

**COUNCIL MEETING OF
MONDAY, JANUARY 14, 2019 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

1. CALL MEETING TO ORDER
2. SWEARING IN OF SHAWN MESHEAU
3. APPROVAL OF AGENDA
4. QUESTION PERIOD
5. DISCLOSURE OF INTEREST
6. MINUTES
Regular Council Meeting of December 10, 2018 (Page 3)
7. BUSINESS ARISING FROM THE MINUTES
8. SOUTHEAST REGIONAL SERVICES
 - i) Regional Service Commission – Mayor John Higham
 - ii) Planning – Lori Bickford (Page 12)
9. REPORTS
 - A) MAYOR’S REPORT
 - B) CAO REPORT – Phil Handrahan (Page 13)
 - C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken
 - i) BILLS AND PAYROLL – DECEMBER

General Government	\$5,334,105.23
General Capital	\$ 953,460.19
Utility Government	\$ 477,882.30
Utility Capital	\$ 8,501.95
Salaries	\$ 200,406.27 (Pages 14 & 15)
 - ii) Report from Finance and Administration (Page 16)
 - D) Tourism & Business Development
Liaison Councillors Joyce O’Neil and Bruce Phinney
 - a. Report from Tourism & Business Development (Page 25)

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Michael Tower
 - a. Report Public Property & Facilities (Page 27)

- F) Recreation Programs & Events
 - Liaison Councillors Allison Butcher and Bill Evans
 - a. Report Recreation Programs & Events (Page 30)

- G) Public Safety
 - Liaison Councillor Joyce O'Neil
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO (Page 32)

- H) Policy/By-Law
 - Liaison Councillor Andrew Black
 - a. Report Policy/By-Law (Page 36)

- I) Personnel
 - Liaison Councillors Bill Evans and Andrew Black
 - a. Report Personnel (Page 37)

- J) Corporate Affairs & Strategic Development
 - Liaison Councillors Ron Aiken and Allison Butcher
 - a. Report (Page 38)

- 10. NEW BUSINESS
 - Liaison Council Appointments 2019

- 11. QUESTION PERIOD (Press First)

- 12. ADJOURN

**COUNCIL MEETING OF
MONDAY, DECEMBER 10, 2018 T 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs & Events Matt Pryde, Town Engineer Dwayne Acton, Superintendent of Public Works Todd Hicks, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Also in attendance were Bruce Wark and approximately five (5) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

#18-209 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE
REGULAR COUNCIL MEETING OF DECEMBER 10, 2018 AS CIRCULATED. MOTION
CARRIED.

3. QUESTION PERIOD

A question period was held where the following questions arose:

Resident Brian Lane asked various questions on the Fort Folly proposal that was spoke of during the Special Meeting of Council on December 3, 2018. Mayor Higham noted that at this time we have no specific details of the proposed development in that area. Mr. Lane also raised questions on Lorne Street Phase II, specifically whether the Town had commitments to acquire the Quarry land in discussion. Mayor Higham noted that discussions have been held however formal options to purchase would need to be addressed when project funding is secured, much like the property transactions on the Lorne St project. Mr. Lane raised questions on the procedures for going In-Camera and motions required. Mayor Higham noted that the reading of such motions to adjourn and go in camera may be less formal than the written motion sheet, however this item will be looked at to ensure the correct procedure is being followed.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosures of Interest to Declare. There were none.

5. MINUTES

Approval of Minutes – Regular Council Meeting – November 13, 2018

#18-210 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 13, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – November 19, 2018

#18-211 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 19, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – December 3, 2018

#18-212 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF DECEMBER 3, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Closed In-Camera Special Meeting of Council – December 3, 2018

#18-213 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE CLOSED/IN-CAMERA SPECIAL MEETING OF COUNCIL OF DECEMBER 3, 2018 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – December 5, 2018

#18-214 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF DECEMBER 5, 2018 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

Mayor John Higham asked if there was any business arising from the minutes. There was none.

7. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – John Higham

Mayor John Higham noted that Deputy Mayor Ron Aiken, who was unable to attend tonight’s Regular Council Meeting had attended the last Southeast Regional Services Commission Meeting. Mayor Higham noted that the meeting consisted of the 3 motions that were noted at the last Regular Council Meeting in November and they were all passed and actions are underway.

ii) Planning – Lori Bickford

Planner Lori Bickford noted that the Planning Report could be found on page 18 of the Council Package and highlighted some of the details within the report.

8. REPORTS

A) MAYOR’S REPORT

Mayor John Higham provided details of the Mayor’s Report for November and noted meetings, media requests, and events throughout the month.

B) CAO’S REPORT

Phil Handrahan noted that his report could be found on page 19 of the Council Package, giving a brief overview of items and noting that many of the items would be highlighted within the Departmental Reports.

C) Finance & Administration

Liaison Councillors Michael Tower and Ron Aiken

Councillor Michael Tower noted that the bills and payroll for the month of November could be found on pages 20 & 21 of the Council Package.

i) BILLS AND PAYROLL – NOVEMBER

#18-215 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF NOVEMBER 2018 AS FOLLOWS: GENERAL GOVERNMENT \$299,747.13; GENERAL CAPITAL \$347,331.97; UTILITY GOVERNMENT \$111,068.73; UTILITY CAPITAL \$0.00; AND SALARIES \$297,457.21. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 22 of the Council Package, including the By-Law and Animal Control Reports and provided a brief overview of the highlights of the report.

#18-216 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT ON THE 10TH DAY OF DECEMBER 2018 THE MUNICIPALITY OF SACKVILLE NB RESOLVED THAT THE SUM OF \$10,991,183 BE THE TOTAL OPERATING BUDGET OF THE MUNICIPALITY, THAT THE SUM \$9,900,318 BE THE WARRANT FOR THE MUNICIPALITY FOR THE ENSUING YEAR AND THAT THE TAX RATE FOR THE MUNICIPALITY BE \$1.5600. THAT THE COUNCIL ORDERS AND DIRECTS THE LEVYING BY THE MINISTER OF ENVIRONMENT AND LOCAL GOVERNMENT OF SAID AMOUNT ON REAL PROPERTY LIABLE TO TAXATION UNDER THE ASSESSMENT ACT WITHIN THE MUNICIPALITY OF SACKVILLE NB. ADOPTED THIS 10TH DAY OF DECEMBER 2018 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#18-217 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL AUTHORIZE THE ALLOCATION FOR THE SOUTH EAST REGIONAL SERVICE COMMISSION FOR THE 2019 BUDGET YEAR AS FOLLOWS:

<u>SOLID WASTE SERVICES</u>	<u>\$107,954</u>
<u>LOCAL PLANNING SERVICES</u>	<u>\$211,215</u>
<u>COOPERATIVE AND REGIONAL PLANNING</u>	<u>\$ 4,325</u>
<u>REGIONAL DESTINATION MARKETING</u>	<u>\$ 3,609</u>

MOTION CARRIED.

#18-218 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT ON THE 10TH DAY OF DECEMBER 2018 THE COUNCIL OF THE MUNICIPALITY OF SACKVILLE NB RESOLVED THAT PURSUANT TO PARAGRAPH 117 (4) OF THE LOCAL GOVERNANCE ACT, THE TOTAL BUDGET FOR THE WATER AND SEWER UTILITY FOR THE ENSUING YEAR WOULD CONSIST OF TOTAL REVENUES OF \$1,949,610 AND TOTAL EXPENDITURES OF \$1,949,610. ADOPTED THIS 10TH DAY OF DECEMBER 2018 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#18-219 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2018, OF \$190,000.00 FROM THE GENERAL OPERATING BUDGET TO THE GENERAL CAPITAL RESERVE FUND. MOTION CARRIED.

#18-220 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2018, OF \$111,000 FROM THE UTILITY OPERATING BUDGET TO THE UTILITY CAPITAL RESERVE FUND. MOTION CARRIED.

#18-221 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT THE MUNICIPALITY OF THE TOWN OF SACKVILLE SUBMIT TO THE MUNICIPAL CAPITAL BORROWING BOARD, AN APPLICATION FOR AUTHORIZATION TO BORROW OR GUARANTEE THE REPAYMENT OF MONEY BORROWED FOR A CAPITAL EXPENSE FOR THE TERMS AND AMOUNTS AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE SAID DOCUMENT.

PROTECTIVE SERVICES

<u>BUNKER GEAR REPLACEMENT</u>	<u>\$</u>	<u>24,000</u>	<u>5 YEARS</u>
<u>SCBA UPGRADES</u>	<u>\$</u>	<u>50,000</u>	<u>5 YEARS</u>
<u>NEW EXTRACATION TOOLS</u>	<u>\$</u>	<u>64,000</u>	<u>5 YEARS</u>

ENVIRONMENTAL HEALTH SERVICES

<u>WATER METER REPLACEMENT</u>	<u>\$</u>	<u>62,000</u>	<u>5 YEARS</u>
<u>LIFT STATION UPGRADES/REPAIRS</u>	<u>\$</u>	<u>20,000</u>	<u>5 YEARS</u>
<u>WATER TREATMENT PLANT UPGRADES</u>	<u>\$</u>	<u>40,000</u>	<u>10 YEARS</u>
<u>TRUNK SEWER UPGRADES</u>	<u>\$</u>	<u>175,000</u>	<u>10 YEARS</u>
<u>WATER AND SEWER RENEWALS</u>	<u>\$</u>	<u>185,000</u>	<u>10 YEARS</u>
	<u>TOTAL \$</u>	<u>620,000</u>	

MOTION CARRIED.

#18-222 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE THE GENERAL FUND CAPITAL OUT OF REVENUE BREAKDOWN IN THE BUDGETED AMOUNT OF \$1,000,000 FOR THE 2019 BUDGET YEAR AS FOLLOWS:

<u>NEW EXTRACATION TOOLS</u>	<u>\$</u>	<u>1,000</u>
<u>FACILITY CAPITAL UPGRADES</u>	<u>\$</u>	<u>40,000</u>
<u>REPLACE WOODEN FENCE LILAS FAWCETT PARK</u>	<u>\$</u>	<u>15,000</u>
<u>BEECH HILL PARK</u>	<u>\$</u>	<u>25,000</u>
<u>TOWN BEAUTIFICATION</u>	<u>\$</u>	<u>15,000</u>
<u>FORMER LUND PROPERTY DEV'T</u>	<u>\$</u>	<u>15,000</u>
<u>TRAIL DEVELOPMENT</u>	<u>\$</u>	<u>25,000</u>
<u>PLAYGROUND EQUIPMENT UPGRADES</u>	<u>\$</u>	<u>15,000</u>
<u>GENERATOR POWER FOR CIVIC CENTRE EMO</u>	<u>\$</u>	<u>286,000</u>
<u>ROAD RECONSTRUCTION (ST. JAMES ST.)</u>	<u>\$</u>	<u>35,000</u>
<u>ROAD RECONSTRUCTION (BENNETT ST.)</u>	<u>\$</u>	<u>70,000</u>
<u>ROAD RECONSTRUCTION (UNIVERSITY AVE.)</u>	<u>\$</u>	<u>100,000</u>
<u>ROAD RECONSTRUCTION (STEPHENS DR. CUL DE SAC)</u>	<u>\$</u>	<u>20,000</u>
<u>ROAD RECONSTRUCTION (DONALD HARPER GRAVEL)</u>	<u>\$</u>	<u>25,000</u>
<u>ROAD RECONSTRUCTION (CATTAIL RIDGE & DOT)</u>	<u>\$</u>	<u>109,000</u>
<u>SIDEWALK RENEWALS</u>	<u>\$</u>	<u>40,000</u>
<u>CROSSWALK FLASHING LIGHTS</u>	<u>\$</u>	<u>35,000</u>
<u>RETAINING WALL – MAIN ST./WRIGHT STREET</u>	<u>\$</u>	<u>15,000</u>
<u>PUBLIC WORKS FLEET REPLACEMENT (TRUCK)</u>	<u>\$</u>	<u>34,000</u>

<u>PUBLIC WORKS FLEET (ROLLER MACHINE)</u>	<u>\$ 50,000</u>
<u>3 STREAM GARBAGE BINS</u>	<u>\$ 15,000</u>
<u>SIGNAGE – HIGHWAY/WATERFOWL/STREETS</u>	<u>\$ 15,000</u>
<u>TOTAL</u>	<u>\$1,000,000</u>

MOTION CARRIED.

- D) Tourism & Business Development
 - Liaison Councillors Joyce O’Neil and Bruce Phinney
 - a. Report from Tourism & Business Development

Councillor Joyce O’Neil noted highlights of the Tourism & Business Development Report on found on page 31 of the Council Package.

#18-223 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE CRAFT GALLERY/VISITOR INFORMATION CENTRE RENTAL AGREEMENT FOR THE PERIOD IDENTIFIED IN THE CONTRACT (MAY 1, 2019 TO DECEMBER 31, 2019; MAY 1, 2020 TO DECEMBER 31, 2020; AND MAY 1, 2021 TO DECEMBER 31, 2021) AT THE RATE OF \$1,000.00 PER MONTH AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENT. MOTION CARRIED.

#18-224 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE ROBERT LYON/VISITOR INFORMATION CENTRE RENTAL AGREEMENT FOR THE PERIOD IDENTIFIED IN THE CONTRACT (MAY 1, 2019 TO DECEMBER 31, 2019; MAY 1, 2020 TO DECEMBER 31, 2020; AND MAY 1, 2021 TO DECEMBER 31, 2021) AT THE RATE OF \$133.00 PER MONTH AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENT. MOTION CARRIED.

Councillor Joyce O’Neil announced Pat Beliveau as the winner of the Moonlight Madness gift basket draw.

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Michael Tower
 - a. Report Public Property & Facilities

Councillor Michael Tower gave a brief overview of the Public Property and Facilities Report found on page 33 of the Council Package.

#18-225 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AWARD TENDER NO. 2018-17 LORNE STREET STORM WATER MITIGATION – CONSTRUCTION OF NEW STORM WATER RETENTION POND AND RELATED WORKS TO THE LOWEST BIDDER BIRCH HILL CONSTRUCTION LTD., IN THE AMOUNT OF \$1, 985,499.58 HST INCLUDED. AYE VOTES WERE RECORDED FROM COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O’NEIL, BILL EVANS AND MICHAEL TOWER. A NAY VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

- F) Recreation Programs & Events
 - Liaison Councillors Allison Butcher and Bill Evans
 - a. Report Recreation Programs & Events

Councillor Allison Butcher provided an overview of the highlights within the Recreation Programs & Events Report found on page 36 of the Council Package.

#18-226 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE FIRE CHIEF AS PART OF THE WINTERFEST EVENTS, TO COMPLETE AN APPLICATION TO PURCHASE FROM MAC FIREWORKS, TO PROVIDE A COMMERCIALY-ORGANIZED FIREWORKS DISPLAY TO BE HELD AT THE BILL JOHNSTONE MEMORIAL PARK ON FRIDAY FEBRUARY 22, 2019 WITH A RAIN DATE OF SATURDAY FEBRUARY 23, 2019. MOTION CARRIED.

#18-227 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AUTHORIZE THE CLOSURE OF FORD LANE FROM THE ENTRANCE TO BILL JOHNSTONE MEMORIAL PARK TO LANSLOWNE STREET ON THE EVENING OF FRIDAY FEBRUARY 22, 2019 FROM APPROXIMATELY 4:00 P.M. UNTIL 8:00 P.M. WITH A RAIN DATE OF SATURDAY FEBRUARY 23, 2019 TO ACCOMMODATE THE WINTERFEST FIREWORK’S SHOW. MOTION CARRIED.

#18-228 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE APPOINTMENT OF SHOSHANNA WINGATE AS THE TOWN OF SACKVILLE’S POET LAUREATE EFFECTIVE JANUARY 1, 2019 AND ENDING ON DECEMBER 31, 2021. MOTION CARRIED.

- G) Public Safety
 - Liaison Councillors Joyce O’Neil
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Joyce O’Neil briefly highlighted the Fire/EMO and RCMP/CPO report found on page 38 of the Council Package.

- H) Policy/By-Law
 - Liaison Councillors Andrew Black
 - a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 42 of the Council Package and noted the highlights of the report.

#18-229 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 264, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY IN THE TOWN OF SACKVILLE. MOTION CARRIED.

#18-230 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT THE MUNICIPALITY OF SACKVILLE, NB ENACTED BY BY-LAW THAT A BUSINESS IMPROVEMENT LEVY BE IMPOSED ON ALL NON-RESIDENTIAL PROPERTY WITHIN THE BUSINESS IMPROVEMENT AREA OF THE MUNICIPALITY THAT IS LIABLE TO TAXATION UNDER THE ASSESSMENT ACT. THE LEVY SHALL BE IN THE AMOUNT OF \$23,311.00 AND AT THE RATE OF \$0.20 AND THE COUNCIL HEREBY DIRECTS AND ORDERS THE MINISTER OF ENVIRONMENT AND LOCAL GOVERNMENT TO LEVY THE SAID AMOUNT PURSUANT TO PROVISIONS OF THE BUSINESS IMPROVEMENT AREA ACT AND AUTHORIZES THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#18-231 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL AUTHORIZE THE DATE CHANGE OF THE REGULAR COUNCIL MEETING OF MAY 2019 FROM MONDAY MAY 13, 2019 TO TUESDAY MAY 14, 2019 TO ACCOMMODATE THE MOUNT ALLISON UNIVERSITY CONVOCATION. MOTION CARRIED.

- I) Personnel
 - Liaison Councillors Bill Evans and Andrew Black
 - a. Report Personnel

Councillor Bill Evans noted that the Personnel Report could be found on page 45 of the Council Package and read the highlights found within the report.

#18-232 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE MAYOR JOHN HIGHAM, COUNCILLOR BRUCE PHINNEY AND COUNCILLOR MICHAEL TOWER TO ATTEND THE FCM CONFERENCE IN QUEBEC CITY, QUEBEC FROM MAY 30 – JUNE 2, 2019 AND AUTHORIZE ALL ELIGIBLE EXPENSES (REGISTRATION, HOTEL, PER DIEMS, MILEAGE AND NON-PROVIDED MEALS) TO BE PAID FOR THIS CONFERENCE AND REPORT BACK TO COUNCIL ON THE 2019 CONFERENCE PROCEEDINGS. MOTION CARRIED.

- J) Corporate Affairs & Strategic Development
 - Liaison Councillors Ron Aiken and Allison Butcher
 - b. Report

Councillor Allison Butcher spoke to the highlights of the Corporate Affairs and Strategic Development Report found on page 46 of the package.

10. NEW BUSINESS

11. QUESTION PERIOD (Press First)

Bruce Wark raised questions on the Lorne Street project including how much water will be held, as well as some financial questions. Mayor Higham and Town Engineer Dwayne Acton gave clarification on the questions raised. Mr. Wark also questioned the rating system used in the 2019 priority of Capital projects. Treasurer Michael Beal gave clarification on the lettering system of A, B & C. Mr. Wark also asked for comments regarding the election of Shawn Mesheau as stated on the Elections NB website. Several Councillors extended congratulatory messages.

A new resident to Sackville thanked the Town for the budget documents and raised a few questions regarding the budget, specifically the generator at the Civic Centre and road reconstruction of Bridge Street. CAO Phil Handrahan gave clarification on the generator and Town Engineer Dwayne Acton spoke on the future plans for road reconstruction of Bridge Street.

Resident Fred Coulter questioned whether there was a noise by-law for operation of machinery 24 hours a day? Treasurer Michael Beal noted that we do have a noise by-law and would have the By-Law Officer look into his complaint.

12. ADJOURN

#18-233 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF DECEMBER 10, 2018. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk

**SOUTHEAST REGIONAL SERVICE
COMMISSION**

Meeting Date: January 14, 2018

COUNCIL REPORT

Councillors: n/a

Subject Area: Planning & Development

Attachments: n/a

The following development and planning projects for the Town of Sackville were worked on in the month of December:

	Dec	Year to date
Building and Development Permits	2	67
Subdivisions	-	12
Zoning Confirmations	-	10
Building Permit Waivers	4	41
Regulation Amendment	-	-
Policy Amendment	-	-
Rezoning	-	3
Complaints, Zoning & Building Infractions	-	-
Sidewalk Café	-	6
Variance	-	1
Temporary Use	-	1
Document Approvals	1	12

67 permits were issued in 2018 at a total construction value of \$23,764,870. This is up in number and value from 2017 as there were a total of 50 permits issued at a construction value of \$12,563,395.

Southeast Planning Review and Adjustment Committee

The December meeting of the SEPRAC was cancelled as no development requests requiring review by the committee were received.

Other Projects

- Various consultations with Engineering and Town Staff on several property inquiries and development proposals.
- Processing of 2017 Lidar data for updated flood scenario mapping
- Review of several development agreements and Bylaw reviews pertaining to development inquiries

Respectfully Submitted By: Lori Bickford

COUNCIL REPORT

Subject Area: CAO Report

During the past month, staff were very active on a number of fronts during the holiday period with a number of programs and services being delivered. Respective Departmental Reports provide greater details.

In review of the Reports, I wish to make reference to recent Public Works events and thank the staff for their commitment and dedication to our community especially during the holiday period when they were called upon during difficult conditions regarding our ongoing maintenance of winter control on our streets and sidewalks, as well as dealing with unpredictable water breaks at inconvenient times. And a special thank you to the residents affected for their patience and understanding when events such as a water break occurs causing a variety of inconveniences.

In addition, the recent Information Session for Residents on the start up of the Lorne St Phase II project attracted a number of residents who were interested in gaining information of the roll out of the project as our contractor, Birch Hill Construction Ltd. gets underway with the contract. As emphasized, the Town will continue to inform residents on the status of this project and is available to address any concerns that should arise.

Thanks to the Fire Chief for facilitating an EMO Table Top Training session with our Management team. This proved to be very successful exercise and a good refresher for all in preparation for whatever events may challenge our community in the future.

We are pleased to see the approval of the 2019 Budget last month, and it is satisfying that a modest surplus is projected by Finance in both the Town's General Budget and Utility Budget in regard to our 2018 Financial reports.

Also referenced throughout the various Departmental Reports are several Reports that continue to be worked on and will be forthcoming in the next few months, such as;

- Asset Management Plan
- Business Development Strategy
- Recreation Master Plan
- Regional Tourism Destination Marketing Organization

Submitted By: Phil Handrahan, CAO

**ACCOUNTS PAYABLE REPORT
FOR THE MONTH OF DECEMBER 2018**

	<u>JAN-NOV</u>	<u>DECEMBER</u>	<u>YEAR TO DATE</u>
<u>GENERAL GOV'T</u>	\$ 5,938,605.12	\$ 5,334,105.23	\$ 11,272,710.35
<u>GENERAL CAPITAL</u>	\$ 2,726,796.69	\$ 953,460.19	\$ 3,680,256.88
<u>UTILITY GOV'T</u>	\$ 1,067,008.36	\$ 477,882.30	\$ 1,544,890.66
<u>UTILITY CAPITAL</u>	\$ 255,516.49	\$ 8,501.95	\$ 264,018.44
<u>TOTAL</u>	<u>\$ 9,987,926.66</u>	<u>\$ 6,773,949.67</u>	<u>\$ 16,761,876.33</u>

REGULAR COUNCIL MEETING
FOR TWO PAY PERIODS
SALARY & WAGES
FOR THE MONTH OF DECEMBER, 2018

DEPARTMENT	REGULAR	OVERTIME	TOTAL
WATER/SEWER	\$24,327.59	\$2,292.42	\$26,620.01
FINANCE & ADMINISTRATION	\$30,302.56	\$0.00	\$30,302.56
POLICING/BY-LAW	\$7,635.12	\$0.00	\$7,635.12
TRANSPORTATION	\$59,940.12	\$14,283.92	\$74,224.04
TOURISM, COM.DEV. & ECONOMIC DEV.			
ECONOMIC DEVELOPMENT	\$6,867.84	\$0.00	\$6,867.84
COM.DEV. & PROGRAMMING	\$12,752.68	\$0.00	\$12,752.68
TOURISM	\$5,143.16	\$0.00	\$5,143.16
TOTAL	\$24,763.68	\$0.00	\$24,763.68
PARKS & RECREATION FACILITIES			
PARKS & RECREATION	\$0.00	\$0.00	\$0.00
CIVIC CENTRE	\$24,346.54	\$1,619.84	\$25,966.38
TOTAL	\$24,346.54	\$1,619.84	\$25,966.38
VOLUNTEER FIREFIGHTERS	\$5,645.62	\$0.00	\$5,645.62
MAYOR & COUNCIL	\$5,248.86	\$0.00	\$5,248.86
TOTALS	\$182,210.09	\$18,196.18	\$200,406.27

OVERTIME INCLUDES:

UTILITY/PUBLIC WORKS: SNOW REMOVAL - Plow/Sand/Salt

CIVIC CENTRE: SHORTHANDED SHIFT COVERAGE

TOWN OF SACKVILLE**Meeting Date: January 14, 2019****COUNCIL REPORT****Councillors: Michael Tower & Ron Aiken****Subject Area: December 2018 Liaison
Councillor Report****Attachments: Financials to December 31/18,
By-Law Officer & Animal Control Report
for December 2018.**

- Financial Statements are included to the end of December 2018 as of January 4, 2019. There are a lot of December adjustment entries that are to be done early in the new year as well as many invoices that will come in during January 2019 for the year 2018. As we progress through January and February we will work towards final numbers for the year 2018. Small surpluses are projected in both General and Utility at this time. Also, as noted in prior reports when reconciling at year end we should be able to charge more to Capital out of Revenue in General and reduce borrowing as well as the increase deposits to the Capital Reserve Funds.
- Transfer of \$190,000 into the General Capital Reserve Fund and \$111,000 into the Utility Capital Reserve fund were completed in December. This brings the balances in our Reserve Funds as of December 31, 2018 to:
 - o General Capital Reserve Fund \$822,384.93
 - o General Operating Reserve Fund \$99,379.00
 - o Utility Capital Reserve Fund \$254,807.53
 - o Acquiring and Developing Parkland Fund \$92.93
- 2019 Budget process was complete for the General and Utility Budget on December 10th and forms have been submitted to the province for approval. In the General Operating Budget, we have maintained the tax rate for the year 2019 at \$1.5600 per \$100 of assessment. Information relating to the General Operating Budget is as follows with a more detailed report available to the public.
 - o Tax Base Increase of 2.36% to \$634,635,750
 - o Assessment Cost to SNB will be \$123,119 for the year 2019
 - o Equalization Grant for 2019 will be \$65,757
- Water and Sewer Rates will be going up on January 1, 2019 (first billing is April 2019 billing) in accordance with the rate structures approved in December 2016 whereby rates would increase each January from 2017 to 2021. Attached to this report is the rate structures 2017-21. The rate increases will allow us to cover our budget expenses as well as put money away into the Capital Reserve Fund to plan for the future required upgrades to the Sewer Lagoons. We have made information available on our website or by pick up at Town hall front desk.
- Motions were approved at the December Council Meeting approving the 2019 General Capital which will be comprised of Capital out of Revenue and a small amount of Borrowing allocated as well as Borrowing Authorizations for Utility Capital. Our hearing with the Municipal Capital Borrowing Board will be on February 11, 2019.

- Staff are finalizing the Draft Asset Management Plan which will be approved at an upcoming Council meeting. As well the policies received from Public Sector Digest will be sent to the Policy/By-Law Committee for review and future approval by Council.
- The Council Expenses report has been updated as of December 31, 2018 and posted online for viewing. We will continue to update this on a regular basis.
- Water meters were read on January 2nd, 2019 and bills will go out mid-January for the period of September to December 2018. This billing will be revenue for our 2018 fiscal year and accrued into 2018 actuals. We will continue to do more meter upgrades during 2019 with hopes of completing all residential upgrades this year. Customers will be contacted by Public Works to arrange to have the meter and MXU upgraded.
- There continues to be no change on the submission of reports and claims for Lorne Street Phase 1 and 2 projects. As previously noted we have submitted claim 1 to 5 for Phase 1 and received all the funds except for \$65,275 which is a holdback until final claim submissions are done. This balance of Claim 5 will be paid with claim 6 when this project is at 100% completion. Total Claimed is now at \$3,852,937 (95.8% of funding).

Phase 2 claim 1 was previously submitted and paid for \$18,869 of the total funding of \$2,175,291. We have until March 2020 to spend all the funds allocated under this program with Council, Staff & Consultants currently reviewing the project.

In addition, we have requested and been approved for a scope change for Phase 2 which will enable us to maintain the entire funding while removing the construction of the Aboiteau from the agreement.

- We continue to monitor collection for the Water and Sewer Shut off letters that were sent out on July 20, 2018. We sent out shut off letters to 131 accounts that had a total outstanding balance of \$96,081.17. They have been given until mid-August to pay their account or make sufficient arrangements. As of January 8, 2019, we have collected \$81,572.27 (84.9% up from 83.8% at the end of November) of the total outstanding and will continue to monitor.
- We had submitted all funding requirements and plans relating to the FCM funding for Asset Management Plan and payment was received on December 11, 2018 for the eligible amount of \$48,000. We were able to perform many other policy and plan documents for a total net Budget of \$12,644.72 rather than what we originally budgeted of \$18,500 for just the Asset Management Plan. We thank FCM for this funding.
- Dog Tags for 2019 are now on sale at Town Hall. Proof of Rabies Vaccinations must be presented at time of registration. 2019 Tags will be on sale for residents at the regular rate of \$20 for spayed female or neutered male until March 31st, 2019 at which time an additional \$20 late fee will apply.
- By-Law Enforcement and Animal Control statistics for December are attached.

Submitted By: Michael Beal, Treasurer

TOWN OF SACKVILLE
WATER AND SEWER RATES
2017- 2021

<u>Meter Size</u>	<u>Metered Water Operations</u>	<u>Metered Water Treatment</u>	<u>Quarterly FR Water Treatment</u>	<u>Metered Sewer Treatment</u>	<u>Quarterly FR Sewer Treatment</u>	<u>Minimum Quarterly Usage</u>
<u>Current</u>						
5/8"-3/4"-1"-1.5"	\$ 0.95	\$ 0.50	\$ -	\$ 0.95	\$ -	30
2"	\$ 0.95	\$ 0.50	\$ -	\$ 0.95	\$ -	30
3"	\$ 0.95	\$ 0.50	\$ -	\$ 0.95	\$ -	90
4"	\$ 0.95	\$ 0.50	\$ -	\$ 0.95	\$ -	150
6"	\$ 0.95	\$ 0.50	\$ -	\$ 0.95	\$ -	300
<u>2017</u>						
5/8"-3/4"-1"-1.5"	\$ 0.96	\$ 0.45	\$ 5.00	\$ 0.96	\$ 5.00	30
2"	\$ 0.96	\$ 0.45	\$ 5.00	\$ 0.96	\$ 5.00	30
3"	\$ 0.96	\$ 0.45	\$ 15.00	\$ 0.96	\$ 15.00	90
4"	\$ 0.96	\$ 0.45	\$ 25.00	\$ 0.96	\$ 25.00	150
6"	\$ 0.96	\$ 0.45	\$ 50.00	\$ 0.96	\$ 50.00	300
<u>2018</u>						
5/8"-3/4"-1"-1.5"	\$ 0.97	\$ 0.40	\$ 10.00	\$ 0.97	\$ 10.00	30
2"	\$ 0.97	\$ 0.40	\$ 10.00	\$ 0.97	\$ 10.00	30
3"	\$ 0.97	\$ 0.40	\$ 30.00	\$ 0.97	\$ 30.00	90
4"	\$ 0.97	\$ 0.40	\$ 50.00	\$ 0.97	\$ 50.00	150
6"	\$ 0.97	\$ 0.40	\$ 100.00	\$ 0.97	\$ 100.00	300
<u>2019</u>						
5/8"-3/4"-1"-1.5"	\$ 0.98	\$ 0.35	\$ 15.00	\$ 0.98	\$ 15.00	30
2"	\$ 0.98	\$ 0.35	\$ 15.00	\$ 0.98	\$ 15.00	30
3"	\$ 0.98	\$ 0.35	\$ 45.00	\$ 0.98	\$ 45.00	90
4"	\$ 0.98	\$ 0.35	\$ 75.00	\$ 0.98	\$ 75.00	150
6"	\$ 0.98	\$ 0.35	\$ 150.00	\$ 0.98	\$ 150.00	300
<u>2020</u>						
5/8"-3/4"-1"-1.5"	\$ 0.99	\$ 0.30	\$ 20.00	\$ 0.99	\$ 20.00	30
2"	\$ 0.99	\$ 0.30	\$ 20.00	\$ 0.99	\$ 20.00	30
3"	\$ 0.99	\$ 0.30	\$ 60.00	\$ 0.99	\$ 60.00	90
4"	\$ 0.99	\$ 0.30	\$ 100.00	\$ 0.99	\$ 100.00	150
6"	\$ 0.99	\$ 0.30	\$ 200.00	\$ 0.99	\$ 200.00	300
<u>2021</u>						
5/8"-3/4"-1"-1.5"	\$ 1.00	\$ 0.25	\$ 25.00	\$ 1.00	\$ 25.00	30
2"	\$ 1.00	\$ 0.25	\$ 25.00	\$ 1.00	\$ 25.00	30
3"	\$ 1.00	\$ 0.25	\$ 75.00	\$ 1.00	\$ 75.00	90
4"	\$ 1.00	\$ 0.25	\$ 125.00	\$ 1.00	\$ 125.00	150
6"	\$ 1.00	\$ 0.25	\$ 250.00	\$ 1.00	\$ 250.00	300

TOWN OF SACKVILLE
STATEMENT OF REVENUE & EXPENDITURES
GENERAL GOVERNMENT
AS OF DECEMBER 31, 2018 (AS OF JAN. 4/19)

	YTD NOV 30/18	YTD DEC 31/18	BUDGET 2018	% OF BUDGET
REVENUE				
FINANCE & ADMINISTRATION	9,156,757	9,969,513	9,925,200	100.4%
PUBLIC WORKS	57,441	89,698	96,000	93.4%
POLICE	311,630	312,610	358,500	87.2%
FIRE	115,592	115,592	124,373	92.9%
COMM DEV, PROGRAM & TOURISM	44,250	43,514	44,250	98.3%
PARKS & RECREATION FACILITIES	205,866	248,681	283,500	87.7%
TOTAL REVENUE	9,891,536	10,779,608	10,831,823	99.5%
EXPENDITURES				
FINANCE & ADMINISTRATION	1,419,445	1,519,626	1,774,698	85.6%
CAPITAL OUT OF REVENUE			950,000	0.0%
RESERVE FUND TRANSFER		195,000	0	
DEBT PAYMENTS	647,999	1,146,959	1,191,925	96.2%
ENG & PUBLIC WORKS	2,057,507	2,255,234	2,240,242	100.7%
PARKS & RECREATION FACILITIES	778,950	850,975	937,581	90.8%
POLICE	975,223	1,339,468	1,841,225	72.7%
FIRE	704,084	789,758	843,192	93.7%
COR. PROJ/TOURISM/PROGRAMMING	897,402	945,962	1,052,960	89.8%
TOTAL EXPENDITURES	7,480,610	9,042,982	10,831,823	83.5%

*** UNAUDITED AND UNADJUSTED

EXPENDITURE NORM 100.0%

TOWN OF SACKVILLE
STATEMENT OF REVENUE & EXPENDITURES
UTILITY GOVERNMENT
AS OF DECEMBER 31, 2018 (AS OF JAN. 4/19)

	YTD NOV 30/18	YTD DEC. 31/18	BUDGET 2018	% OF BUDGET
REVENUE				
UTILITY REVENUE	1,569,700	1,602,923	1,903,706	84.2%
TOTAL REVENUE	1,569,700	1,602,923	1,903,706	84.2%
EXPENDITURES				
FINANCE & ADMINISTRATION	241,733	252,575	292,314	86.4%
CAPITAL OUT OF REVENUE			-	
RESERVE FUND TRANSFER		111,000	80,000	
DEBT PAYMENTS	517,298	531,110	531,479	99.9%
PUBLIC WORKS	766,386	807,155	888,278	90.9%
ENGINEERING	76,583	85,144	111,635	76.3%
TOTAL EXPENDITURES	1,602,000	1,786,984	1,903,706	93.9%

*** UNAUDITED AND UNADJUSTED

EXPENDITURE NORM 100.0%

**TOWN OF SACKVILLE
2018 GENERAL CAPITAL
AS OF DECEMBER 31, 2018 (AS OF JAN 4/19)**

TYPE	NAME OF ACCOUNT	BUDGET WITH H.S.T.	NET H.S.T.	PRE HST BUDGET	(EXCL. HST) EXPENSES 2018	BALANCE	PERCENT AVAILABLE
<u>FIRE DEPARTMENT</u>							
B	BUNKER GEAR REPLACE	18,000.00	740.44	17,259.56	12,339.66	4,919.90	28.5%
B	SCBA UPGRADES	120,000.00	4,936.24	115,063.76	112,135.03	2,928.73	2.5%
TOTAL FIRE DEPARTMENT		138,000.00	5,676.67	132,323.33	124,474.69	7,848.64	5.9%
<u>TOURISM/PROGRAMMING/CORP PROJ.</u>							
C	EVENTS - TENT REPLACE	40,000.00	1,645.41	38,354.59	35,700.00	2,654.59	6.9%
C	SIGNAGE - HIGHWAY/STREET	31,000.00	1,275.19	29,724.81	25,367.22	4,357.59	14.7%
TOTAL TOURISM/PROG/CORP		71,000.00	2,920.61	68,079.39	61,067.22	7,012.17	10.3%
<u>RECREATION AND PARKS FACILITIES</u>							
C	NEW STORAGE FACILITY	70,000.00	2,879.47	67,120.53	61,893.45	5,227.08	7.8%
C	FACILITY UPGRADES	40,000.00	1,645.41	38,354.59	6,849.00	31,505.59	82.1%
C	REPLACE BALLFIELD BLDG	76,000.00	3,126.28	72,873.72	53,378.54	19,495.18	26.8%
C	TOWN BEAUTIFICATION	10,000.00	411.35	9,588.65	6,525.00	3,063.65	32.0%
C	FORMER LUND PROPERTY	15,000.00	617.03	14,382.97	10,416.16	3,966.81	27.6%
C	NEW TRAIL DEVELOPMENT	25,000.00	1,028.38	23,971.62	24,000.00	(28.38)	-0.1%
C	SKATEPARK IMPROVEMENT	9,000.00	370.22	8,629.78	7,136.70	1,493.08	17.3%
C	PLAYGROUND EQUIPMENT	7,000.00	287.95	6,712.05	16,900.00	(10,187.95)	-151.8%
C	P & F FLEET UPGRADES	30,000.00	1,234.06	28,765.94	28,672.00	93.94	0.3%
C	BEECH HILL PARK	25,000.00	1,028.38	23,971.62		23,971.62	100.0%
TOTAL RECREATION AND PARKS		307,000.00	12,628.54	294,371.46	215,770.85	78,600.61	26.7%
<u>PRIOR YEAR CAPITAL</u>							
B(2016)	PUMPER/TANKER (FIRE)	400,000.00	16,454.12	383,545.88	454,178.65	(70,632.77)	-18.4%
B(2016/17)	OTHER FIRE FOR TANKER	53,000.00	2,180.17	50,819.83		50,819.83	100.0%
B(2017)	FIREFIGHTING HOSE	20,000.00	822.71	19,177.29	17,925.00	1,252.29	6.5%
	RESERVE LORNE ST. PH 1 & PROPERTY	-	-	-	328,512.87	-	0.0%
B(2017)	LORNE ST. PHASE 2 (LT/725)	2,900,000.00	119,292.37	2,780,707.63	124,075.87	2,656,631.76	95.5%
TOTAL MUNICIPAL BUILDING		3,373,000.00	111,817.79	3,261,182.21	924,692.39	2,336,489.82	71.6%
<u>ENGINEERING AND PUBLIC WORKS</u>							
C	MAIN STREET RECONSTR	200,000.00	8,227.06	191,772.94	142,115.85	49,657.09	25.9%
C	FCM - QUARRY PROJECT	200,000.00	8,227.06	191,772.94		191,772.94	100.0%
C	KING STREET CULVERT	20,000.00	822.71	19,177.29	14,993.15	4,184.14	21.8%
C	SIDEWALK RENEWAL	25,000.00	1,028.38	23,971.62		23,971.62	100.0%
C	XWALK/TRAFFIC LIGHTS	10,000.00	411.35	9,588.65	4,200.00	5,388.65	56.2%
C	GPS SUREVEY EQUIP.	20,000.00	822.71	19,177.29	18,299.00	878.29	4.6%
C	RETAINING WALL MAIN/WRIGH	17,000.00	699.30	16,300.70	6,020.00	10,280.70	63.1%
C	PW FLEET UPGRADE	70,000.00	2,879.47	67,120.53	56,871.90	10,248.63	15.3%
C	3 STREEM GARBAGE BINS	10,000.00	411.35	9,588.65	9,429.60	159.05	1.7%
TOTAL ENGINEERING AND PUBLIC WORKS		572,000.00	23,529.39	548,470.61	251,929.50	296,541.11	54.1%
TOTAL CAPITAL		4,461,000.00	156,572.99	4,304,427.01	1,577,934.65	2,726,492.36	
NET HST				156,572.99	56,488.73	100,084.26	63.9%
				4,461,000.00	1,634,423.38	2,826,576.62	63.4%

**TOWN OF SACKVILLE
2018 UTILITY CAPITAL
AS OF DECEMBER 31, 2018 (AS OF JAN. 4/19)**

TYPE	NAME OF ACCOUNT	BUDGET		PRE HST BUDGET	EXPENSES 2018	BALANCE	PERCENT AVAILABLE
		WITH H.S.T.	NET H.S.T.				
B (2017)	W/S UPGRADES	30,000.00	1,234.06	28,765.94		28,765.94	100.0%
B (2017)	WATER METERS	63,000.00	2,591.52	60,408.48	60,408.48	(0.00)	0.0%
B (2017)	LIFT STATIONS	14,000.00	575.89	13,424.11	13,424.11	(0.00)	0.0%
B	MAIN ST. WATER/SEWER	242,000.00	9,954.74	232,045.26	201,919.13	30,126.13	13.0%
B	WATER METER UPGRADE	100,000.00	4,113.53	95,886.47	19,570.18	76,316.29	79.6%
B	LIFT STATIONS	20,000.00	822.71	19,177.29	26,989.30	(7,812.01)	-40.7%
B	WATER PLANT UPGRADE	30,000.00	1,234.06	28,765.94		28,765.94	100.0%
	EXCAVATOR REPAIRS	-	-	-	55,130.95	(55,130.95)	
TOTAL CAPITAL		499,000.00	20,526.51	478,473.49	377,442.15	101,031.34	21.1%
CAPITAL OUT OF REVENUE							
NET H.S.T				20,526.51	16,153.86	4,372.66	21.3%
GRAND TOTAL				499,000.00	393,596.01	105,403.99	21.1%

By-Law Enforcement Report December 2018

Some of the activities which occurred in the Town of Sackville, By-Law Enforcement Department December 2018 are as follows:

- Service of Documents on behalf of the Town,
- 0 Court Appearance(s)
- 2 Hour Parking Enforcement Patrols completed: 2,
- Overnight Parking Enforcement Patrols completed: 9,
- Assists to: Public / Public Works / Mount "A" / Fire Dept. / RCMP / Regional Service Commission (Total: 2).

Occurrences	Start Month	New	Completed	End Month
Dangerous or Unsightly	6	0	0	6
Preservation of Order (Signs)	0	0	0	0
Traffic	0	6	6	0
Residential Waste	0	0	0	0
Noise	0	1	1	0
Fire Prevention	0	1	1	0
Public Parks	0	0	0	0

Traffic By-Law	Violations	Warnings	Total
2 Hour Parking (8 AM – 6 PM)	4	0	4
Prohibited Parking	0	0	0
Parked in Handicap (Without Permit)	0	0	0
Parked in Opposite Direction	0	0	0
Parked on a Sidewalk	0	0	0
In Park after Hours	0	0	0
Overnight Parking (Dec. – May)	27	0	27

Summary

- A total of 31 By-Law violations were issued.
- Occurrences: Total: 14, 8 completed, 6 outstanding.
- By-Law Violations Total: Jan. – Dec. 2018: **529**
By-Law Violations Total: Jan. – Dec. 2017: **428**

Respectfully Submitted,

Corey Springer

By-Law Enforcement Officer
Town of Sackville, N.B.

Sackville Animal Control Report

December 2018

During the Month of **December**, **24** calls were responded to within the Town of Sackville

- 5** Calls on missing cats.
- 3** Calls on found cats
- 3** Calls on found dogs
- 4** Calls on dogs that are missing
- 5** Calls on dogs being left outside
- 4** Calls on barking dogs

There have been **30** patrols done in the month of **December**

Please remember to get your 2019 dog tags at the Town Hall. Any questions please call Animal Control at **506-536-7671**.

Thanks you!
Jaime Spicer
Animal Control Officer.

TOWN OF SACKVILLE**Meeting Date:** January 14, 2019**LIAISON COUNCIL REPORT****Councillors:** Joyce O'Neil, Bruce Phinney**Subject Area:** Tourism and Business
Development Liaison meeting**Attachments:**N/A

Background

Details for the month of December are below. There was no Liaison Councillor meeting in December.

Highlights/Initiatives:

- The Department has wrapped up work on our capital sign project for 2018. New wayfinding signs were installed around Town, and a new welcome sign was installed on the Tantramar Memorial Civic Centre. Waterfowl Park lane name signs and poetry on poles signs were also printed and they will be installed in the spring. We are now beginning work on our 2019 project which will include new versions of the former Chamber signs at both highway entrances, a new sign for the Industrial Park, and other sign upgrades.
- In December we received notification that we have once again been accepted into the Municipal VIC Program with the Province of New Brunswick, enabling us to be listed and promoted by them as a Visitor Centre.
- The Craft Gallery and Robert Lyon Graphics have finished their season and have left the Visitor Information Centre as of December 31, 2018. They are excited to have a renewed contract with the Town for three more years starting in 2019.
- The Manager attended a Fundy Biosphere Board meeting in December, where 2018 projects and plans for 2019 were discussed.
- As noted in the Department's November Council report, the Department participated with several other local business support organizations to present a holiday networking and social event for local businesses and non-profits. The event was a big success with a very good turnout of people from a variety of Sackville businesses.
- Visitor Centre display upgrades that received funding under the Province's he Environmental Trust Fund continue to be developed, with an anticipated completion date in early March.
- The Town is very pleased to welcome the store Hounds of Vintage to their new location on Bridge St. Their store adds to a recent increase in local retail businesses which also

includes Payless Liquidation and Hedy's Hair Care on Main Street and Birchwood Holdings on the corner of Bridge and Main Street.

- Planning has begun for many 2019 projects including: the 2019 Sackville Visitor Guide; a new Arts Walk guide; a new Sackville Waterfowl Park Guide; Tourism package development; Saltscapes Expo; a celebration of the development of the Waterfowl Park and the addition of Daniel Lund's property to it; procurement of new promotional items; and 2019 Christmas light upgrades, among other projects.
- The Town continues to be involved with the Southeast Regional Service Commission on the work being done to establish a Regional Tourism Destination Marketing Organization. This work is being done in partnership with the City of Moncton's new Tourism Master Plan. A draft report by the City of Moncton consultant – Floor 13 - is expected to be presented to the SERSC Board by the consultants at the SERSC February 25, 2019 monthly meeting. The report will contain a review, analysis, synopsis and recommendations going forward.

Submitted By:

Ron Kelly Spurles
Manager of Tourism and Business Development

TOWN OF SACKVILLE**Meeting Date: January 14, 2019****LIAISON COUNCIL REPORT****Councillors: Liaison Councillors Mike
Tower and Bruce Phinney****Subject Area: Public Property and
Facilities****Attachments:**

Engineering and Public Works

- The month of December was another busy month of winter control, with several snow events to deal with, which included plowing, salting and sanding streets and sidewalks. As well as, a couple of down town cleanups to deal with large snow banks and accumulated snow in our downtown area and narrow streets. Due to the abnormal temperature fluctuation in December, we were busy dealing with both snow storms as well as rain to freezing rain conditions throughout the month.
- Public Works department completed the installation of the remaining Christmas lights and decorations around Town, as well as, Town Hall and BJMP in preparation for Christmas and the tree lighting ceremonies held in December.
- Public works staff along with our sub-contractors worked throughout the month of December on the NEW DUFFERIN STREET – SPORTS FIELD UTILITY SHED to complete the majority of the work on the new facility. Staff will continue to work on the interior of the building throughout the winter as time and conditions allow and staff will complete the landscaping and utility hookups in the spring.
- Due to the early winter conditions that we experienced this year and the large amount of frost heave and the freezing and thawing conditions, the streets and roads are starting to experience pot holes. The public works department will be utilizing the hot patch machine in the months to come, as weather permits, to be able to fill some of these pot holes.
- Mechanics conducted ongoing maintenance on all equipment and repaired all breakdowns to Public Works, Parks and Facilities and Fire and Rescue vehicles that required servicing and repairs throughout the month of December.
- The utility department worked on our water meter replacement program throughout the month of December. They will continue to complete additional meter replacements throughout the winter as time permits. As well as, obtain water meter reads that were not obtained during the last meter read process. They will continue to evaluate these meters to determine and fix the meters or MXU units as required.
- Due to the extreme cold weather that we experience in December the utility department had to deal with a water main break on Charles Street in the month of December and another break at Marshview Drive on January 4th.

- The Engineering department continued to work with Crandall Engineering Ltd on Phase II of the “Lorne Street Reconstruction and Storm Water Mitigation project”. The short-term option for Phase II, Tender # 2018-17 CONSTRUCTION OF NEW STORM WATER RETENTION POND AND RELATED WORKS was presented and approved by council during the regular council meetings in December.
- Town Staff and Crandall Engineering Ltd. held a Pre-construction meeting for Tender # 2018-17 with the contractor Birch Hill Construction Ltd. on December 20th, 2018. The contractor was prepared to start construction right away to take advantage of the anticipated cold winter temperatures over the month of January and February. The start date for of construction was scheduled to take place during the first week of January.
- The Phase II information session for Tender # 2018-17 – CONSTRUCTION OF NEW STORM WATER RETENTION POND AND RELATED WORKS” was scheduled for January 7th, 2019 in council chambers at Town Hall with the consultant Crandall Engineering Ltd and Town Staff presenting to the public.
- Staff continue to keep in touch with DTI regarding the Replacement of the Carter Brooks Culvert (Aboiteau) project on Route 935. The contractor has completed the majority of the work at this time and has re-opened the main road, with the use of traffic lights, for the remainder of the winter. They are expecting to complete the remaining work in the spring when weather conditions are adequate. We will provide further details as they become available.
- The Engineering department started to work on several of the Capital Budget projects that were approved by council during the regular council meeting in December, in order to get a jump start on some of the tenders that need to be issued in the new year.

Tantramar Veterans Memorial Civic Center

- The month of December saw several High Schools and Minor Hockey games, as well as, the men’s and gents league games. The skating club continue to practice a few times a week. January will see several TRHS, Minor Hockey, Mount A, Gents, Men’s league games as well as the skate club practicing for upcoming competitions. The TRHS men’s alumni game will be held on Jan 19th this is the team’s major fundraiser come out and support the titans and see some of your old favorites on the ice trying to relive their glory days.
- The Civic Center is open during operational hours even in inclement weather or during a power outage for citizens to get warm and charge devices, if the power is out at the Civic Center the building will still be open but warming and charging will not be possible as there isn’t any backup power in the Civic Center at this time.

Municipal Parks

- Public works will be plowing the rail bed and the main trail in the waterfowl Park that connects to Main St, please note that the boardwalks and the trails in the wooded area will not be maintained during the winter months. Please use caution on the trails as they may be slippery.
- Parks staff along with Public Works will be maintaining the walking trail around the upper loop at Beech Hill Park this winter.
- The outdoors club have been grooming a trail for the disc golf course, so golfers can continue to play throughout the winter.
- Beech Hill Park is also a great place to get out and go snow shoeing on marked trails or get adventurous and make your own trails, the Programming Department have snow shoes to loan out.
- The Jackrabbit youth ski program will be starting on January 13th and run from 1:00pm-3:00pm on Sundays until after March Break, weather permitting.
- Staff are working on a work plan for the spring of 2019
- Staff are working on life cycle planning for all town buildings, this will give the town the ability to plan for replacement or overhaul of components in the building as their useful life expires.

Submitted By: _____ Dwayne Acton, Town Engineer _____

Meeting Date: January 14, 2019

TOWN OF SACKVILLE

Councillors: Allison Butcher and Bill Evans

LIAISON COUNCIL REPORT

Subject Area: Recreation Programs and Events

Attachments: N/A

Background:

The Recreation Programs and Events Liaison Group did not meet in December 2018.

Highlights and Initiatives:

- Ukulele, Trailblazers, Aquasize, Senior's Aerobics and Pickleball are all getting started in January. Registration and other information can be found at sackville.com/programs.
- Beginning in January, a drop-in Lego program for preschoolers will be taking place Tuesday mornings. Stay tuned for specific details.
- The department is considering offering a weekly Special Populations program in January of February.
- The Annual Christmas Tree Lighting Ceremony was held on December 7 at 5:30pm in conjunction with the second date of Moonlight Madness. Several hundred people took part. Thank you to the parents and players of the Atom 'C' Sackville Rangers hockey team for volunteering their time to distribute hot chocolate.
- The Town and the Sackville Strummers successfully hosted a Ukulele Christmas Kitchen Party on December 6 in Council Chambers to a large crowd.
- The Annual Christmas Light Bus Tour was full once again and enjoyed by everyone in attendance.
- Sports Recognition Night is scheduled for Tuesday, January 22, 2019 at 6:00pm in the Tanramar Veteran's Memorial Civic Centre. The event recognizes local athletes and teams of all ages who had medaled at the provincial level or higher during 2018. To submit your team, athlete or coach, contact Town Hall before January 9, 2019.

- We are now accepting nominations for the 2019 Class to the Sackville Arts Wall. Nomination forms can be found at www.sackville.com and are due May 10, 2019.
- Sackville Winterfest schedule has been finalized and will be released soon. The event will take place February 21-24, 2019. This year's event will be the biggest yet, and now includes the Town vs Gown Charity Hockey Game as well as the Fireman's Winter Carnival.
- A full March Break schedule of events is being developed and will be released in February.
- On June 1, 2019; the Department will be partnering with the Maritime Federation of Model Railroaders to offer a Model Railway show at the Tantramar Veteran's Memorial Civic Centre. The show will be open to the public from 9am-4pm and will cost \$5 per person, with children under 12 attending for free.
- A draft copy of the Recreation Master Plan has been circulated to the planning committee and Town Management for review and should be ready to be presented to Council next month.

Library Report

- A total of 1,247 people visited the Library in December. The Library ran 14 Adult Programs (93 participants), 6 Young Adult Programs (32 participants) and 21 Children's Programs (342 participants).
- During the 2nd Moonlight Madness event, the Library was open from 6:00-9:00pm. Approximately 300 people enjoyed the games, activities, cookie decorating, crafts, and refreshments offered at the event.
- During Winterfest, the Library will be offering programs and will be open to the public for activities on the Friday evening.
- The Library successfully applied for a small donation from the Mount Allison Faculty Association. These funds helped purchase new books from Tidewater Books and helped subsidize program expenses.

Submitted by:

Matt Pryde
 Manager of Recreation Programs and Events

TOWN OF SACKVILLE

Meeting Date: January 14, 2019

COUNCIL REPORT

Councillors: Joyce O'Neil

Subject Area: Public Safety

Attachments:

Fire /EMO Services:

Sackville Fire & Rescue responded to 15 calls for service in the month of December. They included: 5-motor vehicle collisions, 5-commercial fire alarms, 3- request for assistance from Ambulance, New Brunswick and 2-flu fires. The calls for service in 2018 were up 20 calls compared to 2017 for a total of 183 calls.

I would like to encourage the residents of Sackville and surrounding area who travel to work inside and outside of our community, to keep an eye on the weather predictions the night before. This will ensure that they are able to leave a little earlier, if necessary, to ensure that they arrive safely and on-time.

The first meeting of the year allows for changes in the Company officers. Nominations occurred, and the line-up is as follows:

- Deputy Chief of Operations: Mike Green.
- Deputy Chief of Training: Walter Allen.
- Company # 1: Captain-Don Fillmore; Lieutenant-Randy Clare.
- Company # 2: Captain-James Estabrooks; Lieutenant-Travis Thurston.
- Company # 3: Captain-Gordon Brooks; Lieutenant-Shawn Phinney.
- Aerial Company: Captain-Eddie Cole; Lieutenant-Adam Stiles.
- Rescue Company: Captain-David Sears; Lieutenant-Wade Palmeter.

I would like to remind all our residents to please ensure that their civic number is visible from the road. This will enhance the response time for emergency services if the need arises to respond to your location.

As part of our emergency planning efforts, the management team held an EMO table top exercise to enhance their level of training and readiness, should the need arise to activate the Emergency Operations Center which is located here at Town Hall.

Just a reminder, that we use Sentinel Systems to keep our residents up to date during significant emergency events that happen within our community. This said, if you haven't signed up to receive these emergency alerts, I would encourage you to do so by visiting the Town of Sackville website under 'Resident Services'. If you don't have access to a computer, you may contact Kathy Best at the Public Works Dept at 364-4960 for assistance.

As always, I would like to remind all residents of Sackville to make sure that they have a basic emergency kit prepared to last 72 hours, in the event of an emergency. Things that should be in this kit are: two liters of water per person/day, food that won't spoil, such as canned food, energy bars and dried foods (remember to replace the food and water once a year). Other items that should be included are: a manual can opener, flashlight and batteries and a first aid kit.

Police Services:

Highlights/Initiatives:

The overall calls for service in December 2018 were comparable to last year, slightly higher at 98 complaints. There were 15 property crimes reported consistent with last month. Two commercial break and enters during the holidays were reported and being investigated as part of a regional crime spree.

There were many Checkstops conducted in the community, but only one impaired driver apprehended. There were also quite a few MADD Checkstops organized through the CPO. As part of a plan for increased visibility, there 15 foot patrols and 11 member school visits.

Major legislative changes were implemented in December. Members are educating themselves on the new forms and processes. The most notable change is the added authority for officers to demand roadside breath samples during any lawful vehicle stop.

In the coming months, Sgt. Gagne will be starting discussions with various partners to organize an exercise similar to A.R.M.S. conducted on May 29, 2014.

There was a noted effort to detect speeding vehicles, 9 tickets were issued in December. Of note, there were only 7 collisions in December compared to the 28 collisions reported in November.

Submitted By: Fire Chief, Craig Bowser and Sgt. Gagne

MONTHLY REPORT

December 2018

Jean-Francois LeBlanc, CPO
SACKVILLE RCMP, South-East District RSC7
jean-francois.leblanc@rcmp-grc.gc.ca

SCHOOLS

Mount Allison University – *Request for Service (0)* - Occasional visits to Mount Allison Student Union and as well as the facilities management office and student life office.

Tantramar Regional High School – *Requests for service (7)* – Occasional visits to meet students and teachers.

Marshview Middle School – *Requests for service (1)* – Occasional visits to meet students and teachers.

Salem Elementary School – *Requests for service (0)* – Occasional visits to meet students and teachers.

COMMUNITY

- Keeping the usual visits to the hospital, visiting the Intergrated Service Delivery team to maintain a relationship with them as they are my Diversion Committees.
- Positive Tickets – 2 issued in December.
- Continuous work with MADD Canada. Still looking for Sackville volunteers. 6 MADD check stops in town, handing out red ribbons.
- Cops and Kids Leadership Camp – In regards to the two camps that was held on October 18-21 & October 24-28. I followed up on a few different occasions to help the youth with their community projects.
- RCMP Auxiliary Program for the Sackville area. Presently looking to recruit new volunteers in the coming months.

COMMITTEES

- **Crime Stoppers** – Sackville RCMP Liaison – Helping members for organizing related activities and fund raisers in the Sackville area.
- **Block Parent Program (13 active Block Parents in Sackville)** – Block Parent Coordinator – Responsible for all applications and keeping the criminal back ground checks up to date and issuing all related material.
- **LINK Program Committee** – Responsible for the Tantramar area, keeping the helping tree updated and promote the Helping Tree.
- **Youth and Adult Diversion Committee** – Responsible as the coordinator in entering the youths and adults into the diversion committee.
- **Access to Mental Health Committee at the Mount Allison University** – A regular committee member to answer any questions anyone might have on the law side of the Mental Health Act. Also possibly able to work with students that are more at risk of causing future problems in Sackville.

- **Mothers Against Drunk Driving** – Liaison between MADD and the RCMP in Sackville to organize different activities such as Project Red Ribbon, fundraiser BBQs, etc.
- **Sackville Bicycle Registration Program** – (6 bikes registered to date)

Occurrences / Administrative

ACTIVE ADULT FILES: 2

ACTIVE YOUTH FILES: 6

INFORMAL DISCUSSIONS WITH YOUTH, PARENTS/GUARDIANS: 7

- 2 youth files for disturbing the peace.
- 1 youth file for theft.
- 2 youth files for threats.
- 1 youth file for illegal possession of cannabis.
- 1 adult file for trespassing on railroad property.
- 1 adult file for property damage.

Number of PRESENTATIONS/WORKSHOPS: 8

- Eight educational checkstop/presentations with different law agencies from around the area. We provided motorists with the agencies mandates as well as handed out some MADD Red Ribbons. On one occasion, I partnered up with students of Tantramar Regional High School to hand out MADD and TADD Ribbons.

Meeting Date: January 14, 2019

TOWN OF SACKVILLE

Councillors: Andrew Black

COUNCIL REPORT

Attachments

Subject Area: Policy/By-Law/Clerk's Office

MONTHLY REPORT:

The Policy/By-Law Liaison Group did not meet in the month of December. An update was provided to Liaison Councillor Andrew Black through email.

An update was provided with regards to By-Law No. 264, A By-Law Relating to the Establishment of a Special Business Improvement Area Levy in the Town of Sackville. This By-Law received third and final reading at the December 10, 2018 Regular Council Meeting.

A motion was passed at the Regular Council Meeting of December 10, 2018 to reschedule our May 2019 Regular Council Meeting from May 13th to May 14th to accommodate the Mount Allison University Convocation.

Staff continue to review By-Law No. 251, A By-Law Respecting the Procedure and Organization of Council, amending references to the Municipalities Act, as well as house-keeping items. Staff will continue this review and look to present the changes at a meeting in the Spring 2019.

During the December 10, 2018 By-Election, Shawn Mesheau won the seat as Councillor for the Town of Sackville. Mr. Mesheau will be sworn in at the Regular Council Meeting of January 14, 2019.

The Clerk's Office completed several binders containing pertinent information and documents to be placed in the Councillor's Office for their information as well as easy access.

The sign board outside of Town Hall will be updated with the meeting dates of our Special Meeting of Council and our Regular Council Meetings for 2019.

Submitted By: Donna Beal and Stacey Hicks

TOWN OF SACKVILLE**Meeting Date:** January 14, 2019**COUNCIL REPORT**

Councillors: Mayor John Higham, Councillor Bill Evans, and Councillor Andrew Black**Subject Area: Personnel**

Attachments: - N/A

The following is an overview of recent activities during the past month;

A Council Liaison meeting was held on January 8, 2019.

During the pay periods of December, there were 37 permanent employees, and 2 Temporary employees.

The grievance on Call Out provisions has been referred to Arbitration remains outstanding.

The Town recently received a letter of resignation from our Assistant Town Clerk, Stacey Hicks, effective January 18, 2019. Stacey has been with the Town approximately 6 years and has been a valuable employee throughout her service with the Town. Her expertise and pleasant personality will certainly be missed. We wish Stacey well in her new endeavours.

Submitted By:

Phil Handrahan, CAO

TOWN OF SACKVILLE**LIAISON COUNCIL REPORT****Subject Area:** Corporate Affairs and Strategic Development

Meeting Date: January 14, 2019

Councillors: Allison Butcher and Ron Aiken

Attachments:N/A

Background:

The Corporate Affairs and Strategic Development Liaison Group last met on November 21, 2018. The next meeting is scheduled for January 23, 2019.

Highlights and Initiatives:

- Lions Gate Consulting and 4/L Strategies Consulting are continuing to work on the Town's new Business Development Strategy. Since the consultants provided a public update at the December 3, 2018 Special Council Meeting, they continued to work on the Current Situation Report, closed the survey for the local business community and are now analyzing the results. They are also finalizing the first draft of the strategy. The consultants are expected to present the draft strategy at the February 4, 2019 Special Council Meeting.
- Staff were busy on the weekend of January 4, 2019 assisting the Public Works Department with the necessary communications pertaining to a major watermain break at the corner of Marshview Drive and Main Street, along with a precautionary boil water advisory that was issued because of the break. Updates were provided on our website, Facebook and Twitter accounts, and Public Works staff delivered notices to each household. In addition, staff utilized our Sentinel emergency alert system, which we targeted specifically to those households that were directly impacted by the break. While the emergency system works very well, it can only reach those households that have registered for the service. Registration is easy and it's free – and is available by visiting Sackville.com or if you need technical assistance, by calling Public Works.
- Staff continue to assist our engineering consultants, Crandall Engineering with Lorne Street Phase II. A public information meeting was held on January 7, 2019 and was well attended. Construction is now underway, and a mobile office has been set up near the Charles Street service road. Staff will be providing regular project updates as the project moves along via our monthly newsletter, website and social media channels, as well as local radio stations and newspapers as needed.
- Following the presentation by several Marshview Middle School students on the impacts of single-use plastics during our December 3, 2018 meeting, staff have reached out to the

school and offered to arrange a bus trip to the ECO 360 facility. While some students have had an opportunity to visit in the facility in the past, many have not, so this will allow other students to see firsthand how our solid waste is managed. Staff will also be evaluating our own procurement procedures as it relates to single use plastics. Lastly, staff are following-up with ECO 360 and the Tri-communities of Moncton, Riverview and Dieppe who are currently evaluating the results of a public survey on the topic that was completed before the holidays and are now evaluating further options to prohibit plastic bags.

- The Tantramar Climate Change Collaborative Working Group met on December 11, 2018 to discuss plans for a 2019 technical workshop for group members. The group had the opportunity to receive an update from the New Brunswick Department of Transportation and Infrastructure on the work being done to study how the Chignecto Isthmus can be protected from the effects of climate change. The \$700,000 study is being financed by the provinces of New Brunswick, Nova Scotia, along with the federal government, and a Request for Proposals should be issued in early 2019. The Climate Change Collaborative Working Group will be meeting again on January 15, 2019.
- Staff are fortunate to be participating on a provincial and federal project called, Natural and Nature-Based Infrastructure Capacity Building for Engineers, Land Use Planners and Environmental Organizations in New Brunswick. The project is being led by the New Brunswick Environmental Network, with funding through the BRACE Program (Building Regional Adaptation Capacity and Expertise) and Natural Resources Canada. The project will build capacity among land use planning professionals, engineers, and environmental non-government organizations over the next four (4) years to better incorporate, understand, value, design and apply natural and nature-based infrastructure principles, processes and projects into climate change adaptation work in New Brunswick. The Town's Lorne Street Stormwater Mitigation Project will be very valuable to the group, with other professionals in NB, as well as other communities.
- The Community Partnerships Working Group last met on August 2018. The group started the school year with a public awareness campaign to help raise the profile of the group's mandate with stickers and magnets, which were distributed during orientation activities and the Farmer's Market. The group also continued with positive public messaging at Mt.A football games reminding those in attendance of the importance of being a good neighbor. Another meeting will be scheduled this winter before the end of the academic term.

Submitted by:

Jamie Burke
Senior Manager of Corporate Projects