

January 24, 2018

Mr. Michael Beal, Treasurer
Town of Sackville
110 Main Street
Sackville, N.B.
E4L 1G6

Dear Mr. Beal:

Enclosed are the approved copies of your 2018 Operating Fund budgets.

I would like to take this opportunity to thank you, as well as Municipal Council, for your continued cooperation.

The Community Finances Branch wishes you a successful year and we look forward to working with you.

Sincerely,



Alexandra Ferris, CPA, CA
Director of Community Finances

Attachments



Please note: This checklist is part of the Budget Form and must be completed, signed and returned with your budget.

Corp & Community Finance Div
Finances générales & communautaires
JAN 16 2010
Department of Local Government
Ministère des services communautaires

- ☒
- 2 COMPLETE ORIGINAL BUDGETS (2 copies of general fund and 2 copies of utility fund)**

documents with original signatures have been prepared for submission to the Minister of Environment and Local Government

General Operating Fund Budget

- ☒
- ORIGINALS - Page 1 and 1A are filled, signed and sealed(2 original copies)**
- ☒
- Municipal Tax Base for Rate has been used to calculate the tax rate
- ☒
- Tax Rate is rounded to the 4th decimal place
- ☒
- Resolution adopted by Council contains total budget, warrant and tax rate(s) as per paragraph 87 (2) of the *Municipalities Act*
- ☒
- Community funding and equalization grant is as per the information provided
- ☒
- Audited 2015 fund surplus is included on line 1.9.1.1.(
- ☒
- Audited 2015 fund deficit is included on line 2.8.2.4.0.
- Contained in the notes to the financial statements - reconciliation of annual surplus
- ☒
- Federal PILT Adjustment - Positive figure on line 1.9.9.1.0.
- ☒
- Federal PILT Adjustment - Negative figure on line 2.8.9.1.0.
- ☒
- Transportation and Infrastructure (DTI) are included on lines 2.3.2.3.2.2. and/or 2.3.2.3.8.2.
- ☒
- Amount received from DTI for Summer and/or Winter Maintenance is included on line 1.3.2.3.3.
- ☒
- Cost of assessment is included on line 2.1.2.6.0.
- ☒
- Interest and Principal payments on long term debt are correct (line 2.8.1.2.0. and
- ☒
- All capital expenditures from operating are included under the Fiscal Services section

Utility Operating Fund Budget

- ☒
- ORIGINALS -Page U1 is filled, dated, signed and sealed (2 original copies)**
- ☒
- Resolution is adopted by Council as per paragraph 189(4) (a) or (b) of the *Municipalities*
- ☒
- Surplus/Deficit is brought forward in accordance with the paragraph 189 (5) or (6) of the *Municipalities Act* (contained in the notes to the financial statements - reconciliation of annual surplus)
- ☒
- Equivalent Number of Residential Users is Total Revenues from user charges divided by the average annual cost per household
- ☒
- Interest and Principal payments on long term debt are correct (line 2.8.1.2.0., 2.8.1.3.0., 2.8.2.2.0., and 2.8.2.3.1)
- ☒
- Water Cost transfer amount is in accordance with Regulation 81-195

Confirmed by: Date: Jun. 11/18

2018 GENERAL OPERATING FUND BUDGET

1. Total Budget - Total Page 17	\$10,831,824
2. Less: Non-Tax Revenue - Total Page 7	\$1,093,855
3. Net Budget	\$9,737,969
4. Less: Community Funding and Equalization Grants	\$66,007
5. Warrant to be Raised by a Local Rate	\$9,671,962

Levying Authorities / Sub-Units	Warrant	Municipal Tax Base	Rate
Sackville	\$9,671,962	\$619,997,885	\$1.5600
			#DIV/0!
			#DIV/0!
			#DIV/0!
			#DIV/0!
	\$9,671,962	\$619,997,885	

THIS IS TO CERTIFY that on the 8th day of January, 2018 the Council of the MUNICIPALITY OF Sackville, NB RESOLVED that the sum of \$10,831,824 be the total operating budget of the Municipality, that the sum \$9,671,962 be the Warrant of the Municipality for the ensuing year, and that the tax rate(s) for the Municipality be \$ 1.5600 , \$, \$.

The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the MUNICIPALITY OF: SACKVILLE, NB

Adopted this 8th day of January, 2018 by the Council of the Town of SACKVILLE, NB

Executed this 19th day of January, 2018 by the Clerk of the Municipality of SACKVILLE, NB under the corporate seal of said Municipality.

(Corporate Seal)

Mayor

Clerk


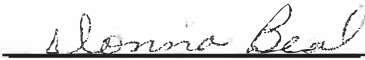
Approved this 23rd day of January, 2018
Alexandra Lewis
Director of Community Finances

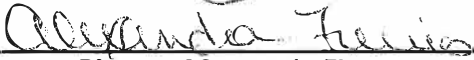
2018 BUSINESS IMPROVEMENT LEVY

Conditional Transfer from Provincial Government to Business Improvement Corporation \$23,595

Taxing Authority / Sub-Unit & Area	Business Improvement Levy	Business or Property Assessment	Rate
BIA	\$23,595	\$11,797,509	\$ 0.2000

THIS IS TO CERTIFY that on the 11th day of December, 2017 the Council of the
MUNICIPALITY OF SACKVILLE, NB enacted by by-law that a business
improvement levy be imposed on all non-residential property within the Business Improvement Area of the
municipality that is liable to taxation under the *Assessment Act*. The levy shall be in the amount of
\$23,595 at the rate of \$0.2000 and the Council hereby directs and orders the Minister of
Environment and Local Government to levy the said amount pursuant to provisions
of the *Business Improvement Area Act*.
Adopted this 11th day of December, 2017 by the Council of the
Town of SACKVILLE, NB

Executed this 15th day of January, 2018 by the Clerk of
the MUNICIPALITY OF SACKVILLE, NB under the corporate seal of said
Municipality.
(Corporate Seal) 
Mayor

Clerk

Approved this 23rd day of January, 2018

Director of Community Finances

2018 GENERAL OPERATING FUND BUDGET

NON-TAX REVENUE		2017 BUDGET	2018 BUDGET
1.1.0.0.0	LOCAL TAXES		
1.1.2.0.0	Special Assessment		
1.1.2.1.0	Real Property (Local Imp. Levy)		
1.1.2.2.0	Other (Specify)		
1.1.2.T.T	Total	0	0
1.3.0.0.0	SERVICES PROVIDED TO OTHER GOVERNMENTS		
1.3.1.0.0	Other Municipalities		
1.3.1.2.0	Protective Services		
1.3.1.2.1	Police		
1.3.1.2.4	Fire	99,085	114,373
1.3.1.2.5	Emergency Measures		
1.3.1.2.9	Other (Specify)		
1.3.1.3.0	Transportation Services		
1.3.1.4.0	Environmental Health		
1.3.1.7.0	Recreation & Cultural		
1.3.1.7.4	Specify.....		
1.3.1.8.0	Other Service (Specify).....		
1.3.2.0.0	Province of New Brunswick		
1.3.2.2.0	Protective Services		
1.3.2.2.3	Corrections (Jails, etc)		
1.3.2.2.4	Fire (To Local Service Districts)		
1.3.2.2.5	Emergency Measures		
1.3.2.2.8	Other (Specify).....		
1.3.2.3.0	Transportation Services		
1.3.2.3.3	Roads & Streets (____ lane km)	77,000	75,000
1.3.2.3.5	Street Lighting		
1.3.2.3.6	Traffic Services		
1.3.2.3.6.1	Signs		
1.3.2.3.6.2	Lane Marking	5,100	5,000
1.3.2.3.6.3	Signals		
1.3.2.3.6.4	Other (Specify)		
1.3.2.3.9	Other (Specify)		

2018 GENERAL OPERATING FUND BUDGET

NON-TAX REVENUE			
		2017 BUDGET	2018 BUDGET
1.3.2.4.0	Environmental Health Services		
1.3.2.4.8	Other (Specify)		
1.3.2.4.9	Other (Specify)		
1.3.T.T.T	TOTAL Services Provided to Other Gov'ts	181,185	194,373
1.4.0.0.0	SALES OF SERVICES		
1.4.1.0.0	General Government Services		
1.4.1.2.2	Accounting Services		
1.4.2.0.0	Protective Services		
1.4.2.1.0	Police Services		
1.4.2.1.3	Escort & Private Fees		
1.4.2.1.9	Sale of Unclaimed Goods		
1.4.2.4.0	Fire Services		
1.4.2.4.3	Fire Alarm System		
1.4.2.4.9	Other (Specify) ...Sales of Service...	10,000	10,000
1.4.3.2.0	Road Transport		
1.4.3.2.5	Street Lighting		
1.4.3.2.7	Parking Meters, Lot, Garage		
1.4.3.2.9	Other (Specify)Culverts.....	16,000	16,000
1.4.3.5.0	Public Transit		
1.4.4.0.0	Environmental Health Services		
1.4.4.3.0	Solid Waste		
1.4.4.3.2	Solid Waste Collection		
1.4.4.3.9	Recycling Products		
1.4.6.0.0	Environmental Development Services		
1.4.6.1.0	Other (Specify).....		
1.4.6.2.0	Other (Specify).....		
1.4.7.0.0	Recreational & Cultural Services		
1.4.7.1.2	Community Centre (Hall)		
1.4.7.1.3	Swimming Pools, Beaches, Marinas	4,500	4,500
1.4.7.1.4	Golf Course		
1.4.7.1.5	Skating Rink & Arena	290,000	283,500
1.4.7.1.6	Amusement Park		

2018 GENERAL OPERATING FUND BUDGET

NON-TAX REVENUE			
		2017 BUDGET	2018 BUDGET
1.4.7.1.8	Parks & Playgrounds		
1.4.7.1.9	Other Recreation Services (Specify) Activities & New Programs	16,500	13,000
1.4.7.2.0	Cultural Buildings & Facilities		
1.4.7.2.9	(Specify).....		
1.4.T.T.T	TOTAL Sales of Services	337,000	327,000
1.5.0.0.0	OTHER REVENUE FROM OWN SOURCES		
1.5.1.0.0	Licenses and Permits		
1.5.1.1.0	Professional		
1.5.1.2.0	Business		
1.5.1.3.0	Amusement		
1.5.1.4.0	Taxi		
1.5.1.5.0	Delivery Vehicle		
1.5.1.6.0	Animal	6,000	6,000
1.5.1.7.0	Building permits		
1.5.1.7.1	Plumbing		
1.5.1.7.2	Breaking Pavement		
1.5.1.7.3	Construction (Building, etc.)	60,000	60,000
1.5.1.7.4	Other : Building Permits - Regional Planning (RSC)	4,000	4,000
1.5.1.8.0	Other Construction & Demolition		
1.5.1.9.0	Other (Bicycle, etc.)		
1.5.2.0.0	Fines		
1.5.2.1.1	Parking Meter		
1.5.2.1.3	Municipal By-law	11,000	12,000
1.5.2.1.4	Dangerous or unsightly premises (a)		
1.5.2.1.9	Other (Specify)		
1.5.3.0.0	Rentals		
1.5.3.1.0	Engineering Structures		
1.5.3.1.9	Rentals - Others	333,459	340,500
1.5.3.2.0	Buildings		
1.5.3.2.1	Market		
1.5.3.2.8	Other (Specify)		
1.5.3.4.0	Machinery & Equipment		

(a) Municipalities Act, Section 190

2018 GENERAL OPERATING FUND BUDGET

NON-TAX REVENUE		2017 BUDGET	2018 BUDGET
1.5.3.5.0	Land		
1.5.3.5.1	Trailer Park Rental		
1.5.3.5.9	Other Land		
1.5.3.9.0	Other (Specify)		
1.5.4.0.0	Franchises, etc.		
1.5.4.0.7	(Specify)		
1.5.5.0.0	Return on Investments		
1.5.5.1.0	Interest on Investments		
1.5.5.2.0	Interest on Loans & Advances		
1.5.5.3.0	Profit on Sale of Investment		
1.5.5.4.0	Premium & Exchange		
1.5.5.9.0	Other (Specify)Interest Revenue.....	5,000	5,000
1.5.8.0.0	User Fees		
1.5.8.1.0	Solid Waste Collection & Disposal (a.1)		
1.5.9.0.0	Miscellaneous		
1.5.9.1.0	Commissions		
1.5.9.2.0	Contributions (Gifts,Donations,etc.)		
1.5.9.9.0	Other (Specify)		
1.5.T.T.T	TOTAL Revenue From Own Sources	419,459	427,500
1.6.0.0.0	UNCONDITIONAL TRANSFERS FROM OTHER GOV'TS		
1.6.1.0.0	Federal Government		
1.6.2.0.0	Provincial Governments (Other than the Community Funding and Equalization Grant to be reported on page 1)		51,854
1.6.2.3.0	Other (Specify)		
1.6.T.T.T	TOTAL Unconditional Transfers from Other Governments	0	51,854
1.7.0.0.0	CONDITIONAL TRANSFERS FROM:		
1.7.1.0.0	Federal Government		
1.7.1.1.0	(Specify)		
1.7.1.2.0	(Specify)		
1.7.2.0.0	Federal Government Agencies		
(a.1) Municipalities Act, Subsection 7.1(3)			

2018 GENERAL OPERATING FUND BUDGET

NON-TAX REVENUE		2017 BUDGET	2018 BUDGET
1.7.5.0.0	Provincial Government		
1.7.5.2.0	Protective Services		
1.7.5.2.1	Police		
1.7.5.2.4	Fire		
1.7.5.2.5	Emergency Measures		
1.7.5.2.5.2	Flood Control		
1.7.5.2.5.3	Disaster Control		
1.7.5.2.9	Other (Specify)		
1.7.5.3.0	Transportation Services		
1.7.5.3.2	Highways		
1.7.5.3.9	Other (Specify)		
1.7.5.6.0	Environmental Development		
1.7.5.6.2	Tourism		
1.7.5.6.5	items	17,250	26,750
1.7.5.7.0	Recreation & Culture		
1.7.5.7.1	Other (Specify)		
1.7.5.9.0	Other (Specify)		
1.7.6.0.0	Provincial Government Agencies, etc.		
1.7.6.1.0	(Specify)		
1.7.T.T.T	Total Conditional Transfers from Federal and Provincial Governments	17,250	26,750
1.8.0.0.0	CONDITIONAL TRANSFERS FROM MUNICIPAL GOVERNMENTS		
1.8.1.1.0	(Specify)		
1.8.1.2.0	(Specify)		
1.8.T.T.T	TOTAL Conditional Transfers	0	0
1.9.0.0.0	OTHER TRANSFERS		
1.9.1.0.0	Transfers from Own Reserves and Allowances		
1.9.1.1.0	Second Previous Year Surplus (b)	59,974	64,316
1.9.1.2.0	Operating Reserve Fund	0	0
1.9.1.4.0	Other (Specify)		
(b) Municipalities Act, Subsection 89(8)			

2018 GENERAL OPERATING FUND BUDGET

NON-TAX REVENUE		2017 BUDGET	2018 BUDGET
1.9.2.0.0	Transfers from Other Funds		
1.9.2.1.0	Sinking Fund		
1.9.2.2.0	Utility Fund		
1.9.2.9.0	Other (Specify)		
1.9.3.0.0	Own Agencies, Authorities, etc.		
1.9.3.1.0	(Specify)		
1.9.3.2.0	(Specify)		
1.9.9.0.0	Other		
1.9.9.1.0	Adjustment for payment in lieu of taxes - PILT		2,062
1.9.9.2.0	(Specify)		
1.9.T.T.T	TOTAL Other Transfers	59,974	66,378
1.T.T.T.T	TOTAL NON-TAX REVENUE (TRANSFER TO ITEM 2 - PAGE ONE)	1,014,868	1,093,855

EXPENDITURE			
2.1.0.0.0	GENERAL GOVERNMENT SERVICES		
2.1.1.0.0	Legislative		
2.1.1.1.0	Mayor: Personnel (c)	19,999	15,311
2.1.1.1.9	Mayor: Other (d)	5,000	5,000
2.1.1.3.0	Councillors: Personnel	108,242	112,686
2.1.1.3.9	Councillors: Other	20,000	20,000
2.1.1.4.0	Development Seminars		
2.1.1.9.0	Other Legislative Costs	13,700	14,000
2.1.2.0.0	General Administrative		
2.1.2.1.0	Administrative		
2.1.2.1.1	Manager, Administrator: Personnel	145,519	152,754
2.1.2.1.1.1	Manager, Administrator: Other	14,260	14,260
2.1.2.1.2	Clerk: Personnel	83,094	88,968
2.1.2.1.2.1	Clerk: Other	2,000	2,000
2.1.2.1.3	Human Resources: Personnel		
2.1.2.1.3.1	Human Resources: Other		
2.1.2.1.4	Office Building	147,102	145,750
2.1.2.1.5	Legal Services	75,000	65,000
2.1.2.1.9	Other Administrative Services	142,602	188,880
2.1.2.2.0	Financial Management		
2.1.2.2.1	Administration: Personnel	299,045	295,757
2.1.2.2.1.1	Administration: Other	9,500	9,500
2.1.2.2.2	Accounting: Personnel		
2.1.2.2.2.1	Accounting: Other		
2.1.2.2.4	Budget Control		
2.1.2.2.5	External Audit: Audit Fees	20,000	30,000
2.1.2.2.5.1	External Audit: Accounting Fees		
2.1.2.2.6	Purchasing: Personnel		
2.1.2.2.6.1	Purchasing: Other		
2.1.2.2.9	Other Financial Management		

(c) Include all salaries, wages, honorariums, fees, etc. and all employer contributions (CPP, UIC, pension plans, etc.) on lines with Personnel.
(d) Include mileage allowances, secretarial and other staff as well as all of the other expenses incurred directly in connection with the activity.

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017 BUDGET	2018 BUDGET
2.1.2.5.0	Common Services		
2.1.2.5.2	Civic Relations		
2.1.2.5.9	Training & Development		
2.1.2.6.0	Cost of Assessment	122,073	120,280
2.1.2.7.0	Regional & Collaborative Services (RSC)		
2.1.2.8.0	Other (Specify)		
2.1.2.9.0	Other General Administration Services	47,500	18,000
2.1.9.0.0	Other General Government Services		
2.1.9.2.0	Conventions & Delegations		
2.1.9.3.0	Liability Insurance	165,000	167,500
2.1.9.5.0	Grants to Organizations	41,000	38,250
2.1.9.5.1	Sports	40,000	38,000
2.1.9.5.2	Cultural		
2.1.9.5.3	Education		
2.1.9.5.9	Other (Specify)		
2.1.9.9.0	Other General Services	53,584	44,235
2.1.T.T.T	TOTAL General Gov't Services	1,574,220	1,586,132
2.2.0.0.0	PROTECTIVE SERVICES		
2.2.1.0.0	Police Protection		
2.2.1.2.0	Administration: Personnel	95,436	93,070
2.2.1.2.9	Administration: Other	55,000	55,000
2.2.1.3.0	Crime Control: Personnel	79,378	86,744
2.2.1.3.9	Crime Control: Other	11,801	11,801
2.2.1.4.0	Traffic Activities: Personnel		
2.2.1.4.9	Traffic Activities: Other		
2.2.1.5.0	Training & Development: Personnel		
2.2.1.5.9	Training & Development: Other		
2.2.1.6.0	Station & Building	144,744	143,392

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017 BUDGET	2018 BUDGET
2.2.1.7.0	Automotive Equipment		
2.2.1.8.0	Detention & Custody of Prisoners		
2.2.1.9.0	Contractual Agreement		
2.2.1.9.1	R.C.M.P.	1,454,288	1,420,818
2.2.1.9.2	With Other Municipality		
2.2.1.9.3	Prov. of N.B.		
2.2.1.9.9	Other (Specify)		
2.2.1.S.T	Subtotal	1,840,647	1,810,825
2.2.4.0.0	Fire Protection		
2.2.4.1.0	Administration: Personnel	193,817	197,890
2.2.4.1.9	Administration: Other		
2.2.4.2.0	Firefighting Force: Personnel		
2.2.4.2.9	Firefighting Force: Other		
2.2.4.3.0	Fire Alarm Systems		
2.2.4.4.0	Fire Investigation & Prevention		
2.2.4.5.0	Water Cost (Reg. 81-195)	336,000	336,000
2.2.4.6.0	Training & Development: Personnel		
2.2.4.6.9	Training & Development: Other	17,000	17,000
2.2.4.7.0	Station & Building	169,470	169,666
2.2.4.8.0	Fighting Equipment	69,000	70,500
2.2.4.9.0	Other (Specify)	53,200	52,136
2.2.4.S.T	Subtotal	838,487	843,192
2.2.5.0.0	Emergency Measures		
2.2.5.2.0	Flood Control		
2.2.5.3.0	Disaster Control	18,000	18,000
2.2.5.4.0	First Aid & Ambulance		
2.2.5.5.0	Training and Development		
2.2.5.6.0	Other (Specify)		
2.2.5.S.T	Subtotal	18,000	18,000

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017 BUDGET	2018 BUDGET
2.2.9.0.0	Other Protection		
2.2.9.2.0	Protective Inspection		
2.2.9.2.1	Building Inspection: Personnel		
2.2.9.2.1.1	Building Inspection: Other		
2.2.9.2.3	Plumbing Inspection: Personnel		
2.2.9.2.3.1	Plumbing Inspection: Other		
2.2.9.2.9	Other Inspection (Specify)		
2.2.9.3.0	Animal & Pest Control: Personnel	24,000	24,000
2.2.9.3.9	Animal & Pest Control: Other	6,400	6,400
2.2.9.5.0	Training & Development		
2.2.9.6.0	Non-Fire Related Rescue		
2.2.9.9.0	Other Inspection: (Specify)		
2.2.9.S.T	Subtotal	30,400	30,400
2.2.T.T.T	TOTAL PROTECTIVE SERVICES	2,727,534	2,702,417
2.3.0.0.0	TRANSPORTATION SERVICES		
2.3.1.0.0	Common Services		
2.3.1.1.0	Administration: Personnel	58,747	56,968
2.3.1.1.0.1	Administration: Other		
2.3.1.1.2	Training & Development	3,500	3,500
2.3.1.2.0	Engineering Services: Personnel		
2.3.1.2.9	Engineering Services: Other		
2.3.1.3.0	General Equipment	96,900	94,000
2.3.1.5.0	Workshops, Yards & Other Buildings: Personnel	790,709	781,470
2.3.1.5.9	Workshops, Yards & Other Buildings: Other		
2.3.1.6.0	Research, Planning & Design: Personnel		
2.3.1.6.9	Research, Planning & Design: Other		
2.3.1.9.0	Other (Specify)Janitorial.....	131,366	128,192

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017 BUDGET	2018 BUDGET
2.3.2.0.0	Road Transport		
2.3.2.1.0	Administration: Personnel		
2.3.2.1.9	Administration: Other		
2.3.2.2.0	Engineering, Planning, Supervision: Personnel	126,903	133,126
2.3.2.2.9	Engineering, Planning, Supervision: Other	31,071	26,857
2.3.2.3.0	Roads & Streets		
2.3.2.3.1	Summer Maintenance - Personnel		
2.3.2.3.2	Summer Maintenance - Other	236,300	232,800
2.3.2.3.2.1	Summer Maintenance - Private Contract		
2.3.2.3.2.2	Summer Maintenance - DTI: Specify lane Km's		
2.3.2.3.3	Sidewalks		
2.3.2.3.4	Culverts & Drainage Ditches		
2.3.2.3.5	Storm Sewers		
2.3.2.3.6	Street Cleaning & Flushing		
2.3.2.3.7	Snow & Ice Removal - Personnel		
2.3.2.3.8	Snow & Ice Removal - Other	235,700	228,700
2.3.2.3.8.1	Snow & Ice Removal - Private Contract		
2.3.2.3.8.2	Snow & Ice Removal - DTI: Specify lane KMs		
2.3.2.3.9	Other (Specify)		
2.3.2.4.0	Bridges, Viaduct, Causeway and Grade Separations: Personnel		
2.3.2.4.9	Bridges, Viaduct, Causeway and Grade Separations: Other		
2.3.2.5.0	Street Lighting	158,000	160,000
2.3.2.6.0	Traffic Services		
2.3.2.6.1	Street Signs	7,500	7,500
2.3.2.6.2	Traffic Lanemarking	15,000	15,000
2.3.2.6.3	House Numbering		
2.3.2.6.4	Traffic Signals	3,000	3,000
2.3.2.6.5	Railway Crossing Signals	7,500	7,500
2.3.2.6.6	Crosswalks		
2.3.2.6.9	Other (Specify)		

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE

		2017 BUDGET	2018 BUDGET
2.3.2.7.0	Parking		
2.3.2.7.1	Parking Meters		
2.3.2.7.2	Off Street Parking		
2.3.2.7.9	Other (Specify)		
2.3.3.0.0	Air Transport		
2.3.5.0.0	Public Transit		
2.3.9.0.0	Other Transportation		
2.3.T.T.T	TOTAL Transportation Services	1,902,196	1,878,613
2.4.0.0.0	ENVIRONMENTAL HEALTH SERVICES		
2.4.3.0.0	Solid Waste Collection & Disposal		
2.4.3.1.0	Administration: Personnel		
2.4.3.1.9	Administration: Other		
2.4.3.2.0	Solid Waste Collection: Personnel		
2.4.3.2.5	Solid Waste Collection: Supported by User Fees		
2.4.3.2.9	Solid Waste Collection: RSC Regular Solid Waste Services	354,340	361,629
2.4.3.3.0	Solid Waste Disposal Sites: Personnel		
2.4.3.3.9	Solid Waste Disposal Sites		
2.4.3.5.0	Training & Development		
2.4.3.9.0	Other Solid Waste Disposal: RSC Solid Waste Services (Recycling)		
2.4.3.9.5	Other Solid Waste Disposal (Recycling) - Supported by User Fees		
2.4.9.0.0	Other Environmental Health		
2.4.T.T.T	TOTAL Environmental Health Services	354,340	361,629
2.5.0.0.0	PUBLIC HEALTH & WELFARE SERVICES		
2.5.1.0.0	Public Health		
2.5.1.6.0	Cemeteries		
2.5.1.8.1	Medical Clinics		
2.5.1.9.0	Other (Specify)		
2.5.T.T.T	TOTAL Public Health & Welfare Services	0	0
2.6.0.0.0	ENVIRONMENTAL DEVELOPMENT SERVICES		
2.6.1.0.0	Environmental Planning & Zoning		
2.6.1.1.0	Planning (Regional Service Commission or Advisory Committee)	206,453	208,810
2.6.1.2.0	Administration: Personnel	156,550	160,652

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017 BUDGET	2018 BUDGET
2.6.1.2.9	Administration: Other	71,495	62,544
2.6.1.3.0	Research & Planning (studies, etc.)		
2.6.1.9.0	Other (Specify)		
2.6.2.0.0	Community Development		
2.6.2.2.0	General Land Assembly		
2.6.2.3.0	Urban Land Assembly		
2.6.2.4.0	Beautification & Land Rehabilitation	47,000	41,000
2.6.2.9.0	Other Community Development	45,000	40,000
2.6.3.0.0	Housing		
2.6.4.0.0	Natural Resources Development		
2.6.4.5.0	Tree Removal and Planting	10,000	13,000
2.6.5.0.0	Regional Development Commissions		
2.6.5.0.5	Regional Facilities Commission		
2.6.6.0.0	Industrial Parks & Commissions		
2.6.9.0.0	Other Environmental Development Services		
2.6.9.1.0	Tourism		
2.6.9.1.1	Tourist Bureau	236,764	222,670
2.6.9.1.2	Tourist Camps, Parks, Etc.		
2.6.9.1.3	Promotion of Tourist Attraction	40,000	41,000
2.6.9.1.4	Energy Conservation: Personnel		
2.6.9.1.5	Energy Conservation: Other		
2.6.9.1.9	Other Tourism (Specify)	39,500	36,284
2.6.9.2.0	Public Receptions		
2.6.9.3.0	Markets		
2.6.9.4.0	Training and Development		
2.6.9.9.0	Other (decorative lighting, etc.)		
2.6.T.T.T	Total Environmental Development Services	852,762	825,960
2.7.0.0.0	RECREATION & CULTURAL SERVICE		
2.7.1.0.0	Recreation		
2.7.1.1.0	Administration: Personnel	197,176	204,644
2.7.1.1.9	Administration: Other	11,760	17,916

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017 BUDGET	2018 BUDGET
2.7.1.2.0	Community Centres & Halls: Personnel		
2.7.1.2.9	Community Centres & Halls: Other	6,200	6,200
2.7.1.3.0	Swimming Pools, Beaches, Marinas: Personnel	7,989	10,287
2.7.1.3.9	Swimming Pools, Beaches, Marinas: Other	8,000	8,000
2.7.1.4.0	Golf Course: Personnel		
2.7.1.4.9	Golf Course: Other		
2.7.1.5.0	Skating Rinks & Arenas: Personnel	398,679	405,373
2.7.1.5.9	Skating Rinks & Arenas: Other	297,600	287,900
2.7.1.6.0	Amusement Parks, Exhibitions & Fairs: Personnel		
2.7.1.6.9	Amusement Parks, Exhibitions & Fairs: Other		
2.7.1.7.0	Training & Development		
2.7.1.8.0	Parks & Playgrounds: Personnel	82,955	83,138
2.7.1.8.9	Parks & Playgrounds: Other	83,033	106,969
2.7.1.9.0	Other Recreation Facilities: Personnel		
2.7.1.9.9	Other Recreation Facilities: Other	136,882	146,583
2.7.1.S.T	Subtotal	1,230,274	1,277,010
2.7.2.0.0	Cultural		
2.7.2.1.0	Administration: Personnel		
2.7.2.1.9	Administration: Other		
2.7.2.2.0	Cultural Buildings & Facilities: Personnel		
2.7.2.2.9	Cultural Buildings & Facilities: Other		
2.7.2.3.0	Historic Sites: Personnel	6,000	0
2.7.2.3.9	Historic Sites: Other	20,000	20,000
2.7.2.4.0	Museums: Personnel		
2.7.2.4.9	Museums: Other		
2.7.2.5.0	Libraries: Personnel		
2.7.2.5.9	Libraries: Other	37,440	38,139
2.7.2.6.0	Place of Assembly: Personnel		
2.7.2.6.9	Place of Assembly: Other		
2.7.2.7.0	Training and Development		
2.7.2.9.0	Other (Specify)		
2.7.2.S.T	Subtotal	63,440	58,139

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017 BUDGET	2018 BUDGET
2.7.5.0.0	Other Recreation & Cultural Services		
2.7.5.3.0	Bands		
2.7.5.9.0	Other (Specify)		
2.7.T.T.T	Total Recreation and Cultural Services	1,293,714	1,335,149
2.8.0.0.0	FISCAL SERVICES		
2.8.1.0.0	Debt Charges		
2.8.1.0.1	Interest on Short Term Borrowing	20,000	25,000
2.8.1.1.6	For Capital Projects		
2.8.1.1.7	Loans re: Outstanding Authority		
2.8.1.2.0	Interest on Long-Term Debt	281,557	258,925
2.8.1.3.0	Principal Installments or Sinking Fund Requirements	975,000	908,000
2.8.1.9.0	Other Debt Charges		
2.8.1.9.1	Debenture Discounts		
2.8.1.9.2	Cost of Issuing & Selling New Debentures		
2.8.1.9.3	Banking Service Charge		
2.8.1.9.4	Loss on Securities Investments		
2.8.1.9.5	Loss on Foreign Exchange		
2.8.1.9.9	Other (Specify)		
2.8.1.S.T	Subtotal	1,276,557	1,191,925
2.8.2.0.0	Transfers to Own Reserves, Funds & Agencies		
2.8.2.1.0	Reserves & Allowances		
2.8.2.1.1	Capital Reserve		
2.8.2.1.2	Operating Reserve		
2.8.2.2.0	Other Funds		
2.8.2.2.1	Specify		
2.8.2.2.2	Specify		
2.8.2.3.0	Own Agencies		
2.8.2.4.0	Second Previous Year Deficit (e)		

(e) Municipalities Act, Subsection 89(9)

2018 GENERAL OPERATING FUND BUDGET

EXPENDITURE		2017	2018
		BUDGET	BUDGET
2.8.2.5.0	General Capital Fund		
2.8.2.5.1	Purpose (List for current year only)		
2.8.2.5.2\$	850,000	950,000
2.8.2.5.3\$		
2.8.2.5.4\$		
2.8.2.5.5\$		
2.8.2.5.6\$		
2.8.2.5.7\$		
2.8.2.5.8\$		
2.8.2.5.9\$		
2.8.2.5.T	Total transfer to General Capital Fund	850,000	950,000
2.8.3.0.0	Unconditional Transfers to Other Governments and their Agencies		
2.8.3.1.0	Specify.....		
2.8.4.0.0	Conditional Transfers to Other Governments and their Agencies		
2.8.4.1.0	Specify.....		
2.8.9.0.0	Other Fiscal Services		
2.8.9.1.0	Adjustment for payment in lieu of taxes - PILT	2,063	0
2.8.9.2.0	Funding previously unaccrued liability		
2.8.9.3.0	Specify.....		
2.8.S.S.T	Subtotal	2,063	0
2.8.T.T.T	TOTAL Fiscal Services	2,128,620	2,141,925
2.9.0.0.0	OTHER SERVICES		
2.9.9.0.0	(Specify)		
2.9.T.T.T	TOTAL Other Services	0	0
2.T.T.T.T	TOTAL BUDGET (TRANSFER TO ITEM 1 - PAGE 1)	10,833,386	10,831,824

MUNICIPALITY OF

SACKVILLE, NB

2018 UTILITY OPERATING FUND BUDGET

1. Total Budget - Total Page U-7	\$1,903,708
2. Less: Revenue from own and other sources - Page U-3 & U-4	\$407,583
3. Less: Revenue 1.4.4.5.0 and 1.4.4.9.0	\$18,000
4. Net Budget to be raised from user charges	\$1,478,125

USER CHARGES:

Class	Water Service	Sewerage Service	Total User Fee
RESIDENTIAL	500,144	368,131	868,275
COMMERCIAL	166,715	122,710	289,425
INSTITUTIONAL	166,715	122,710	289,425
HYDRANTS & SPRINKLERS	31,000		31,000

AVERAGE ANNUAL COST PER HOUSEHOLD:	Water Service	\$380
	Sewerage Service	\$255
	Water & Sewerage	\$635

EQUIVALENT # OF RESIDENTIAL USERS	2,328
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THIS IS TO CERTIFY that on the 11th day of December, 2017 the Council of the MUNICIPALITY OF SACKVILLE, NB RESOLVED that pursuant to paragraph 189(4) of the *Municipalities Act*, the total budget for the UTILITY utility for the ensuing year would consist of total revenues of \$1,903,708 and total expenditures of \$1,903,708

Adopted this 11th day of December, 2017 by the Council of the Town of SACKVILLE, NB

Executed this 15th day of January 2018 by the Clerk of the MUNICIPALITY OF SACKVILLE, NB under the corporate seal of said Municipality.

(Corporate Seal)

Mayor
Clerk

Approved this 23rd day of January 2018
Director of Community Finances

REVENUE

		2017 BUDGET	2018 BUDGET
1.4.0.0.0	SALE OF SERVICES		
1.4.4.1.0	Sale of Water		
1.4.4.1.1	Residential (a)	516,134	500,144
1.4.4.1.2	Commercial	172,045	166,715
1.4.4.1.3	Industrial (b)		
1.4.4.1.4	Institutional	172,045	166,715
1.4.4.1.5	Own Municipality		
1.4.4.1.6	Other Municipalities		
1.4.4.1.7	Other (Specify) ..Sprinklers & Hydrants	31,500	31,000
1.4.4.1.8	Other (Specify)		
1.4.4.1.T	Sub Total	891,724	864,574
1.4.4.2.0	Sale of Sewerage services		
1.4.4.2.1	Residential (a)	343,090	368,131
1.4.4.2.2	Commercial	114,363	122,710
1.4.4.2.3	Industrial (b)		
1.4.4.2.4	Institutional	114,363	122,710
1.4.4.2.5	Own Municipality		
1.4.4.2.6	Other Municipalities		
1.4.4.2.7	Other (Specify).....		
1.4.4.2.T	Sub Total	571,816	613,551
1.4.4.5.0	Connection & Service Charge	18,500	14,500
1.4.4.9.0	Other (Specify) ...Water & Sewer Certificates	3,500	3,500
1.4.4.9.1	Other (Specify)		
1.4.4.9.T	Sub Total	22,000	18,000
1.4.T.T.T	TOTAL Sale of Services	1,485,540	1,496,125
	(a) include special rates for summer cottage		
	(b) Include water sold for construction		

MUNICIPALITY OF		SACKVILLE, NEW BRUNSWICK	
2018	UTILITY	OPERATING FUND BUDGET	
REVENUE			
		2017 BUDGET	2018 BUDGET
1.5.0.0.0	OTHER REVENUE FROM OWN SOURCES		
1.5.3.0.0	Rentals		
1.5.3.1.0	Engineering Structures	5,500	5,500
1.5.3.4.0	Machinery and Equipment		
1.5.3.9.0	Other (Specify)		
1.5.5.0.0	Return on Investments		
1.5.5.1.0	Interest on Investments		
1.5.5.2.0	Interest on Loans & Advances		
1.5.5.4.0	Premiums and Exchange		
1.5.5.9.0	Other (Specify)		
1.5.6.0.0	Surcharge and Interest		
1.5.6.1.0	Surcharges		
1.5.6.2.0	Interest	45,000	45,000
1.5.7.0.0	Own Funds		
1.5.7.2.0	Water Supply (Fire) (c)	336,000	336,000
1.5.7.9.0	Other (Specify)		
1.5.9.0.0	Miscellaneous		
1.5.9.3.0	Frontage Fees		
1.5.9.9.0	Other (Specify)		
1.5.T.T.T	TOTAL Other Revenue from Own Sources	386,500	386,500

(c) Per Regulation 81-195 as amended

REVENUE

		2017 BUDGET	2018 BUDGET
1.6.0.0.0	UNCONDITIONAL TRANSFERS		
1.6.1.0.0	Federal Government		
1.6.2.0.0	Provincial Government		
1.6.3.0.0	Other Governments (Specify)		
1.6.T.T.T	TOTAL Unconditional Transfers	0	0
1.7.0.0.0	CONDITIONAL TRANSFERS		
1.7.1.0.0	Federal Government		
1.7.5.0.0	Provincial Government		
1.7.9.0.0	Other Governments (Specify)		
1.7.T.T.T	TOTAL Conditional Transfers	0	0
1.9.0.0.0	OTHER TRANSFERS		
1.9.1.0.0	From own funds		
1.9.1.1.0	Surplus from previous year - Water		
1.9.1.1.1	Surplus from previous year - Sewerage		
1.9.1.1.2	Total Surplus from previous year (d)	13,169	21,083
1.9.1.2.0	Operating Reserve Fund		
1.9.T.T.T	TOTAL Other Transfers	13,169	21,083
1.9.Z.Z.Z	TOTAL REVENUE	1,885,209	1,903,708

(d) Municipality Act - Sub Section 189 (6)

EXPENDITURES

		2017 BUDGET	Water Cost for Fire Protection	2018 BUDGET	Water Cost for Fire Protection
2.4.0.0.0	ENVIRONMENTAL HEALTH SERVICES				
2.4.1.0.0	Water Supply				
2.4.1.1.0	Administration and general: personnel	138,787	NIL	138,157	NIL
2.4.1.1.9	Administration and general: other	0	NIL		NIL
2.4.1.2.0	Purification and treatment: personnel	255,000	NIL	248,000	NIL
2.4.1.2.9	Purification and treatment: other		NIL		NIL
2.4.1.3.0	Source of Supply: personnel	66,000	66,000	73,000	73,000
2.4.1.3.9	Source of Supply: other	0	0		0
2.4.1.4.0	Transmission and distribution: personnel	291,042	291,042	289,397	289,397
2.4.1.4.9	Transmission and distribution: other	0	0		0
2.4.1.5.0	Power and pumping: personnel	45,000	45,000	43,772	43,772
2.4.1.5.9	Power and pumping: other	0	0		0
2.4.1.6.0	Billing and collection: personnel	0	NIL		NIL
2.4.1.6.9	Billing and collection: other	0	NIL		NIL
2.4.1.7.0	Water purchased	0	0		0
2.4.1.9.0	Other (Specify)	0	0		0
2.4.1.T.T	TOTAL Water	\$795,829	\$402,042	\$792,326	\$406,169
2.4.2.0.0	Sewerage Collection and Disposal				
2.4.2.1.0	Administration and general: personnel	138,786	NIL	138,157	NIL
2.4.2.1.9	Administration and general: other	0	NIL		NIL
2.4.2.2.0	Sewerage collection system: personnel	0	NIL		NIL
2.4.2.2.9	Sewerage collection system: other	0	NIL		NIL
2.4.2.3.0	Sewerage lift station(s): personnel	0	NIL		NIL
2.4.2.3.9	Sewerage lift station(s): other	52,500	NIL	52,500	NIL
2.4.2.4.0	Sewerage treatment and disposal: personnel	286,963	NIL	293,245	NIL
2.4.2.4.9	Sewerage treatment and disposal: other	0	NIL		NIL
2.4.2.5.0	Storm Sewers	0	NIL		NIL
2.4.2.6.0	Billing and collection: personnel	0	NIL		NIL
2.4.2.6.9	Billing and collection: other	0	NIL		NIL
2.4.2.9.0	Other (Specify)	0	NIL		NIL
2.4.2.A.A	Sub Total	478,249		483,902	

EXPENDITURES

	2017 BUDGET	Water Cost for Fire Protection	2018 BUDGET	Water Cost for Fire Protection
2.4.2.L.L. Less transfer from General Fund re: Storm Sewers	0	NIL		NIL
2.4.2.T.T TOTAL Sewerage	478,249	NIL	483,902	NIL
2.4.T.T.T TOTAL Environmental Health Services	1,274,078		1,276,228	
2.8.0.0.0 FISCAL SERVICES				
2.8.1.0.0 Water System Debt Charges				
2.8.1.1.0 Interest on Temporary Borrowing	5,000	5,000	5,000	5,000
2.8.1.2.0 Interest on Long-Term Debt	71,876	71,876	63,982	63,982
2.8.1.3.0 Principal Installments	369,580	369,580	358,660	358,660
2.8.1.9.0 Other Water Debt Charges		0		0
2.8.1.S.S TOTAL Water System Fiscal Services	446,456	446,456	427,642	427,642
2.8.2.0.0 Sewerage Debt Charges				
2.8.2.1.0 Interest on Temporary Borrowing	5,000	NIL	5,000	NIL
2.8.2.2.0 Interest on Long-Term Debt	11,255	NIL	13,498	NIL
2.8.2.3.0 Principal Installments	91,420	NIL	85,340	NIL
2.8.2.9.0 Other Sewer Debt Charges	0	NIL		NIL
2.8.2.A.A Sub Total	107,675	NIL	103,838	NIL
2.8.2.L.L Less: Amount Transferred from General Fund re: Storm Sewers		NIL		NIL
2.8.2.T.T TOTAL Sewerage System Fiscal Services	107,675	NIL	103,838	NIL
2.8.3.0.0 Transfers to own Funds and Reserves				
2.8.3.1.0 Reserve Fund				
2.8.3.1.1 Capital Water		0		0
2.8.3.1.2 Operating Water		0		0
2.8.3.1.3 Capital Sewer System	40,000	NIL	80,000	NIL
2.8.3.1.4 Operating Sewer System		NIL		NIL
2.8.3.2.0 Capital Fund				
2.8.3.2.0.1 Water		0		0
2.8.3.2.0.2 Sewerage		NIL		NIL
2.8.3.5.0 Deficit from previous years (e)				
2.8.3.5.0.0 Combined		0		0
2.8.3.5.0.1 Water		0		0
2.8.3.5.0.2 Sewerage		NIL		NIL

EXPENDITURES

		2017 BUDGET	Water Cost for Fire Protection	2018 BUDGET	Water Cost for Fire Protection
2.8.9.0.0	Other Fiscal Services		0		0
2.8.9.1.0	Discounts	17,000	NIL	16,000	NIL
2.8.9.2.0	Provision for Loss on Accounts Receivable		NIL		NIL
2.8.9.3.0.1	Funding of previously unaccrued liability - Water		0		0
2.8.9.3.0.2	Funding of previously unaccrued liability - Sewer		NIL		NIL
2.8.T.T.T	TOTAL Fiscal Services	611,131	446,456	627,480	427,642
2.8.Z.A.0	TOTAL BUDGET / TOTAL EXPENDITURE	1,885,209	848,498	1,903,708	833,811
2.8.Z.B.0	Percentage * (XX.XX%)		39.60%		40.30%
2.8.Z.C.0	To be transferred to item 2.2.4.5.0. General Fund Budget and treated as revenue under item 1.5.7.2.0. of this budget.	336,000	336,000	336,000	336,000

* Per Regulation 81-195 as amended

2018

Water & Sewer Utility

OPERATING FUND BUDGET

1. Total Budget - Total Page U-7\$1,903,708
2. Less: Revenue from own and other sources - Page U-3\$407,583
3. Less: Revenue 1.4.4.5.0 and 1.4.4.9.0\$18,000
4. Net Budget to be raised from user charges\$1,478,125

USER CHARGES:

Class	Water Service	Sewerage Service	Total User Fee
Residential	500,144	368,131	868,275
Commercial	166,715	122,710	289,425
Institutional	166,715	122,710	289,425
Hydrants & Sprinkling	31,000		31,000

AVERAGE ANNUAL COST PER HOUSEHOLD:

Water Service	380
Sewerage Service	255
Water & Sewerage	\$0

EQUIVALENT # OF RESIDENTIAL USERS

#DIV/0!

THIS IS TO CERTIFY that on the 14th day of December, 2017 the Council of the MUNICIPALITY OF SACKVILLE, NB RESOLVED that pursuant to paragraph 189(4) of the Municipalities Act, the total budget for the Utility for the ensuing year would consist of total revenues of \$1,903,708 and total expenditures of \$1,903,708

Adopted this 14th day of December, 2017 by the Council of the (City, Town, Village) of SACKVILLE, NB

Executed this day of by the Clerk of the MUNICIPALITY OF SACKVILLE, NB under the corporate seal of said Municipality.

(Corporate Seal)

Mayor

Clerk

Approved this day of

Director of Community Finances

2018 GENERAL OPERATING FUND BUDGET

1. Total Budget - Total Page 17	<u>\$10,831,824</u>
2. Less: Non-Tax Revenue - Total Page 7	<u>\$1,093,855</u>
3. Net Budget	<u>\$9,737,969</u>
4. Less: Community Funding and Equalization Grant	<u>\$66,007</u>
5. Warrant to be Raised by a Local Rate	<u>\$9,671,962</u>

Operating Authorities / Sub-Units	Warrant	Municipal Tax Base	Rate
Sackville	<u>\$9,671,962</u>	<u>\$619,997,885</u>	<u>\$1.5600</u>
			<u>#DIV/0!</u>
			<u>#DIV/0!</u>
			<u>#DIV/0!</u>
			<u>#DIV/0!</u>
	<u>\$9,671,962</u>	<u>\$619,997,885</u>	

THIS IS TO CERTIFY that on the 8th day of January, 2018 the Council of the MUNICIPALITY OF Sackville, NB RESOLVED that the sum of \$10,831,124 be the total operating budget of the Municipality, that the sum 9,671,962 be the Warrant of the Municipality for the ensuing year, and that the tax rate(s) for the Municipality be \$ 1.5600, \$ _____, \$ _____.

The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the *Assessment Act* within the MUNICIPALITY OF: SACKVILLE, NB

Adopted this 8th day of January, 2018 by the Council of the (City, Town or Village) of SACKVILLE, NB

Executed this _____ day of _____, _____ by the Clerk of the Municipality of SACKVILLE, NB under the corporate seal of said Municipality.

(Corporate Seal) _____ Mayor

Clerk

Approved this _____ day of _____, _____

2018 BUSINESS IMPROVEMENT LEVY

Conditional Transfer from Provincial Government to
Business Improvement Corporation \$23,595

Taxing Authority / Sub-Unit & Area	Business Improvement Levy	Business or Property Assessment	Rate
BIA	<u>\$23,595</u>	<u>\$11,797,510</u> ⁵⁰⁹	<u>\$ 0.2000</u>

THIS IS TO CERTIFY that on the 11th day of December, 2017 the Council of the
MUNICIPALITY OF SACKVILLE, NB enacted by by-law that a business
improvement levy be imposed on all non-residential property within the Business Improvement Area of the
municipality that is liable to taxation under the *Assessment Act*. The levy shall be in the amount of
\$ 23,595.02 at the rate of \$ 0.2000 and the Council hereby directs and orders the Minister of
Environment and Local Government to levy the said amount pursuant to provisions
of the *Business Improvement Area Act*.

Adopted this 11th day of December, 2017 by the Council of the
(City, Town or Village) of SACKVILLE, NB

Executed this _____ day of _____ by the Clerk of
the MUNICIPALITY OF SACKVILLE, NB under the corporate seal of said
Municipality.

(Corporate Seal)

Mayor

Clerk

Approved this _____ day of _____

Director of Community Finances