

**SPECIAL MEETING OF COUNCIL  
MONDAY, OCTOBER 4, 2019 AT 6:30 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Joyce O'Neil, Andrew Black, Michael Tower, Bill Evans and Shawn Mesheau. Also, in attendance were CAO Phil Handrahan, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Assistant Treasurer Elizabeth Hartling, Town Engineer Dwayne Acton, Senior Manager Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde, Planner Lori Bickford and Sgt. Paul Gagné.

Also, in attendance were Press Bruce Wark and 5 residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

CAO Phil Handrahan requested the In-Camera item P-2019-05 be removed from the agenda. Councillor Bill Evans requested an item be added to the In-Camera section of the meeting, being an HR item.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR  
MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL  
MEETING OF COUNCIL OF OCTOBER 7, 2019 AS AMENDED. MOTION CARRIED.

1. RCMP Report

Sgt. Paul Gagné provided an overview of his Report noting that September proved to be a busy month with events such as Fall Fair and Homecoming drawing in additional people to the Town. The RCMP responded to 157 calls for service that included mental health, collisions, false alarms and people's crimes. They also received 10 By-Law related calls with 4 of those during Homecoming weekend. Members continue to conduct school zone patrols to set the tone for the academic year. Our CPO has been busy with his Tim Horton's Leadership camp in September and creating safe plans for school buildings. Sgt. Gagné noted that Fall Fair was successful with foot patrols being conducted and no concerns brought forward. He noted that the working relationship with the Town's Summer By-Law staff continues to be positive with a great system in place for working together.

Several questions were asked by Members of Council which Sgt Gagné responded to.

Sgt. Paul Gagné left the meeting.

2. Presentation – Hospice SENB Capital Campaign

Tammy Rampersaud of Hospice SENB presented to Council about the Hospital SENB Capital Campaign. Hospice will present to all Municipalities and LSD's in the Southeast region. Hospice SENB plans to build a 10-bed facility that will include 4 private family rooms and a dedicated pediatric room on donated land in Moncton. The Federal and Provincial Governments

have each contributed One-Million Dollars to the project and now Hospice SENB is looking for a population-based donation from the Town of \$9,700.00 towards the campaign.

### 3. Policy/By-Law

- (a) Assistant Clerk Becky Goodwin provided an overview of her Report noting that our current Dangerous or Unightly Premises By-Law, By-Law No. 210 falls under the old Municipalities Act. Staff have consulted with our Solicitor and it was recognized that this By-Law should be redone under the new Local Governance Act. The updated By-Law is mandated by the Local Governance Act and has been reviewed by our Solicitor. Staff recommend that By-Law No. 269, Dangerous or Unightly Premises be forwarded for first reading in name only at the October 15, 2019 Regular Council Meeting.
- (b) Planner Lori Bickford provided an overview of her Report noting that our current Sackville Subdivision By-Law, By-Law No. 194 was adopted in August 2005. Since the adoption, New Brunswick has revised the Community Planning Act. The proposed By-Law primarily consists of updates to include reference to the new Community Planning Act (2017). A motion to request the views of the planning review and adjustment committee with regards to the amendments to the Town of Sackville Subdivision By-Law will be brought forward for consideration at the October 15, 2019 Regular Council Meeting.

### 4. Service Agreement - SNB

Assistant Treasurer Elizabeth Hartling provided an overview of her Report noting that the current agreement between the Town of Sackville and Service New Brunswick expired on March 31, 2019. A new agreement has been signed by the Chief Executive Office for SNB for Council's consideration. The Service Agreement is for a 3-year term commencing April 1, 2019. A motion will be brought forward at the October 15, 2019 Regular Council Meeting for Council to consider approving the service agreement with Service New Brunswick from April 1, 2019 to March 31, 2022.

### 5. Recruitment - CAO

Mayor John Higham discussed the process around the recruitment of a new CAO, as Council will be the hiring body for this position. Council was supportive of the Mayor and the Liaison Council Members of Personnel facilitating the overall process on behalf of Council. The Mayor and Personnel members will commence working with the Clerk's Office on a Request for Proposal to solicit proposals from recruitment firms for Council to consider.

### 6. Sports Wall of Fame

- (a) Manager of Recreation Programs & Events Matt Pryde provided an overview of his Report noting that the current Sackville Sports Wall Board of Directors terms have ended June 30, 2019. A motion will be brought forward at the October 15, 2019 Regular Council Meeting for Council to consider appointing Christine Gilroy and Steve Ridlington to the Board of Directors for a 3-year term ending June 30, 2022.
- (b) Manager of Recreation Programs & Events Matt Pryde noted that space at the current location of the Sackville Sports Wall of Fame has become an issue and as a result the Board of Directors has recommended that an 8" x 10" plaque be installed at the Civic Centre and the 13" x 18" charcoal drawing be provided to the inductee. This would allow for more space at the Civic Centre to continue to expand the display. A motion will be brought forward at the October 15, 2019 Regular

Council Meeting for Council to consider making the changes to the Sackville Sports Wall of Fame Governance Guidelines.

7. ATV Request

Senior Manager Jamie Burke provided an overview of his Report noting that Council received a letter from the Tantramar ATC Club in July, requesting assistance with their interest in pursuing a connection to Cape Tormentine. Staff is recommending that Council not endorse the Tantramar ATV Club's request at this time. A motion regarding the request will be brought forward for consideration at the October 15, 2019 Regular Council Meeting.

8. Enbridge Gas/Town of Sackville Agreement

Town Engineer Dwayne Acton provided an overview of his Report noting that the current agreement between the Town of Sackville and Enbridge Gas New Brunswick ends October 31, 2019. Recently, Liberty Utilities have purchased Enbridge Gas New Brunswick and the new agreement is still in draft format. Liberty Utilities are proposing an additional extension to the existing agreement and the parties have agreed that it exist March 31<sup>st</sup>, 2020 to allow sufficient time to negotiate the long term agreement. A motion will be brought forward at the October 15, 2019 Regular Council Meeting for Council to consider authorizing the Mayor and Clerk to sign and seal the extension agreement between the Town of Sackville and Liberty Utilities.

9. Fence – Retention Pond

Town Engineer Dwayne Acton provided an overview of his Report noting that as part of the Phase II Lorne Street Project, staff are recommending that an 8ft high privacy chain link fence be installed between the walking trail and property lines of two Lorne Street businesses. A motion will be brought forward at the October 15, 2019 Regular Council Meeting for Council to consider awarding the supply and installation of fencing to the lowest quotation from Eastern Fence Ltd. in the amount of \$28,360.00 plus HST.

10. Easement – Sewage Lagoon Donald Harper Road

Senior Manager of Corporate Projects Jamie Burke provided an overview of his Report noting that Staff were contact regarding land titles for a property located at 299 Main Street. A portion of the original property was conveyed to the Town in 1977 and the plan of subdivision of the day clearly indicates that a right-of-way was to be reserved over the lot to provide a legal right to cross these lands to access the parties parcel on the other side of the town lands. When the land was conveyed this was not done. A motion will be brought forward at the October 15, 2019 Regular Council Meeting for Council to consider allowing the Mayor and Clerk to sign the easement documents, subject to review by the Town's Solicitor.

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Mayor John Higham indicated there would be a brief recess while the public exited the chambers. Assistant Treasurer Elizabeth Hartling, Town Engineer Dwayne Acton, Senior Manager Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde and Planner Lori Bickford also departed at this time.

**IN-CAMERA**

1. HR-2019-03

Coming out of IN-CAMERA, Mayor John Higham called the meeting back to order.

**PUBLIC**

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY  
MAYOR RON AIKEN THAT COUNCIL ADJOURN THE SPECIAL MEETING OF  
COUNCIL OF OCTOBER 7, 2019. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk