

**SPECIAL MEETING OF COUNCIL
MONDAY, DECEMBER 3, 2018 AT 6:30 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager of Corporate Projects Jamie Burke, Manager of Business Development Ron Kelly-Spurles, Manager Recreation Programs & Events Matt Pryde, Clerk Donna Beal and Assistant Clerk Stacey Hicks.

Also in attendance was Bruce Wark and approximately twenty five (25) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY
COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF DECEMBER 3, 2018. AS CIRCULATED. MOTION
CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

1. Presentation – Mount Allison University (Rob Inglis)
Vice-President of Finance & Administration with Mount Allison University Robert Inglis, provided a brief update on several areas of the University including the Current Environment, Future Considerations and Challenges & Opportunities of the University.

2. Presentation - Marshview Middle School Students
Dr. Michael Fox has been working with a small group of Marshview Middle School Students on an experiential learning program. The students have been researching the use of single-use plastics in Sackville businesses and homes. The student group provided a brief presentation of the project and their findings.

3. Business Development Strategy
Tyler Mattheis provided a brief update on the Business Development Strategy including highlights of the background report, results of the survey and an update on the interview process and the next steps.

4. Policy/By-Law – May 2019 Regular Council Meeting

Clerk Donna Beal noted that over the past several years the Regular Council Meeting for May has been scheduled on the second Tuesday of May respecting the Mount Allison University's Convocation which is held each year on the second Monday in May. After reviewing the Town of Sackville By-Law Respecting the Procedure and Organization of Council, it notes that a motion shall be passed to change the meeting date, time and/or location. Therefore, in keeping with the Town's By-Law, a motion changing our May 2019 Regular Council Meeting from Monday, May 13, 2019 to Tuesday May 14, 2019 will be brought forward at the Regular Council Meeting of December 10, 2018.

5. FCM Attendees

Clerk Donna Beal noted that the Annual FCM Conference is scheduled for May 30-June 2, 2019 in Quebec City. FCM is anticipating that registration will open in mid to late January 2019. Over the past several years, the Town of Sackville has sent the Mayor or designate and two Councillors to this conference. In the hopes of having the Town's attendees registered as early as possible, it is recommended that Council consider who has not already attended or been registered for the FCM Conference during this term and provide staff with names of attendees to include in a motion to be brought forward at the December 10, 2018 or at the latest the January 2019 Regular Council Meeting.

6. Fort Folly Proposal

Senior Manager of Corporate Projects Jamie Burke noted a letter received from Larry Pardy, Manager of Lands, Environment and Natural Resources with Indigenous Services Canada (ISC). Mr. Burke spoke of the details found within the letter and the report within the Special Meeting of Council package. While the Government of Canada has jurisdiction to create reserves, the ISC has requested the Town's input on the Reserve Creation and particularly, any concerns that the Town may have. After a brief discussion by Mayor and Council, it was noted that staff will draft a letter back to ISC.

7. VIC Contract

Manager Tourism & Business Development Ron Kelly-Spurles noted that the Town has leased space in the Visitor Information Centre for several years to Robert Lyon Graphics, as well as, the Sackville Craft Gallery. Mr. Kelly-Spurles spoke of the details found in the report within the Special Meeting of Council Package, noting that in 2016 the Town entered a three-year contract with the two organizations which will expire at the end of 2018. A motion will be brought forward at the December 10, 2018 Regular Council Meeting for Council to consider passing a motion to sign and seal the agreements with both groups.

8. Poet Laureate

Manager of Recreation Programs & Events Matt Pryde noted that for the last four years, Marilyn Lerch has served as the Town's Poet Laureate. During that time, she has represented the Town extremely well. Marilyn's term will expire on January 1, 2019 and unfortunately, she has decided to move on from her position. After discussing a possible replacement for Marilyn, Shoshanna Wingate came highly recommended. A motion will be brought forward at the December 10, 2018 Regular Council Meeting for Council to consider passing a motion to appoint Shoshanna Wingate as the Town's new Poet Laureate, effective January 1, 2019.

9. Anticipated Motions – Annual/Operation

- (a) Firework’s Winterfest
- (b) Street Closure Winterfest
- (c) Tender No. 2018-17 Lorne Street Storm Water Mitigation, Construction of New Storm Water Retention Pond and Related Works.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF DECEMBER 3, 2018. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk