



Trailblazers Leader (Grades K-2 & 5-8)
3 positions available
2020

Contract: 9-week position (January 22 – April 1, 2020)

Working Days: 2 shifts per week (Monday and Wednesday)

Working Hours: 1:45-5:00pm (3.25 hours per shift)

Rate of pay: \$12.25 per hour

Job Description

As an employee of the Town of Sackville, you will work with a second program leader to plan, implement and evaluate the Trailblazer program at Salem Elementary School. Trailblazers is an outdoor based program, regardless of the weather, and services grades K-2. Children in grades 5-8 will also take part as Junior Leaders and it will be up to you to support them as they mentor the younger children. Trailblazers includes a variety of activities focused on keeping children active and encouraging outdoor play. This position reports to the Manager of Recreation Programs and Events.

Qualifications

- Currently enrolled at a post-secondary educational program
- Previous experience working with children
- Previous experience planning, implementing and evaluating recreation programs
- Ability to work the hours and location noted above
- Employees will need to provide a satisfactory criminal record check and agree to the conditions outlined in the School Board's Policy 701 document, and sign accordingly.
- Previous education and work experience in outdoor programming an asset

Skills

- Proficient with Microsoft Office programs
- The ability to work with limited supervision
- Strong communication and leadership skills
- The ability to work positively with the public.
- Good organizational, planning and communication skills.

Responsibilities of the job

- Plan, implement and evaluate 8 weeks of outdoor-based programming for Elementary and Middle School students.
- Involve participants in the planning of activities whenever possible.
- Set-up and clean-up of facilities before and after the program.
- Adhere to the policies and procedures of the Town of Sackville.

To apply for this position, please send your resume, with '**Monday/Wednesday Trailblazers Position**' in the subject line, to a.hastie@sackville.com or by dropping it off at Town Hall (31C Main St) between 8:30am and 4:30pm before **January 13th, 2020**.