

**COUNCIL MEETING OF
MONDAY, FEBRUARY 10, 2020, 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Phil Handrahan, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Chief Shawn Phinney and Planner Lori Bickford.

There were approximately 16 individuals in attendance, including Media.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

#20-025 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY
COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE
REGULAR COUNCIL MEETING OF FEBRUARY 10, 2020, AS CIRCULATED. MOTION
CARRIED.

Mayor John Higham provided comment regarding preparation for a potential announcement from Horizon Health regarding the Sackville Memorial Hospital. Mayor Higham spoke on the upcoming open house for those interested in running for Council that will be held on Thursday, February 13, 2020. He provided an update on questions previously asked by a resident regarding a November 2019 statement. Mayor John Higham publicly thanked CAO Phil Handrahan on behalf of Council and Staff for his time with the Town.

3. QUESTION PERIOD

A resident asked clarifying questions regarding the Community Grant process. Mayor John Higham and CAO Phil Handrahan responded.

A question regarding the cost to attend the Fall Fair Tent Entertainment was asked by a resident. Mayor John Higham responded that the events at the tent will continue to be free to attend.

4. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosures of Interest to Declare. Councillor Bill Evans will leave the meeting during the motion of Grant funding for Seniors College and Food for Thought.

5. MINUTES

Approval of Minutes – Regular Council Meeting – January 13, 2020

#20-026 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 13, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – February 3, 2020

#20-027 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF FEBRUARY 3, 2020 AS CIRCULATED. MOTION CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

Mayor John Higham asked if there was any business arising from the minutes. There was none.

7. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission – Mayor John Higham
Mayor John Higham noted that although there was a meeting in January, neither himself nor Deputy Mayor Ron Aiken were available to attend.

ii) Planning – Lori Bickford

Planner Lori Bickford provided highlights of the Report noting that it could be found on page 16 of the Council Package.

8. REPORTS

A) MAYOR'S REPORT

Mayor John Higham provided details of his Mayor's Report which included several interviews regarding a pending Sackville Memorial Hospital announcement, as well as interviews on the Mayor's Roundtable on Climate Change. The Mayor also attended the Chignecto Climate Change Collaborative Presentation at Tantramar Regional High School. The Mayor held several conversations with UMN B regarding policing contracts, the roundtable initiative, dyke study and rail flooding program.

Deputy Mayor Ron Aiken provided an overview of his activities throughout the month that included being interviewed by the CBC on the vandalism to the Waterfowl Park, attending the Marketing World Café, the Soil and Crops dinner and Sports Recognition Night. The Deputy

Mayor also attended several of the Winterfest events, attended a Horizon Strategic Planning meeting and attended the Zone 2 Regional Meeting with Councillor Bill Evans.

B) CAO'S REPORT

CAO Phil Handrahan noted that his Report could be found on page 17 of the Council Package and provided a summary noting that full details could be found in Department Reports.

C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

i) BILLS AND PAYROLL – JANUARY

#20-028 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF JANUARY 2020 AS FOLLOWS: GENERAL GOVERNMENT \$1,120,453.40; GENERAL CAPITAL \$243,160.00; UTILITY GOVERNMENT \$50,436.02; UTILITY CAPITAL \$148,161.28; AND SALARIES \$214,908.08. MOTION CARRIED.

i) Report from Finance and Administration

Deputy Mayor Ron Aiken noted that the Finance Report could be found on page 21 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

D) Tourism & Business Development
Liaison Councillors Michael Tower and Shawn Mesheau
a. Report from Tourism & Business Development

Councillor Michael Tower gave a summary of the Tourism & Business Development Report found on page 30 of the Council Package.

#20-029 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL AWARD TENDER NO. 2020-01 SACKVILLE VISITOR GUIDE PRINTING TO THE LOWEST BIDDER ADVOCATE PRINTING & PUBLISHING IN THE AMOUNT OF \$10,348.85 H.S.T. INCLUDED. MOTION CARRIED.

E) Public Property & Facilities
Liaison Councillors Bruce Phinney and Bill Evans
a. Report Public Property & Facilities

Councillor Bruce Phinney provided a brief overview of the Public Property and Facilities Report found on page 32 of the Council Package.

- F) Recreation Programs & Events
 Liaison Councillors Joyce O’Neil and Bruce Phinney
 a. Report Recreation Programs & Events

Councillor Joyce O’Neil provided an overview of the Recreation Programs & Events Report found on page 35 of the Council Package.

#20-030 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL APPROVE THE CHANGES TO THE SPORTS WALL OF FAME GOVERNANCE GUIDELINES AS PRESENTED AT THE SPECIAL MEETING OF COUNCIL OF FEBRUARY 3, 2020. MOTION CARRIED.

Assistant Clerk Becky Goodwin left the meeting.

#20-031 MOVED BY COUNCILLOR JOYCE O’NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE FOLLOWING GRANTS IN ACCORDANCE WITH THE TOWN’S 2020 OPERATIONAL BUDGET.

OPERATIONAL

1 ST TANTRAMAR SCOUTS GROUP	\$ 700.00
681 AIR CADET SQUADRON	\$ 700.00
BOB EDGETT BOXING CLUB	\$ 3,100.00
FOOD FOR THOUGHT	\$ 2,000.00
LIVE BAIT THEATRE	\$ 6,000.00
OWEN’S ART GALLERY	\$ 800.00
PERFORMER’S COMPANY	\$ 1,500.00
RR RURAL RIDES LTD.	\$ 1,500.00
SACKVILLE BASKETBALL BOOSTERS	\$ 800.00
SACKVILLE CITIZEN’S BAND	\$ 500.00
SACKVILLE COMMONS	\$ 700.00
SACKVILLE FARMER’S MARKET	\$ 1,000.00
SACKVILLE MINOR BASEBALL	\$ 800.00
SACKVILLE MINOR FOOTBALL	\$ 2,000.00
SACKVILLE MINOR HOCKEY	\$ 8,000.00
SACKVILLE SKATING CLUB	\$ 6,000.00
SACKVILLE SWIM CLUB	\$ 5,000.00
SACKVILLE YOUTH SOCCER	\$ 1,200.00
STRUTS AND FAUCETT GALLERY	\$ 1,500.00
TANTRAMAR HERITAGE TRUST	\$ 5,500.00
TANTRAMAR LADIES TITANS	\$ 1,000.00
TANTRAMAR MARSH LACROSSE	\$ 1,400.00
TANTRAMAR OUTDOOR CLUB	\$ 2,000.00
TANTRAMAR SENIORS’ COLLEGE	\$ 4,600.00
TRHS BOYS HOCKEY	\$ 1,000.00

SPECIAL EVENTS/PROJECTS

<u>CENTRE FOR ARTISTIC ACHIEVEMENT</u>	<u>\$ 3,300.00</u>
<u>OPEN SKY CO-OPERATIVE</u>	<u>\$ 500.00</u>
<u>PLAYWRIGHTS ATLANTIC</u>	<u>\$ 600.00</u>
<u>SACKVILLE CURLING CLUB</u>	<u>\$ 1,000.00</u>
<u>SACKVILLE GOLF CLUB</u>	<u>\$ 500.00</u>
<u>SACKVILLE MUSIC FESTIVAL</u>	<u>\$ 1,500.00</u>
<u>SAPPYFEST INC</u>	<u>\$ 4,000.00</u>

SMALL CAPITAL

<u>BOB EDGETT BOXING CLUB</u>	<u>\$ 3,000.00</u>
<u>ROYAL CANADIAN LEGION BRANCH 26</u>	<u>\$ 3,500.00</u>
<u>SACKVILLE CEMETARY CO.</u>	<u>\$ 1,500.00</u>
<u>SACKVILLE GOLF CLUB</u>	<u>\$ 2,500.00</u>
<u>SACKVILLE MINOR HOCKEY</u>	<u>\$ 1,000.00</u>
<u>TANTRAMAR HERITAGE TRUST</u>	<u>\$ 1,300.00</u>
<u>TANTRAMAR MARSH LACROSSE</u>	<u>\$ 400.00</u>

SPONSORSHIP GRANTS.

<u>REMEMBERING CANADA'S HEROES</u>	<u>\$ 100.00.</u>
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MOTION CARRIED.

Assistant Clerk Becky Goodwin returned to the meeting

Councillor Bill Evans left the meeting

#20-032 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE FOLLOWING GRANTS IN ACCORDANCE WITH THE TOWN'S 2020 OPERATIONAL BUDGET.

<u>TANTRAMAR SENIORS' COLLEGE</u>	<u>\$ 4,600.00</u>
<u>FOOD FOR THOUGHT</u>	<u>\$ 2,000.00. AYE</u>

VOTES WERE RECORDED BY DEPUTY MAYOR RON AIKEN AND COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE WAS RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

Councillor Bill Evans returned to the meeting

#20-033 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE MUSIC CONTRACT WITH JIMMY RANKIN TO PERFORM AT THE 2020 FALL FAIR AT A COST OF \$15,000.00 PLUS H.S.T. AYE

VOTES RECORDED BY DEPUTY MAYOR RON AIKEN AND COUNCILLORS BRUCE PHINNEY, ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR SHAWN MESHEAU. MOTION CARRIED.

G) Public Safety

Liaison Councillors Joyce O'Neil and Allison Butcher

- a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil provided an overview of the Fire/EMO Report and Councillor Allison Butcher provided an overview of the RCMP/CPO Report found on page 37 of the Council Package.

#20-034 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AWARD TENDER NO. 2020-02 UPGRADE SCBA EQUIPMENT TO THE LOWEST BIDDER MIC MAC FIRE SAFETY SOURCE, FREDERICTON, NB FOR THE PURCHASE TWO SETS OF SELF-CONTAINED BREATHING APPARATUS (SCBA) AND TWENTY 4500PSI CARBON WRAPPED CYLINDERS FOR SCBA IN THE AMOUNT OF \$50,542.50 H.S.T. INCLUDED. MOTION CARRIED.

#20-035 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE LICENCE AGREEMENT BETWEEN THE TOWN OF SACKVILLE AND THE SACKVILLE VOLUNTEER FIREFIGHTERS ASSOCIATION AS PRESENTED AT THE SPECIAL MEETING OF COUNCIL OF FEBRUARY 3, 2020. MOTION CARRIED.

#20-036 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL SUPPORT THE DEVELOPMENT OF A FIRE DEPARTMENT TRAINING FACILITY AT PUBLIC WORKS PROPERTY 101 CRESCENT STREET WITH THE COST OF APPROXIMATELY \$30,000 AS FOLLOWS; IN KIND FROM PUBLIC WORKS \$5,000, FIRE DEPARTMENT CAPITAL BUDGET \$5,000 AND SACKVILLE VOLUNTEER FIREFIGHTERS ASSOCIATION \$20,000. MOTION CARRIED.

#20-037 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL REQUEST THAT THE RCMP DECREASE ITS COMPLEMENT FROM 11 TO 10 REGULAR MEMBERS, WITH THE DECREASE IN REGULAR MEMBER BEING THE COMMUNITY PROGRAM OFFICER POSITION (CIVILIAN MEMBER) AND REQUEST THE FEDERAL GOVERNMENT TO ESTABLISH A PUBLIC SECTOR EMPLOYEE (PSE) POSITION TO PERFORM THE COMMUNITY PROGRAM OFFICER POSITION DEDICATED TO THE TOWN OF SACKVILLE AND AUTHORIZE 100% OF THE ANNUAL COSTS OF THIS POSITION TO BE PAID FOR BY THE TOWN OF SACKVILLE. MOTION CARRIED.

H) Policy/By-Law

Liaison Councillors Andrew Black and Allison Butcher

a. Report Policy/By-Law

Councillor Allison Butcher noted that the Policy/By-Law Report could be found on page 39 of the Council Package and gave an overview of the Report.

#20-038 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 271, A BY-LAW RELATING TO ESTABLISHING A CODE OF CONDUCT FOR MEMBERS OF COUNCIL. AYE VOTES RECORDED BY DEPUTY MAYOR RON AIKEN AND COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#20-039 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 272 A BY-LAW RESPECTING THE PROCEDURE AND ORGANIZATION OF COUNCIL. MOTION CARRIED.

I) Personnel

Liaison Councillors Bill Evans and Andrew Black

a. Report Personnel

Councillor Bill Evans noted that the Personnel Report could be found on page 67 of the Council Package.

J) Corporate Affairs & Strategic Development

Liaison Councillors Ron Aiken and Shawn Mesheau

a. Report Corporate Affairs & Strategic Development

Deputy Mayor Ron Aiken provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 68 of the package.

#20-040 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE 30 YEAR SACKVILLE WATERFOWL LEASE BETWEEN MOUNT ALLISON UNIVERSITY AND THE TOWN OF SACKVILLE. MOTION CARRIED.

10. NEW BUSINESS

Mayor John Higham asked if there was any New Business, there was none.

11. QUESTION PERIOD

Council was asked to comment on Councils role in protecting the hospital services for the citizens. The majority of members present provided their individual comments.

Clarifying questions regarding the Code of Conduct and Procedures and Organization of Council By-Laws were asked. Mayor John Higham and Councillor Bill Evans provided a response. One resident had questions and concerns that will be forwarded to the Clerk.

An update regarding the recruitment process for a new CAO was requested. Mayor John Higham provided response.

A resident asked a question regarding an update on a pedway project after the Mayor's Round Table. Mayor John Higham responded that the project was raised again by a presenter during the Round Table. Information is being pulled together by the Round Table and will be reviewed.

#20-041 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Mayor John Higham indicated there would be a brief recess while the public exited the chambers. CAO Phil Handrahan, Assistant Clerk Becky Goodwin, Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager Corporate Projects Jamie Burke, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Chief Shawn Phinney and Planner Lori Bickford also departed at this time.

In-Camera

- i. HR-2020-04

Public

- 12. ADJOURN

#20-042 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF FEBRUARY 10, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk