

**COUNCIL MEETING OF
MONDAY, MARCH 11, 2019 T 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Senior Manager of Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs & Events Matt Pryde, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Superintendent Public Works Todd Hicks, Fire Chief Craig Bowser, Planner Lori Bickford, Clerk Donna Beal and Acting Assistant Clerk Elizabeth Hartling.

Also attending Press Bruce Wark, two residents, Mount Allison University Athletic Director Pierre Arsenault, Basketball Coach Steve Chapman and eight Mount Allison University Men's Basketball players.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

#19-027 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY
COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE
REGULAR COUNCIL MEETING OF MARCH 11, 2019 AS CIRCULATED.

3. QUESTION PERIOD – There were no questions from the gallery.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosures of Interest to Declare. There were none.

5. MINUTES

Approval of Minutes – Regular Council Meeting – February 11, 2019

Councillor Bill Evans noted that under the Personnel Report, Councillor Evans should be changed to Councillor Black as giving the report.

#19-028 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY
COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE
REGULAR COUNCIL MEETING OF FEBRUARY 11, 2019 AS AMENDED. MOTION
CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

Mayor John Higham asked if there was any business arising from the minutes. There was none.

7. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – John Higham

Mayor John Higham provided details of the Southeast Regional Service Commission meeting which was held on February 26, 2019. Mayor Higham noted that the presentation of the RDMO was the main focus of the meeting providing details and noting that the Southeast Regional Service Commission had adopted the plan to move ahead. Also discussed during the meeting was that there didn't seem to be the need to have a monthly meeting and a proposal will be discussing during the next meeting to possibility reduce the meetings to 6 or 7 per year.

ii) Planning – Lori Bickford

Planner Lori Bickford gave a brief summary of the report noting that it could be found on page 11 of the Council Package.

#19-029 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT WHEREAS COUNCIL HAS CONSIDERED REPEALING BY-LAW NO 46, THE “BUILDING BY-LAW” AND REPLACING IT WITH BY-LAW NO. 266, “A BY-LAW RELATING TO BUILDINGS IN THE TOWN OF SACKVILLE”, A REVISED BUILDING BY-LAW. THAT BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF SACKVILLE DIRECTS THAT THE PROPOSED BY-LAW BE REFERRED TO THE SOUTHEAST PLANNING REVIEW AND ADJUSTMENT COMMITTEE FOR THEIR VIEWS AS PER SECTION 110(1) OF THE COMMUNITY PLANNING ACT. MOTION CARRIED.

19-030 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 266, A BY-LAW RELATING TO BUILDINGS IN THE TOWN OF SACKVILLE. MOTION CARRIED

PROCLAMATION – MOUNTIE DAY

GIVEN THE MANY OUTSTANDING ACCOMPLISHMENTS OF MOUNT ALLISON ATHLETICS I AM HEREBY DECLARING MARCH 28, 2019 AS OUR FIFTH ANNUAL “MOUNTIE DAY”, IN RECOGNITION OF THE IMPORTANT CONTRIBUTION THAT MOUNT ALLISON ATHLETICS MAKES TO OUR COMMUNITY.

IN DOING SO, I ENCOURAGE OUR COUNCIL, OUR STAFF AND THE ENTIRE SACKVILLE COMMUNITY TO SHOW YOUR SUPPORT FOR MOUNT ALLISON ATHLETICS ON MARCH 28TH AND WEAR YOUR GARNET AND GOLD, SHOW YOUR SUPPORT IN YOUR HOME AND BUSINESS WINDOWS AND MOST OF ALL, TO CONTINUE TO SUPPORT OUR ATHLETICS AND THE VARIOUS ATHLETIC

PROGRAMS. TO SHOW OUR SUPPORT, THE TOWN WILL PROUDLY FLY THE MOUNT ALLISON ATHLETICS FLAG ON MARCH 28TH.

Following the Proclamation by Mayor Higham proclaiming March 28, 2019 as Mountie Day, Mayor Higham welcomed the Men's Basketball Team and noted how proud of the Mount Allison Athletics Program, not only because of what happens on the court, field or ice, but also because of the countless contributions make to our community. Mount Allison athletes coach our kids, volunteer their time, help draw national attention to our town and so much more. Mayor Higham then presented Athletic Director Pierre Arsenault with the Mountie Day Plaque.

8. REPORTS

A) MAYOR'S REPORT

Mayor John Higham provided details of the activities during the last month including, an interview with the Canadian Press which also included Amherst Mayor David Kogan, attendance at Heritage Day at Town Hall, Education reform, MLA meeting, inquiries on new business into the area and meeting with the Legion Officials. Mayor Higham then requested a Zone 2 report from Deputy Mayor Ron Aiken. Deputy Mayor Aiken noted that both the President and Executive Director of UMNBS were present at the meeting. It was noted that Elections New Brunswick is very short staffed which was part of the reason for the By-Election not taking place until December of 2018 despite the fact that some Municipalities did not have enough members to have a quorum. Other items discussed was the decrease in funding for Designated Highways, the pressing for 1/3 excise tax to Municipalities for the sale of Cannabis, ban on plastic at the producer level and the scheduling of the next meeting which will be held on May 4, 2019 in Riverside Albert.

B) CAO'S REPORT

CAO Phil Handrahan noted that his report could be found on page 22 of the Council Package and provided an overview noting that full details could be found in Department Reports.

C) Finance & Administration

Liaison Councillors Michael Tower and Ron Aiken

i) BILLS AND PAYROLL – FEBRUARY

#19-031 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF FEBRUARY 2019 AS FOLLOWS: GENERAL GOVERNMENT \$491,212.58; GENERAL CAPITAL \$166,311.33; UTILITY GOVERNMENT \$34,437.91; UTILITY CAPITAL \$52,244.50; AND SALARIES \$185,574.42. MOTION CARRIED.

ii) Report from Finance and Administration

Deputy Mayor Ron Aiken noted that the Finance Report could be found on page 25 of the Council Package, including the By-Law and Animal Control Reports and provided a brief overview of the highlights of the report.

#19-032 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THAT THE DOCUMENT ENTITLED TOWN OF SACKVILLE FIVE YEAR CAPITAL INVESTMENT PLAN FOR THE GTF ADMINISTRATIVE AGREEMENT 2019-2024 BE ADOPTED. MOTION CARRIED.

#19-033 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT “BE IT RESOLVED THAT THE TREASURER BE AUTHORIZED TO ISSUE AND SELL TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION A MUNICIPALITY OF SACKVILLE, NB DEBENTURE IN THE PRINCIPAL AMOUNT OF \$554,000.00 ON SUCH TERMS AND CONDITIONS AS ARE RECOMMENDED BY THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION, AND BE IT RESOLVED THAT THE MUNICIPALITY OF SACKVILLE, NB AGREE TO ISSUE POST-DATED CHEQUES PAYABLE TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION AS AND WHEN THEY ARE REQUESTED IN PAYMENT OF PRINCIPAL AND INTEREST CHARGES ON THE ABOVE DEBENTURE.” MOTION CARRIED.

- D) Tourism & Business Development
 - Liaison Councillors Michael Tower and Shawn Mesheau
 - a. Report from Tourism & Business Development

Councillor Shawn Mesheau noted the highlights of the Tourism & Business Development Report on found on page 36 of the Council Package.

#19-034 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE CONTRACT WITH JOEL PLASKETT TO PERFORM AT THE 2019 BORDERTOWN FESTIVAL IN THE AMOUNT OF \$7,000.00 PLUS HST. MOTION CARRIED.

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Bill Evans
 - a. Report Public Property & Facilities

Councillor Bruce Phinney provided highlights contained in the Public Property and Facilities Report found on page 38 of the Council Package.

#19-035 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD TENDER NO. 2019-04 STREET ASPHALT PATCHING TO THE LOWEST BIDDER, COSTIN PAVING & CONTRACTING LIMITED IN THE REDUCED AMOUNT OF \$276,000.00 HST INCLUDED. MOTION CARRIED.

#19-036 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE BREAKDOWN FOR THE 2019 GAS TAX FUND FOR PAVING PROJECTS IN THE AMOUNT OF \$367,359 WITH THE FOLLOWING STREETS AND ESTIMATED DISTANCES TO BE COMPLETED:

- a. WALKER ROAD 1,000 METERS
- b. STANLEY DRIVE 1,000 METERS
- c. HESLER DRIVE 85 METERS
- d. UNIVERSITY AVE 135 METERS

MOTION CARRIED.

F) Recreation Programs & Events

Liaison Councillors Joyce O'Neil and Bruce Phinney

- a. Report Recreation Programs & Events

Councillor Joyce O'Neil provided an overview of the Recreation Programs & Events Report found on page 41 of the Council Package.

#19-037 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD PHASE II OF THE NATURAL PLAYGROUND PROJECT AT LILLAS FAWCETT PARK IN THE AMOUNT OF \$50,485 HST INCLUDED TO COBEQUID TRAIL CONSULTING AND AUTHORIZE MAYOR AND CLERK TO SIGN AND SEAL THE FUNDING AGREEMENT WITH THE MINISTER OF EMPLOYMENT & SOCIAL DEVELOPMENT (AND ANY OTHER RELATED DOCUMENTS) IN THE AMOUNT OF \$38,400 TO BE USED TOWARDS THE COMPLETION OF THE NATURAL PLAYGROUND PROJECT PHASE II. MOTION CARRIED.

G) Public Safety

Liaison Councillors Joyce O'Neil and Allison Butcher

- a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil provided details of the Fire/EMO, and Councillor Allison Butcher provided details of the RCMP/CPO report found on page 43 of the Council Package.

#19-038 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE PURCHASE OF FIVE (5) SETS OF STAR-FIELD LION BUNKER GEAR AND FIVE (5) SETS OF HAIX FIREFIGHTING BOOTS FROM MICMAC FIRE & SAFETY SOURCE LTD., IN THE AMOUNT OF \$20,964.50 HST INCLUDED. MOTION CARRIED.

H) Policy/By-Law

Liaison Councillors Andrew Black and Allison Butcher

a. Report Policy/By-Law

Councillor Allison Butcher noted that the Policy/By-Law Report could be found on page 47 of the Council Package and provided details of the report.

19-039 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 265, A BY-LAW RELATING TO THE SACKVILLE WATERFOWL PARK. MOTION CARRIED.

D) Personnel

Liaison Councillors Bill Evans and Andrew Black

a. Report Personnel

Councillor Andrew Black noted that the Personnel Report could be found on page 52 of the Council Package. Councillor Black read the highlights found within the report.

J) Corporate Affairs & Strategic Development

Liaison Councillors Ron Aiken and Shawn Mesheau

b. Report

Deputy Mayor Ron Aiken provided an overview of the Corporate Affairs and Strategic Development Report found on page 53 of the package.

#19-040 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE LICENSE AGREEMENT BETWEEN THE TOWN OF SACKVILLE AND THE SACKVILLE ROD AND GUN CLUB FOR THE USE OF 32 LANDING ROAD IN ORDER TO CONTINUE OPERATING THEIR CLAY BIRD SHOOTING RANGE SUBJECT TO THE SACKVILLE ROD AND GUN CLUB OBTAINING APPROVAL OF THE RCMP AND THE NEW BRUNSWICK DEPARTMENT OF ENVIRONMENT AND LOCAL GOVERNMENT. MOTION CARRIED.

9. NEW BUSINESS

Mayor Higham asked if there was any New Business, there was none.

10. QUESTION PERIOD

Bruce Wark asked with the awarding of Tender No. 2019-04 Street Asphalt Patching at the reduced amount, will all the Street Asphalt Patching be able to be completed. Town Engineer Dwayne Acton noted that they anticipate being able to address the patching that needs to be done.

Bruce Wark noted that the Gas Tax Fund was being used for paving again and Town Engineer Dwayne Acton noted that with the Gas Tax Fund used for paving of various streets, it is a full surface renewal which give that street an estimate 8-10 years with little to no maintenance.

Bruce Wark asked Mayor Higham to explain the Hotel Levy which was part of the RDMO presentation at Southeast Regional Service and Mayor Higham noted that discussions had been held throughout the area noting they were informed that the hotel levy was very well received. Bruce Wark asked with the acquisition of the Lund Property, how much that increases the area of the Waterfowl Park. Senior Manager of Corporate Projects Jamie Burke noted that he would provide the information to Mr. Wark.

11. ADJOURN

19-041 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF MARCH 11, 2019 AND MOVE INTO IN-CAMERA. MOTION CARRIED.

Mayor

Clerk

Acting Assistant Clerk