

**COUNCIL MEETING OF
TUESDAY, OCTOBER 9, 2018 T 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Deputy Mayor Ron Aiken, Councillors Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs & Events Matt Pryde, Town Engineer Dwayne Acton, Superintendent of Public Works Todd Hicks, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Also in attendance were Bruce Wark and six (6) residents.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

2. APPROVAL OF AGENDA

#18-179 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR JOYCE O'NEIL THAT COUNCIL APPROVE THE AGENDA OF THE
REGULAR COUNCIL MEETING OF OCTOBER 9, 2018 AS AMENDED. MOTION
CARRIED.

Councillor Joyce O'Neil noted that under New Business she would be bringing forward a motion regarding tall grass.

Councillor Andrew Black noted that under New Business he would be bringing forward the resignation letter of Megan Mitton with a motion to follow.

3. QUESTION PERIOD

A question period was held where the following question arose:

Resident Linda Mesheu questioned the weeds currently at Memorial Park and why the area is not kept up better, especially the weeding of flower beds? Manager Todd Cole acknowledged, noting this would definitely be cleaned up as soon as possible.

4. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. There were none.

5. MINUTES

Approval of Minutes – Regular Council Meeting – September 10, 2018

#18-180 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 10, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – October 1, 2018

#18-181 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 1, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Closed In-Camera Special Meeting of Council – October 1, 2018

#18-182 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED/IN-CAMERA SPECIAL MEETING OF COUNCIL OF OCTOBER 1, 2018 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

Regular Council Meeting Minutes of September 10, 2018, motion to clarify the amended Five Year Designated Highway Plan.

#18-183 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE 5-YEAR CAPITAL PLAN FOR DESIGNATED HIGHWAYS AS PER THE AMENDED PROJECT LIST (APPENDIX A – ATTACHED) AND AUTHORIZE THAT IT BE SUBMITTED TO THE DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE. (REGULAR COUNCIL MEETING SEPTEMBER 10, 2018). MOTION CARRIED.

7. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission – John Higham

Deputy Mayor Ron Aiken noted that the Regional Service Commission did not hold a meeting in September therefore there was no report.

- ii) Planning – Lori Bickford

Planner Lori Bickford noted that the Planning Report could be found on page 15 of the Council Package and highlighted some of the details within the report.

8. REPORTS

A) MAYOR'S REPORT

Deputy Mayor Ron Aiken provided details of the Mayor's Report for September noted meetings, media requests, and events, UMN, Schools 2020 just to mention a few.

B) CAO REPORT – Phil Handrahan

CAO Phil Handrahan noted that his report could be found on page 16 of the Council Package and that many of the items would be highlighted within the Departmental Reports. Mr. Handrahan noted the upcoming 2019 budget process will be getting underway with the first public meeting being held on October 22, 2018. Mr. Handrahan thanked the Town for the opportunity to attend the UMN Conference in Fredericton which is a great opportunity to network with other municipal officials as well as attend various educational sessions.

C) Finance & Administration

Liaison Councillors Michael Tower and Ron Aiken

Councillor Michael Tower noted that the bills and payroll for the month of September could be found on pages 18 & 19 of the Council Package.

i) BILLS AND PAYROLL – SEPTEMBER

#18-184 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF SEPTEMBER 2018 AS FOLLOWS: GENERAL GOVERNMENT \$357,735.48; GENERAL CAPITAL \$191,116.78; UTILITY GOVERNMENT \$2,510.11; UTILITY CAPITAL \$34,350.94; AND SALARIES \$215,607.73. MOTION CARRIED.

Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 19 of the Council Package, including the By-Law and Animal Control Reports and provided highlights of the report.

#18-185 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT WHEREAS COUNCIL HAS ADOPTED VARIOUS BY-LAWS;

AND WHEREAS THE MUNICIPALITY WISHES TO ENSURE THE PROPER ENFORCEMENT OF ITS BY-LAWS BY APPOINTING AN APPROPRIATE PERSON TO SUCH POSITION;

NOW THEREFORE BE IT RESOLVED THAT THE FOLLOWING PERSON IS HEREBY AUTHORIZED, DESIGNATED AND APPOINTED TO ACT FOR AND ON COUNCIL'S

BEHALF IN ORDER TO PROPERLY ENFORCE ALL OF THE MUNICIPALITY'S BY-LAWS PURSUANT TO THE MUNICIPALITY'S AUTHORITY OUTLINED BELOW: COREY SPRINGER EFFECTIVE OCTOBER 29, 2018;

BE IT FURTHER RESOLVED THAT THE ABOVE-NOTED AUTHORIZATION, DESIGNATION AND APPOINTMENT IS SUBJECT TO THE FOLLOWING:

SECTIONS 133, 134, 135 AND 136 OF THE COMMUNITY PLANNING ACT, IN ORDER TO ENTER UPON PROPERTY, ISSUE ORDERS, SEEK ORDERS FROM THE COURT OF QUEEN'S BENCH AND COMMENCE PROCEEDINGS IN PROVINCIAL COURT;

SECTIONS 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 72, 80, 128, 129, 130, 131, 132, 133, 135, 139, 144, 150, 151, 153 AND 195 OF THE LOCAL GOVERNANCE ACT, IN ORDER TO SERVE TICKETS, COMMENCE PROCEEDINGS IN PROVINCIAL COURT, ENTER UPON PROPERTY AND ISSUE NOTICES FOR DANGEROUS OR UNSIGHTLY PREMISES;

SECTION 14 OF THE POLICE ACT IN ORDER TO SERVE TICKETS AND PROPERLY EXECUTE THEIR ROLE AS A BY-LAW ENFORCEMENT OFFICER;

BE IT FURTHER RESOLVED THAT THE ABOVE-NOTED AUTHORIZATION, DESIGNATION, AND APPOINTMENT SHALL CONTINUE UNTIL THE PERSON CEASES TO BE EMPLOYED BY THE MUNICIPALITY, OR UNTIL THE APPOINTMENT IS LIMITED OR RESCINDED BY COUNCIL. MOTION CARRIED.

- D) Tourism & Business Development
 - Liaison Councillors Joyce O'Neil and Bruce Phinney
 - a. Report from Tourism & Business Development

Councillor Joyce O'Neil provided a brief overview of the highlights found within the Tourism & Business Development Report on page 27 of the Council Package.

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Michael Tower
 - a. Report Public Property & Facilities

Councillor Michael Tower gave a brief overview of the Public Property and Facilities Report found on page 29 of the Council Package.

#18-186 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE CONSTRUCTION OF THE NEW DUFFERIN STREET SPORTS FIELD UTILITY SHED TO BE DONE IN HOUSE WITH TOWN STAFF, EQUIPMENT AND RESOURCES AND AUTHORIZE THE NECESSARY MATERIAL AND THE REQUIRED SUBTRADES TO BE PURCHASED FROM THE FOLLOWING COMPANIES AS PER THE SUBMITTED QUOTES;

<u>PAYZANT HOME HARDWARE</u>	<u>\$22,793.85 HST INCLUDED</u>
<u>OLIVER EARLE CONTRACTING</u>	<u>\$ 9,775.00 HST INCLUDED</u>

CORY ALLEN'S PLUMBING & HEATING \$ 3,809.45 HST INCLUDED
TANTRAMAR ELECTRIC \$12,626.31 HST INCLUDED
MOTION CARRIED.

- F) Recreation Programs & Events
 - Liaison Councillors Allison Butcher and Bill Evans
 - a. Report Recreation Programs & Events

Councillor Allison Butcher provided details of the highlights within the Recreation Programs & Events Report found on page 31 of the Council Package.

#18-187 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPOINT KELLIE MATTATALL TO THE SACKVILLE ARTS WALL COMMITTEE FOR A TERM BEGINNING IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2021. MOTION CARRIED.

#18-188 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL AWARD RFP NO. 2018-16 FOR THE DESIGN AND INSTALLATION OF A NATURAL PLAYGROUND AT LILLAS FAWCETT PARK TO COBEQUID TRAIL CONSULTING LTD., ECONOMY, NS IN THE REDUCED AMOUNT OF \$46, 931.50 H.S.T. INCLUDED. MOTION CARRIED.

#18-189 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE A CHANGE TO SECTION 10 (a) OF THE SACKVILLE ARTS WALL GOVERNANCE GUIDELINES; WHICH WOULD NOW READ "A CALL FOR NOMINATIONS WILL TAKE PLACE IN JANUARY OF THE SELECTION YEAR, WITH A DEADLINE OF THE SECOND FRIDAY IN MAY, FOR SUBMISSIONS TO BE MADE TO THE TOWN". MOTION CARRIED.

- G) Public Safety
 - Liaison Councillors Joyce O'Neil and Megan Mitton
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil briefly highlighted the Fire/EMO report found on page 37 and the highlights of the RCMP/CPO report found on pages 33 of the Council Package.

- H) Policy/By-Law
 - Liaison Councillors Andrew Black and Megan Mitton
 - a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 37 of the Council Package and noted the highlights of the report.

#18-190 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE FIRST READING IN NAME

ONLY TO BY-LAW NO. 263, A BY-LAW RESPECTING SACKVILLE POLICING.
MOTION CARRIED.

I) Personnel

Liaison Councillors Bill Evans and Andrew Black

a. Report Personnel

Councillor Bill Evans noted that the Personnel Report could be found on page 41 of the Council Package and read the highlights found within the report.

J) Corporate Affairs & Strategic Development

Liaison Councillors Ron Aiken and Allison Butcher

b. Report

Councillor Allison Butcher spoke to the highlights of the Corporate Affairs and Strategic Development Report found on page 42 of the package.

10. NEW BUSINESS

#18-191 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR (THERE WAS NO SECONDER) THAT COUNCIL CONFIRMS INTEREST FOR STAFF TO PROCEED ON THE DEVELOPMENT OF A DRAFT BY-LAW TO REGULATE HEIGHT RESTRICTIONS OF GRASS ON RESIDENTIAL PROPERTY WITHIN THE TOWN OF SACKVILLE. THERE WAS NO SECONDER, MOTION FALLS TO THE FLOOR.

#18-192 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL OF THE TOWN OF SACKVILLE AFTER ACCEPTING COUNCILLOR MEGAN MITTON'S LETTER OF RESIGNATION EFFECTIVE OCTOBER 9, 2018 HEREBY DECLARES A VACANCY FOR THE POSITION OF COUNCILLOR ON THE TOWN OF SACKVILLE'S MUNICIPAL COUNCIL. MOTION CARRIED.

11. QUESTION PERIOD (Press First)

Bruce Wark requested more information on Lillas Fawcett Park, particularly funding amounts and what new equipment will be installed at the park. Manager Matt Pryde provided clarification on the items raised. Mr. Wark also questioned the need for a specific by-law or whether it could be covered under a by-law that already exists. Deputy Mayor Ron Aiken noted that current bylaws are not enforceable.

12. ADJOURN

#18-193 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF OCTOBER 9, 2018. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk