

**SPECIAL MEETING OF COUNCIL  
MONDAY, OCTOBER 1, 2018 AT 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Superintendent Todd Hicks, Manager of Parks & Facilities Todd Cole, Clerk Donna Beal and Assistant Clerk Stacey Hicks.

Also in attendance was Bruce Wark and twenty five (25) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY DEPUTY  
MAYOR RON AIKEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL  
MEETING OF COUNCIL OF OCTOBER 1, 2018. AS CIRCULATED. MOTION CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

1. Presentation – MASU

Two members of the Mount Allison Student Union presented the priorities for 2018-2019. Campus Accessibility, increased policies, extended library hours, scholarships, off campus student housing and Town and Gown Relations were just some of the items included in the presentation. MASU executives each have main areas of responsibility, but they also support each other with communication and engagement in all areas.

Mayor Higham thanked MASU for the presentation.

2. Mayor Update Re: Procedural Matters

Mayor John Higham noted with the recent election, there is the possibility of a vacancy on Council. The Mayor spoke on several matters which are still uncertain at this point such as a recount, need for a resignation if confirmed elected, and a future election date being the decision of NB Elections office.

Mayor Higham also spoke of a letter that was received regarding budget matters noting that the information would be passed along to the Treasurer and that time for presentations would be at the first budget meeting for those interested.

Mayor Higham also spoke of a recent allegation about a staff member and that he has asked the Deputy Mayor to take over the file and to oversee a process in reviewing the matter.

Mayor Higham also spoke of a letter received questioning various land matters therefore he provided clarification around municipal processes as per legislation in regards to land acquisitions, land being an ineligible cost under cost shared funding programs, and various factors relative to pricing of land transactions in a public environment as outlined in the legal

framework of Council and Local Governments in order to do land acquisitions which he noted in summary, are “best practices”.

### 3. Policy/By-Law – By-Law No. 263, A By-Law Respecting Sackville Policing

Clerk Donna Beal noted that as part of the New Local Governance Act, Municipalities shall make by-laws respecting the provision of the service of Police protection. Staff created a By-Law to reflect the Town of Sackville and a motion will be coming forward at the Regular Council Meeting of October 9, 2018 for Council to consider first reading.

### 4. Policy/By-Law – Tall Grass

Senior Manager of Corporate Projects noted that at the Special Meeting of Council on August 7, 2018, staff were directed to provide additional information on the potential for a Grass Cutting By-Law. The attached report is for information purposes only. In order to confirm Council direction on whether or not to proceed with the development of a By-Law, Council was advised to advance a resolution at a future Regular meeting of Council to confirm Council’s interest and clarification to staff.

### 5. Sports Field Utility Shed

Superintendent of Public Works Todd Hicks noted that as part of the Capital Budget \$83,800 was approved for a new ball shed. A tender was prepared and when opened came in over budget. After discussions with staff, it is recommended that this project be completed in house with Town Staff, equipment and resources, while work with required local subtrades to complete the plumbing and electrical. A motion will be brought forward at the Regular Council Meeting of October 9, 2018 for Council to consider.

### 6. RFP No. 2018-16 Natural Playground – Lillas Fawcett Park

Manager of Recreation Programs & Events Matt Pryde noted that during the September Council Meeting, Council authorized the Mayor and Clerk to sign an agreement with the Regional Development Corporation who will be providing up to \$22,500 in financial support towards the Lillas Fawcett Natural Playground Project. An RFP has been issued which is scheduled to close on October 3, 2018. With the importance of the timing and the spending deadlines staff will review the tender submissions immediately after opening. Staff will provide Council with an update and recommendation in advance of the Regular Council Meeting of October 9, 2018.

### 7. Sackville Arts Wall Committee Appointment

Manager of Recreation Programs & Events Matt Pryde noted the Sackville Arts Wall committee organized the by-annual Sackville Arts Wall Induction Ceremony. The committee consists of three members of the public and two Town Councillors. Members are appointed for staggered, three-year terms. Member Dan Steeves, whose 3-year term expired on May 31, 2018 has decided not to re-offer. The Arts Wall Committee would like to recommend Kellie Mattatall who works with the Department of Mathematics of MTA and is a professional musician. She has served on the Town’s Heritage Board and organized Family Day at the Doncaster Farm. A motion will be brought forward at the Regular Council Meeting of October 9, 2018 for Council to consider the appointment of Kellie Mattatall.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY  
COUNCILLOR ANDREW BLACK THAT COUNCIL ADJOURN THE SPECIAL MEETING  
OF COUNCIL OF OCTOBER 1, 2018. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk