

**SPECIAL MEETING OF COUNCIL  
MONDAY, MAY 6, 2019 AT 6:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also in attendance was Fire Chief Craig Bowser and Clerk Donna Beal.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF MAY 6, 2019, AS CIRCULATE AND MOVE INTO IN-CAMERA. MOTION CARRIED.

**IN-CAMERA**

(a) HR

Treasurer Michael Beal joined the meeting.

(b) RCMP

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL MOVE OUT OF IN-CAMERA. MOTION CARRIED.

Town Engineer Dwayne Acton, Manager of Business Development Ron Kelly-Spurles, Manager Recreation Programs & Events Matt Pryde, Manager Parks & Facilities Todd Cole, acting Assistant Clerk Elizabeth Hartling and Planner Lori Bickford joined the meeting.

Also in attendance was Bruce Wark and approximately twelve (12) residents.

**Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.**

1. Presentation – 2018 Audit

Treasurer Michael Beal noted that the auditors were in during the Fall of 2018 to perform interim work and then back in the Spring of 2019 to complete and finalize the 2018 audit. Mr. Beal also noted that draft statements had been sent to Council and once Council approves the Audit, it will be made available to the public.

Mr. Beal welcomed Stevenson & Partners to present the audit before final approval will be set with a motion coming forward at the Regular Meeting of Council on May 14, 2019 to approve the 2018 audit and appoint the auditors for 2019.

2. Presentation – Sackville Horizon Health Network – Community Health Needs Assessment  
Kate Doyle of Horizon Health provided an overview of Horizon Health Network together with the services offered and noted some of what exists in our Community and what might be some of the gaps. Ms. Doyle also noted that the last Community Health Needs Assessment was done in 2014.

3. Presentation – Sackville Farmer’s Market  
Michael Freeman provided an update on the Sackville Farmer’s Market together with their interest in adding an event to the Town’s Fall Fair scheduled being a community Pig Roast Harvest Supper on the Sunday night of Fall Fair. They would be requested that the event tent be left in place for the Sunday night September 22, 2019 to accommodate the Harvest Supper.

4. Policy/By-Law – Employee Use of Town Facilities Policy  
Clerk Donna Beal noted that the Employee Use of Town Facilities Policy was passed in 1997, however, this Policy is superseded by the Town’s Protocol’s Policy which was passed in 2010. A motion will be brought forward at the Regular Council Meeting of May 14, 2019 for Council to consider repealing the Employee Use of Town Facilities Policy.

5. Text Amendment to Zoning By-Law, By-Law No. 244  
Planner Lori Bickford noted that an application has been received to permit micro-cultivation of Cannabis in the Town of Sackville. At this time the By-Law prohibits the growing of controlled substances in its definition of Agricultural uses. Council can consider passing a resolution to amend the Zoning By-Law by removing the exclusion of “Controlled Substances” in the Agricultural uses definition together with adding definitions for micro-cultivation, standard cultivation; adding micro-cultivation as a permitted use in the A/C Zone and adding micro and standard cultivation as permitted uses in the IND Zone.

6. Tender 2019-07 St. James and Bennett Street Infrastructure and Road Reconstruction  
Town Engineer Dwayne Acton noted that Tender 2019-07 St. James and Bennett Street Infrastructure and Road Reconstruction was issued and has closed. 10 Tenders were pickup with 6 tender submissions being received. A motion will be brought forward at the Regular Council Meeting of May 14, 2019 for Council to consider awarding Tender 2019-07 St. James and Bennett Street Infrastructure and Road Reconstruction to Beale & Inch Construction in the amount of \$447,303.66 HST included.

7. Capital Project – Fence at Lillas Fawcett Park  
Manager Todd Cole noted that as part of the 2019 Capital Budget process, money was allocated to replace the wooden fence at the Lillas Fawcett Park. Two quotes were received. A motion will be brought forward at the Regular Council Meeting of May 14, 2019 for Council to consider awarding the construction of the Wooden Fence at Lillas Fawcett Park to Beach Hill Landscaping in the amount of \$6,670.00 HST included.

8. Original Cul-De-Sac for Meadow Lane  
Town Engineer Dwayne Acton noted that the Town had entered a subdivision agreement in 2012 for the development of Parkview Drive and Meadow Lane. As there were two future road connection points, Meadow Lane was constructed with a temporary Cul-de-Sac to allow snow plows to turn. When a temporary Cul-de-sac is established, it is done so with the intention that once the subdivision is extended in the future, the portion of the road being used as the temporary cul-de-sac is turned back to the PID that it was taken from. A motion will be brought forward at

the Regular Council Meeting of May 14, 2019 for Council consider authorizing the execution of documentation to return the cul-de-sac to PID #70600465.

9. Bob Edgett's Boxing Club Grant

Manager Matt Pryde noted that the Bob Edgett's Boxing Club recently applied for Farm Credit Canada's AgriSpirit Fund which could be as high as \$25,000 and if successful would assist the Club in completing their new building. To be eligible for the grant, the Boxing Club is required to partner with a municipal body, who in turn must agree to receive the grant money on the Clubs behalf. A motion will be brought forward at the Regular Council Meeting of May 14, 2019 for Council to consider.

10. Sackville Fall Fair

Manager Matt Pryde noted that the 19<sup>th</sup> Sackville Fall Fair will take place on September 19-22, 2019. Several motions will be brought forward at the Regular Council Meeting of May 14, 2019 for Council to consider such as, Street closures, Fireworks, Sound/Audio, Family Day Grant, Noise By-Law Exception and Liquor License.

11. Sackville Street Chalk Festival

Manager Matt Pryde advised that the Town is pleased to be hosting the second edition of the Sackville Street Chalk Art Festival on August 23 and 24, 2019. A motion will be brought forward at the Regular Council Meeting of May 14, 2019 for Council's consideration.

12. Friday Night Cruise Street Closure

Manager Matt Pryde after successfully offering the Friday Night Antique Car Cruise in 2018, we are pleased to be hosting the event again on July 26, 2019. A motion for a temporary street closure will be brought forward at the Regular Council Meeting of May 14, 2019 for Council consider.

13. Emergency Response Plan

Fire Chief Craig Bowser noted that over the past several months the entire Emergency Response Plan has been reviewed. The plan is a bi-product of the Province and the town of Sackville. A motion will be brought forward at the Regular Council Meeting of May 14, 2019 for Council to consider adopting the Plan.

14. Mutual Aid Agreement

Fire Chief Craig Bowser noted that the Dorchester Fire Department and the Sackville Fire Department have reviewed the Mutual Aid Agreement currently in place and have updated the original document which was dated June 15, 2019. A motion will be brought forward at the Regular Council Meeting of May 14, 2019 for Council to consider approving the agreement.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF May 6, 2019. MOTION CARRIED.

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Mayor

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Clerk

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Acting Assistant Clerk