



**Grade 3 and 4 Trailblazers Leader  
2 positions available  
2020**

Contract: 9-week position (January 21 – April 2, 2020)  
Working Days: 2 shifts per week (Tuesday and Thursday)  
Working Hours: 2:15-5:00pm (2.75 hours per shift)  
Rate of pay: \$12.25 per hour

**Job Description**

As an employee of the Town of Sackville, you will work with a second program leader to plan, implement and evaluate the Trailblazer program at Salem Elementary School. Trailblazers is an outdoor based program, regardless of the weather, and services grades 3 and 4. It will include a variety of activities focused on keeping children active and encouraging outdoor play. This position reports to the Manager of Recreation Programs and Events.

**Qualifications**

- Currently enrolled at a post-secondary educational program.
- Previous experience working with children.
- Previous experience planning, implementing and evaluating recreation programs
- Ability to work the hours and location noted above.
- Employees will need to provide a satisfactory criminal record check and agree to the conditions outlined in the School Board's Policy 701 document, and sign accordingly.
- Previous education and work experience in outdoor programming an asset.

**Skills**

- Proficient with Microsoft Office programs.
- The ability to work in a team with limited supervision.
- Strong communication and leadership skills.
- The ability to work positively with the public.
- Good organizational, planning and communication skills.

**Responsibilities**

- Plan, implement and evaluate 8 weeks of outdoor-based programming for Middle School students.
- Involve participants in the planning of activities whenever possible.
- Set-up and clean-up of facilities before and after the program.
- Adhere to the policies and procedures of the Town of Sackville.

To apply for this position, please send your resume, with '**Tuesday/Thursday Trailblazers Position**' in the subject line, to [a.hastie@sackville.com](mailto:a.hastie@sackville.com) or by dropping it off at Town Hall (31C Main St) between 8:30am and 4:30pm before **January 13<sup>th</sup>, 2020**.