

**SPECIAL MEETING OF COUNCIL  
MONDAY, APRIL 1, 2019 AT 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also in attendance were Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager of Corporate Projects Jamie Burke, Manager of Business Development Ron Kelly-Spurles, Manager Recreation Programs & Events Matt Pryde, Manager Parks & Facilities Todd Cole, Public Works Superintendent Todd Hicks, Fire Chief Craig Bowser and Acting Assistant Clerk Elizabeth Hartling.

Also in attendance was Bruce Wark, Katie Tower and approximately thirty-five (35) residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY DEPUTY MAYOR  
RON AIKEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF  
COUNCIL OF APRIL 1, 2019, AS CIRCULATED MOTION CARRIED.

Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.

1. Presentation – Business Development Strategy

Tyler Mattheis from 4-L Strategies gave a presentation on the final Business Development Strategy that has been created over the last six months, noting the highlights, recommendations and performance measurements.

2. Presentation – Sackville Memorial Hospital Foundation

Pat Estabrooks gave an update on the work of the Sackville Memorial Hospital Foundation and also on future plans of the Foundation, noting quick fact such as the mission of the Foundation and the organizations that provide additional funding.

3. Presentation – Age Friendly

Pat Estabrooks/Dr. Popma and Kira Gill-Maher provided Council with an update and slide presentation giving an over view of what the Committee has been working on and what they see as their next steps.

4. Presentation – Impact of Climate Change

Sabine Dietz provided the meeting with a slide presentation on the effect of Climate Change to date and what Climate Change in the future will look like. It was noted that the Town has already addressed Climate Change to a degree, however, Ms. Dietz noted the importance to do so much more.

5. Recreation Master Plan

Manager Recreation Programs and Events Matt Pryde provided a power point on the Recreation Master Plan which has been completed, noting that Council has had an opportunity to review this plan over the past few weeks. A motion will be brought forward at the Regular Council Meeting of April 8, 2019 for Council to consider.

6. Policy/By-Law – By-Law No. 260, Town of Sackville Community Emergency Planning By-Law

Fire Chief Craig Bowser noted that minor changes have been made to By-Law No. 260, specifically with the addition to the Definition section to provide more continuity to the By-Law. Also, some minor housekeeping items were addressed. A motion will be brought forward at the Regular Council Meeting of April 9, 2019 for Council to consider first reading of this By-Law.

7. Tender 2019-05 Asphalt Resurfacing of Various Streets

Town Engineer Dwayne Acton noted that a Tender for the Asphalt Resurfacing of Various Streets was issued. A motion will be brought forward at the Regular Council Meeting of April 8, 2019 for Council to consider awarding Tender 2019-05 Asphalt Resurfacing of Various Streets to Costin Paving and Construction Ltd. in the reduced amount of \$405,100.00 HST included.

8. RFP 2019-06 Supply of one Used Single Drum Vibratory Roller

Town Engineer Dwayne Acton noted that an RFP for a Used Single Drum Vibratory Roller was issued and closed on March 22, 2019. A motion will be brought forward at the Regular Council Meeting of April 8, 2019 for Council to consider awarding RFP No. 2019-06 to United Rentals of Canada in the amount of \$54,1714.70 HST included.

9. By-Law No. 258 Town of Sackville By-Law Designating Roads Accessible to Off-Road Vehicles

Senior Manager of Corporate Projects noted that, as a result of a motion passed in late 2017 authorizing a letter of support, and the receipt of a letter from the Department of Public Safety in February of 2019 noted just a couple of changes to the draft By-Law we had prepared, we anticipate bringing the By-Law forward at the Regular Council Meeting of April 8, 2019 for Council to consider first reading.

MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE PUBLIC PORTION OF THE SPECIAL MEETING OF COUNCIL OF APRIL 1, 2019 AND MOVE IN CAMERA. MOTION CARRIED.

**CLOSED IN-CAMERA PORTION**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also in attendance was Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager of Corporate Development Jamie Burke, Superintendent of Public Works Todd Hicks, Partner at Crandall Engineering Pierre Plourde and Acting Assistant Clerk Elizabeth Hartling

Mayor John Higham recalled the meeting to order.

P – 2017 – 05

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL MOVE OUT OF THE CLOSED IN CAMERA MEETING OF APRIL 1, 2019. MOTION CARRIED.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF APRIL 1, 2019. MOTION CARRIED.

---

Mayor

---

Acting Assistant Clerk

*Note: In-Camera Meetings deal with items as per section 68(1) of the Local Governance Act – Legal, Police, HR, Confidential Information (ex: Personnel), and/or Financial Agreements of Contracts or Land Transactions*