIED.

#18-043 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL APPROVE THE EXTENSION OF THE UNIDIRECTIONAL FLUSHING PROGRAM FOR 5 YEARS TO AQUA DATA ATLANTIC LTD., OF DARTMOUTH, NS IN THE AMOUNT OF \$18,772.00 PLUS H.S.T. PER YEAR. MOTION CARRIED

#18-044 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL AWARD TENDER NO. 2018-04 STREET ASPHALT PATCHING TO THE LOWEST BIDDER, MACDONALD PAVING, MONCTON, NB BASED ON THEIR UNIT PRICES INCLUDED IN THE TENDER IN THE AMOUNT NOT TO EXCEED \$251,850.00 HST INCLUDED. MOTION CARRIED.

#18-045 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GRANT THE TEMPORARY CLOSURE OF YORK STREET FROM LANSDOWNE STREET TO SALEM STREET FROM 8:45AM TO 9:30 A.M. AND AGAIN FROM 1:45PM TO 2:30PM ON MONDAY MAY 14, 2018 TO ACCOMMODATE MOUNT ALLISON UNIVERSITY CONVOCATION. MOTION CARRIED.

#18-046 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL GRANT THE TEMPORARY STREET CLOSURE OF YORK STREET FROM SALEM STREET TO LANSDOWNE STREET ON THURSDAY AUGUST 30, 2018 FROM 3:45 PM TO 7:00 PM FOR THE MOUNT ALLISON UNIVERSITY COMMENCEMENT CEREMONIES. MOTION CARRIED.

F) Recreation Programs & Events

Liaison Councillors Allison Butcher and Bruce Phinney

a. Report Recreation Programs & Events

Councillor Allison Butcher gave a brief overview of the highlights found within the report on page 43 of the Council Package.

#18-047 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT SACKVILLE TOWN COUNCIL SUPPORT THE MAYOR'S AGE FRIENDLY ADVISORY COMMITTEE TO MAKE APPLICATION TO BE DESIGNATED UNDER THE NEW BRUNSWICK AGE FRIENDLY COMMUNITY RECOGNITION PROGRAM. MOTION CARRIED.

G) Public Safety

Liaison Councillors Joyce O'Neil and Andrew Black

a. Report Public Safety

- Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil spoke to the highlights of the Fire/EMO report found on pages 45 and Councillor Andrew Black spoke to the highlights of the RCMP/CPO report found on pages 46 of the Council Package.

#18-048 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL AUTHORIZE THE PURCHASE OF FIVE (5) SETS OF STARFIELD LION BUNKER GEAR FROM MICMAC FIRE AND SAFETY SOURCE LTD., IN THE AMOUNT OF \$17,537.50 H.S.T. INCLUDED. MOTION CARRIED.

#18-049 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL AUTHORIZE THE PURCHASE OF FIRE FIGHTING NOZZLES AND HOSES FROM MICMAC FIRE AND SAFETY SOURCE LTD., IN THE AMOUNT OF \$20,412.50 H.S.T. INCLUDED. MOTION CARRIED.

#18-050 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL DECLARE SURPLUS THE 2000 GMC C8500 TANKER SERIAL NO. 1GDP7H1C6YJ502465 AND AUTHORIZE ITS DISPOSAL THROUGH A SURPLUS SALE TO THE HIGHEST BIDDER OR OTHER MEANS AS DEEMED APPROPRIATE BY THE CAO. MOTION CARRIED.

H) Policy/By-Law

Liaison Councillors Andrew Black and Bill Evans

a. Report Policy/By-Law

Councillor Bill Evans noted that the Policy/By-Law Report could be found on page 49 of the Council Package and noted the highlights of the report.

#18-051 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 260, COMMUNITY EMERGENCY PLANNING BY-LAW. MOTION CARRIED.

#18-052 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 260, COMMUNITY EMERGENCY PLANNING BY-LAW. MOTION CARRIED.

#18-053 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 261 A BY-LAW RELATING TO COUNCIL REMUNERATION. MOTION CARRIED.

#18-054 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MEGAN MITTON THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 261, A BY-LAW RELATING TO COUNCIL REMUNERATION. MOTION CARRIED.

I) Personnel

Liaison Councillors Bill Evans and Joyce O’Neil

a. Report Personnel

Councillor Bill Evans noted that the Personnel Report could be found on page 63 of the Council Package and read the highlights found within the report.

J. Corporate Affairs & Strategic Development

Liaison Councillors Megan Mitton and Allison Butcher

b. Report

Councillor Megan Mitton spoke to the highlights of the Corporate Affairs and Strategic Development Report found on page 64 of the package.

9. NEW BUSINESS – There was no new business.

10. QUESTION PERIOD (Press First)

Press Bruce Wark questioned the changes being made to By-Law No. 260 in conjunction with a new EMO plan and when it might be coming forward to which Fire Chief Craig Bowser noted that the plan would be presented at the Special Meeting of Council in April. Mr. Wark also questioned the costs of the highway signs to which Manager Ron Kelly-Spurles noted that he didn’t have the information in front of him but would get back to Mr. Wark on the costs associated with the signs. Mr. Wark also requested further clarification on the information about hauling waste to Nova Scotia to which Mayor Higham gave some further explanation.

A resident noted that within the Recreation Programs and Events report one of the Sport’s Wall Inductees names should read as Earl Thompson. A question also arose on whether the highway signs would be lighted so that they are visible at night to which Manager Ron Kelly-Spurles noted that they would be connected to power so as to be visible at night.

11. ADJOURN

#18-055 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF MARCH 12, 2018. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk