

**COUNCIL MEETING OF
MONDAY, JANUARY 14, 2019 T 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs & Events Matt Pryde, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Chief Mike Green, Clerk Donna Beal, Assistant Clerk Stacey Hicks and Planner Lori Bickford.

Also in attendance were Bruce Wark and approximately twenty (20) residents.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

2. SWEARING IN OF SHAWN MESHEAU

Clerk Donna Beal, on behalf of the Town of Sackville, thanked all those who participated in the recent Municipal By-Election and congratulated Shawn Mesheau who was elected.

Clerk Donna Beal asked Mr. Mesheau to join her to swear his Oath of Office, then Councillor Mesheau proceeded to sign the Disclosure of Interest.

Ms. Beal congratulated Councillor Mesheau and turned the meeting back to the Chair, Deputy Mayor Aiken.

3. APPROVAL OF AGENDA

#19-001 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JANUARY 14, 2019 AS AMENDED. MOTION CARRIED.

Councillor Mesheau noted that he would like to introduce members of the new LSD Advisory Committee from the Parish of Sackville. The Deputy Mayor suggested he do so during New Business.

4. QUESTION PERIOD

A question period was held where the following questions arose:

Resident Merlyn Estabrooks raised concerns surrounding liability of the Quarry property once obtained by the town. Deputy Mayor Ron Aiken agreed that if the Town acquired the property, the Town would need to address liability issues.

Resident Keith Carter asked if Council were being given information from staff prior to tenders being awarded. Deputy Mayor Ron Aiken noted that Council receives information from staff prior to tenders being awarded.

5. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. There were none.

6. MINUTES

Approval of Minutes – Regular Council Meeting – December 10, 2018

#19-002 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF DECEMBER 10, 2018 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Ron Aiken asked if there was any business arising from the minutes. There was none.

8. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – John Higham

Deputy Mayor Ron Aiken noted that he had attended the last Regional Service Commission meeting on behalf of Mayor Higham which was recently reported on and there had been no meeting held in December. The next meeting for the Regional Service Commission is scheduled for January 29, 2019.

ii) Planning – Lori Bickford

Planner Lori Bickford noted that the Planning Report could be found on page 12 of the Council Package and highlighted some of the details within the report.

9. REPORTS

A) MAYOR'S REPORT

Deputy Mayor Ron Aiken provided details of the Mayor's Report for December and noted meetings, media requests, and events Mayor Higham was involved with throughout the month.

B) CAO'S REPORT

CAO Phil Handrahan noted that his report could be found on page 13 of the Council Package, giving a brief overview of items and noting that many of the items would be highlighted within the Departmental Reports.

- C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

Councillor Michael Tower noted that the bills and payroll for the month of December could be found on pages 14 & 15 of the Council Package.

- i) BILLS AND PAYROLL – DECEMBER

#19-003 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF DECEMBER 2018 AS FOLLOWS: GENERAL GOVERNMENT \$5,334,105.23; GENERAL CAPITAL \$953,460.19; UTILITY GOVERNMENT \$477,882.30; UTILITY CAPITAL \$8,501.95; AND SALARIES \$200,406.27. MOTION CARRIED.

- ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 16 of the Council Package, including the By-Law and Animal Control Reports and provided a brief overview of the highlights of the report.

- D) Tourism & Business Development
Liaison Councillors Joyce O’Neil and Bruce Phinney
 - a. Report from Tourism & Business Development

Councillor Joyce O’Neil noted highlights of the Tourism & Business Development Report on found on page 25 of the Council Package.

- E) Public Property & Facilities
Liaison Councillors Bruce Phinney and Michael Tower
 - a. Report Public Property & Facilities

Councillor Michael Tower gave a brief overview of the Public Property and Facilities Report found on page 27 of the Council Package.

- F) Recreation Programs & Events
Liaison Councillors Allison Butcher and Bill Evans
 - a. Report Recreation Programs & Events

Councillor Bill Evans provided an overview of the highlights within the Recreation Programs & Events Report found on page 30 of the Council Package.

G) Public Safety

Liaison Councillors Joyce O'Neil

- a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil briefly highlighted the Fire/EMO and RCMP/CPO report found on page 32 of the Council Package.

H) Policy/By-Law

Liaison Councillors Andrew Black

- a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 36 of the Council Package and noted the highlights of the report.

I) Personnel

Liaison Councillors Bill Evans and Andrew Black

- a. Report Personnel

Councillor Andrew Black noted that the Personnel Report could be found on page 37 of the Council Package. Councillor Black read the highlights found within the report and noted that The Town recently received a letter of resignation from our Assistant Town Clerk, Stacey Hicks, effective January 18, 2019. He thanked Stacey for her years of service and wished her well in her new endeavors.

#19-004 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPOINT ELIZABETH HARTLING AS ACTING ASSISTANT CLERK FOR AN INTERIM PERIOD BEGINNING IMMEDIATELY AND ENDING ON APRIL 26, 2019. AYE VOTES WERE RECORDED FROM COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. A NAY VOTE WAS RECORDED FROM COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

J) Corporate Affairs & Strategic Development

Liaison Councillors Ron Aiken and Allison Butcher

- b. Report

Councillor Allison Butcher spoke to the highlights of the Corporate Affairs and Strategic Development Report found on page 38 of the package.

11. NEW BUSINESS

On behalf of Mayor Higham, Deputy Mayor Ron Aiken announced the following Liaison Councillor appointments for 2019:

LIAISON COUNCILLORS 2019

| | |
|--|---------------------------------|
| 1. Finance & Administration | Ron Aiken Mike Tower |
| 2. Tourism & Business Development | Mike Tower Shawn Mesheau |
| 3. Recreation Programs & Events | Bruce Phinney Joyce O'Neil |
| 4. Public Property | Bruce Phinney Bill Evans |
| 5. Policy/By-Law | Andrew Black Allison Butcher |
| 6. Public Safety | Joyce O'Neil Allison Butcher |
| 7. Personnel | Andrew Black Bill Evans |
| 8. Corporate Affairs & Strategic Development | Ron Aiken Shawn Mesheau |

BOARDS & COMMITTEES

| | |
|--------------------------------|-------------------------------|
| SE Regional Service Commission | Mayor/Deputy Mayor |
| Sport Wall of Fame | Bruce Phinney Mike Tower |
| Waterfowl Park | Allison Butcher Bill Evans |

Sackville Art Wall

Joyce O'Neil

Library

Councillor Shawn Mesheau noted that a group of citizens from the parish of Sackville LSD have come together to form an LSD Advisory Committee with a very informative meeting held on December 18th, for their voice to be heard. Councillor Mesheau invited Mr. Roger Gouchie to the podium who introduced the members, Cheryl Ward & Jackie Johnson, noting that they are working on a number of things.

12. QUESTION PERIOD (Press First)

Bruce Wark requested some details surrounding the recent incident where a train had blocked entrance/exit points. Fire Chief Craig Bowser noted that all 3 entrances/exits to the Industrial Park had been blocked, together with Route 935 for approximately 20-30 minutes while CN worked to fix the issue with the train.

Bruce Wark requested an update on the Lorne Street Project, noting that they were currently tamping down the frost. Town Engineer Dwayne Acton noted that they worked all day Saturday and Sunday and thought they may need one more night but that wasn't confirmed.

Bruce Wark also questioned the outcome of the investigation on the complaint undertaken from Merlyn Estabrooks. Deputy Mayor Aiken stated he and the CAO interviewed a number of people and let the parties know the results of the investigation, but this is a personnel matter.

12. ADJOURN

#19-005 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF JANUARY 14, 2019. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk