

**SPECIAL MEETING OF COUNCIL
MONDAY, OCTOBER 5, 2020 AT 6:30 P.M.
VIRTUAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Treasurer Michael Beal, Town Engineer Dwayne Acton, Manager of Tourism & Business Development Ron Kelly Spurles, Fire Chief Craig Bowser and Planner Lori Bickford.

Also in attendance were ## members of the public.

CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

Deputy Mayor Ron Aiken welcomed back the Public who were in attendance virtually. He explained the procedure for Public attendance in virtual meetings.

Deputy Mayor Ron Aiken took a moment to thank Mayor John Higham and Councillor Joyce O'Neil for their time and dedication as Members of Council with the Town of Sackville and wished them well in the future.

APPROVAL OF AGENDA

**MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY
COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF OCTOBER 5, 2020, AS CIRCULATED. MOTION
CARRIED.**

1. Public Presentation – Amend Municipal Plan By-Law

Planner Lori Bickford provided a public presentation as a formal announcement of Council's intention to consider amending the Municipal Plan. The public presentation is a requirement of the Community Planning Act, as part of the process for adopting an amendment to the Municipal Plan. A request has come before Council for a proposed abattoir and processing facility from half of the existing building located at 72 Crescent Street in the Industrial Park. Proposed policies to be added to the Municipal Plan would include a policy that within the Industrial designation, Council shall permit Industrial and Intensive Resource zones and a policy that Abattoirs are only permitted in the Intensive Resource zone, through a rezoning by development agreement. A Public Hearing of Objections, which provides the public with an opportunity to speak for or against the proposed Municipal Plan and Zoning By-Law amendments will be held on November 9, 2020 at 7pm during Council's virtual live streamed meeting.

2. Application for Rezoning – Reservoir Road

Planner Lori Bickford provided an overview of her Report, noting that an application to amend the Future Land Use Map (Municipal Plan) and Rezone a portion of a property on Reservoir Road from Industrial to Rural Residential. During the 2009 review of the Municipal Plan it was recognized that the Industrial Park was starting to near capacity. As a result, a second industrial

area was designated off of the Walker Road exit for future use. The Applicant owns 84 acres at the end of Reservoir Road and would like to have 24 acres returned to Rural Residential zoning. A resolution will be presented to Council at the October 13, 2020 Regular Council Meeting where Council may choose to pass a resolution to start the process of public engagement.

3. LED Digital Sign Board – Tantramar Veteran’s Memorial Civic Centre

Town Engineer Dwayne Acton provided an overview of his Report, noting that as part of the 2020 capital Budget process for 2020, Council approved the replacement of the TVMCC sign board with a new LED digital sign board. As part of this process, an invite for RFQ 2020-13 was sent out for four (4) companies from Sackville and Moncton. A motion will be brought forward at the October 13, 2020 Regular Council Meeting for Council to consider awarding RFQ 2020-13 LED Digital Sign Board to the lowest bidder, Geneau Signs of Moncton, NB in the amount of \$34,055.49 HST Included.

4. Policy By-Law

(a) By-Law No. 277, Town of Sackville BIA

Assistant Clerk Becky Goodwin provided an overview of her Report noting that the Business Improvement Area imposes a levy of assessment on all business properties within the area described in By-Law No.128 and that annually, a revised By-Law comes forward in order to establish the rates for the coming year. A motion will be brought forward for First and Second reading of By-Law No. 277 at the October 13, 2020 Regular Council Meeting for Council to consider.

(b) Sackville Heritage Grant Policy

Assistant Clerk Becky Goodwin provided an overview of her Report noting that the Sackville Heritage Grant Policy was passed in 2017. The Policy makes reference to the Town of Sackville Municipal Heritage Conservation Area By-Law, which no longer is in effect. A motion will be brought forward at the October 13, 2020 Regular Council Meeting for Council to consider repealing Policy 2017-03 Heritage Grant Criteria Policy.

(c) Town of Sackville Code of Conduct Policy for Elected Officials.

Assistant Clerk Becky Goodwin provided an overview of her Report noting that By-Law No. 271, A By-Law Relating to Establishing a Code of Conduct for Members of Council received third and final reading in March 2020. This By-Law supersedes the Town of Sackville Code of Conduct for Elected Officials Policy and therefore should be repealed. A motion will be brought forward at the October 14, 2020 Regular Council Meeting for Council to consider repealing the Town of Sackville Code of Conduct Policy.

(d) Inventory Control Policy

Assistant Clerk Becky Goodwin provided an overview of her Report noting that the Inventory Control Policy was passed in 1998. In 2007 Council passed the Accounts Payable Processing Policy which supersedes the Inventory Control Policy. As a housekeeping item, the Inventory Control Policy should be repealed. A motion will be brought forward at the October 14, 2020 Regular Council Meeting for Council to consider repealing the Town of Sackville Inventory Control Policy.

5. Early Morning Weekend Ice Rates

Town Engineer Dwayne Acton provided an overview of his Report noting that for three (3) years the TVMCC has not been able to rent the 6:30am time slot on the weekends. It has been

suggested that this ice time should be at the non-prime rate. This request would assist youth sports groups financially and could potentially increase revenue at the TVMCC. Both Sackville Skating Club and Sackville Minor Hockey have requested a reduction in rates as part of the 2021 budgeting process and this could give both groups an opportunity to start saving money in 2020. A motion will be brought forward at the October 13, 2020 Regular Council Meeting for Council to consider changing the TVMCC Fee Schedule #6 include Saturday and Sunday morning 6:30am-7:30am as non-prime ice time at the rate of \$93.00.

6. Business Survey Results

Manager of Tourism and Business Development Ron Kelly Spurles provided an overview of his Report noting that following the June 22, 2020 meeting of Council where COVID-19 relief measures were discussed, an online survey to better understand how the pandemic has impacted businesses and how to best support local businesses was created. The survey was available to businesses for ten (10) days, with 45 responses received. Mr. Kelly Spurles provided a review of the survey results with Council.

7. Bunker Gear

Fire Chief Craig Bowser provided an overview of his Report noting that as part of the Fire Department's bi-annual advanced inspection and cleaning of the bunker gear, it was identified that two (2) sets of bunker gear did not pass the advanced NFPA inspection and would need to be removed from service. It was indicated that the gear did not pass the inspection due to sunlight UV damage, which is a result of being to the sunlight from the apparatus bay windows. A review of how we can reduce exposure moving forward will be conducted. A motion will be brought forward at the October 13, 2020 Regular Council Meeting for Council to consider the purchase of two (2) complete set of Starfield Lion Bunker Gear from Micmac Fire & Safety Source Ltd in the amount of \$6,490.60 HST Included.

Question Period

Bruce Wark asked if there would be anything implemented in place of the Heritage Grant Policy that Staff are requesting be repealed. CAO Jamie Burke responded.

Bruce Wark asked if the results of the business survey would be made available to the Public. CAO Jamie Burke responded that a summary of the survey would be provided.

Erica Butler as if Council is considering additional funding for Renaissance Sackville this year as a result of the COVID-19 pandemic. CAO Jamie Burke responded.

Erica Butler asked for clarification of ice time rental fees of prime vs. non-prime. Town Engineer Dwayne Acton responded.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Deputy Mayor Ron Aiken indicated there would be a brief recess while Staff signed off from the Virtual Meeting. Manager of Tourism and Business Development Ron Kelly Spurles left the meeting.

IN-CAMERA

1. L-2020-01
2. L-2020-02

Planner Lori Bickford left the meeting.

3. P-2020-03

Coming out of IN-CAMERA, Deputy Mayor Ron Aiken called the meeting back to order.

PUBLIC

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF OCTOBER 5, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk