

**SPECIAL MEETING OF COUNCIL
MONDAY, FEBRUARY 3, 2020 AT 6:30 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Deputy Mayor Ron Aiken, Councillors Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Phil Handrahan, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Assistant Treasurer Elizabeth Hartling, Senior Manager Corporate Projects Jamie Burke, Manager of Recreation Programs & Events Matt Pryde, Fire Chief Craig Bowser, Deputy Fire Chief Shawn Phinney and Sgt. Paul Gagné.

Also, in attendance were 10 residents.

CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR
MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL
MEETING OF COUNCIL OF FEBRUARY 3, 2020, AS CIRCULATED. MOTION CARRIED.

1. RCMP

(a) Monthly Report

Sgt. Paul Gagné provided an overview of his Report noting that call activity is higher for January 2020 than it was in 2019. This is a trend seen throughout the province and in our district. There were approximately 121 calls for services during the month. Members conducted check stops throughout the month for sobriety checks, conducted school zone enforcement and patrolled areas including Pond Shore Road. Over 30 tickets were issued in the month, with a third of those being for speeding. Members of the RCMP, along with the New Brunswick Department of Public Safety's Off-Road Vehicle Enforcement Unit conducted an enforcement operation on January 24th that saw the unit stop about 40 vehicles.

(b) CPO Vacancy

CAO Phil Handrahan provided an update on the Community Program Officer vacancy within the Town. It was discussed that Council could request to the RCMP that they decrease their compliment from 11 to 10 regular members, with the CPO position being the decreased position, and request that the federal government establish a public sector employee position to perform the CPO duties, with 100% of the annual costs of this position to be paid by the Town of Sackville. A motion will be brought forward at the Regular Council Meeting of February 10, 2020.

Sgt. Paul Gagné left the meeting.

2. Black History Month

Deputy Mayor Ron Aiken noted that the Town of Sackville is pleased to be collaborating on Black History Month with Mount Allison University, through their Black Student Advisor. We will welcome students to Town Hall, along with Sackville RCMP and Sackville Fire Department, in late February to hear from various Department Heads and interested Councillors on the importance of local government and the prospects it provides. Black History Month is an opportunity for all Canadians to learn about the many contributions Black Canadians have made to Canada.

ON BEHALF OF THE TOWN COUNCIL AND CITIZENS OF SACKVILLE, I,
DEPUTY MAYOR RON AIKEN, HEREBY DECLARE FEBRUARY 2020 AS BLACK
HISTORY MONTH IN THE TOWN OF SACKVILLE.

3. By-Law No. 271 Code of Conduct

Assistant Clerk Becky Goodwin provided an overview of her Report noting that the Town of Sackville's current Code of Conduct Policy for Councillors has been reviewed and updated into a By-Law. Two working sessions were held with Mayor, Council and Town Administration to provide input and guidance on the changes to the Code of Conduct. By-Law No. 271 Code of Conduct has been reviewed by the Town Solicitor and the Policy By-Law Liaison Councillors. A motion will be brought forward at the February 10, 2020 Regular Council Meeting for Council to consider giving first reading to By-Law No. 271, A By-Law Relating to Establishing A Code of Conduct for Members of Council.

4. By-Law No. 272 Procedures and Organization of Council

Assistant Clerk Becky Goodwin provided an overview of her Report noting that the Town of Sackville's current By-Law No. 251 A By-Law Respecting the Procedure and Organization of Council has been reviewed and updated to By-Law No. 272 A By-Law Respecting the Procedure and Organization of Council. Two working sessions were held with Mayor, Council and Town Administration to provide input and guidance on the changes to the Procedure and Organization of Council By-Law. By-Law No. 272 has been reviewed by the Town Solicitor and the Policy By-Law Liaison Councillors. A motion will be brought forward at the February 10, 2020 Regular Council Meeting for Council to consider giving first reading to By-Law No. 272, A By-Law Respecting the Procedure and Organization of Council.

5. Sports Wall of Fame – Governance Guidelines

Manager of Recreation Programs and Events Matt Pryde provided an overview of his Report noting that in October 2019, Council approved changing Section 8.1, Paragraph A of the Sackville Sports Wall of Fame Governance Guidelines. In November 2019, Council passed a motion to ask the Sackville Sports Wall of Fame Board of Directors to reconsider the change. The Board discussed the concerns brought forward by Council and Members of the Public and recommends reverting the Governance Guidelines Section 8.1, Paragraph A to the original wording. The Board of Directors still cited space as a concern, as well as security of the original sketches. The Board of Directors have recommended several actions to staff to improve the Sackville Sports Wall of Fame. A motion will be brought forward at the February 10, 2020 Regular Council Meeting for Council to consider making changes to the Sackville Sports Wall of Fame Governance Guidelines.

Assistant Clerk Becky Goodwin left the meeting.

6. Community Development Grants

Manager of Recreation Programs and Events Matt Pryde provided an overview of his Report noting that as in past years, a scoring matrix was used to evaluate each of the Community Development Grant application that were submitted in the four grand categories. Applications were reviewed by the Manager of Recreation Programs and Events, Manager of Tourism and Business Development and Senior Manager of Corporate Projects. Council was provided with recommended funding amounts based on the scoring matrix used. A motion will be brought forward at the February 10, 2020 Regular council Meeting for Council to consider approving the 2020 Community Development Grant distribution recommendations.

Assistant Clerk Becky Goodwin returned to the meeting.

7. Economic Development Initiative Package

Senior Manager of Corporate Projects Jamie Burke provided an overview of his Report noting that with the Local Governance Act coming in force on January 2018, Municipalities have been given new granting powers under Section 104. These powers are noted in the Town's Business Development Strategy. Surrounding municipalities have implemented financial incentive programs targeted at the development community. These programs are intended to accelerate investments in specific areas of the municipality where new growth and redevelopment can be accommodated. The Town currently has underdeveloped land in the Mixed Use, Highway Commercial, Industrial/Business Park and Urban Residential 3 Zones, which such a program could help facilitate. Staff are recommending pursuing a similar incentive package that will enable the Town to remain competitive when developers are seeking opportunities. Council agreed for staff to explore and develop such a program and present to Council.

8. Sackville Waterfowl Lease

Senior Manager of Corporate Projects Jamie Burke provided an overview of his Report noting that Mount Allison University currently owes the Sackville Waterfowl Park and the University and Town have had a lease agreement since 1987. This lease agreement is now expired, and a new, 30-year lease agreement has been provided by Mount Allison University. A motion will be brought forward at the February 10, 2020 Regular Council Meeting for Council to consider entering into the lease agreement with Mount Allison University and authorize the Mayor and Clerk to sign and seal the agreement.

9. Fire Department

(a) Tender No. 2020-002 Upgrade SCBA Equipment

Fire Chief Craig Bowser provided an overview of his Report noting that based on Council's capital budget approval of Self-Contained Breathing Apparatus upgrades, the Town has invited tenders for Tender No. 2020-002. Tender No. 2020-002 closed at 11:00am on January 28, 2020. Four tender packages were picked up and one tender was submitted. A motion will be brought forward at the February 10, 2020 Regular Council Meeting for Council to consider awarding Tender No. 2020-002 to Micmac Fire & Safety Source Ltd., in the amount of \$50,542.50 HST included.

(b) License Agreement

Fire Chief Craig Bowser provided an overview of his Report noting that in April 2012, the Town entered into a License agreement with the Sackville Volunteer Firefighters Association to hold and host recreational and special events to sell liquor on the premises in a controlled environment, set out by the Liquor Control Act of New Brunswick. This agreement has been recently reviewed and several revisions have been made. A motion will be brought forward at

the February 10, 2020 Regular Council Meeting for Council to consider approving the License agreement and have the Mayor and Clerk sign off on the documents.

(c) Training Facility

Fire Chief Craig Bowser provided an overview of his Report noting that over the last two years, the firefighters have allocated funds from their annual truck draw to build a training facility to enhance firefighting skillsets. After discussion with the planning commission, it was identified that the Public Works compound is zoned industrial and could accommodate a space within to house the Fire Department training requirements. The Firefighters Association is committed to investing \$20,000.00 this year to move this training initiative forward. In addition to the firefighter's commitment of \$20,000.00, Public Works would be willing to provide in-kind services related to preparing this training site, in the area of \$5,000.00. A motion will be brought forward at the February 10, 2020 Regular Council Meeting for Council to consider supporting the construction of a Fire Department Training Facility at Public Works with an approximate cost of \$30,000.00 broken down as follows: \$20,000.00 Sackville Volunteer Firefighters Association, \$5,000.00 Public Works and \$5,000.00 Fire Department Capital Budget.

10. Fall Fair Musical Act Contract

Manager of Recreation Programs and Events Matt Pryde provided an overview of his Report noting that as part of the 2020 operational budget, and in celebration of the 20th anniversary, the Fall Fair 2020 budget was increased from \$48,000 to \$65,000. In planning for the event, some of the extra funding is being allocated to the music line-up at the Fall Fair tent. Staff are recommending the Town secure Jimmy Rankin as the Saturday night headliner, and will continue the longstanding relationship with the Tantramar Blues Society to recruit a headliner for Friday Night. Staff have initiated a sponsorship search to help subsidize the costs and are anticipating a larger than normal intake at the bar during these events. A motion will be brought forward at the February 10, 2020 Regular Council Meeting for Council to consider authorizing the Mayor and Clerk to sign an agreement with Feldman Agency on behalf of Jimmy Rankin in the amount of \$15,000 plus HST.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Deputy Mayor Ron Aiken indicated there would be a brief recess while the press and public exited the chambers. Senior Manager Corporate Projects Jamie Burke, Manager of Recreation Programs and Events Matt Pryde, Deputy Fire Chief Shawn Phinney and Assistant Treasurer Elizabeth Hartling left the meeting.

IN-CAMERA

1. HR-2020-02

Coming out of IN-CAMERA, Deputy Mayor Ron Aiken called the meeting back to order.

PUBLIC

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR JOYCE O'NEIL THAT COUNCIL ADJOURN THE SPECIAL MEETING OF
COUNCIL OF FEBRUARY 3, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk

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