

**COUNCIL MEETING OF
TUESDAY, OCTOBER 13, 2020, 2020 7:00 P.M.
VIRTUAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Dwayne Acton, Treasurer Michael Beal, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Fire Chief Craig Bowser, Deputy Fire Chief Mike Green and Planner Kirk Brewer.

Also in attendance were 2 members from the Public.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

Deputy Mayor Ron Aiken welcomed back the Public who were in attendance virtually. He explained the procedure for Public attendance in virtual meetings.

3. APPROVAL OF AGENDA

#20-156 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 13, 2020, AS CIRCULATED. MOTION CARRIED.

4. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. Councillor Shawn Mesheau noted his declared disclosure of interest regarding the BIA and that he would not be stepping out for the motion.

5. QUESTION PERIOD

There were no questions from the Public.

6. MINUTES

Approval of Minutes – Regular Council Meeting – September 14, 2020

#20-157 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 14, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – September 21, 2020

#20-158 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 21, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – September 28, 2020

#20-159 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 28, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – October 5, 2020

#20-160 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 5, 2020 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Ron Aiken asked if there was any business arising from the minutes. There was none.

8. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Deputy Mayor Ron Aiken noted that there were no meetings to report on this month.

ii) Planning – Lori Bickford

Planner Kirk Brewer provided highlights of the Report noting that it could be found on page 16 of the Council Package.

iii) Preliminary Staff Report Rezoning request

#20-161 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT WHEREAS COUNCIL HAS CONSIDERED AN APPLICATION FROM WALTER PACZKOWSKI TO AMEND BY-LAW NO 243, THE TOWN OF SACKVILLE MUNICIPAL PLAN BY CHANGING THE DESIGNATION ON A PORTION OF THE PROPERTY KNOWN AS PID 00898114 FROM INDUSTRIAL TO RURAL RESIDENTIAL ON THE FUTURE LAND USE MAP;

AND WHEREAS COUNCIL HAS AGREED TO CONSIDER REZONING A PORTION OF THE AFOREMENTIONED PROPERTY FROM INDUSTRIAL TO RURAL RESIDENTIAL;

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF SACKVILLE DIRECTS THAT THE APPROPRIATE BY-LAWS BE PREPARED TO AMEND THE MUNICIPAL PLAN AND ZONING BY-LAW AS IT PERTAINS TO THE ABOVE NOTED CHANGES; THAT THE PROPOSED BY-LAWS BE REFERRED TO THE SOUTHEAST PLANNING REVIEW AND ADJUSTMENT COMMITTEE FOR THEIR VIEWS; THAT THE NOTICE OF INTENTION REQUIREMENTS OF THE *COMMUNITY PLANNING ACT* BE FULFILLED WITH RESPECT TO THE PROPOSED AMENDMENTS, AND SETS THE COUNCIL MEETING ON **NOVEMBER 9TH, 2020** AT 7:00 PM, A VIRTUAL MEETING AS THE DATE, TIME AND PLACE FOR THE **PUBLIC PRESENTATION** OF COUNCIL'S INTENT TO AMEND THE MUNICIPAL PLAN AND SETS THE REGULAR COUNCIL MEETING OF **DECEMBER 14TH, 2020**, A VIRTUAL MEETING AT 7:00 PM AS THE DATE, TIME AND PLACE FOR THE **PUBLIC HEARING** OF CONSIDERATION OF OBJECTIONS TO THE PROPOSED BY-LAWS. MOTION CARRIED.

9. REPORTS

A) MAYOR'S REPORT

Deputy Mayor Ron Aiken provided an overview of Former Mayor John Higham's Report, noting that the Mayor provided several interviews during his time as Mayor, as well as supplied a letter in support of local COVID-19 testing and met with MTA Alumni on various development ideas. The Mayor sent multiple messages to individuals and groups thanking them for their participation and commitment to efforts including Climate Roundtable, Hospital Steering Committee, Schools 2020, COVID Task Force and Age Friendly. Mayor Higham noted that he was pleased to see our earlier leadership in COVID response and testing practices, response to the NB-NS border regulations, mandatory masks in public spaces and rural hospitals.

B) CAO'S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 19 of the Council Package and provided a summary noting that full details could be found in Department Reports.

C) Finance & Administration

Liaison Councillors Michael Tower and Ron Aiken

i) **BILLS AND PAYROLL – SEPTEMBER**

#20-162 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUCNILLOR ALLISON BUTCHER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF SEPTEMBER 2020 AS FOLLOWS: GENERAL

GOVERNMENT \$850,525.83; GENERAL CAPITAL \$85,950.47; UTILITY GOVERNMENT \$55,609.79; UTILITY CAPITAL \$80.55; AND SALARIES \$219,466.28. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 23 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

#20-163 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE ALLOCATION FOR THE SOUTH EAST REGIONAL SERVICE COMMISSION FOR THE 2021 BUDGET YEAR AS FOLLOWS:

<u>SOLID WASTE SERVICES</u>	<u>\$106,377</u>
<u>LOCAL PLANNING</u>	<u>\$216,521</u>
<u>REGIONAL SERVICES</u>	<u>\$ 4,412</u>
<u>WA TRANSP</u>	<u>\$ 1,595. MOTION CARRIED.</u>

#20-164 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL AUTHORIZE STAFF TO DIRECT THE TOWN'S SOLICITOR TO UNDERTAKE ALL NECESSARY LEGAL ACTION WITH REGARDS TO THE LEGAL MATTER AS DISCUSSED IN CAMERA ON OCTOBER 5, 2020 FILE # L 2020-01. MOTION CARRIED.

#20-165 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL AUTHORIZE STAFF TO DIRECT THE TOWN'S SOLICITOR TO UNDERTAKE ALL NECESSARY LEGAL ACTION WITH REGARDS TO THE LEGAL MATTER AS DISCUSSED IN CAMERA ON OCTOBER 5, 2020 FOR FILE # L 2020-02. MOTION CARRIED.

- D) Tourism & Business Development
Liaison Councillors Michael Tower and Shawn Mesheau
a. Report from Tourism & Business Development

Councillor Michael Tower gave a summary of the Tourism & Business Development Report found on page 31 of the Council Package.

- E) Public Property & Facilities
Liaison Councillors Bruce Phinney and Bill Evans
a. Report Public Property & Facilities

Councillor Bruce Phinney provided a brief overview of the Public Property and Facilities Report found on page 33 of the Council Package.

#20-166 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AWARD RFQ FOR THE LED DIGITAL SIGN BOARD FOR TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE TO GENEAU SIGNS IN THE AMOUNT OF \$34,055.49 HST INCLUDED. MOTION CARRIED.

#20-167 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE CHANGING THE TANTRAMAR MEMORIAL CIVIC CENTER FEE SCHEDULE #6 TO INCLUDE SATURDAY AND SUNDAY MORNING 6:30 A.M. – 7:30 A.M. AS NON-PRIME ICE TIME AT THE RATE OF \$93.00 EFFECTIVE OCTOBER 1, 2020. MOTION CARRIED.

- F) Recreation Programs & Events
 - Liaison Councillor Bruce Phinney
 - a. Report Recreation Programs & Events

Councillor Bruce Phinney provided an overview of the Recreation Programs & Events Report found on page 36 of the Council Package.

- G) Public Safety
 - Liaison Councillor Allison Butcher
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Allison Butcher provided an overview of the Public Safety Report found on page 38 of the Council Package.

#20-168 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE PURCHASE OF TWO (2) COMPLETE SETS OF STARFIELD LION BUNKER GEAR FROM MICMAC FIRE & SAFETY LTD, IN THE AMOUNT OF \$6,490.60 INCLUDING HST. MOTION CARRIED.

- H) Policy/By-Law
 - Liaison Councillors Andrew Black and Allison Butcher
 - a. Report Policy/By-Law

Councillor Allison Butcher noted that the Policy/By-Law Report could be found on page 49 of the Council Package and gave an overview of the Report.

#20-169 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 277, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY IN THE TOWN OF SACKVILLE. MOTION CARRIED.

#20-170 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GIVE SECOND READING SECTION BY

SECTION TO BY-LAW NO. 277, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY IN THE TOWN OF SACKVILLE.

BY-LAW NO. 277 A BY-LAW RELATING TO THE
ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT
AREA LEVY IN THE TOWN OF SACKVILLE

BE IT ENACTED by the Council of the Town of Sackville under the authority vested in it by the Business Improvement Areas Act, S.N.B. 2014, C. 102 as follows:

1. A Special Business Improvement Area Levy in the amount of twenty cents per one hundred dollars (.20/100) of assessment for the year beginning January 1, 2021, is hereby imposed on all business properties within the area described in By-Law No. 128 being A By-Law To Designate And Establish A Business Improvement Area Within Boundaries Of The Town Of Sackville.
2. Proceeds from the levy in the amount of twenty-four thousand, one hundred and thirty-three dollars and eighty cents (\$24,133.80) may be remitted following receipt by the Town of Sackville to Mainstreet Redevelopment Sackville Inc. for the purposes contained in the budget submitted by Mainstreet Redevelopment Sackville Inc. and approved by Sackville Town Council on December 9, 2019.
3. Upon passing of this By-Law, By-Law No. 273 is hereby repealed. MOTION CARRIED.

#20-171 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL REPEAL THE SACKVILLE HERITAGE GRANT POLICY, THE TOWN OF SACKVILLE CODE OF CONDUCT FOR ELECTED MUNICIPAL OFFICIALS POLICY AND THE INVENTORY POLICY. MOTION CARRIED.

- I) Human Resources
 - Liaison Councillors Bill Evans and Andrew Black
 - a. Report Personnel

Councillor Andrew Black noted that the Human Resources Report could be found on page 61 of the Council Package.

#20-172 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE DEPUTY MAYOR TO BE PAID THE SALARY OF THE MAYOR AT CURRENT RATE IN EFFECT AS PER ARTICLE 2 OF BY-LAW 261, EFFECTIVE OCTOBER 1, 2020 AND TO CONTINUE DURING THE VACANCY OF THE MAYOR'S POSITION OR UNTIL AN ELECTION IS CALLED AND A NEW MAYOR IS SWORN IN. MOTION CARRIED.

- J) Corporate Affairs & Strategic Development

- Liaison Councillors Ron Aiken and Shawn Mesheau
a. Report Corporate Affairs & Strategic Development

Councillor Shawn Mesheau provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 62 of the package.

10. NEW BUSINESS

#20-173 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT IN ORDER TO ATTRACT BUSINESS DEVELOPMENT IN THE HIGHWAY COMMERCIAL ZONE, WHICH IS AIMED AT MOTORIZED COMMERCE AND TO HELP BUSINESSES ADAPT TO THE COVID-19 RESTRICTIONS, WHICH EMPHASIS MINIMIZING CONTACT, THAT THE RESTRICTION OF DRIVE-THRUS IN THE HIGHWAY COMMERCIAL ZONE BE RE-EVALUATED AS PART OF THE NEXT MUNICIPAL PLAN REVIEW PROCESS, WHICH IS CURRENTLY SCHEDULED FOR 2021. AYE VOTES RECORDED BY COUNCILLORS SHAWN MESHEAU, BRUCE PHINNEY AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS ANDREW BLACK, ALLISON BUTCHER AND BILL EVANS. NAY VOTE ALSO RECORDED BY DEPUTY MAYOR RON AIKEN. MOTION DEFEATED.

11. QUESTION PERIOD

There were no questions from the Public.

12. ADJOURN

#20-174 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF OCTOBER 13, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk