

**SPECIAL MEETING OF COUNCIL  
TUESDAY, AUGUST 7, 2018 AT 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans, Megan Mitton and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs and Events Matt Pryde, Manager of Tourism & Business Development Ron Kelly-Spurles, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Clerk Donna Beal and Assistant Clerk Stacey Hicks.

Also in attendance was Press Bruce Wark and two (2) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY  
COUNCILLOR JOYCE O’NEIL THAT COUNCIL APPROVE THE AGENDA OF THE  
SPECIAL MEETING OF COUNCIL OF AUGUST 7, 2018. AS CIRCULATED. MOTION  
CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

1. Property – Regulate Lawns, Weeds & Grass, etc. (Council Discussion)  
Councillor O’Neil spoke on a request she recently brought forward for Council to consider reviewing the topic of long grass on resident’s properties. She noted that she has received numerous complaints and feels that Sackville should be looking at options such as a by-law similar to the recent one passed in Moncton regarding long grass.

After a lengthy discussion, Council noted several areas for further review by staff. Staff will review the items noted at the meeting and create a report that will be brought back to Council at a future meeting.

2. RFP# 2018-11 – Business Development Strategy  
Senior Manager Jamie Burke noted that staff recently issued a Request for Proposals for a new Business Development Strategy, a 2018 priority in our Strategic Plan. Mr. Burke noted the details referenced in the report found within the Special Meeting of Council Package and the RFP closed on July 31, 2018 with three (3) proposals received and evaluated by staff. Staff are recommending that Council award the RFP to Lion’s Gate Consulting – 4L Strategies from Milford, NS and a motion will be brought forward at the Regular Council Meeting of August 13, 2018.

3. Alternate Parade Route Fall Fair

Manager of Recreation Programs & Events Matt Pryde noted that the annual Fall Fair is scheduled to take place on Saturday, September 22, 2018. Council had previously approved the road closures required to accommodate the original parade route but with the upcoming road work and infrastructure replacement project scheduled to take place on Main Street, from Dufferin to Queen’s Road, the previously approved parade route will be inaccessible. Mr. Pryde spoke of the details of the alternate parade route within the report found in the Special Meeting of Council Package. Staff are recommending that Council approve the road closure to accommodate the alternate route for the 2018 fall fair parade and a motion will be presented at the Regular Meeting of Council on August 13, 2018.

4. Fall Fair Banner – NB Power Agreement

Manager of Recreation Programs & Events Matt Pryde noted that for this year’s annual fall fair, staff would like to hang two banners across the street to promote the Sackville Fall Fair and spoke of the additional details within the report found in the Special Meeting of Council Package. Given that the banners will cross the street and be attached to NB Power’s utility poles, staff are recommending that Council authorize Mayor & Clerk to sign and seal the required agreement with NB Power and a motion will be brought forward at the Regular Council Meeting on August 13, 2018.

5. Daniel Lund Property

Senior Manager Jamie Burke noted that as Council is aware, the Town has been progressing the Lund property through Canada’s Ecological Gifts Program and referenced the details in the report found within the Special Meeting of Council Package. All property matters are anticipated to be complete by the end of the week, therefore a motion be brought forward at the Regular Meeting of August 13, 2018 for Council to endorse the recommendation of the Waterfowl Park Advisory Committee and proceed with the improvements to the Lund Property.

6. Anticipated Motions – Annual/Operational

- a) Fall Fair – King Street Property
- b) Road Closure – Pride Parade
- c) Environmental Trust Fund Letter of Offer

Mayor Higham noted that motions on these items would be coming forward at the Regular Meeting of Council on August 13, 2018.

Senior Manager Jamie Burke noted a few additional details surrounding the Environmental Trust Fund Letter of Offer.

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF AUGUST 7, 2018. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk