

**COUNCIL MEETING OF
MONDAY, SEPTEMBER 14, 2020, 2020 7:00 P.M.
VIRTURAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Mayor John Higham, Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Joyce O'Neil, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Dwayne Acton, Treasurer Michael Beal, Assistant Clerk Becky Goodwin, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks & Facilities Todd Cole, Manager of Tourism & Business Development Ron Kelly Spurles, Fire Chief Craig Bowser, Deputy Fire Chief Shawn Phinney and Planner Lori Bickford.

1. CALL MEETING TO ORDER

Mayor John Higham called the meeting to order.

2. APPROVAL OF AGENDA

#20-143 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR RON AIKEN THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 14, 2020, AS CIRCULATED. MOTION CARRIED.

3. DISCLOSURE OF INTEREST

Mayor John Higham asked if there were any Disclosures of Interest to Declare. There were none.

4. MINUTES

Approval of Minutes – Regular Council Meeting – August 10, 2020

#20-144 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 10, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – September 8, 2020

#20-145 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 8, 2020 AS CIRCULATED. MOTION CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

Mayor John Higham asked if there was any business arising from the minutes. There was none.

6. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Deputy Mayor Ron Aiken provided an update on the meeting held August 25, 2020 with a primary focus on the 2021 Budget. Deputy Mayor Ron Aiken provided a brief review of the budget.

ii) Planning – Lori Bickford

Planner Lori Bickford provided highlights of the Report noting that it could be found on page 14 of the Council Package.

RE: AMEND THE TOWN OF SACKVILLE MUNICIPAL PLAN AND ZONING BY-LAW

#20-146 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT WHEREAS COUNCIL HAS CONSIDERED AN APPLICATION FROM CHRIS PIERCE TO AMEND BY-LAW NO 243, THE TOWN OF SACKVILLE MUNICIPAL PLAN BY INTRODUCING POLICY TO SUPPORT A NEW INTENSIVE RESOURCE ZONE, IN THE INDUSTRIAL DESIGNATION WHICH WILL PERMIT ABATTOIRS AS A SECTION 59 REZONING (BY DEVELOPMENT AGREEMENT):

AND WHEREAS COUNCIL HAS AGREED TO CONSIDER AN AMENDMENT TO BY-LAW 244, THE “TOWN OF SACKVILLE ZONING BY-LAW” BY ADDING AN INTENSIVE RESOURCE ZONE WHICH WILL LIST ABATTOIRS AS A PERMITTED USE AND INCLUDE GENERAL REGULATIONS;

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF SACKVILLE DIRECTS THAT THE APPROPRIATE BY-LAWS BE PREPARED TO AMEND BY-LAW NO 243, THE TOWN OF SACKVILLE MUNICIPAL PLAN AND BY-LAW NO. 244, THE TOWN OF SACKVILLE ZONING BY-LAW AS IT PERTAINS TO THE ABOVE NOTED CHANGES; THAT THE PROPOSED BY-LAWS BE REFERRED TO THE SOUTHEAST PLANNING REVIEW AND ADJUSTMENT COMMITTEE FOR THEIR VIEWS; THAT THE NOTICE OF INTENTION REQUIREMENTS OF THE *COMMUNITY PLANNING ACT* BE FULFILLED WITH RESPECT TO THE PROPOSED AMENDMENTS, AND SETS THE COUNCIL MEETING ON **OCTOBER 5TH, 2020 AT 7:00 PM, A VIRTUAL LIVE STREAMED MEETING AS THE DATE, TIME AND PLACE FOR THE **PUBLIC PRESENTATION** OF COUNCIL’S INTENT**

TO AMEND THE MUNICIPAL PLAN BY-LAW AND SETS THE REGULAR COUNCIL MEETING OF NOVEMBER 9TH, 2020, A VIRTUAL LIVE STREAMED MEETING AT 7:00 PM AS THE DATE, TIME AND PLACE FOR THE PUBLIC HEARING OF CONSIDERATION OF OBJECTIONS TO THE PROPOSED BY-LAWS. MOTION CARRIED.

#20-147 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT WHEREAS COUNCIL HAS CONSIDERED AN APPLICATION FROM CHRIS PIERCE TO AMEND BY-LAW 244, THE “TOWN OF SACKVILLE ZONING BY-LAW” BY REZONING BY SECTION 59, A DEVELOPMENT AGREEMENT, A PORTION OF THE PROPERTY KNOWN AS PID 70648589 FROM INDUSTRIAL TO INTENSIVE RESOURCE TO PERMIT AN ABATTOIR;

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF SACKVILLE DIRECTS THAT THE APPROPRIATE BY-LAW BE PREPARED TO AMEND BY-LAW NO. 244, THE TOWN OF SACKVILLE ZONING BY-LAW AS IT PERTAINS TO THE REZONING; THAT THE PROPOSED BY-LAW BE REFERRED TO THE SOUTHEAST PLANNING REVIEW AND ADJUSTMENT COMMITTEE FOR THEIR VIEWS; THAT THE NOTICE OF INTENTION REQUIREMENTS OF THE *COMMUNITY PLANNING ACT* BE FULFILLED WITH RESPECT TO THE PROPOSED AMENDMENT, AND SETS THE REGULAR COUNCIL MEETING OF NOVEMBER 9TH, 2020, A VIRTUAL LIVE STREAMED MEETING AT 7:00 PM AS THE DATE, TIME AND PLACE FOR THE PUBLIC HEARING OF CONSIDERATION OF OBJECTIONS TO THE PROPOSED BY-LAWS. MOTION CARRIED.

7. REPORTS

A) MAYOR’S REPORT

Mayor John Higham provided an overview of his Report, noting that he participated in several media requests including a Mayor’s panel on election issues, continued hospital concerns and return of Mount Allison Students. Mayor Higham spoke on the all NB candidates survey regarding rural hospitals within New Brunswick. The Mayor attended the Green and Liberal party presentations at the Sackville Memorial Hospital, attending the rural mayors call, weekly updates with the Tantramar COVID Task Force, several Hospital Steering Committee events as well as the MASU candidates meeting. Mayor Higham provided the MP with an update on local issues, debriefed party representatives on local issues, consulted with the Mayor of Perth Andover and answered public questions on several topics.

B) CAO’S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 18 of the Council Package and provided a summary noting that full details could be found in Department Reports.

- C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

i) BILLS AND PAYROLL – AUGUST

#20-148 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF AUGUST 2020 AS FOLLOWS: GENERAL GOVERNMENT \$190,157.87; GENERAL CAPITAL \$16,921.22; UTILITY GOVERNMENT \$43,404.56; UTILITY CAPITAL \$17,913.09; AND SALARIES \$237,184.44. MOTION CARRIED.

ii) Report from Finance and Administration

Deputy Mayor Ron Aiken noted that the Finance Report could be found on page 22 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

#20-149 MOVED BY DEPUTY MAYOR RON AIKEN AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE REPAIRS ON THE AUDIO-VISUAL EQUIPMENT WITHIN COUNCIL CHAMBERS FROM IVAN'S A/V OF MONCTON, NB IN THE MAXIMUM AMOUNT OF \$34,310.87 HST INCLUDED. MOTION CARRIED.

- D) Tourism & Business Development
Liaison Councillors Michael Tower and Shawn Mesheau
a. Report from Tourism & Business Development

Councillor Shawn Mesheau gave a summary of the Tourism & Business Development Report found on page 30 of the Council Package.

#20-150 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL TWO GIFT AGREEMENTS WITH THE TANTRAMAR HERITAGE TRUST. MOTION CARRIED.

- E) Public Property & Facilities
Liaison Councillors Bruce Phinney and Bill Evans
a. Report Public Property & Facilities

Councillor Bill Evans provided a brief overview of the Public Property and Facilities Report found on page 32 of the Council Package.

#20-151 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE BULK SALT SUPPLY AGREEMENT WITH WINDSOR SALT LTD., FOR THE 2020/2021 WINTER SEASON IN THE AMOUNT OF \$74.47 PER METRIC TON (DELIVERED) FOR APPROXIMATELY 800 TO 1200 TONS OF ROAD SALT AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENT. AYES VOTES RECORDED BY DEPUTY MAYOR RON AIKEN AND COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, JOYCE O'NEIL, BILL EVANS AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS SHAWN MESHEAU AND BRUCE PHINNEY. MOTION CARRIED.

F) Recreation Programs & Events

Liaison Councillors Joyce O'Neil and Bruce Phinney

a. Report Recreation Programs & Events

Councillor Joyce O'Neil provided an overview of the Recreation Programs & Events Report found on page 35 of the Council Package.

G) Public Safety

Liaison Councillors Joyce O'Neil and Allison Butcher

a. Report Public Safety

▪ Fire/EMO, RCMP/CPO

Councillor Joyce O'Neil provided an overview of the Fire/EMO Report and Councillor Allison Butcher provided an overview of the RCMP/CPO Report found on page 37 of the Council Package.

#20-152 MOVED BY COUNCILLOR JOYCE O'NEIL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE TRANSMISSION REBUILD FOR THE 1997 SPARTAN AERIAL FIRE TRUCK FROM EASTCAN FIRE TRUCK INC., IN THE AMOUNT OF \$14,662.50 HST INCLUDED. MOTION CARRIED.

H) Policy/By-Law

Liaison Councillors Andrew Black and Allison Butcher

a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 39 of the Council Package and gave an overview of the Report.

I) Human Resources

Liaison Councillors Bill Evans and Andrew Black

a. Report Personnel

Councillor Bill Evans noted that the Human Resources Report could be found on page 40 of the Council Package.

#20-153 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL OF THE TOWN OF SACKVILLE ACCEPT MAYOR JOHN HIGHAM'S LETTER OF RESIGNATION EFFECTIVE OCTOBER 1, 2020 AND HEREBY DECLARES A VACANCY FOR THE POSITION OF MAYOR ON THE TOWN OF SACKVILLE'S MUNICIPAL COUNCIL. MOTION CARRIED.

#20-154 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL OF THE TOWN OF SACKVILLE ACCEPT COUNCILLOR JOYCE O'NEIL'S LETTER OF RESIGNATION EFFECTIVE SEPTEMBER 30, 2020 AND HEREBY DECLARES A VACANCY FOR THE POSITION OF COUNCILLOR ON THE TOWN OF SACKVILLE'S MUNICIPAL COUNCIL. MOTION CARRIED.

- J) Corporate Affairs & Strategic Development
 - Liaison Councillors Ron Aiken and Shawn Mesheu
 - a. Report Corporate Affairs & Strategic Development

Deputy Mayor Ron Aiken provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 41 of the package.

9. NEW BUSINESS

Mayor John Higham asked if there was any New Business, there was none.

10. ADJOURN

#20-155 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF SEPTEMBER 14, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk