

**SPECIAL MEETING OF COUNCIL  
MONDAY, JUNE 4, 2018 AT 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil and Megan Mitton. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs and Events Matt Pryde, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Superintendent of Public Works Todd Hicks, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Also in attendance were Press Bruce Wark and approximately six (6) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY  
COUNCILLOR MEGAN MITTON THAT COUNCIL APPROVE THE AGENDA OF THE  
SPECIAL MEETING OF COUNCIL OF JUNE 4, 2018. AS CIRCULATED. MOTION  
CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

1. Introduction of Summer By-Law Enforcement Students

By-Law Enforcement Officer Brian Bell introduced this year's summer students to Mayor and Council. We are pleased to welcome Mathew Puddicombe, Nathan Denton and Robyn Ripley as this year's students and look forward to seeing them out in the Town this summer.

2. Quarry

Senior Manager of Corporate Projects Jamie Burke noted that as Council is aware, the Town submitted an application for funding to the Federation of Canadian Municipalities (FCM) under the Municipalities for Climate Innovation Program back in January of 2018 and referenced the details of the report found with the Special Meeting of Council Package. Mr. Burke noted that staff are recommending that the quarry project concept continue to be refined and ready, in the event that a funding opportunity presents itself, as well as, staff are seeking direction as to whether the Town should initiate conversations with the university to formally acquire the property.

Mr. Sandy Burnett and Mr. Peter Manchester both spoke on some history and what they felt were benefits of the quarry property and believe it would be an asset to the Town and a hidden gem that would complement the Waterfowl Park.

### 3. Goya's Pizza – Sidewalk Café Application

Tantramar Planner Lori Bickford noted that Goya's Pizza is proposing to operate a sidewalk café in front of their business located at civic address 96 Main Street, and spoke of the details found in the report within the Special Meeting of Council Package. Planning Staff have reviewed the proposed application and consulted with various departments and would recommend this sidewalk café as the proposal conforms to the standards of Appendix A – Town of Sackville Sidewalk Café Operating Procedures within By-Law No. 231, A By-Law to Regulate Street Traffic and a motion will be brought forward at the Regular Council Meeting of June 11, 2018.

### 4. Policy/By-Law

(a) By-Law No. 262, A By-Law

(b) By-Law No. 67, A By-Law Dividing the Town of Sackville into Wards

(c) Local Governance Act – Draft Code of Conduct Regulations

Clerk Donna Beal noted that the Policy/By-Law Liaison group met on May 24, 2018 and reviewed sections of By-Law No. 262, A By-Law to Regulate Street Traffic that was referred back to the group by Council at the Special Meeting of Council on May 7th, By-Law No. 67, A By-Law Dividing the Town of Sackville into Wards, as well as, discussion was held on draft code of conduct regulation as per the New Local Governance Act. Staff are recommending a motion be brought forward at the Regular Council Meeting of June 11, 2018 for first reading of By-Law No. 262, A By-Law to Regulate Street Traffic, as well as, a motion to repeal By-Law No. 67, A By-Law Dividing the Town of Sackville into Wards.

### 5. Sappyfest

Senior Manager of Corporate Projects Jamie Burke noted that Sappyfest 13 is scheduled to take place on August 3-5, 2018. Mr. Burke noted the details of the event and items the group are requesting as per the report within the Special Meeting of Council Package. Staff are recommending that Council continue to support Sappyfest and a motion will be presented at the Regular Meeting of Council on June 11, 2018.

### 6. Garbage Contract

Town Engineer Dwayne Acton noted that the Town of Sackville's garbage contract with Miller Waste is expiring on December 31<sup>st</sup>, 2018 and the Engineering Department is in the process of preparing a tender package for the new contract as noted in the report found within the Special Meeting of Council Package. In preparation for the tender package to go out, staff are recommending a reduction in the number of special collections to 2 collections (Spring and Fall) and 1 special Christmas tree collection in January. It would also be recommended that the new contract be for a 5-year period with the option to extend for an additional 2 years. Finally, recommendation that the contract maintain status quo with respect to the collection for residential units and all apartment building with 4 units or less, as per the existing contract.

### 7. Canteen Contract

Manager of Parks & Facilities Todd Cole noted that in 2017, a tender was issued for the Canteen Working agreement for the TVMCC as per the details found within the report in the Special Meeting of Council Package. Staff are recommending that Council award the Canteen Working Agreement to Mary Ann Oster, effective June 15<sup>th</sup>, 2018 with renewal on September 30<sup>th</sup>, 2019 and a motion will be presented at the Regular Council Meeting on June 11, 2018.

8. Letter of Offer – Easement for Stormwater Drainage – Crown Land  
Senior Manager of Corporate Projects Jamie Burke noted that as part of the planning needed for Lorne Street, Phase II, our consultant submitted and easement application under the Crown Lands and Forests Act for the portion of drainage ditch and aboiteau that will extend into the Tantramar River as per the details found within the Special Meeting of Council Package. Staff are recommending that Council authorize the Mayor and Clerk to sign the offer letter from the Crown Lands Branch of the New Brunswick Department of Energy and Resource Development and a motion will be presented at the Regular Council Meeting of June 11, 2018.

9. Anticipated Motions – Annual/Operational

- a) Winter Salt
- b) Fall Fair
- c) Antique Car Event – July 27, 2018

Clerk Donna Beal noted that operational motions would be coming forward at the June 11, 2018 Regular Council Meeting. Motions include the 2018/19 replenishment of winter salt and additional fall fair motions that were not previously brought forward.

MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF JUNE 4, 2018 AS CIRCULATED. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk