

**SPECIAL MEETING OF COUNCIL  
MONDAY, MARCH 1, 2021 AT 6:30 P.M.  
VIRTUAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Treasurer Michael Beal, Town Engineer Dwayne Acton, Senior Manager of Corporate Projects Kieran Miller, Manager of Recreation Program and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Manager of Tourism and Business Development Ron Kelly Spurles, Assistant Treasurer Elizabeth Hartling, Fire Chief Craig Bowser and Sgt. Paul Gagné.

Also in attendance were 4 members of the public.

**CALL MEETING TO ORDER**

Deputy Mayor Ron Aiken called the meeting to order.

**APPROVAL OF AGENDA**

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF MARCH 1, 2021, AS CIRCULATED. MOTION CARRIED.

**1. RCMP**

Sgt. Paul Gagné provided details of his monthly report, noting that February was one of the busier months since the beginning of the pandemic. Although it was the lowest month for activity relating to the emergency order, the month saw an increase in online and phone fraud as well as an increase in family disputes and property crime. Sgt. Gagné also noted that traffic complaints continue to be a top complaint for the detachment.

**2. CPO Introduction and Presentation**

Community Program Office Lise Babineau provided a presentation to Council that included an introduction on Ms. Babineau's education and professional experience. The presentation also reviewed priorities to date and priorities moving forward. Priorities include Education and Awareness, Prevention and Intervention.

**3. Presentation – Ensemble Moncton**

Debby Warren from Ensemble Moncton provided a presentation to Council which included their mission of "alleviating complex, social challenges" and their vision of "Through empowerment and hope, build a community that fosters diversity, inclusion and health". Ensemble Moncton's focus is on the LGBTQ+ youth and people who use substances. They provide safe spaces that include weekly drop-ins for the LGBTQ+ youth, gender identity and sexual orientation presentations, Ally training to service providers and businesses and awareness campaigns to name a few. Harm reduction and education to reduce stigma and educate about addiction disorders and best practices are also services they provide. She provided information on the Needle Distribution Service that operate under a harm reduction approach, which recognizes that drug use is going to happen regardless of known risks.

#### 4. Presentation – Farmer’s Market

Kent Coates of the Sackville Farmer’s Market presented to Council, providing an update on the current Sackville Farmer’s Market, who they are and how they operate. He noted that the Sackville Farmer’s Market current has a part-time Market Manager, who is responsible for organizing Saturday markets and acts as a liaison with vendors and external agencies including the Town of Sackville. They also partner with Mount Allison Experiential Learning Program, where Interns are provided and have been instrumental in expanding summer operations of the Market. Mr. Coates provided information on current vendors that includes 20 year-round vendors, 21 seasonal and 24 casual that include farmers, artisans and food providers. He provided the Sackville Farmer’s Market current view on a permanent location that includes a phased approach, that would include community engagement, community partners, conceptual design, and securing funding and location. The Sackville Farmer’s Market specifically asked for a Town of Sackville multi-use building that could be leased to the Sackville Farmer’s Market and that the Town of Sackville and the Sackville Farmer’s Market commit to a Working Group dedicated to going forward with this project.

#### 5. Free Public Skate

Manager of Recreation Programs and Events Matt Pryde provided an overview of his Report, noting that at the February Regular Council Meeting, Council requested that Staff investigate the feasibility of offering free family skating at the Tantramar Veteran’s Memorial Civic Centre. Currently, the TVMCC offers Lunchtime Skates Monday to Friday, Family Skates on Sunday afternoons and the odd additional skate during special events. Recreation Programs and Events are prepared to offer both a senior’s skate and a parent and tots/preschooler skate for the remainder of the 2020/21 season as a test pilot to evaluate usage and how it fits within the current scheduling. It is recommended that Council consider a motion to waive the fees for Public, Lunchtime and Family skates for the remainder of the 2020/21 ice season. It was noted that Staff will re-evaluate the free skates offered for 2020/21 at the same time they evaluate the ice charges for user groups prior to the 2021/22 ice season.

#### 6. Levee on the Lake

Manager of Recreation Programs and Events Matt Pryde provided an overview of his Report, noting that in February, Council approved several motions to support the Levee on the Lake event scheduled for August 2021. Since February, the organizers of the Levee on the Lake have made a slight change to their program and would like to add an additional evening event in the tent at Lillas Fawcett Park. This ticketed event would take place on the evening of Friday, August 20, 2021 and would include musical entertainment and a sit-down catered meal prepared using local produce by local chefs. The event organizers would like to ask for Council’s support to apply for a liquor license for this event in addition to the liquor license application previously supported by Council. A motion will be brought forward at the Regular Council Meeting of March 8, 2021 for Council to consider supporting a liquor license application for the Levee on the Lake event to take place in a special event tent at Lillas Fawcett Park on Friday, August 20, 2021.

#### 7. Personnel Protective Equipment

Fire Chief Craig Bowser provided an overview of his Report, noting that bunker gear and firefighting boots have a life expectancy of ten (10) years. As part of the 2021 capital projects, he is proposing that \$24,000 be used for Personnel Protective Equipment that would allow for the purchase of five (5) sets of Star-field Lion bunker gear and give (5) sets of HAIX firefighting boots. Chief Bowser noted that there is only one supplier in Atlantic Canada for Star-field Lion bunker gear and HAIX firefighting books which is Mic Mac Fire & Safety Source Ltd. A motion

will be brought forward at the Regular Council Meeting of March 8, 2021 for Council to consider the purchase of five (5) sets of Star-field Lion Bunker Gear and five (5) sets of HAIX firefighting boots from Micmac Fire & Safety Source Ltd. in the amount of \$19,348.75 HST included.

#### 8. Tender 2021-04 – 2021 Street Asphalt Patching

Town Engineer Dwayne Acton provided an overview of his Report noting that the tender package for the 2021 Street Asphalt Patching was prepared and issued on February 4, 2021. There were six (6) tender packages picked up during the process and we received five (5) bids during the tender opening on February 23, 2021. Tender results were evaluated for completeness and all five (5) tenders were accepted. After the evaluation process, the lowest tender from Von Industries Limited of Berry Mills, N.B was \$282,957.50 HST Included and is under the patching budget for 2021 of \$299,000.00 HST Included. A motion will be brought forward at the Regular Council Meeting of March 8, 2021 for Council to consider awarding Tender No. 2021-04 2021 Street Asphalt Patching to Von Industries Limited of Berry Mills, N.B. in the amount of \$282,957.50 HST Included.

#### 9. Policy/By-Law

##### (a) By-Law No. 278, A By-Law to Regulate Purchasing, Leasing, Tendering and Disposal of Surplus Property, Equipment and Materials.

Treasurer Michael Beal provided an overview of his Report, noting that the last time the Purchasing, Leasing, Tendering and Disposal By-Law was reviewed was in 1997. As a result, Staff undertook a complete review and revision of the By-Law. While many of the changes are housekeeping in nature, several changes were highlighted including changes to the purchasing limit amount for Council approvals, tendering limit amounts in accordance with the Procurement Act, and updating the disposal limits. It is Staff's recommendation that Council consider first reading of By-Law No. 278, A By-Law to Regulate Purchasing, Leasing, Tendering and Disposal of Surplus Property, Equipment and Materials at the Regular Council Meeting of March 8, 2021.

#### 10. Renaissance Sackville – Request for Funding

Manager of Tourism and Business Development Ron Kelly Spurles provided an overview of his Report, noting that Renaissance Sackville have met recently to consider two applications for funding. At the request of Council in August 2019, should Renaissance Sackville receive additional funding applications moving forward, they would be required to report and request such needs from Council prior to funding commitments and disbursements. Renaissance is requesting that the Town provide \$5,730 for the purpose of supporting the applications/amounts which are recommended by the Renaissance Board of Directors. The applications include \$4,000 to CHMA, Attic Broadcasting Limited for a new broadcasting console and \$1,730 to Hardscrabble Press for the purchase of a new metal printing type. A motion to transfer funding from the Town's 2021 Operational Budget to Renaissance Sackville to support the projects will be brought forward at the Regular Council Meeting of March 8, 2021 for Council to consider.

Deputy Mayor Ron Aiken asked if there were any questions from the Public. There were none.

MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Deputy Mayor Ron Aiken indicated there would be a brief recess while Staff and the Public signed off from the Virtual Meeting. Manager of Recreation Programs and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Manager of Tourism and Business Development Ron Kelly Spurles, Assistant Treasurer Elizabeth Hartling and Fire Chief Craig Bowser left the meeting.

**IN-CAMERA**

1. P-2020-03

CAO Jamie Burke, Town Engineer Dwayne Acton, Treasurer Michael Beal and Senior Manager of Corporate Projects Kieran Miller left the meeting.

2. HR-2020-04

Coming out of IN-CAMERA, Deputy Mayor Ron Aiken called the meeting back to order.

**PUBLIC**

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF MARCH 1, 2021. MOTION CARRIED.

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Deputy Mayor

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Clerk

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Assistant Clerk