

**COUNCIL MEETING OF
MONDAY, DECEMBER 14, 2020, 2020 6:15 P.M.
VIRTUAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Dwayne Acton, Treasurer Michael Beal and Assistant Clerk Becky Goodwin.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

3. APPROVAL OF AGENDA

#20-201 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY
COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE
REGULAR COUNCIL MEETING OF DECEMBER 14, 2020, AS CIRCULATED AND
MOVE INTO IN-CAMERA. MOTION CARRIED.

(a) HR-2020-09

Deputy Mayor Ron Aiken noted a recess until 7:00 P.M.

Joining the meeting were Senior Manager of Corporate Projects Kieran Miller, Manager of Tourism and Business Development Ron Kelly Spurles, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Fire Chief Craig Bowser, Deputy Fire Chief Shawn Phinney and Planner Lori Bickford.

Also in attendance were 3 residents.

4. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. There were none.

5. QUESTION PERIOD

Deputy Mayor Ron Aiken asked if there were any questions from the Public. There were none.

6. MINUTES

Approval of Minutes – Regular Council Meeting – November 9, 2020

#20-202 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 9, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – November 30, 2020

#20-203 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 30, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – December 3, 2020

#20-204 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF DECEMBER 3, 2020 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – December 7, 2020

#20-205 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF DECEMBER 7, 2020 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Ron Aiken asked if there was any business arising from the minutes. There was none.

8. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Deputy Mayor Ron Aiken noted that the meeting was held on November 24th, 2020. Financial services presented the year end report and several departments showed a surplus. Financial statements were presented and will be shared with Council upon approval of the Minutes from the meeting. The Planning Commission provided their Report during the meeting and noted the regional permit values. The Greater Moncton Pest Control commission has ceased function and its duties have been retained by the Commission and will be integrated into the 2022 Budget. Not all Municipalities will buy into it, only those using the services will pay for it. Minister of Environment and Climate Change toured the facility and discussed the Extended Producers Responsibility program.

ii) Planning – Lori Bickford

Planner Lori Bickford provided highlights of the Report noting that it could be found on page 18 of the Council Package.

iii) Public Hearing – Rezoning Reservoir Road

A public hearing was held regarding the application to amend the Future Land User map and rezone a portion of 35 Reservoir Road to Rural Residential to permit the construction of a new house on the property.

iv) Public Hearing Summary – 72 Crescent Street

Planner Lori Bickford provided a summary report on the Public Hearing for amendments to the Municipal Plan and Zoning By-Law to incorporate abattoirs in the Industrial designation as a rezoning to Intensive Resource by development agreement & a rezoning by development agreement for 72 Crescent Street to permit an abattoir.

#20-206 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL GIVE FIRST READING TO BY-LAW NO. 243-C, A BY-LAW TO AMEND BY-LAW NO. 243 THE TOWN OF SACKVILLE MUNICIPAL PLAN. AYE VOTES RECORDED BY COUNCILLORS BILL EVANS, ANDREW BLACK, SHAWN MESHEAU AND ALLISON BUTCHER. NAY VOTES RECORDED BY COUNCILLORS MICHAEL TOWER AND BRUCE PHINNEY. MOTION CARRIED.

#20-207 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DELAY SECOND READING SECTION BY SECTION TO BY-LAW NO.243-C, A BY-LAW TO AMEND BY-LAW NO. 243 THE TOWN OF SACKVILLE MUNICIPAL PLAN UNTIL THE NEXT REGULAR COUNCIL MEETING ON JANUARY 11, 2021. MOTION CARRIED.

#20-208 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 244-J, A BY-LAW TO AMEND BY-LAW NO. 244 TOWN OF SACKVILLE ZONING BY-LAW. MOTION CARRIED.

#20-209 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL GIVE FIRST READING TO BY-LAW NO. 244-K, A BY-LAW TO AMEND BY-LAW NO. 244 TOWN OF SACKVILLE ZONING BY-LAW. MOTION CARRIED.

9. REPORTS

A) MAYOR'S REPORT

Deputy Mayor Ron Aiken provided an overview of his report, noting that he met with a small group on the Sackville Hospital that outlined how the hospital operates on a day to day basis that will assist in formulating an approach to the consultations that are upcoming. The Health Care Reform file has also been worked on and he is working on a response to the Health Minister on the vision of what we see healthcare in our region looking like. Calls with the six (6) Mayors affected by the reform and how to approach the consultation were also held. Deputy Mayor Aiken noted the meeting with the Mayor's Roundtable on Climate Change and the application for a grant to fund a Climate Change Coordinator that should the grant be successful, will be administered by EOS Eco-Energy. The Deputy Mayor conducted interviews with several media outlets on the Atlantic Bubble collapse and Year End reviews.

B) CAO'S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 41 of the Council Package and provided a summary noting that full details could be found in Department Reports.

C) Finance & Administration Liaison Councillors Michael Tower and Ron Aiken

i) BILLS AND PAYROLL – NOVEMBER

#20-210 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF NOVEMBER 2020 AS FOLLOWS: GENERAL GOVERNMENT \$360,882.57; GENERAL CAPITAL \$61,641.13; UTILITY GOVERNMENT \$119,853.43; UTILITY CAPITAL \$387,061.12; AND SALARIES \$188,097.88. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 45 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

#20-211 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE A TOTAL OF \$11,500.00 HST INCLUDED AS RELATED TO L-2020-03 AND L-2020-04 AS PRESENTED IN-CAMERA ON MONDAY DECEMBER 7, 2020. MOTION CARRIED.

#20-212 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE TRANSFER, FOR

THE BUDGET YEAR 2020, OF \$100,000 FROM THE GENERAL OPERATING BUDGET TO THE GENERAL OPERATING RESERVE FUND. MOTION CARRIED.

#20-213 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2020, OF \$1,117,000 FROM THE GENERAL OPERATING BUDGET TO THE GENERAL CAPITAL RESERVE FUND. MOTION CARRIED.

#20-214 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2020, OF \$160,000 FROM THE UTILITY OPERATING BUDGET TO THE UTILITY CAPITAL RESERVE FUND. MOTION CARRIED.

#20-215 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL SUBMIT TO THE PROVINCIAL GOVERNMENT AS PART OF THE SAFE RESTART FUNDING AGREEMENT WITH THE FEDERAL GOVERNMENT THE FOLLOWING AS A REQUEST FOR REIMBURSEMENT AS PART OF COVID-19 COSTS TO THE TOWN OF SACKVILLE:

- Total of Additional Covid-19 specific costs \$ 73,352.99
- Total of Covid-19 specific losses \$400,011.33
- Total of Covid-19 specific operational savings (\$182,366.55)
 - Net Covid-19 Impact \$290,997.77. MOTION CARRIED.

- D) Tourism & Business Development
 - Liaison Councillors Michael Tower and Shawn Mesheau
 - a. Report from Tourism & Business Development

Councillor Michael Tower gave a summary of the Tourism & Business Development Report found on page 54 of the Council Package.

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Bill Evans
 - a. Report Public Property & Facilities

Councillor Bruce Phinney provided a brief overview of the Public Property and Facilities Report found on page 56 of the Council Package.

#20-216 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL AWARD THE WORK TO UPGRADE THE PUBLIC WORKS COMPOUND GATE WITH A CANTILEVER SLIDING

GATE SYSTEM TOGETHER WITH ADDITIONAL FENCING, TO DEAN WELLING AND SON LTD., IN THE AMOUNT OF \$12,442.14 HST INCLUDED. MOTION CARRIED.

- F) Recreation Programs & Events
 - Liaison Councillor Bruce Phinney
 - a. Report Recreation Programs & Events

Councillor Bruce Phinney provided an overview of the Recreation Programs & Events Report found on page 62 of the Council Package.

#20-217 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPOINT RACHEL THORNTON TO THE ARTS WALL COMMITTEE EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2023 AND THAT COUNCIL REAPPOINT LINDA DORNAN FOR A THREE-YEAR TERM EXPIRING ON OCTOBER 31, 2023. MOTION CARRIED.

#20-218 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL GRANT MANAGEMENT STAFF THE DISCRETION TO WAIVE THE RENTAL FEES FOR THE TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE MEZZANINE/LOUNGE/JEAN COUTU ROOM (BASED ON FACILITY AVAILABILITY ONLY AND IS NOT GUARANTEED) FOR NOT-FOR-PROFIT COMMUNITY BASED ORGANIZATIONS BEGINNING IMMEDIATELY AND ENDING UPON RETURN TO THE 'GREEN PHASE' OF THE PROVINCE'S COVID-19 RECOVERY PLAN. MOTION CARRIED.

- G) Public Safety
 - Liaison Councillor Allison Butcher
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Allison Butcher provided an overview of the Public Safety Report found on page 62 of the Council Package.

#20-219 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE PURCHASE OF ONE(1) 2ND GENERATION FORCIBLE ENTRY DOOR SIMULATOR FROM H&R MACHINE WELDING AND FABRICATION IN THE AMOUNT OF \$9,085.00 HST INCLUDED WHICH FUNDS WILL BE DONATED TO THE TOWN OF SACKVILLE FROM THE SACKVILLE VOLUNTEER FIREFIGHTERS ASSOCIATION. MOTION CARRIED.

- H) Policy/By-Law

- Liaison Councillors Andrew Black and Allison Butcher
- a. Report Policy/By-Law

Councillor Allison Butcher noted that the Policy/By-Law Report could be found on page 64 of the Council Package and gave an overview of the Report.

#20-220 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL APPROVE POLICY NO. 2020-12, PROVIDING OF WATER FOR PURPOSES OTHER THAN THOSE LISTED IN THE WATER & SEWER BY-LAW AND REPEAL THE EXISTING PROVIDING OF WATER FOR PURPOSES OTHER THAN THOSE LISTED IN THE WATER & SEWER BY-LAW POLICY. MOTION CARRIED.

- I) Human Resources
 - Liaison Councillors Bill Evans and Andrew Black
 - a. Report Personnel

Councillor Andrew Black noted that the Human Resources Report could be found on page 68 of the Council Package.

#20-221 MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPOINT MS. MICHELLE SHERWOOD AS THE PUBLIC WORKS MANAGER/SUPERINTENDENT EFFECTIVE JANUARY 4, 2021. MOTION CARRIED.

- J) Corporate Affairs & Strategic Development
 - Liaison Councillors Ron Aiken and Shawn Mesheau
 - a. Report Corporate Affairs & Strategic Development

Councillor Shawn Mesheau provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 69 of the package.

#20-222 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE PURCHASE AND SALE AGREEMENT AND ALL OTHER RELATIVE DOCUMENTS FOR THE SALE OF PROPERTY IDENTIFIED AS LOT 94-5 ON THE SACKVILLE INDUSTRIAL PARK SUBDIVISION PLAN AS PER THE OFFER PRESENTED AT THE IN-CAMERA MEETING OF DECEMBER 7, 2020. MOTION CARRIED.

10. NEW BUSINESS

Deputy Mayor Ron Aiken asked if there was any New Business, there was none.

11. QUESTION PERIOD

Bruce Wark asked a couple clarifying questions on the proposal for an Abattoir in Sackville. Deputy Mayor Ron Aiken and Planner Lori Bickford responded.

12. ADJOURN

#20-223 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF DECEMBER 14, 2020. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk