

**SPECIAL MEETING OF COUNCIL
MONDAY, NOVEMBER 5, 2018 AT 6:30 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Town Engineer Dwayne Acton, Superintendent Todd Hicks, Manager of Business Development Ron Kelly-Spurles, Clerk Donna Beal and Assistant Clerk Stacey Hicks.

Also in attendance was Bruce Wark and approximately twenty (20) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILILOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF NOVEMBER 5, 2018. AS CIRCULATED. MOTION
CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

Mayor John Higham spoke on the recent rainfall event on the weekend which caused flooding. He also referenced the Town’s flood mitigation strategy, the Town’s request for financial support and the need for the Province to continue to address and upgrade their infrastructure around roads and the dykes.

1. Community Business Development Corporation – CBDC

Nathalie Gallant gave a presentation on the CBDC Westmorland Albert, noting who they are – structure/territory. Other items presented were CBDC loan products, loan criteria, self-employment benefits, training programs & Women in Business Initiative.

2. Policy/By-Law

(a) By-Law No. 264 BIA By-Law

Clerk Donna Beal noted the details of the report contained within the Special Meeting of Council package relating to the BIA (Business Improvement Area). The BIA imposes a levy of assessment on all business properties within the area described in By-Law No. 128, A By-Law to Designate and Establish a Business Improvement Area within the Town of Sackville and a revised by-law comes forward each year to establish the rates for the coming year. Motions for first and second reading of By-Law No. 264, A By-Law Relating to the Establishment of a Business Improvement Area Levy in the Town of Sackville will come forward at the Regular Council Meeting of November 13, 2018.

3. Tender No. 2018-13 Garbage Collection & Disposal Service

Town Engineer Dwayne Acton noted that the Town of Sackville's garbage contract with Miller Waste will be expiring on December 31st, 2018. As a result, Tender# 2018-13, Garbage Collection and Disposal Services closed on Thursday, October 25th. Mr. Acton spoke of the details of the report found within the Special Meeting of Council Package. A motion will be brought forward at the Regular Meeting of Council on November 13, 2018 to award Tender# 2018-13 "Garbage Collection & Disposal Services" to Miller Waste Systems Inc. for the 5 year initial term in the tendered amount of 1A for \$87.29 HST Included per unit/per year, 1B for \$14.29 HST Included per unit/per year, 1C for \$1.18 HST Included per unit/per year and 1D for \$8,365.28 HST Included lump sum per year.

4. Overview of next round of Infrastructure Funding

Treasurer Michael Beal noted the details of the report found within the Special Meeting of Council package relating to priorities for future funding applications. Mr. Beal spoke of projects including the Lorne Street Stormwater Mitigation, Crescent Street Sewage Lagoon Upgrades, and future priorities. Staff are continuing to prepare the information necessary for the recommended priority projects confirmed by Council, being Lorne Street Phase III as an immediate priority project under the federal government's integrated bilateral agreement for the Investing in Canada Infrastructure Program, followed by the Crescent Street Sewage Lagoon Upgrade which is still 2-3 years out.

5. UMN B Report

Mayor and Council members spoke on the annual UMN B Conference they recently attended at the end of September. Several items were reported on including sessions that were attended and the outcomes and information received during each session and the conference in general.

6. Sign Project Fabrication and Installation

Manager Ron Kelly-Spurles noted that we have a capital sign project that has been worked on over the 2018 year. The first part of the project saw the replacement of two highway signs on the TransCanada Highway and the changing of the wording on the signs for Exit 506. Mr. Kelly-Spurles noted we are now in the final stages and highlighted the details of the report found within the Special Meeting of Council package. Staff are recommending that Council accept the quote from Hansen Signs for the fabrication and installation of signs for \$7,447.97 and a motion will be presented at the Regular Meeting of Council on November 13, 2018.

7. December 10, 2018 Regular Council Meeting

Clerk Donna Beal noted that the Province of New Brunswick/Elections NB has set a by-election for Monday, December 10, 2018. As Council is aware, our Regular Council Meeting is scheduled for December 10th as well and staff are seeking Council's direction as to their interest in holding our Regular Council Meeting on the regularly scheduled date of December 10th or wishing to re-schedule the meeting to December 11th. There was no interest to see a motion prepared to re-schedule the Regular Council meeting.

8. Federal Legislation Council Stipend

Treasurer Michael Beal noted that Mayor/Council currently receive 1/3 of total income as a non-taxable expense allowance but that federal legislation effective as of January 1, 2019 will eliminate the non-taxable expense benefit as outlined in a recent FCM publication. This will result in 100% of Mayor and Council wages becoming taxable. Mr. Beal noted various details and options as outlined in the report found within the Special Meeting of Council Package for Council's consideration. The Mayor noted the consensus of Council was that this would not be a 2019 budget matter and staff would obtain more comparative information in the near future.

9. Anticipated Motions – Annual/Operational

- (a) Road Closures – Willow Lane and Ford Lane – Moonlight Madness
- (b) Disposal of 2002 Chev ½ Truck

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF OCTOBER 1, 2018. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk