

**SPECIAL MEETING OF COUNCIL
MONDAY, FEBRUARY 4, 2019 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager of Corporate Projects Jamie Burke, Manager of Business Development Ron Kelly-Spurles, Manager Recreation Programs & Events Matt Pryde, Acting Assistant Clerk Elizabeth Hartling and Clerk Donna Beal.

Also in attendance was Bruce Wark and approximately five (5) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order. Councillor Bill Evans requested that an agreement with Ducks Unlimited be added to the agenda.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE ADDITION TO THE AGENDA, OF AN AGREEMENT WITH DUCKS UNLIMITED AND ADD THIS ITEM TO THE AGENDA AS NUMBER 10. MOTION CARRIED.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF FEBRUARY 4, 2019, AS AMENDED. MOTION CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

1. Presentation – 8th Canadian Hussars

Jim Lockyer, Honorary Colonel 8th Canadian Hussars spoke of the close association with the Town of Sackville and that the Regimental Band of the 8th Canadian Hussars was based in Sackville. The Regiment has procured a retired AFV known as a Cougar AVGP and would like to offer it to the Town as a monument to the members of the Regiment who served and were from the Sackville area. Members of Council were very appreciative of the offer. A motion will be presented at the February 11, 2019 Regular Council Meeting for Council to consider the acceptance of this donation.

2. Equalization Grants

Deputy Mayor Ron Aiken, provided information on his review and formulas used by the Province in determining the Equalization Grant process for Municipalities. Deputy Mayor Aiken will work on options to address this issue and bring his findings back to Council.

3. CBC Water Tower Lease

Treasurer Michael Beal noted that the Lease with CBC expired late in 2018. A renewal has been negotiated for a further 5 year term. A motion will be presented at the February 11, 2019 Regular Council Meeting for Council to consider approving the Lease with CBC.

4. Grants

Manager Recreation Programs and Events Matt Pryde noted as in the past years, a Scoring Matrix was used to evaluate each of the Community Development Grant applications. Overall the total requests amounts to \$140,060. Motions to consider the 2019 Community Development Grant will be presented at the Regular Council Meeting of February 11,

5. Environmental Trust Fund – VIC Display Upgrade

Manager of Tourism & Business Development Ron Kelly-Spurles noted that in 2018 the Town was awarded an Environmental Trust Fund grant in the amount of \$28,500 for the renewal of the display at the Visitor Information Centre. We have identified the ClearTouch 96' display with integrated Windows PC as our best option. A motion will be brought forward at the Regular Council Meeting of February 11, 2019 for Council to consider

6. Lorne Street Property Acquisitions

Senior Manager of Corporate Projects Jamie Burke gave a presentation on the Lorne Street Property Acquisitions noted that all transactions are complete with the exception one. The working spreadsheet of this breakdown will be placed on the Town's Website.

7. Tender 2019-01 Printing Sackville Visitor Guide

Manager Tourism & Business Development Ron Kelly-Spurles noted that every year the Town has printed 17,000 English visitor guides and 5,000 French visitor guides. A motion will be brought forward at the Regular Council Meeting of February 11, 2019 for Council to consider awarding Tender 2019-01 to the lowest bidder, Advocate Printing in the amount of \$10,655.90.

8. Tender 2019-02 Planting & Maintaining of Flower Baskets, Planters & Beds

With the expiry of the existing flower contract with Riverview Lawn and Garden, a Request for Proposals closed on January 28, 2019. A motion will be coming forward at the Regular Council Meeting of February 11, 2019 for Council to consider awarding Tender 2019-02 to Riverview Lawn and Garden for a two year term, 2019 and 2020.

9. Tender 2019-03 4 Door Crew Cab ½ Ton Truck

Town Engineer Dwayne Acton noted that a Tender for the supply of a new 4 Door Crew Cab ½ Ton Truck was issued. A motion will be brought forward at the Regular Council Meeting of February 11, 2019 for Council to consider awarding Tender 2019-03 to Amherst Chrysler "1999" Ltd., in the amount of \$33,735.00 HST included.

10. Agreement Ducks Unlimited

Town Engineer Dwayne Acton noted that the Town has been working with Ducks Unlimited Canada (DUC) on building one of their typical conservation projects as part of our stormwater management efforts. The project will be managed and funded by DUC. A motion will be brought forward at the Regular Council Meeting of February 11, 2019 for Council to consider authorizing the Mayor and Clerk to sign and seal the agreement with Ducks Unlimited Canada.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING
OF COUNCIL OF FEBRUARY 4, 2019. MOTION CARRIED.

Mayor

Clerk

Acting Assistant Clerk