

**SPECIAL MEETING OF COUNCIL  
TUESDAY, AUGUST 6, 2019 AT 5:30 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Joyce O'Neil, Andrew Black, Michael Tower, Bill Evans and Shawn Mesheau. Also, in attendance were CAO Phil Handrahan, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Treasurer Michael Beal and Senior Manager Corporate Projects Jamie Burke.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF AUGUST 6, 2019, AS CIRCULATED AND MOVE INTO IN-CAMERA. AYES WERE RECORDED FROM DEPUTY MAYOR RON AIKEN AND COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS AND MICHAEL TOWER. NAY VOTES WERE RECORDED BY COUNCILLORS SHAWN MESHEAU AND BRUCE PHINNEY. MOTION CARRIED.

**IN-CAMERA**

(a) PA-2019-01

Senior Manager Corporate Projects Jamie Burke left the meeting.

(b) RCMP

**PUBLIC**

Coming out of IN CAMERA, Mayor John Higham noted a recess until 7:00 p.m.

Senior Manager Corporate Projects Jamie Burke, Town Engineer Dwayne Acton, Superintendent of Public Works Todd Hicks, Manager of Business Development Ron Kelly-Spurles and Assistant Treasurer Elizabeth Hartling joined the meeting.

Also, in attendance were Press Bruce Wark and two (2) residents.

**Public Special Meeting of Council, Public Reports and Staff Reports – 7:00 p.m.**

1. FCM Annual Conference Report

Mayor John Higham and Councillors Bill Evans and Michael Tower recently attended the FCM Conference held in Quebec City, QC and reported on the highlights of the Conference.

2. Enbridge Gas – Extension of Contract

Town Engineer Dwayne Acton provided an overview of his Report noting that the current Enbridge Gas agreement will expire on August 31, 2019. However, the new agreement is still in draft format and Enbridge Gas is proposing an extension of the existing agreement. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider an extension of the existing agreement until October 31, 2019.

3. RFQ – Waterfowl/Lund Property Rotary Bridge Connection

Town Engineer Dwayne Acton provided an overview of his Report noting that two local contractors were invited to quote on the work to construct a bridge to connect the newly acquired Lund property to the Waterfowl Park. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider awarding the contract to the lowest quote from Sackville General Contracting Ltd. in the amount of \$32,400.00 plus HST.

4. Tender #2019-009 – Paving of various streets Phase 2

Town Engineer Dwayne Acton provided an overview of his Report noting that the tender closed on Wednesday, July 31, 2019 and 4 bids were received. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider awarding the contract to the lowest bidder MacDonald Paving and Construction Ltd. in the amount of \$310,397.42 HST Included.

5. RFQ – Crosswalk Lights at Windsor Hall on Main Street

Town Engineer Dwayne Acton provided an overview of his Report noting that as part of the ongoing evaluation of crosswalks, the Public Works and Engineering Department recommends the installation of a Signalized Mid-Block Crosswalk. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider awarding the contract to the lowest quote from Roadway Systems Ltd. in the amount of \$32,775.00 HST Included.

6. RFQ – Exit #506 Curb, Gutter and Sidewalk

Town Engineer Dwayne Acton provided an overview of his Report regarding the curb, gutter and sidewalk installation near exit 506 as part of the Capital Budget. An RFQ was issued and 5 contractors were invited to quote on this project. Upon closing of the process to submit quotes, there were no submitted bids. The Engineer contacted the parties to extend the deadline for quotes and he indicated that he anticipates interest from two contractors. A motion is anticipated to be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider awarding the contract as per the plans and specifications to the lowest bidder.

7. Salt Truck Box Replacement (2010 International 5 Ton)

Superintendent of Public Works Todd Hicks provided an overview of his Report regarding the replacement of the Salt Truck Box on the 2010 International 5 Ton Vehicle. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider approving the purchase of a new salt box for the 2010 International 5 Ton truck from Phil Laroche Equipment Inc in the amount of \$30,662.66 HST Included.

8. UMN B Annual Conference

Treasurer Michael Beal noted that each year the Union of Municipalities of New Brunswick hold their Annual Conference which is being held this year on October 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> in Fredericton, New Brunswick. Resolutions for submissions at the UMN B Annual Conference need to be into the UMN B Office no later than August 20, 2019. Information from Mayor and Council suggests that three (3) UMN B Resolutions be considered at the Regular Council Meeting of August 12,

2019. Mayor John Higham mentioned that small towns have no effective methods or data to guide addressing its net impacts on Green House Gases and suggested that a motion as such should also be proposed as a UMN Resolution for Council to consider at the Regular Council Meeting of August 12, 2019.

9. Civic Center Compressor Maintenance

Town Engineer Dwayne Acton noted that as part of the yearly operating maintenance, preventative maintenance is required on the compressors at the Civic Center. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider approving the contract for preventative maintenance work to the compressors at the TVMCC to Toromont CIMCO in the amount of \$8,349.12 HST Included.

10. Pride Parade

Senior Manager Corporate Projects Jamie Burke provided an overview of his Report advising that Pride Week will be September 11 – 18, 2019 with the Pride Parade taking place on Thursday, September 12, 2019. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider the street closure of York Street from Salem Street to Main Street, and Main Street from York Street to Town Hall to accommodate the Pride Parade.

11. RFP #2019-08 – Marketing Plan

Senior Manager Corporate Projects Jamie Burke provided an overview of his Report on the Strategic Plan identifying Communications and Marketing as one of the directions for the Municipality. An RFP for a Marketing Plan was issued and closed on July 29, 2019. A motion will be brought forward at the Regular Council Meeting of August 12, 2019 for Council to consider awarding the contract for the Marketing Plan.

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Mayor John Higham indicated there would be a brief recess while the press and public exited the chambers. Superintendent of Public Works Todd Hicks, Manager of Business Development Ron Kelly-Spurles and Assistant Treasurer Elizabeth Hartling also departed at this time.

**IN-CAMERA**

1. P-2019-04
2. P-2019-01
  
3. PA-2019-02

Mayor John Higham noted that item 3. PA-2019-02 will be deferred to the Special Meeting of Council on September 3, 2019.

Coming out of IN-CAMERA, Mayor John Higham called the meeting back to order.

**PUBLIC**

MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR  
BRUCE PHIINEY THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL  
OF AUGUST 6, 2019. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk