

**SPECIAL MEETING OF COUNCIL
MONDAY NOVEMBER 18, 2019 AT 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Michael Tower and Shawn Mesheau. Also in attendance were CAO Phil Handrahan, Treasurer Michael Beal, Assistant Treasurer Elizabeth Hartling, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Manager of Business Development Ron Kelly-Spurles, Senior Manager of Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde, Fire Chief Craig Bowser and Clerk Donna Beal.

Also in attendance were 7 residents.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 18, 2019. AS CIRCULATED. MOTION CARRIED.

Public Special Meeting of Council – 7:00 p.m.

1. Personnel – CAO Recruitment Update

#19-204 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL AWARD RFP NO. 2019-013 CAO RECRUITMENT SERVICES CONTRACT TO KBRS AS PER THEIR PROPOSAL SUBMITTED ON NOVEMBER 5, 2019 IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET OUT IN THEIR SUBMISSION. MOTION CARRIED.

2. 2019 Budget

**2020 GENERAL OPERATING AND UTILITY OPERATING BUDGETS
PRESENTATION**

Treasurer Michael Beal proceeded with the presentation of the 1st Draft General Operating and Utility Operating Budgets for 2020 and also presented the 1st Draft General Capital Budget and the Utility Capital Budget

During the presentation of the 2020 General and Utility Operating and Capital Budgets, discussions occurred and were explained, clarified and addressed by the Treasurer. Mr. Beal also noted that the Town still has not received numbers from the Province with the hope that we will have them by at the latest the end of November.

Treasurer Michael Beal confirmed that as time had permitted, both the draft General and Utility Budgets had been presented and that the Tuesday November 19, 2019 meeting is cancelled.

Mr. Beal encouraged Council to review the documents presented and forward any further questions or concerns to him via email and he would address them back to all of Council as well as provide the answers at the next Budget Meeting scheduled for Tuesday December 3, 2019.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING
OF COUNCIL OF NOVEMBER 18, 2019. MOTION CARRIED.

Mayor

Clerk