

**COUNCIL MEETING OF
MONDAY, NOVEMBER 9, 2020, 2020 7:00 P.M.
VIRTUAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Dwayne Acton, Treasurer Michael Beal, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Fire Chief Craig Bowser and Planner Lori Bickford.

Also in attendance were 5 members from the Public.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

3. APPROVAL OF AGENDA

#20-177 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 9, 2020, AS CIRCULATED. MOTION CARRIED.

4. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. Councillor Shawn Mesheau noted his declared disclosure of interest regarding the BIA and that he would not be stepping out for the motion.

5. QUESTION PERIOD

Resident Wendy Alder had questions surrounding By-Law 262, A By-Law to Regulate Street Traffic, specifically around the use of skateboards within the Town and policing of the By-Law. Deputy Mayor Ron Aiken and Treasurer Michael Beal responded.

6. MINUTES

Approval of Minutes – Regular Council Meeting – October 13, 2020

#20-178 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF OCTOBER 13, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – October 19, 2020

#20-179 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 19, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – October 26, 2020

#20-180 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 26, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – November 2, 2020

#20-181 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 3, 2020 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Ron Aiken asked if there was any business arising from the minutes. There was none.

8. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Deputy Mayor Ron Aiken noted that the meeting was held on October 27, 2020. The budget for 2021 was passed and he noted that all departments saw surpluses which were transferred to the reserve fund. Deputy Mayor Aiken noted that there will be changes to the permitting process and noted a \$300,000 grant for trail development. He also noted that the commission is looking into a glass recycling program. He also briefly spoke on municipal reform and what that could entail in the coming year.

ii) Planning – Lori Bickford

Planner Lori Bickford provided highlights of the Report noting that it could be found on page 17 of the Council Package.

iii) Public Hearing – Abattoir

A public hearing was held regarding the application to amend the Municipal Plan & Zoning By-Law to include an Intensive Resource zone in the Industrial designation. And, to rezone a portion of the property (and building) to Intensive Resource by development agreement to allow the use of an abattoir/slaughterhouse.

iv) Public Presentation – Rezoning Reservoir Road

A public presentation was provided as a formal announcement of Council’s intention to consider amending the Municipal Plan and rezone a portion of the noted property from Industrial to Rural Residential. Rezoning of the property located on Reservoir Road would be required to permit the construction of a new house on the property. A Public Hearing of Objections which provides the public with an opportunity to speak for or against the proposed amendments to the Future Land Use Map on December 14, 2020 at 7pm during Council’s virtual live streamed meeting.

9. REPORTS

A) MAYOR’S REPORT

Deputy Mayor Ron Aiken provided an overview of his report, noting that he attended several meetings that included a meeting with Mount Allison University President regarding COVID testing in Sackville, a meeting with EOS Eco-Energy on ways to promote energy conservation, meeting with the COVID-19 Task Force and the Southeast Regional Service Commission. The Deputy Mayor also provided correspondence to the Minister of Health for COVID testing and the Minister of DTI on signage and speeding control on Route 940. Deputy Mayor Aiken also noted that Council received several letters from students of Marshview Middle School regarding safety concerns on Dufferin Street.

B) CAO’S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 27 of the Council Package and provided a summary noting that full details could be found in Department Reports.

C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

i) BILLS AND PAYROLL – OCTOBER

#20-182 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF OCTOBER 2020 AS FOLLOWS: GENERAL GOVERNMENT \$223,204.47; GENERAL CAPITAL \$51,232.57; UTILITY GOVERNMENT \$38,653.56; UTILITY CAPITAL \$125,770.01; AND SALARIES \$303,080.11. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 31 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

#20-183 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT ON THE 9th DAY OF NOVEMBER, 2020 THE MUNICIPALITY OF SACKVILLE NB RESOLVED THAT THE SUM OF \$11,465,061 BE THE TOTAL OPERATING BUDGET OF THE MUNICIPALITY, THAT THE SUM \$10,328,280 BE THE WARRANT FOR THE MUNICIPALITY FOR THE ENSUING YEAR AND THAT THE TAX RATE FOR THE MUNICIPALITY BE \$1.5600. THAT THE COUNCIL ORDERS AND DIRECTS THE LEVYING BY THE MINISTER OF ENVIRONMENT AND LOCAL GOVERNMENT OF SAID AMOUNT ON REAL PROPERTY LIABLE TO TAXATION UNDER THE ASSESSMENT ACT WITHIN THE MUNICIPALITY OF SACKVILLE NB. ADOPTED THIS 9TH DAY OF NOVEMBER, 2020 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#20-184 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT ON THE 9TH DAY OF NOVEMBER, 2020 THE COUNCIL OF THE MUNICIPALITY OF SACKVILLE NB RESOLVED THAT PURSUANT TO PARAGRAPH 117 (4) OF THE LOCAL GOVERNANCE ACT, THE TOTAL BUDGET FOR THE WATER AND SEWER UTILITY FOR THE ENSUING YEAR WOULD CONSIST OF TOTAL REVENUES OF \$2,052,166 AND TOTAL EXPENDITURES OF \$2,052,166. ADOPTED THIS 9TH DAY OF NOVEMBER 2020 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#20-185 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT THE MUNICIPALITY OF THE TOWN OF SACKVILLE SUBMIT TO THE MUNICIPAL CAPITAL BORROWING BOARD, AN APPLICATION FOR AUTHORIZATION TO BORROW OR GUARANTEE THE REPAYMENT OF MONEY BORROWED FOR A CAPITAL EXPENSE FOR THE TERMS AND AMOUNTS AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE SAID DOCUMENT.

ENVIORNMENTAL HEALTH SERVICES

<u>WATER METERS</u>	<u>\$</u>	<u>25,000</u>	<u>5 YEARS</u>
<u>WATER TREATMENT PLANT UPGRADES</u>	<u>\$</u>	<u>50,000</u>	<u>10 YEARS</u>
<u>LIFT STATION UPGRADES</u>	<u>\$</u>	<u>70,000</u>	<u>10 YEARS</u>
<u>WATER AND SEWER RENEWALS</u>	<u>\$</u>	<u>299,000</u>	<u>10 YEARS</u>
	<u>TOTAL \$</u>	<u>444,000.</u>	<u>MOTION</u>

CARRIED.

#20-186 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL APPROVE THE GENERAL FUND

CAPITAL OUT OF REVENUE BREAKDOWN IN THE BUDGETED AMOUNT OF \$1,232,000 FOR THE 2021 BUDGET YEAR AS FOLLOWS:

<u>PROTECTIVE FIRE GEAR</u>	<u>\$ 24,000</u>	
<u>TRAINING FACILITY</u>	<u>\$ 20,000</u>	
<u>FIRE DEPARTMENT COMMUNICATION EQUIPMENT</u>	<u>\$ 65,000</u>	
<u>FACILITY CAPITAL UPGRADES</u>	<u>\$ 40,000</u>	
<u>TRAIL DEVELOPMENT</u>	<u>\$ 25,000</u>	
<u>PLAYGROUND EQUIPMENT REPLACEMENT</u>	<u>\$ 30,000</u>	
<u>BASEBALL FIELD DUGOUT UPGRADES</u>	<u>\$ 7,000</u>	
<u>PARKS AND FACILITIES FLEET (3/4 TON TRUCK)</u>	<u>\$ 65,000</u>	
<u>PARKS AND FACILITIES FLEET (TRACTOR/MOWER)</u>	<u>\$ 40,000</u>	
<u>ROAD RECONSTRUCTION (QUEENS OR MORGAN)</u>	<u>\$165,000</u>	
<u>ROAD RECONSTRUCTION (WRIGHT ST)</u>	<u>\$ 90,000</u>	
<u>SIDEWALK RENEWALS</u>	<u>\$ 45,000</u>	
<u>CROSSWALK UPGRADES</u>	<u>\$ 83,000</u>	
<u>PUBLIC WORKS FLEET (PLOW/DUMP TRUCK)</u>	<u>\$316,000</u>	
<u>PUBLIC WORKS FLEET (1 TON TRUCK WITH SALTER)</u>	<u>\$ 77,000</u>	
<u>BOOSTER PUMP STORM SEWER</u>	<u>\$ 60,000</u>	
<u>CRESCENT STREET CULVERT</u>	<u>\$ 30,000</u>	
<u>GUARD RAILS (WALKER/STANLEY)</u>	<u>\$ 25,000</u>	
<u>WALKER ROAD SHALE/GRAVEL</u>	<u>\$ 25,000</u>	
	<u>TOTAL</u>	<u>\$1,232,000.</u>

MOTION CARRIED.

- D) Tourism & Business Development
 - Liaison Councillors Michael Tower and Shawn Mesheau
 - a. Report from Tourism & Business Development

Councillor Shawn Mesheau gave a summary of the Tourism & Business Development Report found on page 39 of the Council Package.

- b. Business Passport Draw

Deputy Mayor Ron Aiken drew the winner of the Town of Sackville Business Passport Draw. Congratulations to Cassidy Pearson, who has won a \$1,000.00 local shopping spree.

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Bill Evans
 - a. Report Public Property & Facilities

Councillor Bill Evans provided a brief overview of the Public Property and Facilities Report found on page 41 of the Council Package.

#20-187 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD TENDER 2020-12 SUPPLY AND INSTALLATION OF A BACKUP GENERATOR FOR THE TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE TO THE LOWEST BIDDER J&D ELECTRIC LTD., IN THE AMOUNT OF \$483,181.00 HST INCLUDED. MOTION CARRIED.

#20-188 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL AWARD RFQ 2020-14 FOR THE MOBILE GENERATOR FOR PUBLIC WORKS/LIFT STATIONS TO TOROMONT CAT POWER SYSTEMS IN THE AMOUNT OF \$68,442.32 HST INCLUDED. MOTION CARRIED.

#20-189 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE MOU BETWEEN THE TOWN OF SACKVILLE AND EOS ECO-ENERGY AND FOR STAFF TO WORK WITH EOS ECO-ENERGY TO DESIGN AND CONSTRUCT THE ADDITION TO THE GREEN ROOF AT TOWN HALL. MOTION CARRIED.

#20-190 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL AUTHORIZE THE DISPOSAL OF THE 2010 JOHN DEERE EXCAVATOR MODEL NO. 190D, S/N NO. 1FFJ90DW031046, PLUS ACCESSORIES; RIPPER TOOTH, AND DITCHING BUCKET BY RITCHIE BROS. AUCTIONEERS. MOTION CARRIED.

#20-191 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE RENTAL CONTRACTS WITH MOUNT ALLISON UNIVERSITY FOR USE OF THE POOL AT THE ATHLETICS CENTRE AS WELL AS THE USE OF THE GYMNASIUM AT THE ATHLETIC CENTRE WITH A TERM TO AUGUST 31, 2023 WITH AUTOMATIC 1 YEAR RENEWALS UNLESS NOTICE OF TERMINATION IS SERVED.

- F) Recreation Programs & Events
 - Liaison Councillor Bruce Phinney
 - a. Report Recreation Programs & Events

Manager of Tourism and Business Development Ron Kelly Spurles provided an overview of the Recreation Programs & Events Report found on page 44 of the Council Package.

- G) Public Safety
 - Liaison Councillor Allison Butcher
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Allison Butcher provided an overview of the Public Safety Report found on page 45 of the Council Package.

H) Policy/By-Law

Liaison Councillors Andrew Black and Allison Butcher

a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 57 of the Council Package and gave an overview of the Report.

#20-192 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 277, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY IN THE TOWN OF SACKVILLE. MOTION CARRIED.

#20-193 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT ON THE 9TH DAY OF NOVEMBER 2020 THE COUNCIL OF THE MUNICIPALITY OF SACKVILLE NB ENACTED BY BY-LAW THAT A BUSINESS IMPROVEMENT LEVY BE IMPOSED ON ALL NON-RESIDENTIAL PROPERTY WITHIN THE BUSINESS IMPROVEMENT AREA OF THE MUNICIPALITY THAT IS LIABLE TO TAXATION UNDER THE ASSESSMENT ACT. THE LEVY SHALL BE IN THE AMOUNT OF \$24,124.40 AT THE RATE OF \$0.2000 AND THE COUNCIL HEREBY DIRECTS AND ORDERS THE MINISTER OF ENVIRONMENT AND LOCAL GOVERNMENT TO LEVY THE SAID AMOUNT PURSUANT TO PROVISIONS. ADOPTED THIS 9TH DAY OF NOVEMBER 2020 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE BUDGET DOCUMENTS. MOTION CARRIED.

#20-194 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE BUSINESS IMPROVEMENT LEVY BUDGET FOR 2021 AS PROVIDED BY MAINSTREET. MOTION CARRIED.

#20-195 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL REPEAL BY-LAW NO. 154, A BY-LAW REGULATING THE DUTIES OF THE FIRE CHIEF. MOTION CARRIED.

#20-196 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL REPEAL BY-LAW NO. 189, A BY-LAW RESPECTING SMOKING IN THE TOWN OF SACKVILLE. MOTION CARRIED.

#20-197 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL REPEAL THE 6 STEPS OF CONFLICT RESOLUTION POLICY AND THE CONFLICT RESOLUTION BETWEEN MANAGERIAL

EMPLOYEES AND THE CHIEF ADMINISTRATIVE OFFICER POLICY. MOTION CARRIED.

- I) Human Resources
 - Liaison Councillors Bill Evans and Andrew Black
 - a. Report Personnel

Councillor Bill Evans noted that the Human Resources Report could be found on page 67 of the Council Package.

- J) Corporate Affairs & Strategic Development
 - Liaison Councillors Ron Aiken and Shawn Mesheu
 - a. Report Corporate Affairs & Strategic Development

Councillor Shawn Mesheu provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 68 of the package.

#20-198 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL FORMALLY REQUEST THE CONSENT OF THE SOUTHEAST REGIONAL SERVICE COMMISSION PLANNING REVIEW AND ADJUSTMENT COMMITTEE AS PART OF THE LAND EXCHANGE PROCESS AS PRESENTED DURING THE SPECIAL MEETING OF COUNCIL ON NOVEMBER 2, 2020.

10. NEW BUSINESS

Rental Relief – Groups/Organization

Councillor Allison Butcher noted that community groups within the Town are currently struggling with the ability to secure rental spaces due to COVID-19 restrictions. A discussion followed, with Deputy Mayor committing to reaching out to the Tantramar COVID-19 Task Force. Staff will also look at available options for these local groups and will present to Council.

11. QUESTION PERIOD

Bruce Wark asked if the RCMP Survey data that the Town submitted could be provided. CAO Jamie Burke and Treasurer Michael Beal noted that it was an online survey and could not be made available.

Bruce Wark asked for an update on the flood risk mapping. Planner Lori Bickford responded.

Bruce Wark noted his concern regarding the ability to cover Special Meeting of Council without the information prior to the meeting. Deputy Mayor Ron Aiken responded.

Erica Butler requested a copy of the MOU between the Town of Sackville and EOS Eco-Energy. Once signed, a copy will be made available.

Erica Butler asked for clarification regarding the FCM funding. Treasurer Michael Beal responded.

12. ADJOURN

#20-199 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF NOVEMBER 9, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk