

**SPECIAL MEETING OF COUNCIL
MONDAY, MAY 7, 2018 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs and Events Matt Pryde, Town Engineer Dwayne Acton, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Also in attendance were Press Bruce Wark and approximately two (2) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY
MAYOR RON AIKEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL
MEETING OF COUNCIL OF MAY 7, 2018. AS CIRCULATED. MOTION CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

1. Audit

Treasurer Michael Beal noted that the auditors were in during the Fall of 2017 to perform interim work and then back in the Spring of 2018 to complete and finalize the 2017 audit.

Mr. Beal welcomed Stevenson & Partners to present the audit before final approval will be set with a motion coming forward at the Regular Meeting of Council on May 15, 2018 to approve the 2017 audit and appoint the auditors for 2018.

2. Rezoning PID 00903302 – Bob Edgett Memorial Boxing Club Inc.

Tantramar Planner Lori Bickford spoke of an application from Bob Edgett Memorial Boxing Club Inc. to rezone the property to Institutional to permit the construction of a new club house as referenced in the report found within the Special Meeting of Council Package. Ms. Bickford noted that a motion to start the process of public engagement will be presented at the Regular Council Meeting of May 15, 2018.

3. By-Law No. 262 Street Traffic By-Law

Clerk Donna Beal noted that the Policy/By-Law Liaison group recently completed their review of the Street Traffic By-Law which is included in the Special Meeting of Council package with all of the changes, additions and deletions outlined for review. After a brief discussion, Council noted some additional items to be considered for further review that will be taken back to the Policy/By-Law Liaison Group.

4. Policy No. 02/98 Inventory Control – Repeal

Clerk Donna Beal noted that the Policy/By-Law Liaison group also reviewed Policy No. 02/98, Inventory Control Policy as noted in the report included in the Special Meeting of Council Package and are recommending this policy be repealed as we currently have an Accounts Payable Processing Policy which was passed in 2007 which supersedes the older policy and a motion will be presented at the Regular Meeting of Council on May 15, 2018 to repeal Policy No. 02/98.

5. Tender No. 2018-08 Event Tent

Manager of Recreation Programs and Events Matt Pryde spoke of Tender No. 2018-08, Event Tent as per the report in the Special Meeting of Council Package. Staff are recommending that Council approve the purchase of a new Special Event Tent as per Tender No. 2018-08, Option 1 from Commercial Tent Rental & Sales in the amount of \$41,055.00 HST included and a motion will be presented at the Regular Council Meeting of May 15, 2018.

6. Fall Fair

Manager Matt Pryde noted that this year's 18th Sackville Fall Fair will be held on September 20-23, 2018 and spoke of a number of required items (fireworks, King Street parking lot field, street closures, Family Day grant, noise by-law exemption, liquor license, along with future fall fair motions that will be required) as per the report included in the Special Meeting of Council Package. Staff are recommending that Council approve the 2018 Fall Fair motions that will be presented at the Special Meeting of Council on May 15, 2018.

7. Town of Sackville Green Jobs Contract

Manager Matt Pryde noted that in 2018, the Canadian Parks and Recreation Association (CPRA) released a student grant program called the Green Jobs Initiative and spoke of details as outlined in the report included in the Special Meeting of Council Package. Staff are recommending that Council authorize the Mayor and Clerk to sign the Green Jobs Initiative Subsidy Agreement and a motion will be presented at the Regular Council Meeting of May 15, 2018.

8. Anticipated Motions – Annual/Operational

- a) 2018 Renaissance Sackville Grant
- b) Sackville – Highway Sign Image Replacement
- c) By-Law Enforcement Officers (Summer Students)
- d) Proclamation – Nursing Home Week

CAO Phil Handrahan noted that operational motions would be coming forward at the May 15, 2018 Regular Council Meeting. Motions included the 2018 Renaissance Sackville grant, highway sign image replacement, By-Law Enforcement Summer Students and a proclamation regarding Nursing Home Week.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING
OF COUNCIL OF MAY 7, 2018 AS CIRCULATED. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk