

**COUNCIL MEETING OF
MONDAY, JUNE 8, 2020, 2020 7:00 P.M.
VIRTURAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Treasurer Michael Beal, Town Engineer Dwayne Acton, Assistant Clerk Becky Goodwin, Assistant Treasurer Elizabeth Hartling, Manager of Tourism & Business Development Ron Kelly-Spurles, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks & Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Shawn Phinney and Planner Lori Bickford.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

Mayor John Higham and Councillor Bill Evans provided statements surrounding current world events around racial matters. They encouraged residents to come together and support human rights and take meaningful action to end racism.

2. APPROVAL OF AGENDA

#20-088 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 8, 2020, AS CIRCULATED. MOTION CARRIED.

3. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosures of Interest to Declare. Mayor John Higham noted that a member of Management will leave the virtual meeting during a portion of the meeting and will rejoin after.

4. MINUTES

Approval of Minutes – Regular Council Meeting – May 4, 2020

#20-089 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 4, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – May 6, 2020

#20-090 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR JOYCE O’NEIL THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF MAY 6, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – June 1, 2020

#20-091 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF JUNE 1, 2020 AS CIRCULATED. MOTION CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

Mayor John Higham asked if there was any business arising from the minutes. There was none.

6. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Mayor John Higham provided an update on the Annual Meeting and Regular Meeting, both held virtually.

During the AGM, he noted a significant surplus for Capital, but also indicated planned debt due to the waste system. All directors and committees were extended until the next municipal election.

During the Regular Meeting, questions were asked on how the Board would address the uncertainty in the next year. The reply was, as they move into budgeting there will be no attempt to make any significant increases due to the financial situation for Municipalities. Planning had an increase in assessment values which will financially help Municipalities. Several tenders were approved during the meeting for the Waste System.

ii) Planning – Lori Bickford

Planner Lori Bickford provided highlights of the Report noting that it could be found on page 15 of the Council Package.

7. PROCLAMATION – Nursing Home Week June 7-13, 2020

WHEREAS IN NEW BRUNSWICK WE VALUE AND RESPECT THOSE INDIVIDUALS REQUIRING CARE AND SERVICES PROVIDE IN A NURSING HOME ENVIRONMENT; AND

WHEREAS WE BELIEVE IT IS IMPORTANT THAT ALL NURSING HOME RESIDENTS HAVE THE OPPORTUNITY TO ENJOY THE BEST QUALITY OF LIFE POSSIBLE; AND

WHEREAS NURSING HOMES ACROSS THE PROVINCE HAVE A LONG AND PROUD HISTORY OF CARING FOR RESIDENTS IN NEED OF PROFESSIONAL NURSING CARE; AND

WHEREAS THESE NURSING HOMES PROVIDE MEANINGFUL EMPLOYMENT TO NEW BRUNSWICKERS IN PROFESSIONAL AND SUPPORT ROLES; AND

WHEREAS THE BOARDS OF DIRECTORS, MANAGEMENT AND STAFF ARE COMMITTED TO COMPASSIONATE AND HIGH-QUALITY CARE FOR THEIR RESIDENTS;

THEREFORE I, JOHN HIGHAM, MAYOR OF THE TOWN OF SACKVILLE DUE HEREBY DECLARE JUNE 7-13, 2020 AS NEW BRUNSWICK NURSING HOME WEEK IN THE TOWN OF SACKVILLE.

8. REPORTS

A) MAYOR'S REPORT

Mayor John Higham provided details of his Report noting that he will send the full report to Council following the meeting. Several media coverage opportunities throughout the month regarding COVID-19 and opportunities for the Province. The Mayor has been attending weekly Tantramar COVID task force meetings and he has recorded the Canada Day video during the past month. There was a meeting of the hospital steering committee and agreed that they will get the group back in action post COVID.

B) CAO'S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 17 of the Council Package and provided a summary noting that full details could be found in Department Reports.

C) Finance & Administration Liaison Councillors Michael Tower and Ron Aiken

i) BILLS AND PAYROLL – MAY

#20-092 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF MAY 2020 AS FOLLOWS: GENERAL GOVERNMENT

\$646,571.34; GENERAL CAPITAL \$36,299.04; UTILITY GOVERNMENT \$365,573.96; UTILITY CAPITAL \$571.50; AND SALARIES \$179,352.13. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 21 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

#20-093 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL JOIN THE HOSPICE SOUTHEAST NEW BRUNSWICK 'CELEBRATION' CAMPAIGN WITH A PLEDGE OF \$9700; THE TOTAL AMOUNT TO BE CONTRIBUTED IN 2020, 2021 AND/OR 2022 AT THE DISCRETION OF THE TREASURER. AYE VOTES WERE RECORDED BY DEPUTY MAYOR RON AIKEN AND COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS SHAWN MESHEAU AND JOYCE O'NEIL. MOTION CARRIED.

D) Tourism & Business Development

Liaison Councillors Michael Tower and Shawn Mesheau

a. Report from Tourism & Business Development

Councillor Michael Tower gave a summary of the Tourism & Business Development Report found on page 30 of the Council Package.

E) Public Property & Facilities

Liaison Councillors Bruce Phinney and Bill Evans

a. Report Public Property & Facilities

Councillor Bill Evans provided a brief overview of the Public Property and Facilities Report found on page 32 of the Council Package.

#20-094 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL AWARD TENDER NO. 2020-05 NEW MODEL 2020/21 HYDRAULIC WHEEL EXCAVATOR TO THE LOWEST BIDDER PAUL EQUIPMENT & SONS (2008) OF FREDERICTON, N.B., IN THE AMOUNT OF \$387,061.12 HST INCLUDED. MOTION CARRIED.

#20-095 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD TENDER NO. 2020-09 SACKVILLE WATERFOWL PARK BOARDWALK/BRIDGE REPLACEMENT TO THE LOWEST BIDDER SACKVILLE GENERAL CONTRACTING LIMITED IN THE AMOUNT OF \$45,701.00 HST INCLUDED. MOTION CARRIED.

F) Recreation Programs & Events

Liaison Councillors Joyce O'Neil and Bruce Phinney

a. Report Recreation Programs & Events

Councillor Joyce O'Neil provided an overview of the Recreation Programs & Events Report found on page 35 of the Council Package.

#20-096 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE PURCHASE FROM SPORTMASTER SPORT SURFACES OF THE PICKLE BALL COURT MATERIAL IN THE AMOUNT OF \$8,481.25 (US) SHIPPING INCLUDED. MOTION CARRIED.

G) Public Safety

Liaison Councillors Joyce O'Neil and Allison Butcher

a. Report Public Safety

- Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil provided an overview of the Fire/EMO Report and Councillor Allison Butcher provided an overview of the RCMP/CPO Report found on page 37 of the Council Package.

#20-097 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE THE PURCHASE OF FIVE (5) SETS OF STAR-FIELD LION BUNKER GEAR AND FIVE (5) SETS OF HAIX FIREFIGHTING BOOTS FROM MICMAC FIRE & SAFETY SOURCE LTD., IN THE AMOUNT OF \$19,187.75 HST INCLUDED. MOTION CARRIED.

#20-098 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE PURCHASE OF FOURTY THREE (43) SETS OF WILDLAND PPE REPLACEMENT GEAR (COVERALLS) FROM CUMINGS FIRE & SAFETY EQUIPMENT LTD., IN THE AMOUNT OF \$21,708.55 HST INCLUDED. MOTION CARRIED.

#20-099 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY ALLISON BUTCHER THAT COUNCIL APPROVE THE PURCHASE OF FOUR (4) SEA CONTAINERS FROM RIVERSIDE WAREHOUSING LTD., IN THE AMOUNT OF \$16,560.00 HST AND SHIPPING INCLUDED; THIS BEING COVERED THROUGH THE \$20,000.00 DONATION FROM SACKVILLE VOLUNTEER FIREFIGHTERS ASSOCIATION. MOTION CARRIED.

Assistant Clerk Becky Goodwin left the meeting.

H) Policy/By-Law

Liaison Councillors Andrew Black and Allison Butcher

a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 39 of the Council Package and gave an overview of the Report.

#20-100 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 274, A BY-LAW TO REGULATE AND LICENSE THE OWNERS AND OPERATORS OF TAXI CABS WITHIN THE TOWN OF SACKVILLE. MOTION CARRIED.

Assistant Clerk Becky Goodwin returned to the meeting.

I) Personnel

Liaison Councillors Bill Evans and Andrew Black

a. Report Personnel

Councillor Andrew Black noted that the Personnel Report could be found on page 52 of the Council Package.

J) Corporate Affairs & Strategic Development

Liaison Councillors Ron Aiken and Shawn Mesheau

a. Report Corporate Affairs & Strategic Development

Councillor Shawn Mesheau provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 53 of the package.

9. NEW BUSINESS

a. Election Deputy Mayor

Mayor John Higham asked for nominations for the position of Deputy Mayor. Councillor Joyce O'Neil nominated Councillor Ron Aiken. Councillor Michael Tower nominated Councillor Shawn Mesheau. Mayor John Higham called three times for further nominations. There were none. Mayor John Higham declared that nominations cease.

Votes for Councillor Ron Aiken – Councillors Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans and Ron Aiken.

Votes for Councillor Shawn Mesheau – Councillors Michael Tower and Shawn Mesheau.

Mayor John Higham noted that Councillor Ron Aiken be elected as Deputy Mayor effective immediately.

b. Appointment of Liaison Councillors

Mayor John Higham noted that there will be no changes to the Liaison Councillor Appointments.

10. ADJOURN

#20-101 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOYCE O'NEIL THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF JUNE 1, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk