

**SPECIAL MEETING OF COUNCIL
MONDAY, DECEMBER 7, 2020 AT 6:30 P.M.
VIRTUAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager of Corporate Projects Kieran Miller, Manager of Recreation Program and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Manager of Tourism and Business Development Ron Kelly Spurles, Fire Chief Craig Bowser and Deputy Fire Chief Shawn Phinney.

Also in attendance were 2 members of the public.

CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF DECEMBER 7, 2020, AS AMENDED. MOTION
CARRIED.

1. RCMP

Sgt. Paul Gagné provided an overview of his Report noting that monthly and quarterly reports have been being sent out to Council. November has been a standard month and officers are catching up after a busy summer. Frequent calls include mental health, mischief and assault investigations and noted there were not particular trends for the area. Officers have been doing compliance and quarantine checks based on the current Emergency Order. Officers continue to have higher traffic complaints, whoever this is similar for the rest of the district.

2. Mount Allison University Presentation

Mount Allison's Vice-President of Finance and Administration Robert Inglis provided a brief update noting that the University has been focused on bringing students back to Mount Allison in a safe environment both on and off campus. In addition, he provided information on several areas of Mount Allison University including Covid processes, student numbers, and moving forward with a 21st century learning environment. He thanked Council, Staff and the Sackville Community for welcoming the students back.

3. EOS Eco-Energy – Partners in Climate Protection – Milestone No. 5 Report

Lauren Clark of EOS Eco-Energy provided an update on the Federation of Canadian Municipalities Partners for Climate Protection Program. The Town of Sackville has been apart of the program since 2003. The PCP program is a 5-step process to save energy and reduce carbon emissions at the municipal level. During the winter of 2013-2014, Council agreed to the goal of reducing municipal emissions by 10% by the year 2021. The 2018 emissions inventory showed that overall emissions for the Town of Sackville have been reduced by 31%. The goal has been surpassed 3 years early and by 21% more than planned.

4. Policy By-Law

(a) Providing of Water for Purposes other than those listed in the Water & Sewer By-Law

Clerk Donna Beal provided an overview of the Report noting that the policy on Providing of Water for Purposes other than those listed in the Water and Sewer By-Law was passed in 2001. When this policy was passed it was by name and there was no number attached to the Policy. It was recommended that this Policy receive a number, the definition of Fire Chief as it does not apply to the policy be removed and it was recommended that any requests for water other than as described in the Water and Sewer By-Law be made to the Chief Administrative Officer and if approved, be filtered down through Engineering & Public Works. It is recommended that Council consider approving the amendments to the Providing of Water for Purposes other than those listed in the Water & Sewer By-Law policy at the Regular Council Meeting of December 14, 2020.

5. Arts Wall Committee Member

Manager of Recreation Programs and Events Matt Pryde provided an overview of his Report noting that Penny Mott has served on the Sackville Arts Wall of Fame Committee since February 2017. Her term has expired, and she has decided to step away from the Committee. The current Committee has asked that Council appoint Rachel Thornton for a 3-year term effective immediately and expiring October 31, 2023. Ms. Thornton is a Mount Allison graduate and currently works as a Curator of Digital Engagement at the Owen's Art Gallery. Mr. Pryde thanks Penny Mott for her commitment to the Arts Wall over the past three years. It is recommended that Council consider appointing Rachel Thornton to the Sackville Arts Wall Committee at the Regular Council Meeting of December 14, 2020.

6. Fire Department

(a) Training Equipment – Second Generation Forcible Entry Training Simulator

Fire Chief Craig Bowser provided an overview of his Report noting that as the Fire Department continues to design and plan for their training facility, one of the training props the membership would like to include is a forcible entry door simulator to allow members to train and enhance their skills on forcible entry operations of inward, outward, left and right swinging doors, as well as, hinge pulling operations. This simulator door is made of heavy duty all steel construction to withstand multiple forcible entry operations, which include settings for either commercial or residential use. The Firefighter's Association is committed to investing in this training simulator at a cost of \$7,900.00 plus HST. A motion will be brought forward at the Regular Council Meeting of December 14, 2020 for Council to consider purchasing the 2nd Generation Forcible Entry Door Simulator from H&R Machine Welding and Fabrication in the amount of \$9,085.00 HST Included, with funds being reimbursed to the Town of Sackville from the Sackville Volunteer Firefighters Association.

7. End of Year Finance Motions

Treasurer Michael Beal provided an overview of his Report noting that each year we transfer in and out of Reserve based on our current year Financial Analyst of our Financial Position. 2020 will likely allow the Town to make transfers to General Operating, General Capital and Utility Capital Reserve Funds. He noted that the Safe Restart Funding was announced for Municipalities for year 2020 with a motion required by December 31st for additional COVID-19 costs, COVID-19 Losses, Less Operational Savings related to COVID. Staff continue working on the costings and will have these ready for the December 14, 2020 Regular Council Meeting. Motions will be brought forward at the December 14, 2020 Regular Council Meeting for Council

to consider authorizing Reserve Fund Transfers for fiscal year 2020 and the apply for Safe Restart Funding for Municipalities.

8. Public Works Gate

Town Engineer Dwayne Acton provided an overview of his Report noting that as a result of a recent break and enter and theft of the Town's utility truck, the Engineering and Public Works Department evaluated the security of the Public Works Facility. Staff are looking to upgrade the Public Works main compound gates to a cantilever sliding gate system that will keep the main gate locked during non-operational hours even in the wintertime. The fencing along the front of the property was also evaluated and additional fencing is recommended. The 2020 Capital Budget has allocation for facility upgrades. A motion will be brought forward at the Regular Council Meeting of December 14, 2020 for Council to consider awarding the proposed work to upgrade the Public Works compound gate system with a cantilever sliding gate system as quoted, to Dean Welling and Son Ltd. in the amount of \$12,442.14 HST Included.

9. Rental Space for Community Groups

Manager of Recreation Program and Events Matt Pryde provided an overview of his Report noting that at the November Regular Council Meeting, Council has requested that Staff investigate what could be done to help in providing free space to not-for-profit community groups to run their recreational programs during the COVID-19 pandemic. The Town currently owns three spaces that could be equipped to house community groups; the Tanramar Veterans Memorial Civic Centre, Bill Johnstone Memorial Park and the Visitor Information Centre. He provided various considerations for Council to keep in mind including the financial implications, additional cleaning requirements, increased risk of transmission for Staff and Residents and limitation to the number of people who can attend due to social distancing requirements. It was also noted that once hockey games can resume, the Lounge area of the TVMCC would not be available for bookings during those game times, making it an inconsistent space for community groups. The Report was given as information only, with guidance requested from Council on next steps.

Question Period

Bruce Wark asked why the Special Meeting of Council package was not released prior to the meeting. Deputy Mayor Ron Aiken responded that the reports were being shared on the screen so that the Public could view as they were being presented.

Bruce Wark asked for additional information around the Code of Conduct violation from Councillor Bruce Phinney. Deputy Mayor Ron Aiken responded that it is an HR matter and would not be disclosed.

Erica Butler asked for clarification on the Policy/By-Law report. Deputy Mayor Ron Aiken responded.

Erica Butler asked a clarifying question on the Safe Restart Funding and if it could be used for proactive recovery. Treasurer Michael Beal responded.

Erica Butler asked a clarifying question on the Mount Allison and Town of Sackville Virtual Town Hall on Mount Allison's future Library/Innovation/Hub Learning Centre. CAO Jamie Burke responded.

Erica Butler asked about security measures at the Public Works compound. Town Engineer Dwayne Acton responded.

CAO Jamie Burke provided a response on the comment made in respect to the releasing of Special Meeting of Council packages.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Deputy Mayor Ron Aiken indicated there would be a brief recess while Staff and the Public signed off from the Virtual Meeting. Manager of Recreation Programs and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Manager of Tourism and Business Development Ron Kelly Spurles, Fire Chief Craig Bowser and Deputy Fire Chief Shawn Phinney left the meeting.

IN-CAMERA

1. L-2020-03
2. L-2020-04
3. P-2020-02

Coming out of IN-CAMERA, Deputy Mayor Ron Aiken called the meeting back to order.

PUBLIC

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF DECEMBER 7, 2020. MOTION CARRIED.

Deputy Mayor

Clerk

Assistant Clerk