

**COUNCIL MEETING OF  
MONDAY, SEPTEMBER 10, 2018 T 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs & Events Matt Pryde, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Chief Mike Green, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Tracey Wade.

Also in attendance were Bruce Wark and six (6) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

#15-163 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 10, 2018 AS CIRCULATED. MOTION CARRIED.

3. QUESTION PERIOD

A question period was held where the following questions arose:

Resident Keith Carter raised various concerns on the Lorne Street project. Mayor Higham responded to the various concerns raised.

Another unidentified resident raised questions regarding the Crandall Consulting presentation that was held at the Special Meeting of Council on September 4<sup>th</sup>.and demanded a public apology because he said he was rudely interrupted by a member of Town staff.

Resident Brian Lane requested clarification on a meeting processes with the RCMP and minutes of meetings. Mayor Higham provided clarification on the RCMP monthly briefing to Council which is not a Special Meeting of Council, therefore there are no minutes.

Mr. Lane also asked questions on the quotes obtained on the water meter equipment, and general water service questions. Information was provided plus it was noted such information is likely to be provided during the meeting when the matter is tabled.

Resident Wendy Alder asked that Council consider reprioritizing Exit 506 which is currently addressed in 2020 on the 5-year Capital Plan for Designated Highways. Ms. Alder also asked if there were any provisions in place regarding golf carts driving on sidewalks within the Town.

Mayor Higham noted Designated Highway priorities are on the agenda for discussion and advised that staff would follow up on the concern regarding golf carts.

#### 4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosures of Interest to Declare. There were none.

#### 5. MINUTES

Approval of Minutes – Closed/In-Camera Meeting – August 13, 2018

#15-164 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED/IN-CAMERA SPECIAL MEETING OF COUNCIL OF AUGUST 13, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Regular Council Meeting – August 13, 2018

#15-165 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 13, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – September 4, 2018

#15-166 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 4, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Closed In-Camera Special Meeting of Council – September 4, 2018

#15-167 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED/IN-CAMERA SPECIAL MEETING OF COUNCIL OF SEPTEMBER 4, 2018 AS CIRCULATED. MOTION CARRIED.

#### 6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

#### 7. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – John Higham

Mayor Higham noted that he attended the Regional Service’s Board Meeting held on August 28<sup>th</sup>, where the budget for next year was discussed in detail and has been circulated to Council.

Mayor Higham also noted that September 15<sup>th</sup> is Rebecca Schofield day. Riverview Mayor Ann Seamans encourages everyone to perform acts of kindness on this day.

ii) Planning – Lori Bickford

Planner Lori Bickford noted that the Planning Report could be found on page 16 of the Council Package and highlighted some of the details within the report.

8. PROCLAMATION – ANNUAL PRIDE WEEK IN SACKVILLE  
SEPTEMBER 24 – 30, 2018

Mayor John Higham proclaimed the week of September 24 – 30, 2018 as pride week in the Town of Sackville and read the following proclamation:

**WHEREAS SACKVILLE’S TWO SPIRIT, LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUEER, ASEXUAL, PLUS (2SLGBTQA+) COMMUNITY IS A VIBRANT AND PROUD GROUP WITHIN THE SACKVILLE COMMUNITY AT LARGE; AND**

**WHEREAS THE QUADRIUMVIRATE THAT COLLABORATES TO MAKE SACKVILLE A POSITIVE, SAFE TOWN FOR 2SLGBTQA+ PERSONS: THE TOWN OF SACKVILLE, MOUNT ALLISON STUDENTS’ UNION, THE MOUNT ALLISON UNIVERSITY’S CATALYST GROUP, AND THE MOUNT ALLISON UNIVERSITY’S GET REAL GROUP; AND**

**WHEREAS THE 2SLGBTQA+ COMMUNITY AIMS TO ESTABLISH POSITIVE EDUCATIONAL FORUMS TO RAISE AWARENESS AND CELEBRATE THE DIVERSITY OF OUR CITIZENS; AND**

**WHEREAS THE 2SLGBTQA+ COMMUNITY RECOGNIZES A GAY/STRAIGHT ALLIANCE IS IMPERATIVE TO THE WELLBEING OF BOTH SOCIETIES; AND**

**WHEREAS THE 2SLGBTQA+ COMMUNITY ENCOURAGES DIALOGUE AS A TOOL TOWARDS A TOLERANT AND ACCEPTING SOCIETY IN THE SACKVILLE AREA;**

**THEREFORE, I, JOHN HIGHAM, MAYOR OF THE TOWN OF SACKVILLE, HEREBY PROCLAIM SEPTEMBER 24 - 30, 2018 PRIDE WEEK IN SACKVILLE, RECOGNIZING THAT EVERYONE HAS THE RIGHT TO LIVE IN CONDITIONS OF DIGNITY, RESPECT AND PEACE, REGARDLESS OF SEXUAL ORIENTATION AND GENDER DIVERSITY.**

## 9. REPORTS

### A) MAYOR'S REPORT

Mayor Higham noted that August continued to be a busy month. Mayor Higham was contacted by various media groups on a variety of topics. Mayor Higham attended several events throughout the month including the Memorial Cup, Tantramar Senior's College – 10<sup>th</sup> Anniversary, The Drew's annual blueberry event, RCMP Municipal contract holders meeting, the 3<sup>rd</sup> annual raising of the banners sponsored by the Royal Canadian Legion and the VIA Rail Open House. In relation to Mount Allison University, Mayor Higham attended the Acadian flag raising, discussions on preliminary contracts with the new student union, meetings with the new president, attended the welcome students corn boil. Mayor Higham noted he has had several talks on Infrastructure funding. Mayor Higham spoke of discussions regarding the maintenance of Donald Harper Road, parking inquiries, follow ups with Cam Tran and Community Machinery and a meeting with Carl Ward. Mayor Higham also noted that in relation to the resolutions submitted to UMN B for the annual conference, he has passed on some railway land tenures research to Margot.

Deputy Mayor Ron Aiken noted that he recently attended two Mount Allison University events; a reception welcoming students from over 30 different countries and also attended the University Commencement to welcome the first year students.

### B) CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted that his report could be found on page 17 of the Council Package and that many of the items would be highlighted within the Departmental Reports. Mr. Handrahan also thanked Department Heads and their staff for their ongoing dedication and contributions in providing service to our residents. In doing so, he referenced various positive initiatives that have been achieved by the respective departments.

### C) Finance & Administration

Liaison Councillors Michael Tower and Ron Aiken

Councillor Michael Tower noted that the bills and payroll for the month of August could be found on pages 18 & 19 of the Council Package.

#### i) BILLS AND PAYROLL – AUGUST

#15-168 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF AUGUST 2018 AS FOLLOWS: GENERAL GOVERNMENT \$522,427.67; GENERAL CAPITAL \$76,250.19; UTILITY GOVERNMENT \$64,408.97; UTILITY CAPITAL \$25,724.89; AND SALARIES \$245,013.86. MOTION CARRIED.

Report from Finance and Administration

Deputy Mayor Ron Aiken noted that the Finance Report could be found on page 20 of the Council Package, including the By-Law and Animal Control Reports and provided highlights of the report.

#15-169 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE UPGRADE TO OUR WATER METER READING EQUIPMENT WHICH INCLUDES A VEHICLE UNIT (VGB), HANDHELD UNIT, COMMAND LINK PLUS 25 SMARTPOINTS AND 25 IPEARL METERS AT A TOTAL PRICE OF \$29,500 PLUS HST. MOTION CARRIED.

- D) Tourism & Business Development
  - Liaison Councillors Joyce O'Neil and Bruce Phinney
  - a. Report from Tourism & Business Development

Councillor Joyce O'Neil gave a brief overview of the highlights found within the Tourism & Business Development Report on page 29 of the Council Package.

#15-170 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE 2019 PROVINCIAL VISITOR GUIDE HALF PAGE ADVERTISEMENT IN THE AMOUNT OF \$5,510.00 PLUS HST FOR THE YEAR 2019. MOTION CARRIED.

- E) Public Property & Facilities
  - Liaison Councillors Bruce Phinney and Michael Tower
  - a. Report Public Property & Facilities

Councillor Michael Tower noted the highlights of the Public Property and Facilities Report found on page 31 of the Council Package.

#15-171 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ACCEPT THE 5-YEAR CAPITAL PLAN FOR DESIGNATED HIGHWAYS AS PRESENTED WITHIN THE PUBLIC PROPERTY REPORT AND AUTHORIZE THAT IT BE SUBMITTED TO THE DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE.

THE QUESTION FOR THIS MOTION WAS NOT CALLED OR VOTED ON.

#15-172 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AMEND THE PROJECT LIST (APPENDIX A) SUCH THAT 5<sup>TH</sup> PROJECT BECOMES 1<sup>ST</sup>, 1<sup>ST</sup> PROJECT BECOMES 3<sup>RD</sup>, 3<sup>RD</sup> PROJECT BECOMES 5<sup>TH</sup>, 2<sup>ND</sup> AND 4<sup>TH</sup> PROJECTS REMAIN 2<sup>ND</sup> AND 4<sup>TH</sup>, FOR THE 5-YEAR CAPITAL PLAN FOR DESIGNATED HIGHWAYS MOTION CARRIED.

15-173 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE REPLACEMENT OF TWO EXISTING BRIDGES AS PART OF THE WATERFOWL PARK TRAIL SYSTEM IMPROVEMENTS TO TANTRAMAR BUILDINGS AND RENOVATIONS LTD., IN THE AMOUNT OF \$27,760.00 HST INCLUDED. MOTION CARRIED.

F) Recreation Programs & Events

Liaison Councillors Allison Butcher and Bill Evans

a. Report Recreation Programs & Events

Councillor Allison Butcher gave a brief overview of the highlights within the Recreation Programs & Events Report found on page 35 of the Council Package.

#15-174 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE FUNDING AGREEMENT WITH REGIONAL DEVELOPMENT CORPORATION IDENTIFIED AS PROJECT NO. 11239 – TOWN OF SACKVILLE – IMPROVEMENTS FOR PLAYGROUND EQUIPMENT & INSTALLATION AT LILLAS FAWCETT PARK. MOTION CARRIED.

G) Public Safety

Liaison Councillors Joyce O’Neil and Megan Mitton

a. Report Public Safety

- Fire/EMO, RCMP/CPO

Councillor Joyce O’Neil spoke to the highlights of the Fire/EMO report found on page 37 and the highlights of the RCMP/CPO report found on pages 38 of the Council Package.

#15-175 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AWARD TENDER NO. 2018-14 FOR THE SUPPLY OF ELEVEN (11) SELF CONTAINED BREATHING APPARATUS’ (SCBA), TWENTY-SEVEN (27) 4500 PSI CARBON WRAPPED CYLINDERS AND TWO (2) SPARE HARNESS’ FOR SCBA TO THE LOWEST BIDDER MICMAC FIRE AND SAFETY SOURCE, FREDERICTON, NB, IN THE AMOUNT OF \$128,955.28 HST INCLUDED. MOTION CARRIED.

#15-176 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DECLARE TWENTY (20) SETS OF STARFIELD LION BUNKER GEAR AS SURPLUS AS THE END OF USEFUL LIFE HAS BEEN REACHED FOR SAFETY AND AUTHORIZE THE DONATION OF THIS EQUIPMENT TO DOMINICAN MISSIONS TEAM LIFE AID. MOTION CARRIED.

#15-177 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE REQUIRED REPAIRS TO THE FIRE DEPARTMENT COMMUNICATIONS SITE TO NOVA COMMUNICATIONS TO A MAXIMUM AMOUNT OF \$12,535.28 INCLUDING HST. MOTION CARRIED.

H) Policy/By-Law

Liaison Councillors Andrew Black and Megan Mitton

a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 41 of the Council Package and noted the highlights of the report.

I) Personnel

Liaison Councillors Bill Evans and Andrew Black

a. Report Personnel

Councillor Bill Evans noted that the Personnel Report could be found on page 42 of the Council Package and read the highlights found within the report.

J) Corporate Affairs & Strategic Development

Liaison Councillors Ron Aiken and Allison Butcher

b. Report

Deputy Mayor Ron Aiken spoke to the highlights of the Corporate Affairs and Strategic Development Report found on page 43 of the package.

10. NEW BUSINESS

There was no new business.

11. QUESTION PERIOD (Press First)

Bruce Wark requested confirmation on the amended 5-year Capital Plan for Designated Highways and the order of work to be done. It was confirmed that the order of projects Mr. Wark read was correct with the amendment. Mr. Wark also questioned whether there was an anticipated date on a Lorne Street Public Presentation. Mayor Higham noted that nothing has been set at this time. Mr. Wark also questioned the Substance Abuse Policy that is currently being worked on and what is involved? CAO Phil Handrahan noted that we are still in the preliminary stages but have reached out to various Municipalities to gather as much information as we can and with the upcoming legalization of Cannabis. The Mayor also noted that a letter was recently sent to the Provincial Minister of Health requesting an information session be held in Sackville however no response as of yet.

Resident Brian Lane requested information on the financial statements within the Council Package. Treasurer Michael Beal provided clarification on the questions, noting a refund as a result of a duplicate invoice when balancing of accounts. Mr. Lane noted that the Kings Landing free admission pass being offered as part of the library is only good for the month of September.

12. ADJOURN

#15-178 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY  
DEPUTY MAYOR RON AIKEN THAT COUNCIL ADJOURN THE REGULAR COUNCIL  
MEETING OF SEPTEMBER 10, 2018. MOTION CARRIED.

---

Mayor

---

Clerk

---

Assistant Clerk