

**SPECIAL MEETING OF COUNCIL
MONDAY, JUNE 1, 2020 AT 6:30 P.M.
VIRTUAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O’Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Treasurer Michael Beal, Assistant Treasurer Elizabeth Hartling, Town Engineer Dwayne Acton, Manager of Parks & Facilities Todd Cole, Manager of Tourism & Business Development Ron Kelly Spurles, Manager of Recreation Programs and Events Matt Pryde, Fire Chief Craig Bowser and Deputy Fire Chief Shawn Phinney.

CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF JUNE 1, 2020, AS CIRCULATED. MOTION
CARRIED.

1. Hospice SENB Capital Campaign

Mayor John Higham spoke on the Hospice Southeast New Brunswick request from October 2019, to contribute funds towards the construction of a new 10-bed hospice facility in Moncton. Following the presentation, Council received a letter from the Sackville Memorial Hospital Auxiliary, expressing an interest to pursue palliative care suites. It is staff’s understanding that this initiative is no longer being pursued by the Auxiliary and they too now support the Hospice Southeast project. The Hospice request was noted in the 2020 Community Development Grant report but was not further discussed by Council. Hospice Southeast has recently inquired on the status of the request as no formal response has been provided. Staff recommend that Council join the Hospice Southeast New Brunswick “Celebration” Campaign with a pledge of \$9,700.00, to be allocate in 2021 and 2022.

Councillor Bruce Phinney provided a public statement as a result of a Motion brought forward on May 6, 2020.

2. By-Law No. 274, A By-Law to Regulate and License the Owners and Operators of Taxi Cabs within the Town of Sackville

Assistant Treasurer Elizabeth Hartling provided an overview of her Report noting that housekeeping changes were made to the By-Law. The fees have also increased for the first time in 20 years, and taxi licenses have also changed from paper format to photo ID format. A motion will be brought forward at the June 8th,2020 Regular Council Meeting for Council to consider giving first reading to By-Law No. 274, A By-Law to Regulate and License the Owners and Operators of Taxi Cabs within the Town of Sackville.

3. Tender 2020-05 Hydraulic Wheel Excavator

Town Engineer Dwayne Acton provided an overview of his Report noting that as part of the fleet management and the capital budget process for 2020, Council approved the funds needed to replace the 10-year-old rubber wheeled excavator, as well as, the addition of an excavator mulcher. Tender No. 2020-05 Hydraulic Wheel Excavator was issued on May 6th, 2020. The tender closed on May 27th, 2020 with six (6) Tender bids received. A motion will be brought forward at the June 8th, 2020 Regular Council Meeting for Council to consider awarding Tender No. 2020-05 Hydraulic Wheel Excavator to Paul Equipment and Sons (2008) for a 2020 Doosan Model DX190W-5 rubber wheeled excavator and a FAE hydraulic Excavator Mulcher as specified in the amount of \$387,061.12 HST Included.

4. Tender 2020-09 Sackville Waterfowl Boardwalk/Bridge Replacement

Town Engineer Dwayne Acton provided an overview of his Report noting that as part of the 2020 Capital budget process Council allocated money to continue with trail improvements in the Waterfowl Park. This capital project will complete the last two small sections of the old boardwalks and bridges in the Waterfowl Park. The tender was an invited bid tender, issued on May 10th, 2020 to 7 of the local contractors who could complete this project. The tender closed on May 26th, 2020 with only one tender bid being received. A motion will be brought forward at the June 8th, 2020 Regular Council Meeting for Council to consider awarding Tender No. 2020-09 Sackville Waterfowl Boardwalk/Bridge Replacement to Sackville General Contracting Limited in the amount of \$45,701.00 HST Included.

5. Pickle Ball Courts

Manager of Recreation Programs and Events Matt Pryde provided an overview of his Report noting that as part of the 2020 Capital Budgeting Process, Council allocated money to convert the single tennis court in Bill Johnstone Memorial Park into four permanent pickleball courts. Since that time, staff have contacted several potential suppliers with one able to provide a cost. As outlined to Council during the capital budgeting process, a team of dedicated volunteers have offered to do most of the installation, with the Town installing the permanent nets using operational dollars. A motion will be brought forward at the June 8th, 2020 Regular Council Meeting for Council to approve the materials purchase from Sportmaster Sports Surfaces in the amount of \$8,809.17 (US), taxes and shipping included.

6. Public Safety – Fire Department

(a) Bunker Gear Replacement

Fire Chief Craig Bowser provided an overview of his Report noting that bunker gear and firefighting boots have a life expectancy of ten (10) years. Council allocated money as part of the 2020 Capital Budgeting Process, that will allow us to purchase five (5) sets of Star-field Lion bunker gear and five (5) sets of HAIX firefighting boots. A motion will be brought forward at the June 8th, 2020 Regular Council Meeting for Council to approve the purchase of five (5) sets of bunker gear and five (5) sets of firefighting boots from Micmac Fire & Safety Source LTD in the amount of \$19,187.75 HST Included.

(b) Wildland PPE Replacement

Fire Chief Craig Bowser provided an overview of his Report noting that Wildland coveralls have a life expectancy of ten (10) years. Council allocated money as part of the 2020 Capital Budgeting Process in the amount of \$30,000.00. A motion will be brought forward at the June 8th, 2020 Regular Council Meeting for Council to approve the purchase of forty-three (43) sets of Wildland Coveralls from Cumings Fire & Safety Equipment LTD in the amount of \$21,708.55 HST included.

(c) Training Facility

Fire Chief Craig Bowser provided an overview of his Report noting that at the Special Meeting of Council on February 3rd, 2020, the Fire Department has expressed an interest to develop a training facility at the Public Works compound to enhance the skillset of the Firefighters. A motion was brought forward to Council on February 10th to support the construction of a Fire Department Training Facility at Public Works with the cost of approximately \$30,000.00. This motion was passed by Council and was noted a future motion would be required to authorize purchases over \$6,000.00. The in-kind services to prepare the site by our Engineering & Public Works staff has been completed, and the next phase would be to purchase four (4) sea containers to begin the construction of the facility. A motion will be brought forward at the June 8th, 2020 Regular Council Meeting for Council to approve the purchase of four (4) 40' sea containers from Riverside Warehousing LTD in the amount of \$16,560.00 HST included, to be reimbursed from the Sackville Volunteer Firefighters Association as part of their \$20,000.00 commitment to the project.

MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY
COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING
OF COUNCIL OF JUNE 1, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk